

**INTERNAL SERVICE
BUDGET NARRATIVE
Fiscal Years 2010-11 and 2011-12**

2010-11 TOTAL BUDGET: \$ 6,014,630
2011-12 TOTAL BUDGET: \$ 6,833,380

FUNCTIONS/OBJECTIVES:

The Internal Service funds account for those functions that are shared by all City departments. They include: Workers' Compensation Insurance, Liability Insurance, accrued leave benefits payout, equipment maintenance and replacement, management information systems, and building and grounds maintenance.

These costs are distributed between the departments based on a number of factors. These factors include the type of work performed by a department, the use of certain types of services, size and condition of occupied structures and types of equipment used by individual departments.

PRIOR YEAR MAJOR ACCOMPLISHMENTS:

- Conducted an appraisal of all City facilities to make certain that insurance levels adequately protect the City in the result of a loss.
- Resolved over 75% of general liability claims in-house in 2009, reducing third party administrator costs.
- Continued to offer a variety and number of safety training classes.
- Conducted a mock-inspection at the City Yard with our safety consultant to identify and address any potential OSHA violations.
- Continued the work of the safety committee to aid the city in compliance with OSHA guidelines and producing a safer work environment.
- Conducted audiogram testing for all field personnel
- Conducted ergonomic evaluations with our safety consultant on several employees to minimize work-related injuries

CITY of BUENA PARK
Summary of Resources and Requirements
Internal Service Funds
Fiscal Years 2010-11 and 2011-12

<i>Fund</i>	<i>Resources</i>				<i>Requirements</i>			<i>Ending Balance June 2011</i>
	<i>Beginning Balance July 2010</i>	<i>Estimated Revenue</i>	<i>Transfers In</i>	<i>Total Resources</i>	<i>Operating Expenditures</i>	<i>Transfers Out</i>	<i>Total Requirements</i>	
Workers' Comp	\$2,960,000	\$ 1,586,780	-	\$4,546,780	\$ 967,950	-	\$ 967,950	\$ 3,578,830
Public Liability	100,000	26,010	\$750,000	876,010	872,050	-	872,050	3,960
Accrued Leave	1,450,000	303,000	-	1,753,000	250,000	-	250,000	1,503,000
Mngt Info Systems	1,007,000	583,180	-	1,590,180	558,080	-	558,080	1,032,100
Facilities Maint	568,000	1,699,870	-	2,267,870	1,614,700	\$ 15,000	1,629,700	638,170
Equipment Maint	1,308,000	2,258,460	-	3,566,460	1,736,850	-	1,736,850	1,829,610
Payroll Revolving	-	2,055,040	-	2,055,040	2,055,040	-	2,055,040	-

<i>Fund</i>	<i>Resources</i>				<i>Requirements</i>			<i>Ending Balance June 2012</i>
	<i>Beginning Balance July 2011</i>	<i>Estimated Revenue</i>	<i>Transfers In</i>	<i>Total Resources</i>	<i>Operating Expenditures</i>	<i>Transfers Out</i>	<i>Total Requirements</i>	
Workers' Comp	\$3,578,830	\$ 1,585,000	-	\$5,163,830	\$ 971,940	-	\$ 971,940	\$ 4,191,890
Public Liability	3,960	26,000	\$750,000	779,960	902,040	-	902,040	(122,080)
Accrued Leave	1,503,000	305,000	-	1,808,000	250,000	-	250,000	1,558,000
Mngt Info Systems	1,032,100	547,680	-	1,579,780	554,680	-	554,680	1,025,100
Facilities Maint	638,170	1,643,970	-	2,282,140	1,613,290	\$ 15,000	1,628,290	653,850
Equipment Maint	1,829,610	2,273,100	-	4,102,710	2,526,430	-	2,526,430	1,576,280
Payroll Revolving	-	2,055,040	-	2,055,040	2,055,040	-	2,055,040	-

CITY OF BUENA PARK

Internal Service Funds

Fiscal Year 2010-11

	FUND							TOTAL
	62 Workers Comp	63 Public Liability	65 Accrued Leave	71 Equipment Maintenance	73 Payroll Revolving	74 Mngt Info Systems	77 Facilities Maintenance	
Self Insurance	\$ 967,950	\$ 872,050		\$ 18,000				\$1,858,000
Accrued Leave			\$ 250,000					250,000
Mngt Information Systems						\$558,080		558,080
Facilities Maintenance							\$ 1,629,700	1,629,700
Equipment Maintenance				\$ 1,718,850				1,718,850
Pension Obligation					\$ 2,055,040			2,055,040
TOTAL BUDGET	\$ 967,950	\$ 872,050	\$ 250,000	\$ 1,736,850	\$ 2,055,040	\$558,080	\$ 1,629,700	\$8,069,670

	Personnel	Maintenance & Operations	Equipment	TOTAL
Self Insurance	-	\$ 1,858,000	-	\$ 1,858,000
Accrued Leave	-	250,000	-	250,000
Mngt Information Systems	-	474,780	\$ 83,300	558,080
Facilities Maintenance	\$ 471,770	1,156,730	1,200	1,629,700
Equipment Maintenance	623,100	1,051,700	44,050	1,718,850
Pension Obligation	-	2,055,040	-	2,055,040
	\$1,094,870	\$ 6,846,250	\$ 128,550	\$ 8,069,670

