

**CITY OF BUENA PARK
FINE ARTS COMMISSION
March 16, 2016**

CALL TO ORDER: Commissioner Pitts called the Fine Arts Commission to order at 7:00 p.m., City Council Chambers, 6650 Beach Boulevard, Buena Park, California.

ROLL CALL:

Present: Kim, Pitts
Excused: Mulligan
Also Present: Margaret Riley, Community Services Director
Imani Tolliver, Community Services Supervisor
Shayna Gutierrez, Community Services Coordinator

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Imani Tolliver, Community Services Supervisor.

1. **APPROVAL OF MINUTES:** Meeting of February 17, 2016.
M/S/P – Commissioners Kim/Pitts - Motion to approve minutes as presented.
2. **PUBLIC COMMENT:** Council Liaison Virginia Vaughn was present. She requested feedback from the commission on reducing the number of commissioners. Commissioners Pitts and Kim were in agreement with the reduced number. The main concern was not having enough commissioners to assist with the programs. There are several interviews to be held. Staff is confident that the applicants to be interviewed are qualified to be potential commissioners.

Ms. Vaughn also reported that the new butterfly pavilion will be opening shortly. The developer has agreed to hold a contest for students where they can participate in a butterfly drawing contest. The selected artwork will go into one of their banquet rooms. The commission will be in charge of selecting the winners and coming up with rewards for the winners.

3. **DIRECTOR'S/STAFF REPORT:** Margaret Riley, Director of Community Services, announced the interviews for the Fine Arts Commission vacancies will take place the following week. The restructure of the commission will be brought before City Council on March 22, 2016. The discussion will include reducing the number of commissioners from fifteen (15) down to seven (7) and possibly address residency requirements, as well. Also, the request to allocate \$7,900 for the Jazz Concert will take place at the March 22, 2016 Council meeting.
4. **CITY UPDATES:** Ms. Riley announced the City Council formed an Ad Hoc committee to help address homelessness in the city. The Ad Hoc committee consists of Council Member Vaughn and Mayor Pro Tem Swift. The committee conducts research in the community and helps identify resources, partnerships and programs available that can assist the homeless in transitioning to permanent housing. The plan is to conduct a city-wide census to track the exact

number of those that are homeless and engage with the community members as well as the businesses in responding to the homeless issue.

Additionally, Ms. Riley announced a new four-story Hampton Inn will be constructed at the former Nabisco site along with a 102-unit townhome project. On March 17, 2016, the city will also be hosting a clothing drive to benefit Relay for Life and the Buena Park Boys and Girls Club.

5. DISCUSSION/ACTION ITEMS:

- a. Update to Commissioner Guide Discussion – Ms. Riley reported on the updated Commissioner Guide that addresses the topic of sub-committees. This clause which is referenced on page 5, third paragraph under Meetings and Agenda, eliminates the members-at-large unless it is authorized by Council. A copy of the updated guide was distributed.
- b. Enterprise Account – Ms. Riley provided an update on the Enterprise Account. Historically, these funds were used by the commission to purchase and sell concessions during the Summer Concert series. This account has since been eliminated and the remaining fund balance of \$3,233.34 has been transferred to the Fine Arts donation account. Going forward, staff will be purchasing as well as selling the candy and refreshments at the Summer Concert series. Ms. Riley also announced that Park Disposal has donated \$5,000 for Summer Concerts.

6. COMMISSIONER COMMENTS/ FUTURE AGENDA ITEMS: Commissioner Kim suggested renaming the commission to Art & Culture Commission instead.

7. ANNOUNCEMENTS:

- a. Next City Council Meeting: Tuesday, March 22, 2016 5:00 p.m.
- b. Next Fine Arts Commission Meeting: Wednesday, April 20, 2016 at 7:00 p.m.

8. ADJOURNMENT: There being no further business, Chair Pitts called the meeting adjourned at 8:15 p.m.

ATTEST:


Mary Coles-Guzman, Recording Secretary


Kathleen Pitts, Chair