

Internal Services

**INTERNAL SERVICE
BUDGET NARRATIVE
Fiscal Years 2012-13 and 2013-14**

2012-13 TOTAL BUDGET: \$ 8,654,350
2013-14 TOTAL BUDGET: \$ 8,647,590

FUNCTIONS/OBJECTIVES:

The Internal Service funds account for those functions that are shared by all City departments. They include: Workers' Compensation Insurance, Liability Insurance, accrued leave benefits payout, equipment maintenance and replacement, management information systems, and building and grounds maintenance.

These costs are distributed between the departments based on a number of factors. These factors include the type of work performed by a department, the use of certain types of services, size and condition of occupied structures and types of equipment used by individual departments.

PRIOR YEAR MAJOR ACCOMPLISHMENTS:+

- Resolved over 95% of general liability claims in-house in 2011, reducing third party administrator costs.
- Continued to offer a variety and number of safety training classes.
- Continued the work of the safety committee to aid the city in compliance with OSHA guidelines and producing a safer work environment.
- Conducted audiogram testing for all field personnel.
- Conducted ergonomic evaluations with our safety consultant on several employees to minimize work-related injuries.
- Conducted Insurance Liability Workshops for employees who contract on behalf of the city to increase risk awareness and reduce risk exposure.

CITY OF BUENA PARK
Internal Service Funds
Fiscal Year 2012-13

	<i>FUND</i>							TOTAL
	62 <i>Workers Comp</i>	63 <i>Public Liability</i>	65 <i>Accrued Leave</i>	71 <i>Equipment Maintenance</i>	73 <i>Payroll Revolving</i>	74 <i>Mngt Info Systems</i>	77 <i>Facilities Maintenance</i>	
Self Insurance	\$1,057,040	\$ 1,047,140		\$ -				\$2,104,180
Accrued Leave			\$ 250,000					250,000
Mngt Information Systems						\$613,690		613,690
Facilities Maintenance							\$ 1,732,270	1,732,270
Equipment Maintenance				\$ 1,899,170				1,899,170
Pension Obligation					\$ 2,055,040			2,055,040
TOTAL BUDGET	\$1,057,040	\$ 1,047,140	\$ 250,000	\$ 1,899,170	\$ 2,055,040	\$613,690	\$ 1,732,270	\$8,654,350

	<i>Personnel</i>	<i>Maintenance & Operations</i>	<i>Equipment</i>	TOTAL
Self Insurance	\$ -	\$ 2,104,180	\$ -	\$ 2,104,180
Accrued Leave	250,000	-	-	250,000
Mngt Information Systems	-	476,740	136,950	613,690
Facilities Maintenance	326,890	1,404,180	1,200	1,732,270
Equipment Maintenance	472,500	1,071,140	355,530	1,899,170
Pension Obligation	-	2,055,040	-	2,055,040
	\$1,049,390	\$ 7,111,280	\$ 493,680	\$ 8,654,350

CITY OF BUENA PARK
Internal Service Funds
Fiscal Year 2013-14

	<i>FUND</i>							TOTAL
	62 <i>Workers Comp</i>	63 <i>Public Liability</i>	65 <i>Accrued Leave</i>	71 <i>Equipment Maintenance</i>	73 <i>Payroll Revolving</i>	74 <i>Mngt Info Systems</i>	77 <i>Facilities Maintenance</i>	
Self Insurance	\$1,067,080	\$ 1,047,180		\$ -				\$2,114,260
Accrued Leave			\$ 250,000					250,000
Mngt Information Systems						\$580,890		580,890
Facilities Maintenance							\$ 1,752,550	1,752,550
Equipment Maintenance				\$ 1,894,850				1,894,850
Pension Obligation					\$ 2,055,040			2,055,040
TOTAL BUDGET	\$1,067,080	\$ 1,047,180	\$ 250,000	\$ 1,894,850	\$ 2,055,040	\$580,890	\$ 1,752,550	\$8,647,590

	<i>Personnel</i>	<i>Maintenance & Operations</i>	<i>Equipment</i>	TOTAL
Self Insurance	\$ -	\$ 2,114,260	\$ -	\$ 2,114,260
Accrued Leave	250,000	-	-	250,000
Mngt Information Systems	-	476,790	104,100	580,890
Facilities Maintenance	359,920	1,391,430	1,200	1,752,550
Equipment Maintenance	523,760	1,042,450	328,640	1,894,850
Pension Obligation	-	2,055,040	-	2,055,040
	\$1,133,680	\$ 7,079,970	\$ 433,940	\$ 8,647,590

CITY of BUENA PARK
Summary of Resources and Requirements
Internal Service Funds
Fiscal Years 2012-13 and 2013-14

<i>Fund</i>	Resources				Requirements			<i>Ending Balance June 2013</i>
	<i>Beginning Balance July 2012</i>	<i>Estimated Revenue</i>	<i>Transfers In</i>	<i>Total Resources</i>	<i>Operating Expenditures</i>	<i>Transfers Out</i>	<i>Total Requirements</i>	
Workers' Comp	\$2,430,000	\$1,550,000	\$ -	\$3,980,000	\$ 1,057,040	\$ -	\$ 1,057,040	\$ 2,922,960
Public Liability	\$ -	\$ 18,000	\$950,000	\$ 968,000	\$ 1,047,140	\$ -	\$ 1,047,140	\$ (79,140)
Accrued Leave	\$1,450,000	\$ 283,000	\$ -	\$1,733,000	\$ 250,000	\$ -	\$ 250,000	\$ 1,483,000
Mngt Info Systems	\$ 890,000	\$ 633,480	\$ -	\$1,523,480	\$ 613,690	\$ -	\$ 613,690	\$ 909,790
Facilities Maint	\$ 480,000	\$1,742,420	\$ -	\$2,222,420	\$ 1,717,270	\$ 15,000	\$ 1,732,270	\$ 490,150
Equipment Maint	\$2,600,000	\$2,095,300	\$ -	\$4,695,300	\$ 1,899,170	\$ -	\$ 1,899,170	\$ 2,796,130
Payroll Revolving	\$ -	\$2,055,040	\$ -	\$2,055,040	\$ 2,055,040	\$ -	\$ 2,055,040	\$ -