CITY OF BUENA PARK

Internal Service Funds

Fiscal Year 2011-12

	FUND							TOTAL
	62 Workers Comp	63 Public Liability	65 Accrued Leave	71 Equipment Maintenance	73 Payroll Revolving	74 Mngt Info Systems	77 Facilities Maintenance	
Self Insurance	\$ 971,940	\$ 902,040		\$ 18,000				\$1,891,980
Accrued Leave			\$ 250,000					250,000
Mngt Information Systems						\$554,680		554,680
Facilities Maintenance							\$ 1,628,290	1,628,290
Equipment Maintenance				\$ 2,508,430				2,508,430
Pension Obligation					\$ 2,055,040			2,055,040
TOTAL BUDGET	\$ 971,940	\$ 902,040	\$ 250,000	\$ 2,526,430	\$ 2,055,040	\$554,680	\$ 1,628,290	\$8,888,420

	Personnel	Maintenance & Operations	Equipment	TOTAL
Self Insurance	-	\$ 1,891,980	-	\$ 1,891,980
Accrued Leave	-	250,000	-	250,000
Mngt Information Systems	-	477,780	\$ 76,900	554,680
Facilities Maintenance	\$ 489,260	1,137,830	1,200	1,628,290
Equipment Maintenance	643,810	1,053,670	810,950	2,508,430
Pension Obligation	-	2,055,040	-	2,055,040
	\$1,133,070	\$ 6,866,300	\$ 889,050	\$ 8,888,420

CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEARS 2010-11 AND 2011-12

<u>FUND/ SOURCE</u>	<u>FUND/ SOURCE DESCRIPTION</u>	<u>2008-09 PRIOR YR ACTUAL</u>	<u>2009-10 CURRENT YR BUDGET</u>	<u>2009-10 REVISED ESTIMATE</u>	<u>2010-11 BUDGET ESTIMATE</u>	<u>2011-12 BUDGET ESTIMATE</u>
WORKERS COMP SELF-INS FUND						
USE OF MONEY & PROPERTY						
62 3410	INVESTMENT EARNINGS	247,646	230,000	230,000	236,780	235,000
	TOTALS FOR SOURCE	247,646	230,000	230,000	236,780	235,000
CHARGES FOR CURRENT SERVICES						
62 3791	WORKERS COMP INS CHARGE	1,244,170	2,000,000	1,313,880	1,350,000	1,350,000
	TOTALS FOR SOURCE	1,244,170	2,000,000	1,313,880	1,350,000	1,350,000
	TOTAL FOR FUND	1,491,816	2,230,000	1,543,880	1,586,780	1,585,000
PUBLIC LIAB SELF-INS FUND						
USE OF MONEY & PROPERTY						
63 3410	INVESTMENT EARNINGS	30,526	-	22,000	26,010	26,000
	TOTALS FOR SOURCE	30,526	-	22,000	26,010	26,000
CHARGES FOR CURRENT SERVICES						
63 3799	TRANSFERS IN	1,049,996	750,000	750,000	750,000	750,000
	TOTALS FOR SOURCE	1,049,996	750,000	750,000	750,000	750,000
	TOTAL FOR FUND	1,080,522	750,000	772,000	776,010	776,000
ACCRUED LEAVE FUND						
USE OF MONEY & PROPERTY						
65 3410	INVESTMENT EARNINGS	50,560	110,000	50,000	53,000	55,000
	TOTALS FOR SOURCE	50,560	110,000	50,000	53,000	55,000
CHARGES FOR CURRENT SERVICES						
65 3777	ACCRUED LEAVE CHARGES	160,382	160,000	160,000	250,000	250,000
65 3799	TRANSFER IN	-	-	-	-	-
	TOTALS FOR SOURCE	160,382	160,000	160,000	250,000	250,000
	TOTAL FOR FUND	210,942	270,000	210,000	303,000	305,000

CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEARS 2010-11 AND 2011-12

<u>FUND/ SOURCE</u>	<u>FUND/ SOURCE DESCRIPTION</u>	<u>2008-09 PRIOR YR ACTUAL</u>	<u>2009-10 CURRENT YR BUDGET</u>	<u>2009-10 REVISED ESTIMATE</u>	<u>2010-11 BUDGET ESTIMATE</u>	<u>2011-12 BUDGET ESTIMATE</u>
EQUIP MAINT & REPLACE FUND						
USE OF MONEY & PROPERTY						
71 3410	INVESTMENT EARNINGS	56,789	50,000	50,000	50,000	50,000
	TOTALS FOR SOURCE	56,789	50,000	50,000	50,000	50,000
CHARGES FOR CURRENT SERVICES						
71 3760	DAMAGE TO CITY PROPERTY	6,586	500	500	500	500
71 3767	VEH MAINT & REPAIR CHARGE	1,673,592	1,697,290	1,697,290	1,678,660	1,717,770
71 3770	VEHICLE RENTAL CHARGES	584,870	473,470	473,470	479,300	454,830
71 3788	CONTRACT VEH MAINT CHGS	39,664	26,000	40,000	40,000	40,000
71 3796	SALE OF REAL & PERS PROP	25,403	10,000	10,000	10,000	10,000
	TOTALS FOR SOURCE	2,330,115	2,207,260	2,221,260	2,208,460	2,223,100
	TOTAL FOR FUND	2,386,904	2,257,260	2,271,260	2,258,460	2,273,100
PAYROLL REVOLVING FUND						
USE OF MONEY & PROPERTY						
73 3779	PENSION OBLIGATION BOND CHG	-	-	2,055,040	2,055,040	2,055,040
	TOTALS FOR SOURCE	-	-	2,055,040	2,055,040	2,055,040
	TOTAL FOR FUND	-	-	2,055,040	2,055,040	2,055,040
MANAGEMENT INFO SYSTEMS						
USE OF MONEY & PROPERTY						
74 3410	INVESTMENT EARNINGS	36,167	30,000	30,000	25,000	25,000
	TOTALS FOR SOURCE	36,167	30,000	30,000	25,000	25,000
CHARGES FOR CURRENT SERVICES						
74 3756	MNGT INFO SYSTEM CHARGES	304,212	308,160	308,160	558,180	522,680
74 3798	OTHER MISC REVENUE	14,300	500	-	-	-
	TOTALS FOR SOURCE	318,512	308,660	308,160	558,180	522,680
	TOTAL FOR FUND	354,679	338,660	338,160	583,180	547,680
GOV'T BLDGS MAINT FUND						
USE OF MONEY & PROPERTY						
77 3410	INVESTMENT EARNINGS	21,791	15,000	10,000	15,000	15,000
	TOTALS FOR SOURCE	21,791	15,000	10,000	15,000	15,000

CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEARS 2010-11 AND 2011-12

<u>FUND/ SOURCE</u>	<u>FUND/ SOURCE DESCRIPTION</u>	<u>2008-09 PRIOR YR ACTUAL</u>	<u>2009-10 CURRENT YR BUDGET</u>	<u>2009-10 REVISED ESTIMATE</u>	<u>2010-11 BUDGET ESTIMATE</u>	<u>2011-12 BUDGET ESTIMATE</u>
	CHARGES FOR CURRENT SERVICES					
77 3778	BLDG & GRNDS MAINT CHARGE	1,214,976	1,374,460	1,374,460	1,684,870	1,628,970
	TOTALS FOR SOURCE	1,214,976	1,374,460	1,374,460	1,684,870	1,628,970
	TOTAL FOR FUND	1,236,767	1,389,460	1,384,460	1,699,870	1,643,970



CITY OF BUENA PARK
APPROPRIATION SUMMARY

FUNCTION GENERAL GOVERNMENT SERVICES	DEPARTMENT TITLE INTERNAL SUPPORT - SELF INSURANCE
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FISCAL YEAR 2010-11

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
107410	WORKERS' COMP	-	967,950	-	967,950
107420	LIABILITY INSURANCE	-	872,050	-	872,050
107710	AUTOMOBILE INSURANCE	-	18,000	-	18,000
TOTAL APPROPRIATIONS		-	1,858,000	-	1,858,000

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
62	WORKERS' COMPENSATION	967,950
63	PUBLIC LIABILITY	872,050
71	EQUIPMENT MAINT & REPLACEMENT	18,000
TOTAL RESOURCES		1,858,000

FISCAL YEAR 2011-12

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
107410	WORKERS' COMP	-	971,940	-	971,940
107420	LIABILITY INSURANCE	-	902,040	-	902,040
107710	AUTOMOBILE INSURANCE	-	18,000	-	18,000
TOTAL APPROPRIATIONS		-	1,891,980	-	1,891,980

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
62	WORKERS' COMPENSATION	971,940
63	PUBLIC LIABILITY	902,040
71	EQUIPMENT MAINT & REPLACEMENT	18,000
TOTAL RESOURCES		1,891,980

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

DEPARTMENT TITLE INTERNAL SUPPORT SVCS - SELF INS			ACTIVITY TITLE WORKERS' COMPENSATION					
OBJECT CODE	EXPENDITURE CLASSIFICATION	2008-09 AMENDED BUDGET	2008-09 ACTUAL	2009-10 AMENDED BUDGET	2010-11 DEPARTMENT REQUESTED	2010-11 CITY COUNCIL APPROVED	2011-12 DEPARTMENT REQUESTED	2011-12 CITY COUNCIL APPROVED
	MAINTENANCE & OPERATIONS							
6240	PROF/CONTRACTUAL SERVICES	82,000	75,240	82,000	86,000	86,000	90,000	90,000
6242	ATTORNEY CONTRACT SERVICES	2,500	-	2,500	2,500	-	2,500	-
6265	MNGT INFO SYS CHGS - CITY	1,210	1,212	1,210	1,250	1,250	1,240	1,240
6420	MEMBERSHIP & SUBSCRIPTIONS	300	100	300	300	300	300	300
6620	WORKERS' COMP CLAIM PAYMENTS	700,415	996,543	700,000	700,000	700,000	700,000	700,000
6625	CLAIM ADJUSTMENT AT YEAR END	-	103,327	-	-	-	-	-
6645	INSURANCE - EXCESS PREMIUM	170,000	145,011	178,500	180,000	180,000	180,000	180,000
6650	CONFERENCE/MEETING/TRAINING	800	1,413	800	400	400	400	400
MAINTENANCE & OPERATIONS TOTAL		957,225	1,322,846	965,310	970,450	967,950	974,440	971,940

