

CITY OF BUENA PARK
FINE ARTS COMMISSION
February 18, 2015

CALL TO ORDER: Chair Rollins called the Fine Arts Commission to order at 7:00 p.m., City Council Chambers, 6650 Beach Boulevard, Buena Park, California.

ROLL CALL:

Present: Donnelly, Kim, Labok, Mahaffey, McGuire, Mulligan, Pitts, Rollins
Excused: Walp
Also Present: Margaret Riley, Director of Community Services
Shayna Gutierrez, Community Services Coordinator

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Commissioner Mahaffey.

1. **APPROVAL OF MINUTES:** Meeting of January 21, 2015.
M/S/P – Commissioners Donnelly / McGuire – Motion to approve minutes as presented.
2. **PUBLIC COMMENT:** None.
3. **DIRECTOR/STAFF REPORT:** Margaret Riley, Director of Community Services, announced that Community Services Supervisor, Imani Tolliver, is back to work; she is doing well. Ms. Riley also announced that Shayna Gutierrez has officially been appointed as the Community Services Coordinator for the Fine Arts Division.
4. **DISCUSSION/ACTION ITEMS:**
 - a. Evaluation of Youth Theatre Production of All Shook Up – Commissioner Labok reported on the success of the event. Ms. Riley reported that there were a total of 796 tickets sold with a total amount of ticket sales at \$7,327.00. The total amount of revenue to the City was \$8,928.00. Chair Rollins requested that the Commission be sent the detailed information on the evaluation.
 - b. Request for Support for the Children's Art Festival - Commissioner Mulligan requested funds for an amount not to exceed \$950.00 for the Children's Art Festival on April 25, 2015 from 12:00 p.m. to 5:00 p.m. Commissioner McGuire made a motion to approve an amount not to exceed \$950.00 for the Children's Art Festival. Commissioner Labok seconded. With no further discussion, the motion carried.
 - c. Filling Vacant Seats on Fine Arts Commission (5 vacancies) – This item was requested by Commissioner Walp who was not present for this discussion. Chair Rollins opened the discussion. Ms. Rollins suggested that the commission keep in mind names of people that may be interested in joining the Fine Arts Commission. Commissioner Mulligan suggested reaching out to the community through the city's Facebook page.

- d. **Standing Committee Reorganization to Avoid Fine Arts Commission Quorum – Chair Rollins** announced that due to the number of current commissioners, the sub-committees can have a maximum of four (4) members on each committee to avoid a quorum. Ms. Rollins suggested that the sub-committees meet to decide who will withdraw from each committees.
- e. **Elimination of Jazz Festival Standing Committee – Chair Rollins** announced that the sub-committee has been disbanded for lack of funds. Commissioner Pitts clarified that the commission is not eliminating the idea of having a Jazz night. After further discussion, the commission decided to change the name to Jazz Committee instead. Commissioner Kim volunteered to be on the sub-committee as well. Commissioner McGuire made a motion to keep the sub-committee and rename it as Jazz Committee instead. Commissioner Mulligan seconded. With no further discussion, the motion carried.
- f. **Enterprise Account - Commissioner Labok** reported that the beginning and ending balance remained unchanged in the amount of \$5,442.87. This is for the reporting period from January 1, 2015 through January 30, 2015.

5. STANDING COMMITTEE REPORT:

- a. **Civic Theatre / McGuire - Commissioner McGuire** reported that the sub-committee has not met. They are getting ready for Pump Boys & Dinettes; auditions are soon to take place.
- b. **Community Service Recognition / Mahaffey – Commissioner Mahaffey** announced that the sub-committee has not met due to a misunderstanding in scheduling; she will reschedule for another date. Ms. Mahaffey also reminded the commission to submit nominations as soon as possible. To date, there is only one nomination received.
- c. **Excursions / Mulligan - Commissioner Mulligan** reported that there are two (2) excursions currently booked for the year: Solvang and the Rose Parade. Any suggestions for other excursions should be forwarded to Commissioner Mulligan.
- d. **Exhibiting Artist / Rollins - Chair Rollins** announced a meeting will soon be scheduled to further discuss details.
- e. **Jazz Festival / Pitts - Commissioner Pitts** will schedule a meeting soon.
- f. **Summer Concerts / Mulligan - Commissioner Mulligan** announced the line-up for the 2015 Summer Concert Series. They also discussed the possibility of different vendors to provide diverse food options.

In addition, Ms. Riley announced that Summer Concerts will be advertised in the Buena Park Today; through a water bill insert as well as with street banners.

- g. Youth Theatre / Labok - Commissioner Labok announced Les Miserables, School Edition as the play selection. Interviews for the Creative Team will take place on February 23 & 24, 2015 at 6:00 p.m. Auditions will be held on March 7 & 8, 2015.
 - h. Youth Programs / Mulligan - Commissioner Mulligan reported on the success of the Elementary Art Show Awards Ceremony held on Thursday, January 29, 2015 in the Council Chamber. She also announced the High School Art Show that will be held on Friday, February 20, 2015, 6:00 p.m. All are encouraged to attend.
- 6. VOLUNTEER SUPPORT ACTIVITIES:**
- a. Hospitality – nothing new to report.
- 7. LIAISON ORGANIZATIONS:**
- a. Community Chorus / Rollins - Chair Rollins announced that they are working on their summer show. She also announced that the Chorus will be performing Music, Arts & Just Desserts on March 15, 2015, 3:00 p.m. at Liberty Hall. All are encouraged to attend.
- 8. COMMISSIONER COMMENTS/ FUTURE AGENDA ITEMS:** None.
- 9. ANNOUNCEMENTS:**
- a. Next City Council Meeting: Tuesday, February 24, 2015 5:00 p.m.
 - b. Next Fine Arts Commission Meeting: March 18, 2015 7:00 p.m.
- 10. ADJOURNMENT:** There being no further business, Chair Rollins called the meeting adjourned at 8:30 p.m.

ATTEST:


Mary Coles-Guzman, Recording Secretary


Marge Rollins, Chair