<i>Fund</i>	Resources				Requirements			<i>Ending Balance June 2014</i>
	<i>Beginning Balance July 2013</i>	<i>Estimated Revenue</i>	<i>Transfers In</i>	<i>Total Resources</i>	<i>Operating Expenditures</i>	<i>Transfers Out</i>	<i>Total Requirements</i>	
Workers' Comp	\$1,600,000	\$1,550,000	\$ -	\$3,150,000	\$ 1,067,080	\$ -	\$ 1,067,080	\$ 2,082,920
Public Liability	\$ 58,000	\$ 18,000	\$950,000	\$1,026,000	\$ 1,047,180	\$ -	\$ 1,047,180	\$ (21,180)
Accrued Leave	\$1,600,000	\$ 283,000	\$ -	\$1,883,000	\$ 250,000	\$ -	\$ 250,000	\$ 1,633,000
Mngt Info Systems	\$ 800,000	\$ 603,830	\$ -	\$1,403,830	\$ 580,890	\$ -	\$ 580,890	\$ 822,940
Facilities Maint	\$ 180,000	\$1,760,550	\$ -	\$1,940,550	\$ 1,737,550	\$ 15,000	\$ 1,752,550	\$ 188,000
Equipment Maint	\$2,500,000	\$2,109,800	\$ -	\$4,609,800	\$ 1,894,850	\$ -	\$ 1,894,850	\$ 2,714,950
Payroll Revolving	\$ -	\$2,055,040	\$ -	\$2,055,040	\$ 2,055,040	\$ -	\$ 2,055,040	\$ -

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEARS 2012-13 AND 2013-14**

FUND/ SOURCE	FUND/ SOURCE DESCRIPTION	2010-11 PRIOR YR ACTUAL	2011-12 CURRENT YR BUDGET	2011-12 REVISED ESTIMATE	2012-13 BUDGET ESTIMATE	2013-14 BUDGET ESTIMATE
WORKERS COMP SELF-INS FUND						
USE OF MONEY & PROPERTY						
62 3410	INVESTMENT EARNINGS	174,907	235,000	235,000	250,000	250,000
	TOTALS FOR SOURCE	174,907	235,000	235,000	250,000	250,000
CHARGES FOR CURRENT SERVICES						
62 3791	WORKERS COMP INS CHARGE	1,297,860	1,350,000	1,350,000	1,300,000	1,300,000
	TOTALS FOR SOURCE	1,297,860	1,350,000	1,350,000	1,300,000	1,300,000
	TOTAL FOR FUND	<u>1,472,767</u>	<u>1,585,000</u>	<u>1,585,000</u>	<u>1,550,000</u>	<u>1,550,000</u>
PUBLIC LIAB SELF-INS FUND						
USE OF MONEY & PROPERTY						
63 3410	INVESTMENT EARNINGS	20,030	26,000	26,000	18,000	18,000
	TOTALS FOR SOURCE	20,030	26,000	26,000	18,000	18,000
CHARGES FOR CURRENT SERVICES						
63 3799	TRANSFERS IN	750,000	750,000	750,000	950,000	950,000
	TOTALS FOR SOURCE	750,000	750,000	750,000	950,000	950,000
	TOTAL FOR FUND	<u>770,030</u>	<u>776,000</u>	<u>776,000</u>	<u>968,000</u>	<u>968,000</u>
ACCRUED LEAVE FUND						
USE OF MONEY & PROPERTY						
65 3410	INVESTMENT EARNINGS	32,914	55,000	55,000	33,000	33,000
	TOTALS FOR SOURCE	32,914	55,000	55,000	33,000	33,000
CHARGES FOR CURRENT SERVICES						
65 3777	ACCRUED LEAVE CHARGES	166,296	250,000	250,000	250,000	250,000
65 3799	TRANSFER IN	-	-	-	-	-
	TOTALS FOR SOURCE	166,296	250,000	250,000	250,000	250,000
	TOTAL FOR FUND	<u>199,210</u>	<u>305,000</u>	<u>305,000</u>	<u>283,000</u>	<u>283,000</u>