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

DEPARTMENT TITLE		ACTIVITY TITLE						
INTERNAL SUPPORT SVCS - SELF INS		LIABILITY INSURANCE						
OBJECT CODE	EXPENDITURE CLASSIFICATION	2008-09 AMENDED BUDGET	2008-09 ACTUAL	2009-10 AMENDED BUDGET	2010-11 DEPARTMENT REQUESTED	2010-11 CITY COUNCIL APPROVED	2011-12 DEPARTMENT REQUESTED	2011-12 CITY COUNCIL APPROVED
	MAINTENANCE & OPERATIONS							
6240	PROF/CONTRACTUAL SERVICES	25,000	18,161	30,000	35,000	35,000	35,000	35,000
6242	ATTORNEY CONTRACT SERVICES	300,000	147,528	300,000	200,000	200,000	220,000	220,000
6265	MNGT INFO SYS CHGS - CITY	1,300	1,296	1,300	1,250	1,250	1,240	1,240
6420	MEMBERSHIP & SUBSCRIPTIONS	300	-	300	200	200	200	200
6625	CLAIM ADJUSTMENT AT YEAR END	-	96,161	-	-	-	-	-
6630	LIABILITY CLAIM PAYMENTS	303,680	119,019	320,519	300,000	300,000	300,000	300,000
6645	INSURANCE - EXCESS PREMIUM	262,500	241,214	275,630	335,000	335,000	345,000	345,000
6650	CONFERENCE/MEETING/TRAINING	1,200	1,191	1,200	600	600	600	600
MAINTENANCE & OPERATIONS TOTAL		893,980	624,570	928,949	872,050	872,050	902,040	902,040

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

DEPARTMENT TITLE		ACTIVITY TITLE						
INTERNAL SUPPORT SVCS - SELF INS		AUTOMOBILE INSURANCE						
OBJECT CODE	EXPENDITURE CLASSIFICATION	2008-09 AMENDED BUDGET	2008-09 ACTUAL	2009-10 AMENDED BUDGET	2010-11 DEPARTMENT REQUESTED	2010-11 CITY COUNCIL APPROVED	2011-12 DEPARTMENT REQUESTED	2011-12 CITY COUNCIL APPROVED
	MAINTENANCE & OPERATIONS							
6645	INSURANCE - EXCESS PREMIUM	13,000	10,688	18,000	18,000	18,000	18,000	18,000
6646	VEHICLE DAMAGE	15,000	-	-	-	-	-	-
MAINTENANCE & OPERATIONS TOTAL		28,000	10,688	18,000	18,000	18,000	18,000	18,000

CITY OF BUENA PARK
APPROPRIATION SUMMARY

FUNCTION INTERNAL SERVICE	DEPARTMENT TITLE ACCRUED LEAVE
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FISCAL YEAR 2010-11

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
108100	ACCRUED LEAVE PAYOUT	-	250,000	-	250,000
	TOTAL APPROPRIATIONS	-	250,000	-	250,000

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
65	ACCRUED LEAVE FUND	250,000
	TOTAL RESOURCES	250,000

FISCAL YEAR 2011-12

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
108100	ACCRUED LEAVE PAYOUT	-	250,000	-	250,000
	TOTAL APPROPRIATIONS	-	250,000	-	250,000

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
65	ACCRUED LEAVE FUND	250,000
	TOTAL RESOURCES	250,000

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

DEPARTMENT TITLE		ACTIVITY TITLE						
INTERNAL SERVICE		ACCRUED LEAVE						
OBJECT CODE	EXPENDITURE CLASSIFICATION	2008-09 AMENDED BUDGET	2008-09 ACTUAL	2009-10 AMENDED BUDGET	2010-11 DEPARTMENT REQUESTED	2010-11 CITY COUNCIL APPROVED	2011-12 DEPARTMENT REQUESTED	2011-12 CITY COUNCIL APPROVED
	SALARY & BENEFITS							
5133	ACCRUED LEAVE PAYOUT	250,000	250,000	250,000	250,000	250,000	250,000	250,000
	SALARY & BENEFITS TOTAL	250,000	250,000	250,000	250,000	250,000	250,000	250,000

CITY OF BUENA PARK
APPROPRIATION SUMMARY

FUNCTION GENERAL GOVERNMENT SERVICES	DEPARTMENT TITLE EQUIPMENT MAINTENANCE
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FISCAL YEAR 2010-11

APPROPRIATION ALLOCATION

<u>ACTIVITY NUMBER</u>	<u>ACTIVITY TITLE</u>	<u>SALARY & BENEFITS</u>	<u>MAINTENANCE & OPERATIONS</u>	<u>EQUIPMENT</u>	<u>TOTAL</u>
171710	VEH & SM ENGINE MAINT	623,100	1,051,700	44,050	1,718,850
	TOTAL APPROPRIATIONS	623,100	1,051,700	44,050	1,718,850

