



**BUENA PARK CITY COUNCIL
REGULAR MEETING
TUESDAY, JULY 13, 2021
5:00 P.M.**

PUBLIC HEARINGS AT 6:00 P.M.

COUNCIL CHAMBER
6650 BEACH BOULEVARD
BUENA PARK, CALIFORNIA

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of COVID-19. The Governor issued Executive Order N-25-20, which allows Council Members to attend City Council meetings telephonically. Please be advised that some, or all, of the City of Buena Park Council Members and staff may attend this meeting telephonically.

This meeting will allow public attendance in person with the following guidelines in place to ensure the health and safety of the public as stated by the Center for Disease Control and the State of California:

- Vaccinated attendees may wear a face covering, if desired.
- Unvaccinated attendees must wear a face covering while in the Council Chamber or City Hall.

Members of the public may submit their comments and questions in writing, for City Council consideration, by sending them to the City Clerk at comments@buenapark.com. **Please submit all comments and questions by 4:00 p.m., on Tuesday, July 13, 2021.** All comments and questions will be read during the meeting.

All meetings of the City Council are available on the City's website at www.buenapark.com and the City's Cable Channel BPTV Channel 3/99. Please contact the City Clerk's Office at (714) 562-3750, for any questions.

CALL TO ORDER	5:00 P.M.
ROLL CALL	COUNCIL MEMBER ARTHUR C. BROWN COUNCIL MEMBER SUSAN SONNE COUNCIL MEMBER ELIZABETH A. SWIFT MAYOR PRO TEM SUNNY YOUNGSUN PARK MAYOR CONNOR TRAUT
INVOCATION	PASTOR GABE MONTEZ, THE WAY FELLOWSHIP
PLEDGE OF ALLEGIANCE	JIM BOX, DIRECTOR OF COMMUNITY SERVICES
CITY MANAGER REPORT	
PRESENTATIONS	CERTIFICATE OF CONGRATULATIONS PRESENTED TO THERESA HARVEY, NORTH OC CHAMBER PRESIDENT & CEO, UPON HER RETIREMENT

ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

CONSENT CALENDAR NOTICE

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

CONSENT CALENDAR (1 – 9)**1. APPROVAL OF MINUTES**

Recommended Action: Approve Minutes of the Special City Council Meeting of May 25, 2021, 1:00 p.m., and the Special and Regular City Council Meetings of June 8, 2021.

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt resolutions.

3. TREASURER'S REPORT FOR THE MONTH OF MAY 2021

Review the Treasurer's Investment Report prepared by the Finance Department for the month of May 2021. There is no fiscal impact in receiving this report.

Recommended Action: Receive and file the reports.

4. RESOLUTION HONORING AND COMMENDING DORA RITTENHOUSE ON HER RETIREMENT

Recommended Action: Adopt Resolution.

5. AMENDMENT NO. 1 TO A PROFESSIONAL SERVICES AGREEMENT NO. 21-02 WITH HUNSAKER & ASSOCIATES FOR THE CERRITOS AVENUE STORM DRAIN STUDY PROJECT

Purpose: Authorize the Public Works Department to amend the existing agreement with Hunsaker & Associates to provide additional design services. Associated costs in the amount of \$3,000 will be funded by the Gas Tax Fund (Account No. 24-9806-590168).

Recommended Action: 1) Approve Amendment No. 1 to Professional Services Agreement No. 21-02 with Hunsaker & Associates in the amount of \$3,000 to provide additional design services for the Cerritos Avenue Storm Drain Study Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment; and 3) Authorize the City Manager and the City Clerk to execute the amendment.

6. **AMENDMENT NO. 6 TO AN AGREEMENT WITH CARE AMBULANCE, INC., FOR EMERGENCY MEDICAL TRANSPORT SERVICES**

Purpose: Authorize the City Manager's Office to execute an amendment to the agreement with CARE Ambulance to provide medical transport services. There is no direct budget impact.

Recommended Action: 1) Approve Amendment No. 6 to the agreement with CARE Ambulance, Inc. (CARE Ambulance) for medical transport services; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment; and 3) Authorize the City Manager and City Clerk to execute the amendment.

7. **AMENDMENT NO. 8 TO THE AGREEMENT WITH THE SOUTHEAST AREA ANIMAL CONTROL AUTHORITY (SEAACA) FOR ANIMAL CONTROL FIELD AND SHELTER SERVICES**

Purpose: Authorize the City Manager's Office to execute a contract extension for animal control field and shelter services. Associated costs in the amount of \$528,797 will be funded by the General Fund.