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEARS 2012-13 AND 2013-14**

<u>FUND/ SOURCE</u>	<u>FUND/ SOURCE DESCRIPTION</u>	<u>2010-11 PRIOR YR ACTUAL</u>	<u>2011-12 CURRENT YR BUDGET</u>	<u>2011-12 REVISED ESTIMATE</u>	<u>2012-13 BUDGET ESTIMATE</u>	<u>2013-14 BUDGET ESTIMATE</u>
EQUIP MAINT & REPLACE FUND						
USE OF MONEY & PROPERTY						
71 3410	INVESTMENT EARNINGS	58,656	50,000	50,000	60,000	60,000
	TOTALS FOR SOURCE	58,656	50,000	50,000	60,000	60,000
CHARGES FOR CURRENT SERVICES						
71 3700	REIMBURSABLE REVENUE	30,533	-	-	-	-
71 3760	DAMAGE TO CITY PROPERTY	17,858	500	500	500	500
71 3767	VEH MAINT & REPAIR CHARGE	1,568,541	1,622,770	1,622,770	1,553,900	1,590,060
71 3770	VEHICLE RENTAL CHARGES	462,312	402,770	402,770	430,900	409,240
71 3788	CONTRACT VEH MAINT CHGS	30,153	40,000	40,000	40,000	40,000
71 3796	SALE OF REAL & PERS PROP	58,019	10,000	10,000	10,000	10,000
	TOTALS FOR SOURCE	2,167,416	2,076,040	2,076,040	2,035,300	2,049,800
	TOTAL FOR FUND	<u>2,226,072</u>	<u>2,126,040</u>	<u>2,126,040</u>	<u>2,095,300</u>	<u>2,109,800</u>
PAYROLL REVOLVING FUND						
USE OF MONEY & PROPERTY						
73 3779	PENSION OBLIGATION BOND CHG	1,971,491	2,055,040	2,055,040	2,055,040	2,055,040
	TOTALS FOR SOURCE	1,971,491	2,055,040	2,055,040	2,055,040	2,055,040
	TOTAL FOR FUND	<u>1,971,491</u>	<u>2,055,040</u>	<u>2,055,040</u>	<u>2,055,040</u>	<u>2,055,040</u>
MANAGEMENT INFO SYSTEMS						
USE OF MONEY & PROPERTY						
74 3410	INVESTMENT EARNINGS	21,572	25,000	25,000	22,000	22,000
	TOTALS FOR SOURCE	21,572	25,000	25,000	22,000	22,000
CHARGES FOR CURRENT SERVICES						
74 3756	MNGT INFO SYSTEM CHARGES	567,504	522,680	522,680	611,480	581,830
	TOTALS FOR SOURCE	567,504	522,680	522,680	611,480	581,830
	TOTAL FOR FUND	<u>589,076</u>	<u>547,680</u>	<u>547,680</u>	<u>633,480</u>	<u>603,830</u>
GOV'T BLDGS MAINT FUND						
USE OF MONEY & PROPERTY						
77 3410	INVESTMENT EARNINGS	7,229	15,000	15,000	8,000	8,000
	TOTALS FOR SOURCE	7,229	15,000	15,000	8,000	8,000

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEARS 2012-13 AND 2013-14**

<u>FUND/ SOURCE</u>	<u>FUND/ SOURCE DESCRIPTION</u>	<u>2010-11 PRIOR YR ACTUAL</u>	<u>2011-12 CURRENT YR BUDGET</u>	<u>2011-12 REVISED ESTIMATE</u>	<u>2012-13 BUDGET ESTIMATE</u>	<u>2013-14 BUDGET ESTIMATE</u>
	CHARGES FOR CURRENT SERVICES					
77 3778	BLDG & GRNDS MAINT CHARGE	1,644,012	1,602,100	1,602,100	1,734,420	1,752,550
77 3799	TRANSFER IN	200,000	-	-	-	-
	TOTALS FOR SOURCE	1,844,012	1,602,100	1,602,100	1,734,420	1,752,550
	TOTAL FOR FUND	<u>1,851,241</u>	<u>1,617,100</u>	<u>1,617,100</u>	<u>1,742,420</u>	<u>1,760,550</u>



CITY OF BUENA PARK
APPROPRIATION SUMMARY

FUNCTION GENERAL GOVERNMENT SERVICES	DEPARTMENT TITLE INTERNAL SUPPORT - SELF INSURANCE
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FISCAL YEAR 2012-13

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
107410	WORKERS' COMP	-	1,057,040	-	1,057,040
107420	LIABILITY INSURANCE	-	1,047,140	-	1,047,140
107710	AUTOMOBILE INSURANCE	-	-	-	-
TOTAL APPROPRIATIONS		-	2,104,180	-	2,104,180

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
62	WORKERS' COMPENSATION	1,057,040
63	PUBLIC LIABILITY	1,047,140
71	EQUIPMENT MAINT & REPLACEMENT	-
TOTAL RESOURCES		2,104,180

FISCAL YEAR 2013-14

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
107410	WORKERS' COMP	-	1,067,080	-	1,067,080
107420	LIABILITY INSURANCE	-	1,047,180	-	1,047,180
107710	AUTOMOBILE INSURANCE	-	-	-	-
TOTAL APPROPRIATIONS		-	2,114,260	-	2,114,260

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
62	WORKERS' COMPENSATION	1,067,080
63	PUBLIC LIABILITY	1,047,180
71	EQUIPMENT MAINT & REPLACEMENT	-
TOTAL RESOURCES		2,114,260

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

DEPARTMENT TITLE		ACTIVITY TITLE						
INTERNAL SUPPORT SVCS - SELF INS		WORKERS' COMPENSATION						
OBJECT CODE	EXPENDITURE CLASSIFICATION	2010-11 AMENDED BUDGET	2010-11 ACTUAL	2011-12 AMENDED BUDGET	2012-13 DEPARTMENT REQUESTED	2012-13 CITY COUNCIL APPROVED	2013-14 DEPARTMENT REQUESTED	2013-14 CITY COUNCIL APPROVED
	MAINTENANCE & OPERATIONS							
6240	PROF/CONTRACTUAL SERVICES	86,000	86,940	90,000	95,000	95,000	100,000	100,000
6265	MNGT INFO SYS CHGS - CITY	1,250	1,248	1,240	1,340	1,340	1,380	1,380
6420	MEMBERSHIP & SUBSCRIPTIONS	300	-	300	300	300	300	300
6620	WORKERS' COMP CLAIM PAYMENTS	700,000	940,607	700,000	900,000	800,000	900,000	800,000
6625	CLAIM ADJUSTMENT AT YEAR END	-	585,836	-	-	-	-	-
6645	INSURANCE - EXCESS PREMIUM	180,000	123,308	180,000	160,000	160,000	165,000	165,000
6650	CONFERENCE/MEETING/TRAINING	400	400	400	400	400	400	400
	MAINTENANCE & OPERATIONS TOTAL	967,950	1,738,339	971,940	1,157,040	1,057,040	1,167,080	1,067,080

