

CITY OF BUENA PARK
FINE ARTS COMMISSION
October 15, 2014

CALL TO ORDER: Chair Rollins called the Fine Arts Commission to order at 7:00 p.m., City Council Chambers, 6650 Beach Boulevard, Buena Park, California.

ROLL CALL:

Present: Donnelly, Labok, Mahaffey, McGuire, Mulligan, Pitts, Rollins
Absent: Banados, Kim
Excused: Walp
Also Present: Margaret Riley, Director of Community Services
Imani Tolliver, Community Services Supervisor

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Commissioner McGuire.

1. **APPROVAL OF MINUTES:** Meeting of September 17, 2014.
M/S/P – Commissioners McGuire/Donnelly – Motion to approve minutes as presented.
2. **PUBLIC COMMENT:** Mayor Steve Berry, who is the Liaison to the Fine Arts Commission, was present for the meeting.
3. **DIRECTOR/STAFF REPORT:** Margaret Riley, Director of Community Services reported that staff has received a Public Records Request for the Fine Arts Commission. The request calls for a detailed report for the last two (2) fiscal years of the revenue and expenditures for Youth Theatre, and the Enterprise Fund as well as minutes from the Youth Theatre sub-committee meetings. Staff must comply within ten (10) calendar days from the date the request was received. Ms. Riley reminded the commission to submit their sub-committee meeting minutes as soon as possible. These minutes need to be made readily available to the public.

Additionally, Ms. Riley announced the Tree Lighting Ceremony on Tuesday, December 2, 2014. More details are soon to follow.

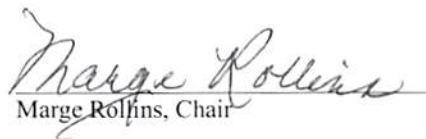
4. **DISCUSSION/ACTION ITEMS:**
 - a. Enterprise Account - Commissioner Labok reported on the Enterprise Fund. The beginning balance was \$5,492.87 less \$50.00 for the gift card for Sonia. The ending balance was \$5,442.87. This is for the reporting period from August 30, 2014 through September 30, 2014.
5. **STANDING COMMITTEE REPORT:**
 - a. Civic Theatre / McGuire - Commissioner McGuire reported that she met with the City Manager to discuss plans for the next season. The sub-committee will be meeting soon to further discuss options for a larger production.

- b. **Community Service Recognition** - Commissioner Rollins reminded the commission to start thinking of names of volunteers who they would like to see recognized.
 - c. **Excursions / Banados** - Commissioner Banados was not present for the report. Commissioner Mulligan reported on the success of the sold-out Solvang trip. The next excursion is the Rose Parade. Additionally, Ms. Mulligan reported that the sub-committee met. They discussed the list of possible excursions for 2015.
 - d. **Exhibiting Artist** - Chair Rollins announced that the sub-committee has not met. A meeting will soon be scheduled.
 - e. **Jazz Festival / Pitts** - Commissioner Pitts announced that the sub-committee has not met. A meeting will soon be scheduled.
 - f. **Summer Concerts / Mulligan** - Commissioner Mulligan reported that a meeting will soon be scheduled.
 - g. **Youth Theatre / Labok** - Commissioner Labok reported that they are in the midst of rehearsals for All Shook Up. All is going well. A Silent Auction Dinner will be held on October 26, 2014 at the Ehlers Recreation Center from 6:00 p.m. – 9:00 p.m. Tickets are \$15 per person. All are encouraged to attend.
 - h. **Youth Programs / Mulligan** - Commissioner Mulligan reported that a meeting will soon be scheduled to determine the theme for the Elementary Art Show held in January.
- 6. VOLUNTEER SUPPORT ACTIVITIES:**
- a. **Hospitality** – Chair Rollins suggested sending flowers with a get-well card to Tom Walp, Commissioner Ruth Walp’s spouse. Commissioner McGuire suggested sending Edible Arrangements or a live plant in lieu of flowers. After discussion, Commissioner McGuire made a motion to approve an amount not to exceed \$50 to send a live plant or Edible Arrangements to Mr. Walp. Commissioner Mulligan seconded. All were in favor.
- 7. LIAISON ORGANIZATIONS:**
- a. **Community Chorus / Rollins** - Chair Rollins announced that the Chorus will be performing at Silverado Days on Friday, October 17, 2014 at 6:00 p.m.
- 8. COMMISSIONER COMMENTS/ FUTURE AGENDA ITEMS:** none.
- 9. ANNOUNCEMENTS:**
- a. **Next City Council Meeting:** Tuesday, October 28, 2014 5:00 p.m.
 - b. **Next Fine Arts Commission Meeting:** November 19, 2014 7:00 p.m.
 - c. **Mayor’s Prayer Breakfast:** Thursday, November 20, 2014 7:00 a.m.

10. **ADJOURNMENT:** There being no further business, Chair Rollins called the meeting adjourned at 8:00 p.m.

ATTEST:


Mary Coles-Guzman, Recording Secretary


Marge Rollins, Chair