

**CITY OF BUENA PARK
PARK AND RECREATION COMMISSION
April 21, 2016**

CALL TO ORDER: Chair Weinstock called the meeting of the Park and Recreation Commission to order at 7:00 p.m. in the City Hall Council Chamber, 6650 Beach Boulevard, Buena Park, California.

ROLL CALL:

Present: Gomez, Kato, Weinstock, Wilson-Thomas
Excused: Pearson, Siebert, Vaca
Also Present: Margaret Riley, Director of Community Services
Dale Kurata, Parks and Recreation Manager
Michelle Van Sickle, Senior Community Services Coordinator
Veronica Ramirez, Senior Community Services Coordinator

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Commissioner Wilson-Thomas.

1. **APPROVAL OF MINUTES:** Meeting of February 18, 2016.
*** *M/S/P* – Commissioners Kato/Wilson-Thomas – Motion to approve minutes as presented.
2. **PUBLIC COMMENT:** None.
3. **DIRECTOR'S/STAFF REPORT:** Margaret Riley, Director of Community Services, reported on the attempted kidnapping of a 10-year old child that occurred on March 30, 2016 at San Marino Park. The suspect has not been caught however, a press release with a sketch composite has gone out notifying the public.

Additionally, Ms. Riley announced that on the April 26, 2016 City Council meeting, staff will request approval of the agreement with RJM Design Group for the Southern California Edison (SCE) walkway project to prepare construction contract documents. If approved, \$138,000 will be allocated from the park-in-lieu account to fund this agreement. Additionally, KOA Corporation will also seek approval from Council to prepare construction contract documents of the Larwin Park Improvement Project. If approved, \$108,000 will be allocated from the park-in-lieu account to fund this agreement.

Dale Kurata, Parks and Recreation Manager, announced that staff is preparing for the summer season. Flyers have been distributed to promote the summer programs. Mr. Kurata noted that the Summer Aquatics program will start early this year on May 30, 2016. Mr. Kurata also mentioned that recruitment for Parks Maintenance staff is soon to come.

Michelle Van Sickle, Senior Community Services Coordinator, announced the start of P-nut season is currently underway. Games will begin May 7, 2016.

Veronica Ramirez, Senior Community Services Coordinator, announced that staff is preparing Baseball for Summer Camp which will begin early this year on May 31, 2016. The camp will run for eight (8) weeks with an option for a trip to the Big Air Trampoline at an added cost.

4. **CITY UPDATES:** Ms. Riley announced that this is a new item at the request of the City Manager to provide an update on events taking place throughout the city, not necessarily parks related. She reported on the Grand Opening of Aldi Grocery Store located at 8351 La Palma Avenue, across from Buena Park Downtown. All are encouraged to stop by and visit.

5. **DISCUSSION/ACTION ITEMS:**

- a. Review of Youth Sports Scholarship Application Procedure – Ms. Van Sickle distributed a copy of the scholarship application procedure. The current procedure for this program is as follows: the patron completes the application and submits it to the front office which is then forwarded to Ms. Van Sickle. The application is then submitted to Ms. Riley for review. Once approved, the patron is contacted for placement into the program they are applying for. The maximum amount allowed is \$100 per year, per child. After discussion, Chair Weinstock requested to table this item to the next meeting for further review and discussion.
- b. Youth Sports Scholarship Update – Ms. Van Sickle reported there are ten (10) scholarship applications pending. A list of the pending programs was distributed. The majority of those pending are for kids signed up in the P-nut Baseball program. Staff needed to wait on confirmation that these kids have been successfully assigned to a team and participated in the program. The same rule applies for those applicants for the Summer Camp program, as well. The current available balance for the scholarship fund is \$4,282.00 less \$500 for the pending applications.
- c. August Commission Meeting to Possibly Go Dark – Commissioner Kato made a motion for the commission to go dark in the month of August. Commissioner Gomez seconded. Hearing no further discussion, the motion carried.
- d. Spring Eggstravaganza Evaluation – Ms. Van Sickle reported on the success of Spring Eggstravaganza held on March 26, 2016 at Boisseranc Park. There were approximately 3,500 in attendance. Staff did a phenomenal job in coordinating this event. Ms. Van Sickle thanked the commission for their participation and attendance.
- e. Youth Basketball Evaluation – Ms. Van Sickle reported that the season ran from January 30 through March 14, 2016. However, this year registration started early from September 21 through December 10, 2015. The early registration allowed staff time for securing teams and for the coaches to meet with their kids as well as practice early for the season. In general, this worked out much better for the various leagues.

In addition, Ms. Van Sickle reported that the basketball clinic met for six weeks and concluded with an awards ceremony. All the participants receive a participation trophy.

- f. Memorial Grove Discussion – Ms. Van Sickle distributed a current list of nominees. At this time, only one person is eligible to be nominated, the other person is a future consideration which will be eligible in 2018. After discussion, Commissioner Kato made a

motion to table this item until the next meeting to wait for other possible names that may be submitted. Commissioner Gomez seconded. Hearing no further discussion, the motion carried.

- g. Buena Park Community Center Facility Rental Overview – Ms. Ramirez provided a brief presentation on the Community Center facility rental process which included the hours of operation, registration of classes, rentals, general inquiries, contract classes, programs and meetings. Ms. Riley added that effective September 5, 2016, fees will be increased by five-percent due to the software upgrade to help offset the costs involved.
- h. Park Projects Update– Mr. Kurata provided an update on the various park projects currently underway:
 - 1. Bellis Park small dog park installed
 - 2. Bellis Park solar lights installed by the exercise equipment
 - 3. Bellis Park wrought iron gate installed at east gate of fields 1 & 2
 - 4. Boisseranc Park playground renovation with non-farm theme was approved by Council
 - 5. Buena Park Community Center renovation to pedestrian gate leading to the basement
 - 6. Peak Park pool minor repair of curb gutter lines along the edge about 30' and replace deck drains

6. INFORMATION ITEMS:

- a. News Releases, Department Flyers, Etc. – as distributed.

7. COMMISSIONERS COMMENTS/FUTURE AGENDA ITEMS:

Commissioner Weinstock inquired about the impact of homelessness within the parks. Ms. Riley reported that Dr. Harbut and City Net will collaborate on helping them find housing.

8. ANNOUNCEMENTS:

- a. Next City Council Meeting: Tuesday, April 26, 2016 5:00 p.m.
- b. Next Regular Commission Meeting: Thursday, May 19, 2016 7:00 p.m.

- 9. ADJOURNMENT:** There being no further business, Chair Weinstock called the meeting adjourned at 8:20 p.m.

ATTEST:


Mary Coles-Guzman, Recording Secretary


Mike Weinstock, Chair