Recommended Action: 1) Approve Amendment No. 8 to the Agreement with the Southeast Area Animal Control Authority (SEAACA) for animal control and shelter services; 2) Authorize the City Attorney and City Manager to make any necessary, non-monetary changes to the amendment; 3) Authorize the Mayor and City Clerk to execute the agreement; and 4) Approve a budget transfer in the amount of \$13,000 from the undesignated General Fund balance for this purpose.

8. **RESOLUTIONS TO AMEND AND RESTATE RESOLUTION NO. 1883 ESTABLISHING THE PERSONNEL SYSTEM RULES AND REGULATIONS AND UPDATE THE PART-TIME SALARY SCHEDULE TO INCLUDE THE POLICE RESERVE OFFICER AND POLICE COMMUNICATIONS CALL TAKER POSITIONS**

Purpose: Approve an amendment to the Personnel System Rules and Regulations governing the employees of the City of Buena Park removing the unpaid volunteer language related to Police Reserve Officers and to amend the pay schedule for temporary, seasonal, and limited-service employees to include the Police Reserve Officer and Police Communications Call Taker positions. This item was previously included in the adopted FY 2021-22 Communications Unit Part-Time Salaries budget (Account No. 11-650404-5140).

Recommended Action: 1) Adopt a resolution to approve an amended and restated resolution establishing the Personnel System Rules and Regulations; 2) Adopt a resolution amending the pay schedule for part-time, seasonal, and limited service employees to include the Police Reserve Officer and Police Communications Call Taker positions.

9. APPROVAL OF THE REDISTRICTING COMMUNITY WORKSHOPS WATER BILL INSERT

Purpose: Authorize the City Manager's Office to inform residents of the scheduled Redistricting Community Works and encourage attendance and participation. There is no budget impact with this action.

Recommended Action: 1) Approve a water bill insert informing residents of redistricting Community Workshops.

END OF CONSENT CALENDAR

NEW BUSINESS (10 – 13)

10. RESOLUTION APPROVING A PUBLICLY AVAILABLE PAY SCHEDULE

Presented by Eddie Fenton, Assistant City Manager/Director of Human Resources

Purpose: Adopt a resolution approving a publicly available pay schedule as required by California Code of Regulations, Title 2, Section 570.5. There is no budget impact associated with this item.

Recommended Action: 1) Adopt a resolution approving a publicly available pay schedule.

11. APPROVE AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH DAVID VOLZ DESIGN LANDSCAPE ARCHITECTS, INC. FOR ADDITIONAL CONSTRUCTION ADMINISTRATION RELATED TO THE RICK GOMEZ PARK PROJECT

Presented by Mina Mikhael P.E., Assistant City Engineer

Purpose: Authorize the Public Works Department to amend the existing agreement with David Volz Design Landscape Architects, Inc. to provide construction administration related to the Rick Gomez Park Project, which is outside the scope of the original agreement. Associated costs in the amount of \$26,678 will require a budget amendment.

Recommended Action: 1) Approve Amendment No. 1 to Professional Services Agreement No. 20-10 with David Volz Design Landscape Architects, Inc. in the amount of \$21,678 to provide construction administration for the Rick Gomez Park Project; 2) Authorize contingency funds in the amount of \$5,000; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment; 4) Authorize the City Manager and the City Clerk to execute the amendment; and 5) Authorize a budget transfer in the amount of \$26,678 from the Ehlers Center Security Camera Project budget (Account No. 32-9806-290154) for this purpose.

12. APPROVE AGREEMENTS WITH THE MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC) FOR PARTICIPATION IN CHOICE SCHOOL PROGRAMS, WATER LOSS TECHNICAL ASSISTANCE PROGRAM YEAR 6, AND WATER LOSS CONTROL SHARED SERVICES YEAR 3

Presented by Doug Brodowski, Operations Manager

Purpose: Authorize the Public Works Director to enter into various agreements with the Municipal Water District of Orange County. Associated costs for all three agreements are in the amount of \$76,548 and will be funded by the Water Fund.

Recommended Action: 1) Approve agreements with the Municipal Water District of Orange County for: a) Fiscal Year 2021/22 Choice School Programs in the amount of \$15,784; b) Water Loss Control Technical Assistance - Year 6 in the amount of \$26,780; and c) Water Loss Control Shared Services - Year 3 in the amount of \$33,984; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreements; and 3) Authorize the City Manager and the City Clerk to execute the agreements.