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

DEPARTMENT TITLE			ACTIVITY TITLE					
INTERNAL SUPPORT SVCS - SELF INS			LIABILITY INSURANCE					
OBJECT CODE	EXPENDITURE CLASSIFICATION	2010-11 AMENDED BUDGET	2010-11 ACTUAL	2011-12 AMENDED BUDGET	2012-13 DEPARTMENT REQUESTED	2012-13 CITY COUNCIL APPROVED	2013-14 DEPARTMENT REQUESTED	2013-14 CITY COUNCIL APPROVED
	MAINTENANCE & OPERATIONS							
6240	PROF/CONTRACTUAL SERVICES	35,000	4,406	35,000	45,000	45,000	45,000	45,000
6242	ATTORNEY CONTRACT SERVICES	200,000	456,048	220,000	220,000	300,000	220,000	300,000
6265	MNGT INFO SYS CHGS - CITY	1,250	1,248	1,240	1,340	1,340	1,380	1,380
6420	MEMBERSHIP & SUBSCRIPTIONS	200	-	200	200	200	200	200
6625	CLAIM ADJUSTMENT AT YEAR END	-	340,954	-	-	-	-	-
6630	LIABILITY CLAIM PAYMENTS	300,000	221,719	300,000	300,000	300,000	300,000	300,000
6645	INSURANCE - EXCESS PREMIUM	335,000	262,847	345,000	300,000	400,000	300,000	400,000
6650	CONFERENCE/MEETING/TRAINING	600	600	600	600	600	600	600
	MAINTENANCE & OPERATIONS TOTAL	872,050	1,287,822	902,040	867,140	1,047,140	867,180	1,047,180

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

DEPARTMENT TITLE		ACTIVITY TITLE						
INTERNAL SUPPORT SVCS - SELF INS		AUTOMOBILE INSURANCE						
OBJECT CODE	EXPENDITURE CLASSIFICATION	2010-11 AMENDED BUDGET	2010-11 ACTUAL	2011-12 AMENDED BUDGET	2012-13 DEPARTMENT REQUESTED	2012-13 CITY COUNCIL APPROVED	2013-14 DEPARTMENT REQUESTED	2013-14 CITY COUNCIL APPROVED
	MAINTENANCE & OPERATIONS							
6645	INSURANCE - EXCESS PREMIUM	18,000	-	18,000	-	-	-	-
	MAINTENANCE & OPERATIONS TOTAL	18,000	-	18,000	-	-	-	-

CITY OF BUENA PARK
APPROPRIATION SUMMARY

FUNCTION INTERNAL SERVICE	DEPARTMENT TITLE ACCRUED LEAVE
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FISCAL YEAR 2012-13

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
108100	ACCRUED LEAVE PAYOUT	250,000	-	-	250,000
	TOTAL APPROPRIATIONS	250,000	-	-	250,000

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
65	ACCRUED LEAVE FUND	250,000
	TOTAL RESOURCES	250,000

FISCAL YEAR 2013-14

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
108100	ACCRUED LEAVE PAYOUT	250,000	-	-	250,000
	TOTAL APPROPRIATIONS	250,000	-	-	250,000

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
65	ACCRUED LEAVE FUND	250,000
	TOTAL RESOURCES	250,000

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

DEPARTMENT TITLE		ACTIVITY TITLE						
INTERNAL SERVICE		ACCRUED LEAVE						
OBJECT CODE	EXPENDITURE CLASSIFICATION	2010-11 AMENDED BUDGET	2010-11 ACTUAL	2011-12 AMENDED BUDGET	2012-13 DEPARTMENT REQUESTED	2012-13 CITY COUNCIL APPROVED	2013-14 DEPARTMENT REQUESTED	2013-14 CITY COUNCIL APPROVED
	SALARY & BENEFITS							
5133	ACCRUED LEAVE PAYOUT	250,000	326,096	250,000	250,000	250,000	250,000	250,000
	SALARY & BENEFITS TOTAL	250,000	326,096	250,000	250,000	250,000	250,000	250,000

CITY OF BUENA PARK
APPROPRIATION SUMMARY

FUNCTION GENERAL GOVERNMENT SERVICES	DEPARTMENT TITLE EQUIPMENT MAINTENANCE
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FISCAL YEAR 2012-13

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
171710	VEH & SM ENGINE MAINT	472,500	1,071,140	355,530	1,899,170
	TOTAL APPROPRIATIONS	472,500	1,071,140	355,530	1,899,170

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
71	EQUIP MAINT & REPLACEMENT FUND	1,899,170
	TOTAL RESOURCES	1,899,170

FISCAL YEAR 2013-14

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
171710	VEH & SM ENGINE MAINT	523,760	1,042,450	328,640	1,894,850
	TOTAL APPROPRIATIONS	523,760	1,042,450	328,640	1,894,850

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
71	EQUIP MAINT & REPLACEMENT FUND	1,894,850
	TOTAL RESOURCES	1,894,850