RESOURCE ALLOCATION

<u>FUND NUMBER</u>	<u>FUND TITLE</u>	<u>TOTAL</u>
71	EQUIP MAINT & REPLACEMENT FUND	1,718,850
	TOTAL RESOURCES	1,718,850

FISCAL YEAR 2011-12

APPROPRIATION ALLOCATION

<u>ACTIVITY NUMBER</u>	<u>ACTIVITY TITLE</u>	<u>SALARY & BENEFITS</u>	<u>MAINTENANCE & OPERATIONS</u>	<u>EQUIPMENT</u>	<u>TOTAL</u>
171710	VEH & SM ENGINE MAINT	643,810	1,053,670	810,950	2,508,430
	TOTAL APPROPRIATIONS	643,810	1,053,670	810,950	2,508,430

RESOURCE ALLOCATION

<u>FUND NUMBER</u>	<u>FUND TITLE</u>	<u>TOTAL</u>
71	EQUIP MAINT & REPLACEMENT FUND	2,508,430
	TOTAL RESOURCES	2,508,430

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

FUNCTION			DEPARTMENT TITLE					
GENERAL GOVERNMENT SERVICES			EQUIPMENT MAINTENANCE					
OBJECT CODE	EXPENSE CLASSIFICATION	2008-09 AMENDED BUDGET	2008-09 ACTUAL	2009-10 AMENDED BUDGET	2010-11 DEPARTMENT REQUESTED	2010-11 CITY COUNCIL APPROVED	2011-12 DEPARTMENT REQUESTED	2011-12 CITY COUNCIL APPROVED
	SALARY & BENEFITS							
	#							
	EQUIPMENT MAINTENANCE SUPT 1.00	90,790		95,330	95,330	95,330	95,330	95,330
	LEAD EQUIPMENT MECHANIC 1.00	64,830		68,070	68,070	68,070	68,070	68,070
	EQUIPMENT MECHANIC 3.00	171,370		179,940	185,490	185,490	185,490	185,490
	EQUIP MAINTENANCE EMPLOYEE 1.00	51,040		53,590	53,590	53,590	53,590	53,590
	SENIOR CLERK TYPIST 1.00	42,980		45,420	45,420	45,420	45,420	45,420
	TOTAL POSITIONS 7.00							
	FURLOUGH SALARIES	-		(11,200)	(11,200)	(11,200)	-	-
5110	REGULAR SALARIES	421,010	430,271	431,150	436,700	436,700	447,900	447,900
5115	EXCESS MEDICAL PREMIUM	10,380	16,244	10,970	17,450	17,450	17,450	17,450
5118	SPECIAL LICENSE	3,000	3,039	3,000	3,000	3,000	3,000	3,000
5130	OVERTIME	2,000	1,603	2,000	2,000	2,000	2,000	2,000
5131	VACATION PAY-OFF	-	1,132	-	-	-	-	-
5132	SICK-LEAVE BUY BACK	2,720	3,258	2,800	3,000	3,000	3,000	3,000
5157	BILINGUAL PAY	420	420	420	420	420	420	420
5160	WORKERS' COMPENSATION	24,610	24,612	25,860	26,250	26,250	26,250	26,250
5161	ACCRUED LEAVE CHARGE	3,160	3,158	3,320	3,360	3,360	3,360	3,360
5170	MEDICAL INSURANCE	42,430	35,893	46,030	38,510	38,510	38,510	38,510
5171	DENTAL INSURANCE	4,680	5,097	4,680	5,470	5,470	5,470	5,470
5172	LONG-TERM DISABILITY	2,110	1,046	2,110	2,110	2,110	2,110	2,110
5173	LIFE AD&D	550	546	550	510	510	510	510
5174	MEDICARE	6,350	3,651	6,670	6,810	6,810	6,810	6,810
5180	RETIREMENT - CITY FUNDED	70,450	70,969	71,570	76,590	76,590	83,300	83,300
5190	EDUCATIONAL INCENTIVE	3,120	720	3,120	3,720	3,720	3,720	3,720
	FURLOUGH BENEFITS	-	-	(1,960)	(2,800)	(2,800)	-	-
	SALARY & BENEFITS TOTAL	596,990	601,659	612,290	623,100	623,100	643,810	643,810
	MAINTENANCE & OPERATIONS							
6220	LEGAL NOTICES	300	-	300	300	-	300	-
6240	PROF/CONTRACTUAL SERVICES	26,700	24,701	26,700	28,950	28,250	28,950	28,250
6245	PROFESSIONAL SERVICES - CITY	124,020	124,020	128,490	121,160	121,160	121,350	121,350
6250	OFFICE EQUIPMENT MAINTENANCE	20	-	20	-	-	-	-
6255	SAFETY SHOES	810	561	810	810	810	810	810
6260	EQUIPMENT RENTAL - CITY	13,100	13,104	13,570	20,630	12,330	12,760	12,760
6261	EQUIPMENT MAINTENANCE - CITY	51,290	51,288	52,500	57,930	57,930	59,360	59,360
6265	MNGT INFO SYS CHGS - CITY	3,620	3,624	4,060	7,520	7,520	7,440	7,440
6335	EQUIPMENT PARTS & SUPPLIES	199,582	175,553	209,224	200,000	200,000	200,000	200,000
6338	OUTSIDE EQUIPMENT REPAIR	180,000	178,774	180,000	180,000	180,000	180,000	180,000
6340	NON-CAPITAL EQUIPMENT/FURNITURE	1,468	659	3,160	-	-	-	-
6350	SMALL TOOL/EQUIPMENT EXPENSE	6,000	5,407	6,205	6,000	6,000	6,000	6,000
6370	UNIFORM EXPENSE	400	-	400	400	400	400	400
6410	STATIONERY/OFFICE SUPPLIES	400	28	400	400	400	400	400
6420	MEMBERSHIP & SUBSCRIPTIONS	900	460	900	700	700	700	700
6450	HARDWARE SUPPLIES	9,000	9,313	9,000	9,000	9,000	9,000	9,000
6460	GAS AND OIL	450,000	411,804	455,088	425,000	425,000	425,000	425,000
6470	LAB/CHEMICAL SUPPLIES	1,200	3,213	1,200	1,200	1,200	1,200	1,200
6560	RADIO REPAIR	4,000	-	4,000	-	-	-	-
6650	CONFERENCE/MEETING/TRAINING	1,000	560	1,107	1,000	1,000	1,000	1,000
6680	DEPRECIATION	-	645,052	-	-	-	-	-
6681	LOSS ON DISPOSAL OF ASSET	-	10,474	-	-	-	-	-
7840	MACHINERY/EQUIPMENT	688,091	583,883	289,350	73,550	44,050	820,100	810,950 *
	MAINTENANCE & OPERATIONS TOTAL	1,761,901	2,242,478	1,386,484	1,134,550	1,095,750	1,874,770	1,864,620