13. A REPORT TO THE CITY COUNCIL REGARDING THE EXISTENCE OF A LOCAL EMERGENCY IN THE CITY OF BUENA PARK REGARDING THE COVID-19 VIRUS

Presented by Aaron France, City Manager

Purpose: Receive and file a report regarding the City's actions regarding COVID-19. There is no direct budget impact with the receipt of this item.

Recommended Action: 1) Receive and file report from staff.

CALL TO ORDER 6 P.M.

PUBLIC HEARING (14 – 15)

14. PUBLIC HEARING - RESOLUTION ADOPTING FEES FOR THE COLLECTION, RECYCLING, AND DISPOSAL OF REFUSE

Presented by: Doug Brodowski, Operations Manager

Purpose: Adopt a Resolution approving new rates for the collection, recycling, and disposal of refuse. The projections for the proposed rate increase were included in the adopted FY 2021-2022 Budget.

Recommended Action: 1) Conduct a public hearing on the proposed rate schedule; and 2) Adopt a Resolution establishing new rates for the collection, recycling, and disposal of refuse.

15. PUBLIC HEARING - THE REDRAWING OF COUNCIL MEMBER DISTRICT BOUNDARIES

Presented by: Adria M. Jimenez, City Clerk

Purpose: Conduct a public hearing to receive public input on the redrawing of Council Member district boundaries. There is no budget impact associated with this item.

Recommended Action: It is recommended that the City Council: 1) Receive a report from staff on the redistricting process and permissible criteria to be considered to redraw district boundaries; and 2) Conduct a public hearing to receive public input on district boundaries.

MAYOR/CITY COUNCIL REPORTS & CALENDAR

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

RECESS

STUDY SESSION (16 – 21) (Reconvene in the Conference Room)

- 16. DISCUSS AND PROVIDE DIRECTION REGARDING ILLEGAL FIREWORKS FINES AND POTENTIAL AMENDMENT TO THE EXISTING ORDINANCE**
Presented by Corey S. Sianez, Police Chief

- 17. VISIT BUENA PARK TOURISM UPDATE**
Presented by: Sara Copping, Visit Buena Park

- 18. DISCUSS AND PROVIDE DIRECTION REGARDING ESTABLISHING A SISTER CITY RELATIONSHIP WITH A CITY IN MEXICO**
Presented by: Eddie Fenton, Assistant City Manager

- 19. DISCUSSION AND DIRECTION REGARDING HONORING PAT DONNELLY**

- 20. CITY MANAGER REPORT**

- 21. COMMISSION/COMMITTEE REPORT**

ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.



If you would like to participate in any matter of business on the agenda and would like translation in Chinese, Korean, Spanish, Tagalog, or Vietnamese, please contact the **City Clerk's Office at (714) 562-3750 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의제 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페인어, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3750) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

如果您想参与议程上的任何事务,并希望翻译成中文,韩文,西班牙文,他加禄文或越南文,请联系市政文员办公室,网址为(714)562-3750在会议开始前48小时。鼓励在口头交流中需要翻译的居民带同传译员。

Kung nais ninyong lumahok sa anumang usapin ng negosyo sa agenda at kailangan ang pagsasalin sa wikang Tsino, Koreano, Espanyol, Tagalog, o Vietnamese, mangyaring makipag-ugnay sa Opisina ng Clerk ng Lungsod sa (714) 562-3750 48-oras bago ang pulong. Ang mga residente na nangangailangan ng pagsasalin sa Oral Communications ay hinikayat na magdala ng mga tagasalin.

Nếu bạn muốn tham gia vào bất kỳ vấn đề kinh doanh nào trong chương trình nghị sự và muốn dịch sang tiếng Trung, tiếng Hàn, tiếng Tây Ban Nha, tiếng Tagalog hoặc tiếng Việt, vui lòng liên hệ với Văn phòng Thư ký Thành phố tại (714) 562-3750 48 giờ trước cuộc họp. Cư dân yêu cầu dịch thuật trong Giao tiếp bằng miệng được khuyến khích mang theo thông dịch viên.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, and uploaded to the City of Buena Park website www.buenapark.com.

Date Posted: July 8, 2021

Adria M. Jimenez, MMC, City Clerk