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

FUNCTION		DEPARTMENT TITLE						
GENERAL GOVERNMENT SERVICES		EQUIPMENT MAINTENANCE						
OBJECT CODE	EXPENSE CLASSIFICATION	2010-11 AMENDED BUDGET	2010-11 ACTUAL	2011-12 AMENDED BUDGET	2012-13 DEPARTMENT REQUESTED	2012-13 CITY COUNCIL APPROVED	2013-14 DEPARTMENT REQUESTED	2013-14 CITY COUNCIL APPROVED
	SALARY & BENEFITS							
	#							
	EQUIP MAINT SUPERINTENDANT 0.00	95,330		95,330	-	-	-	-
	EQUIPMENT MAINT SUPERVISOR 1.00	-		-	71,470	71,470	74,980	74,980
	LEAD EQUIPMENT MECHANIC 1.00	68,070		68,070	68,070	68,070	68,070	68,070
	EQUIPMENT MECHANIC 3.00	185,490		179,950	174,420	174,420	177,120	177,120
	EQUIP MAINTENANCE EMPLOYEE 0.00	53,590		53,600	-	-	-	-
	SENIOR TYPIST CLERK 0.50	45,420		45,420	22,710	22,710	22,710	22,710
	TOTAL POSITIONS 5.50							
	FURLOUGH SALARIES	(11,200)		(22,120)	-	(15,700)	-	-
	LABOR REDUCTION	-		(1,570)	-	(1,370)	-	-
5110	REGULAR SALARIES	436,700	354,104	418,680	336,670	319,600	342,880	342,880
5115	EXCESS MEDICAL PREMIUM	17,450	17,276	17,170	7,650	7,820	7,650	7,650
5117	SERP	-	16,880	-	8,440	8,440	8,440	8,440
5118	SPECIAL LICENSE	3,000	2,408	3,000	3,000	3,000	3,000	3,000
5130	OVERTIME	2,000	134	2,000	2,000	2,000	2,000	2,000
5132	SICK-LEAVE BUY BACK	3,000	2,998	3,000	3,000	3,000	3,000	3,000
5157	BILINGUAL PAY	420	420	420	420	420	420	420
5160	WORKERS' COMPENSATION	26,250	25,596	25,860	22,930	22,930	23,370	23,370
5161	ACCRUED LEAVE CHARGE	3,360	3,276	3,320	2,530	2,530	2,570	2,570
5170	MEDICAL INSURANCE	38,510	30,496	38,800	37,870	38,370	37,870	37,870
5171	DENTAL INSURANCE	5,470	4,557	5,870	5,690	5,690	5,690	5,690
5172	LONG-TERM DISABILITY	2,110	1,136	2,110	1,660	1,660	1,660	1,660
5173	LIFE AD&D	510	439	510	420	420	420	420
5174	MEDICARE	6,810	3,643	6,720	5,050	5,050	5,140	5,140
5180	RETIREMENT - CITY FUNDED	76,590	52,588	89,020	69,160	64,640	76,290	76,290
5190	EDUCATIONAL INCENTIVE	3,720	365	3,360	3,360	3,360	3,360	3,360
	FURLOUGH BENEFITS	(2,800)	-	(6,190)	-	(4,450)	-	-
	LABOR BENEFITS REDUCTION	-	-	(12,420)	-	(11,980)	-	-
	SALARY & BENEFITS TOTAL	623,100	516,316	601,230	509,850	472,500	523,760	523,760
	MAINTENANCE & OPERATIONS							
6240	PROF/CONTRACTUAL SERVICES	28,250	27,606	28,250	28,250	28,250	28,250	28,250
6245	PROFESSIONAL SERVICES - CITY	121,160	121,164	120,370	130,190	127,520	131,160	131,160
6255	SAFETY SHOES	810	425	810	810	810	810	810
6260	EQUIPMENT RENTAL - CITY	12,330	12,336	12,760	11,290	11,290	11,360	11,360
6261	EQUIPMENT MAINTENANCE - CITY	57,930	68,606	69,760	46,510	46,510	46,520	46,520
6265	MNGT INFO SYS CHGS - CITY	7,520	7,524	7,440	8,060	8,060	8,250	8,250
6335	EQUIPMENT PARTS & SUPPLIES	200,101	161,893	200,328	200,000	200,000	200,000	200,000
6338	OUTSIDE EQUIPMENT REPAIR	180,000	157,947	180,572	180,000	180,000	180,000	180,000
6340	NON-CAPITAL EQUIPMENT/FURNITURE	-	-	-	5,900	5,900	-	*
6350	SMALL TOOL/EQUIPMENT EXPENSE	6,000	1,440	6,000	6,000	6,000	6,000	6,000
6370	UNIFORM EXPENSE	400	44	400	400	400	400	400
6410	STATIONERY/OFFICE SUPPLIES	400	142	400	400	400	400	400
6420	MEMBERSHIP & SUBSCRIPTIONS	700	550	700	700	700	700	700
6450	HARDWARE SUPPLIES	9,000	7,305	9,097	9,000	9,000	9,000	9,000
6460	GAS AND OIL	425,000	452,164	428,381	450,000	450,000	450,000	450,000
6470	LAB/CHEMICAL SUPPLIES	1,200	269	1,200	1,200	1,200	1,200	1,200
6650	CONFERENCE/MEETING/TRAINING	1,000	449	1,000	1,000	1,000	1,000	1,000
6680	DEPRECIATION	-	513,018	-	-	-	-	-
6681	LOSS ON DISPOSAL OF ASSET	-	29,310	-	-	-	-	-
7840	MACHINERY/EQUIPMENT	100,534	76,970	813,435	544,130	349,630	328,640	296,040 *
	MAINTENANCE & OPERATIONS TOTAL	1,152,335	1,639,162	1,880,903	1,623,840	1,426,670	1,403,690	1,371,090