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

FUNCTION GENERAL GOVERNMENT SERVICES			DEPARTMENT TITLE EQUIPMENT MAINTENANCE					
ACTIVITY OBJECT NUMBER	DESCRIPTION	NUMBER OF UNITS	NEW OR REPLACEMENT	UNIT COST	2010-11 DEPARTMENT REQUESTED	2010-11 CITY COUNCIL APPROVED	2011-12 DEPARTMENT REQUESTED	2011-12 CITY COUNCIL APPROVED
* Account 6340 & 7840 Detail								
- EQUIPMENT								
POLICE								
7840	HONDA ST1300 MOTORCYCLE	1	REPLACEMENT	18,250	18,250	18,250	-	-
7840	HONDA ST1300 MOTORCYCLE	1	REPLACEMENT	18,250	-	-	18,250	18,250
7840	POLICE PATROL SEDANS	6	REPLACEMENT	36,750	-	-	220,500	220,500
	POLICE TOTAL				18,250	18,250	238,750	238,750
PUBLIC WORKS - STREET MAINTENANCE								
7840	TILT BED TRAILER	1	NEW	9,150	-	-	9,150	-
7840	STREET SWEEPER*	1	REPLACEMENT	89,900	-	-	89,900	89,900
	PUBLIC WORKS - STREET MAINT. TOTAL				-	-	99,050	89,900
PUBLIC WORKS - WATER								
7840	RETROFIT DIESEL PARTICULATE TRAP*	1	NEW	18,000	18,000	18,000	-	-
7840	SEWER VACTOR TRUCK	1	REPLACEMENT	250,000	-	-	250,000	250,000
7840	DUMP TRUCK*	1	REPLACEMENT	33,000	-	-	33,000	33,000
	PUBLIC WORKS - WATER TOTAL				18,000	18,000	283,000	283,000
PUBLIC WORKS - TRAFFIC SIGNAL MAINTENANCE								
7840	WALK BEHIND CURB PAINTER (GAS TAX)	1	NEW	7,600	7,600	-	-	-
7840	43' AERIAL TRUCK*	1	REPLACEMENT	71,000	-	-	71,000	71,000
7840	CAB/CHASSIS	1	REPLACEMENT	22,000	-	-	22,000	22,000
	PUBLIC WORKS - TRAFFIC SIGNAL MAINTENANCE TOTAL				7,600	-	93,000	93,000
PUBLIC WORKS - FACILITIES MAINTENANCE								
7840	2KW HONDA GENSET	1	NEW	1,100	1,100	-	-	-
7840	1/2-TON PICKUP TRUCK	1	REPLACEMENT	24,300	-	-	24,300	24,300
	PUBLIC WORKS - FACILITIES MAINTENANCE TOTAL				1,100	-	24,300	24,300
PUBLIC WORKS - EQUIPMENT MAINTENANCE								
7840	HANDHELD MOTOROLA 800MHZ RADIO	2	NEW	2,850	5,700	-	-	-
7840	DIAGNOSTIC EVAPORATIVE EMISSIONS TESTER	1	NEW	2,600	2,600	-	-	-
	PUBLIC WORKS - EQUIPMENT MAINT. TOTAL				8,300	-	-	-
PARKS AND RECREATION								
7840	PRESSURE WASH TRAILER	1	REPLACEMENT	26,000	-	-	26,000	26,000
7840	3/4 TON TRUCK W/SERVICE BODY	1	REPLACEMENT	28,000	-	-	28,000	28,000
7840	3/4 TON TRUCK W/SERVICE BODY	1	REPLACEMENT	28,000	-	-	28,000	28,000
7840	TRENCHER ATTACHMENT (DINGO)	1	REPLACEMENT	7,800	7,800	7,800	-	-
7840	AERATOR	1	NEW	12,500	12,500	-	-	-
					20,300	7,800	82,000	82,000
EQUIPMENT TOTAL					73,550	44,050	820,100	810,950

*CA Air Resources Board carbon diesel mandates. Compliance required by 12/31/2011.



CITY OF BUENA PARK
APPROPRIATION SUMMARY

FUNCTION GENERAL GOVERNMENT SERVICES	DEPARTMENT TITLE MANAGEMENT INFORMATION SYSTEMS
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FISCAL YEAR 2010-11

APPROPRIATION ALLOCATION

<u>ACTIVITY NUMBER</u>	<u>ACTIVITY TITLE</u>	<u>SALARY & BENEFITS</u>	<u>MAINTENANCE & OPERATIONS</u>	<u>EQUIPMENT</u>	<u>TOTAL</u>
126143	MANAGEMENT INFO SYSTEMS	-	474,780	83,300	558,080
	TOTAL APPROPRIATIONS	-	474,780	83,300	558,080

RESOURCE ALLOCATION

<u>FUND NUMBER</u>	<u>FUND TITLE</u>	<u>TOTAL</u>
74	MANAGEMENT INFO SYSTEMS	558,080
	TOTAL RESOURCES	558,080

FISCAL YEAR 2011-12

APPROPRIATION ALLOCATION

<u>ACTIVITY NUMBER</u>	<u>ACTIVITY TITLE</u>	<u>SALARY & BENEFITS</u>	<u>MAINTENANCE & OPERATIONS</u>	<u>EQUIPMENT</u>	<u>TOTAL</u>
126143	MANAGEMENT INFO SYSTEMS	-	477,780	76,900	554,680
	TOTAL APPROPRIATIONS	-	477,780	76,900	554,680

RESOURCE ALLOCATION

<u>FUND NUMBER</u>	<u>FUND TITLE</u>	<u>TOTAL</u>
74	MANAGEMENT INFO SYSTEMS	554,680
	TOTAL RESOURCES	554,680

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

FUNCTION			DEPARTMENT TITLE					
GENERAL GOVERNMENT SERVICES			MANAGEMENT INFORMATION SYSTEMS					
OBJECT CODE	EXPENSE CLASSIFICATION	2008-09 AMENDED BUDGET	2008-09 ACTUAL	2009-10 AMENDED BUDGET	2010-11 DEPARTMENT REQUESTED	2010-11 CITY COUNCIL APPROVED	2011-12 DEPARTMENT REQUESTED	2011-12 CITY COUNCIL APPROVED
MAINTENANCE & OPERATIONS								
6240	PROF/CONTRACTUAL SERVICES	334,980	255,404	326,470	306,480	306,480	306,480	306,480
6250	OFFICE EQUIPMENT MAINTENANCE	147,400	130,003	154,770	160,000	160,000	163,000	163,000
6310	TELEPHONE	800	714	800	900	900	900	900
6335	EQUIPMENT PARTS & SUPPLY	3,000	1,251	3,000	3,000	3,000	3,000	3,000
6340	NON-CAPITAL EQUIPMENT/FURNITURE	3,340	447	-	-	-	-	-
6410	STATIONERY/OFFICE SUPPLIES	1,000	10	1,000	500	500	500	500
6510	BUILDING MAINTENANCE - CITY	3,420	3,420	3,900	3,900	3,900	3,900	3,900
6680	DEPRECIATION	-	112,722	-	-	-	-	-
7840	MACHINERY/EQUIPMENT	214,370	98,559	171,771	83,300	83,300	76,900	76,900
MAINTENANCE & OPERATIONS TOTAL		708,310	602,530	661,711	558,080	558,080	554,680	554,680
DEPARTMENT OBJECT CODE	DESCRIPTION	NUMBER OF UNITS	NEW OR REPLACEMENT	UNIT COST	2010-11 DEPARTMENT REQUESTED	2010-11 CITY COUNCIL APPROVED	2011-12 DEPARTMENT REQUESTED	2011-12 CITY COUNCIL APPROVED
* Account 6340 & 7840 Detail								
EQUIPMENT								
MIS								
7840	REPLACE WORKSTATIONS & PRINTERS CITYWIDE	1	REPLACEMENT	21,000	21,000	21,000	43,400	43,400
7840	SAN STORAGE DEVICE WITH BACKUP SOFTWARE	1	NEW	22,500	22,500	22,500	-	-
7840	2008 MICROSOFT LICENSING FOR CITY HALL USERS	1	NEW	4,000	4,000	4,000	-	-
7840	LAN 24 PORT SWITCH REPLACEMENTS	4	REPLACEMENT	1,500	6,000	6,000	-	-
7840	LAN 48 PORT SWITCH REPLACEMENTS	3	REPLACEMENT	2,200	6,600	6,600	-	-
7840	WARRANTY EXTENSIONS ON SERVERS	5	REPLACEMENT	1,500	7,500	7,500	-	-
7840	SERVER	1	REPLACEMENT	6,000	6,000	6,000	-	-
7840	WARRANTY EXTENSIONS ON WORKSTATIONS	47	REPLACEMENT	213	-	-	10,000	10,000
7840	MALVERN WEB SERVER REPLACEMENT	1	REPLACEMENT	5,000	-	-	5,000	5,000
7840	SONICWALL FIREWALL REPLACEMENT	1	REPLACEMENT	4,500	-	-	4,500	4,500
	MIS TOTAL				73,600	73,600	62,900	62,900
PUBLIC WORKS								
7840	TRAFFIC ENGIN. SOFTWARE (offset by revenues)	1	NEW	1,200	1,200	1,200	-	-
7840	TRAFFIC MODELING SOFTWARE (offset by revenues)	1	NEW	5,000	5,000	5,000	-	-
7840	LAPTOP COMPUTER (offset by revenues)	1	NEW	2,000	2,000	2,000	-	-
	PUBLIC WORKS TOTAL				8,200	8,200	-	-
BUILDING MAINTENANCE								
7840	TOSHIBA VOICEMAIL SYSTEM	1	REPLACEMENT	14,000	-	-	14,000	14,000
	BUILDING MAINTENANCE TOTAL				-	-	14,000	14,000
WATER								
7840	LAPTOP COMPUTER FOR SCADA	1	REPLACEMENT	1,500	1,500	1,500	-	-
	WATER TOTAL				1,500	1,500	-	-
EQUIPMENT TOTAL					83,300	83,300	76,900	76,900