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

FUNCTION GENERAL GOVERNMENT SERVICES			DEPARTMENT TITLE EQUIPMENT MAINTENANCE					
ACTIVITY OBJECT NUMBER	DESCRIPTION	NUMBER OF UNITS	NEW OR REPLACEMENT	UNIT COST	2012-13 DEPARTMENT REQUESTED	2012-13 CITY COUNCIL APPROVED	2013-14 DEPARTMENT REQUESTED	2013-14 CITY COUNCIL APPROVED
* Account 6340 & 7840 Detail								
EQUIPMENT								
POLICE								
7840	POLICE PATROL SEDAN	3	REPLACEMENT	37,550	112,650	112,650	-	-
7840	POLICE PATROL SEDAN	3	REPLACEMENT	37,550	-	-	112,650	112,650
7840	UNMARKED SEDAN	2	REPLACEMENT	28,150	56,300	56,300	-	-
7840	UNMARKED SEDAN	1	REPLACEMENT	28,150	-	-	28,150	28,150
7840	COMMERCIAL ENFORCEMENT TRUCK	1	REPLACEMENT	33,950	33,950	33,950	-	-
7840	PARKING CONTROL JEEP	1	REPLACEMENT	28,280	28,280	28,280	-	-
7840	POLICE MOTORCYCLE	1	REPLACEMENT	19,690	-	-	19,690	19,690
	POLICE TOTAL				231,180	231,180	160,490	160,490
PUBLIC WORKS - DESIGN AND PLANNING								
7840	FORD E-250 CARGO VAN	1	NEW	32,600	-	-	32,600	-
	PUBLIC WORKS - DESIGN AND PLANNING TOTAL				-	-	32,600	-
PUBLIC WORKS - STREET MAINTENANCE								
6340	POLE SAW HT101	3	REPLACEMENT	600	1,800	1,800	-	-
6340	24" HEDGE TRIMMER HS81R	2	REPLACEMENT	495	990	990	-	-
6340	STICK HEDGE TRIMMER HL90K	1	REPLACEMENT	410	410	410	-	-
6340	HAND-HELD BLOWER BG56C	1	REPLACEMENT	200	200	200	-	-
6340	BACK-PACK BLOWER BR500	1	REPLACEMENT	450	450	450	-	-
7840	TRACTOR/LOADER WITH BACKHOE	1	REPLACEMENT	63,000	-	-	63,000	63,000
	PUBLIC WORKS - STREET MAINT. TOTAL				3,850	3,850	63,000	63,000
PUBLIC WORKS - WATER								
7840	1/2 TON PICKUP TRUCK	1	REPLACEMENT	23,950	23,950	23,950	-	-
7840	REPLACE CARGO BODY	1	NEW	9,000	9,000	9,000	-	-
7840	1 TON TRUCK WITH SERVICE BODY	1	REPLACEMENT	33,000	-	-	33,000	33,000
	PUBLIC WORKS - WATER TOTAL				32,950	32,950	33,000	33,000
PUBLIC WORKS - TRAFFIC SIGNAL MAINTENANCE								
7840	AERIAL TRUCK	1	NEW	80,000	80,000	-	-	-
7840	3/4 TON TRUCK WITH ARROW BOARD	1	NEW	36,500	36,500	-	-	-
7840	LANE STRIPING TRAILER	1	NEW	62,000	62,000	-	-	-
7840	1 TON CAB/CHASSIS	1	REPLACEMENT	26,000	26,000	26,000	-	-
	PUBLIC WORKS - TRAFFIC SIGNAL MAINTENANCE TOTAL				204,500	26,000	-	-
PUBLIC WORKS - FACILITIES MAINTENANCE								
6340	2KW HONDA GENSET	1	REPLACEMENT	750	750	750	-	-
	PUBLIC WORKS - FACILITIES MAINTENANCE TOTAL				750	750	-	-
PUBLIC WORKS - EQUIPMENT MAINTENANCE								
7840	ABOVE GROUND LIFT 16,000 LB MOHAWK TP-16	1	NEW	16,000	16,000	-	-	-
	PUBLIC WORKS - EQUIPMENT MAINT. TOTAL				16,000	-	-	-
PARKS AND RECREATION								
6340	BACK-PACK BLOWER BR500	2	REPLACEMENT	450	900	900	-	-
6340	HAND-HELD BLOWER BG56C	2	REPLACEMENT	200	400	400	-	-
7840	3/4 TON TRUCK WITH SERVICE BODY	1	REPLACEMENT	31,250	31,250	31,250	-	-
7840	PRESSURE WASH TRAILER	1	REPLACEMENT	28,250	28,250	28,250	-	-
7840	3/4 TON UTILITY TRUCK	1	REPLACEMENT	31,250	-	-	31,250	31,250
7840	5 X 8' UTILITY TRAILER	2	REPLACEMENT	1,950	-	-	3,900	3,900
7840	HONDA ATV	1	REPLACEMENT	4,400	-	-	4,400	4,400
	PARKS AND RECREATION TOTAL				60,800	60,800	39,550	39,550
EQUIPMENT TOTAL					550,030	355,530	328,640	296,040



CITY OF BUENA PARK
APPROPRIATION SUMMARY

FUNCTION GENERAL GOVERNMENT SERVICES	DEPARTMENT TITLE MANAGEMENT INFORMATION SYSTEMS
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FISCAL YEAR 2012-13

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
126143	MANAGEMENT INFO SYSTEMS	-	476,740	136,950	613,690
	TOTAL APPROPRIATIONS	-	476,740	136,950	613,690

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
74	MANAGEMENT INFO SYSTEMS	613,690
	TOTAL RESOURCES	613,690

FISCAL YEAR 2013-14

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
126143	MANAGEMENT INFO SYSTEMS	-	476,790	104,100	580,890
	TOTAL APPROPRIATIONS	-	476,790	104,100	580,890

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
74	MANAGEMENT INFO SYSTEMS	580,890
	TOTAL RESOURCES	580,890

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

FUNCTION			DEPARTMENT TITLE					
GENERAL GOVERNMENT SERVICES			MANAGEMENT INFORMATION SYSTEMS					
OBJECT CODE	EXPENSE CLASSIFICATION	2010-11 AMENDED BUDGET	2010-11 ACTUAL	2011-12 AMENDED BUDGET	2012-13 DEPARTMENT REQUESTED	2012-13 CITY COUNCIL APPROVED	2013-14 DEPARTMENT REQUESTED	2013-14 CITY COUNCIL APPROVED
MAINTENANCE & OPERATIONS								
6240	PROF/CONTRACTUAL SERVICES	306,480	226,355	316,480	306,480	306,480	306,480	306,480
6250	OFFICE EQUIPMENT MAINTENANCE	160,000	108,302	163,000	163,000	163,000	163,000	163,000
6310	TELEPHONE	900	731	900	900	900	900	900
6335	EQUIPMENT PARTS & SUPPLY	3,000	1,700	3,000	3,000	3,000	3,000	3,000
6340	NON-CAPITAL EQUIPMENT/FURNITURE	-	1,200	510	200	200	-	- *
6410	STATIONERY/OFFICE SUPPLIES	500	-	500	500	-	500	-
6510	BUILDING MAINTENANCE - CITY	3,900	3,900	3,850	3,500	3,360	3,550	3,410
6680	DEPRECIATION	-	91,398	-	-	-	-	-
7840	MACHINERY/EQUIPMENT	149,147	64,670	131,835	136,750	136,750	104,100	104,100 *
MAINTENANCE & OPERATIONS TOTAL		623,927	498,256	620,075	614,330	613,690	581,530	580,890
DEPARTMENT/ OBJECT CODE	DESCRIPTION	NUMBER OF UNITS	NEW OR REPLACEMENT	UNIT COST	2012-13 DEPARTMENT REQUESTED	2012-13 CITY COUNCIL APPROVED	2013-14 DEPARTMENT REQUESTED	2013-14 CITY COUNCIL APPROVED
* Account 6340 & 7840 Detail								
EQUIPMENT								
MIS								
7840	REPLACEMENT PC'S AND PRINTERS	1	REPLACEMENT	53,100	53,100	53,100		
7840	RAM UPGRADE FOR VM HOSTS	2	REPLACEMENT	2,000	4,000	4,000		
7840	2008 MICROSOFT LICENSING	1	NEW	11,100	11,100	11,100		
7840	SCVMM LICENSE AND SQL LICENSE	1	REPLACEMENT	1,000	1,000	1,000		
7840	HARDWARE LOAD BALANCER	1	REPLACEMENT	2,000	2,000	2,000		
7840	LAPTOP REPLACEMENTS	3	REPLACEMENT	5,300	5,300	5,300		
7840	2U RACKMOUNT UPS	1	REPLACEMENT	1,750	1,750	1,750		
7840	SERVER WARRANTY EXTENSIONS	7	REPLACEMENT	4,500	4,500	4,500		
7840	SERVER	1	REPLACEMENT	6,000	6,000	6,000		
7840	SAN DEVICE REPLACEMENT	1	REPLACEMENT	45,000	-	-	45,000	45,000
7840	REPLACEMENT PC'S AND PRINTERS	1	REPLACEMENT	36,400	-	-	36,400	36,400
7840	CWC POS PC	1	REPLACEMENT	1,000	-	-	1,000	1,000
7840	TAPE DRIVE	1	REPLACEMENT	10,000	-	-	10,000	10,000
7840	WINDOWS 8 SERVICE DEVICE CALS	1	REPLACEMENT	3,900	-	-	3,900	3,900
7840	SERVER WARRANTY EXTENSIONS	2	REPLACEMENT	3,000	-	-	3,000	3,000
7840	MICROSOFT SA LICENSE RENEWAL	1	REPLACEMENT	4,800	-	-	4,800	4,800
MIS TOTAL					88,750	88,750	104,100	104,100
WATER								
6340	PRINTER	1	NEW	200	200	-	-	-
7840	PC WORKSTATION	2	NEW	1,500	3,000	-	-	-
WATER TOTAL					3,200	-	-	-
PUBLIC WORK								
7840	WIDE FORMAT ENGINEERING SCANNER/COPIER	1	REPLACEMENT	17,000	17,000	17,000	-	-
7840	TRAFFIX 7.9 TRAF. MODEL SOFTWARE (GAS TAX)	1	NEW	10,000	10,000	10,000	-	-
7840	GIS MIGRATION TO INTERNET EXPLORER 9.0 (FUNDED BY GAS TAX, WATER, AND GENERAL FD)	1	NEW	18,000	18,000	18,000	-	-
PUBLIC WORKS TOTAL					45,000	45,000	-	-
EQUIPMENT TOTAL					136,950	133,750	104,100	104,100

CITY OF BUENA PARK
APPROPRIATION SUMMARY

FUNCTION GENERAL GOVERNMENT SERVICES	DEPARTMENT TITLE FACILITIES MAINTENANCE
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FISCAL YEAR 2012-13

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
170670	GOV'T BLDGS MAINT OPER	326,890	1,404,180	1,200	1,732,270
TOTAL APPROPRIATIONS		326,890	1,404,180	1,200	1,732,270

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
77	GOV'T BLDGS MAINT FUND	1,732,270
TOTAL RESOURCES		1,732,270

FISCAL YEAR 2013-14

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
170670	GOV'T BLDGS MAINT OPER	359,920	1,391,430	1,200	1,752,550
TOTAL APPROPRIATIONS		359,920	1,391,430	1,200	1,752,550

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
77	GOV'T BLDGS MAINT FUND	1,752,550
TOTAL RESOURCES		1,752,550

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

FUNCTION GENERAL GOVERNMENT SERVICES			DEPARTMENT TITLE FACILITIES MAINTENANCE					
OBJECT CODE	EXPENSE CLASSIFICATION	2010-11 AMENDED BUDGET	2010-11 ACTUAL	2011-12 AMENDED BUDGET	2012-13 DEPARTMENT REQUESTED	2012-13 CITY COUNCIL APPROVED	2013-14 DEPARTMENT REQUESTED	2013-14 CITY COUNCIL APPROVED
SALARY & BENEFITS								
	FACILITIES MAINT SUPERINTENDANT 0.00	95,330		95,330	-	-	-	-
	FACILITIES MAINT SUPERVISOR 1.00	-		-	68,140	68,140	71,470	71,470
	FACILITIES MAINTENANCE TECH 1.00	57,610		57,610	57,610	57,610	57,610	57,610
	FACILITIES MAINTENANCE EMPL 0.00	52,330		52,330	-	-	-	-
	PW MAINTENANCE EMPLOYEE 1.00	52,330		52,330	52,330	52,330	52,330	52,330
	SENIOR TYPIST CLERK 0.50	45,060		45,420	22,710	22,710	22,710	22,710
	FACILITIES MAINT EMPL PPT 1.00	31,120		32,590	32,590	32,590	32,590	32,590
	TOTAL POSITIONS 4.50							
	FURLOUGH SALARIES	(8,350)		(16,780)	-	(10,540)	-	-
	LABOR REDUCTION	-		(1,570)	-	(900)	-	-
5110	REGULAR SALARIES	325,430	322,450	317,260	233,380	221,940	236,710	236,710
5115	EXCESS MEDICAL PREMIUM	20,130	19,806	19,610	11,580	11,580	11,580	11,580
5130	OVERTIME	3,500	1,039	3,500	3,500	3,500	3,500	3,500
5131	VACATION PAY-OFF	5,740	6,749	5,740	4,640	4,640	4,640	4,640
5132	SICK-LEAVE BUY BACK	1,010	1,208	1,010	1,010	1,010	1,010	1,010
5157	BILINGUAL PAY	420	420	420	420	420	420	420
5160	WORKERS' COMPENSATION	18,200	17,736	18,310	13,000	13,000	13,100	13,100
5161	ACCRUED LEAVE CHARGE	2,500	2,436	2,520	1,750	1,750	1,780	1,780
5170	MEDICAL INSURANCE	27,090	27,587	27,890	25,910	25,910	25,410	25,410
5171	DENTAL INSURANCE	5,540	4,983	5,530	4,530	4,530	4,530	4,530
5172	LONG-TERM DISABILITY	1,510	1,136	1,510	1,050	1,050	1,050	1,050
5173	LIFE AD&D	450	430	450	350	350	350	350
5174	MEDICARE	5,210	4,827	5,230	3,600	3,600	3,650	3,650
5180	RETIREMENT - CITY FUNDED	56,690	45,591	67,120	47,500	44,390	52,190	52,190
5190	EDUCATIONAL INCENTIVE	360	360	360	-	-	-	-
	FURLOUGH BENEFITS	(2,010)	-	(4,630)	-	(2,840)	-	-
	LABOR BENEFITS REDUCTION	-	-	(9,130)	-	(7,940)	-	-
SALARY & BENEFITS TOTAL		471,770	456,758	462,700	352,220	326,890	359,920	359,920
MAINTENANCE & OPERATIONS								
6240	PROF/CONTRACTUAL SERVICES	335,513	335,727	378,080	398,550	398,550	398,550	398,550
6245	PROFESSIONAL SERVICES - CITY	88,900	88,896	88,400	95,620	93,470	96,330	96,330
6248	PERIODIC MAINT/BUILDING MOD	7,500	-	-	103,450	45,000	74,300	29,000
6255	SAFETY SHOES	510	546	510	510	510	510	510
6260	EQUIPMENT RENTAL - CITY	7,760	7,764	8,050	6,970	6,830	7,240	7,090
6261	EQUIPMENT MAINTENANCE - CITY	22,370	23,013	23,280	24,010	23,030	23,780	22,900
6265	MNGT INFO SYS CHGS - CITY	25,290	25,296	11,150	10,740	10,740	11,000	11,000
6290	ELECTRIC UTILITY	450,000	407,390	450,000	560,000	560,000	560,000	560,000
6300	GAS UTILITY	40,000	39,099	40,000	46,000	46,000	46,000	46,000
6310	TELEPHONE	80,792	89,283	80,792	80,000	80,000	80,000	80,000
6320	WATER UTILITY	60,000	81,116	60,000	72,000	72,000	72,000	72,000
6321	BOTTLED WATER	4,000	4,172	4,000	4,000	4,000	4,000	4,000
6340	NON-CAPITAL EQUIPMENT/FURNITURE	1,200	1,524	1,200	1,200	1,200	1,200	1,200
6350	SMALL TOOL/EQUIP EXPENSE	750	645	750	750	750	750	750
6370	UNIFORM EXPENSE	300	147	300	300	300	300	300
6450	HARDWARE SUPPLIES	40,000	41,458	40,097	40,000	40,000	40,000	40,000
6515	BUILDING MAINTENANCE SUPPLIES	7,500	11,025	7,500	7,500	7,500	7,500	7,500
6650	CONFERENCE/METING/TRAINING	500	-	500	500	500	500	500
6680	DEPRECIATION	-	1,043	-	-	-	-	-
6798	TRANSFER OUT	15,000	15,000	15,000	15,000	15,000	15,000	15,000
7840	MACHINERY/EQUIPMENT	200,000	-	-	-	-	-	-
MAINTENANCE & OPERATIONS TOTAL		1,387,885	1,173,144	1,209,609	1,467,100	1,405,380	1,438,960	1,392,630

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

FUNCTION GENERAL GOVERNMENT SERVICES			DEPARTMENT TITLE FACILITIES MAINTENANCE					
ACTIVITY/ OBJECT NUMBER	DESCRIPTION	NUMBER OF UNITS	NEW OR REPLACEMENT	UNIT COST	2012-13 DEPARTMENT REQUESTED	2012-13 CITY COUNCIL APPROVED	2013-14 DEPARTMENT REQUESTED	2013-14 CITY COUNCIL APPROVED
* Account 6340 & 7840 Detail								
	EQUIPMENT							
170670 6340	TOSHIBA 20-KEY DIGITAL TELEPHONE	4	REPLACEMENT	300	1,200	1,200	1,200	1,200
	OBJECT CODE 6340 TOTAL				1,200	1,200	1,200	1,200
	EQUIPMENT TOTAL				1,200	1,200	1,200	1,200