CITY OF BUENA PARK
APPROPRIATION SUMMARY

FUNCTION GENERAL GOVERNMENT SERVICES	DEPARTMENT TITLE FACILITIES MAINTENANCE
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FISCAL YEAR 2010-11

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
170670	GOV'T BLDGS MAINT OPER	471,770	1,156,730	1,200	1,629,700
TOTAL APPROPRIATIONS		471,770	1,156,730	1,200	1,629,700

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
77	GOV'T BLDGS MAINT FUND	1,629,700
TOTAL RESOURCES		1,629,700

FISCAL YEAR 2011-12

APPROPRIATION ALLOCATION

ACTIVITY NUMBER	ACTIVITY TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	EQUIPMENT	TOTAL
170670	GOV'T BLDGS MAINT OPER	489,260	1,137,830	1,200	1,628,290
TOTAL APPROPRIATIONS		489,260	1,137,830	1,200	1,628,290

RESOURCE ALLOCATION

FUND NUMBER	FUND TITLE	TOTAL
77	GOV'T BLDGS MAINT FUND	1,628,290
TOTAL RESOURCES		1,628,290

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

FUNCTION			DEPARTMENT TITLE					
GENERAL GOVERNMENT SERVICES			FACILITIES MAINTENANCE					
OBJECT CODE	EXPENSE CLASSIFICATION	2008-09 AMENDED BUDGET	2008-09 ACTUAL	2009-10 AMENDED BUDGET	2010-11 DEPARTMENT REQUESTED	2010-11 CITY COUNCIL APPROVED	2011-12 DEPARTMENT REQUESTED	2011-12 CITY COUNCIL APPROVED
	SALARY & BENEFITS							
	FACILITIES MAINTENANCE SUPT 1.00	90,790		95,330	95,330	95,330	95,330	95,330
	SENIOR CLERK TYPIST 1.00	40,880		45,060	45,060	45,060	45,420	45,420
	FACILITIES MAINTENANCE TECH 1.00	54,870		57,610	57,610	57,610	57,610	57,610
	FACILITIES MAINTENANCE EMPL 2.00	99,670		104,650	104,650	104,650	104,650	104,650
	FACILITIES MAINT EMPL PPT 1.00	25,840		27,130	31,130	31,130	32,600	32,600
	TOTAL POSITIONS 6.00							
	FURLOUGH SALARIES	-		(8,350)	(8,350)	(8,350)	-	-
5110	REGULAR SALARIES	312,050	313,738	321,430	325,430	325,430	335,610	335,610
5115	EXCESS MEDICAL PREMIUM	10,210	13,266	10,800	20,130	20,130	20,130	20,130
5130	OVERTIME	3,500	2,388	3,500	3,500	3,500	3,500	3,500
5131	VACATION PAY-OFF	4,410	6,428	4,640	5,740	5,740	5,740	5,740
5132	SICK-LEAVE BUY BACK	1,000	1,449	1,000	1,010	1,010	1,010	1,010
5157	BILINGUAL PAY	420	420	420	420	420	420	420
5160	WORKERS' COMPENSATION	16,990	16,992	17,910	18,200	18,200	18,200	18,200
5161	ACCRUED LEAVE CHARGE	2,340	2,340	2,470	2,500	2,500	2,500	2,500
5170	MEDICAL INSURANCE	35,000	31,986	38,000	27,090	27,090	27,090	27,090
5171	DENTAL INSURANCE	4,340	5,084	4,340	5,540	5,540	5,540	5,540
5172	LONG-TERM DISABILITY	1,510	782	1,510	1,510	1,510	1,510	1,510
5173	LIFE AD&D	480	465	480	450	450	450	450
5174	MEDICARE	4,720	4,690	4,990	5,210	5,210	5,210	5,210
5180	RETIREMENT - CITY FUNDED	51,910	51,896	53,050	56,690	56,690	61,990	61,990
5190	EDUCATIONAL INCENTIVE	360	360	360	360	360	360	360
	FURLOUGH BENEFITS	-	-	(1,450)	(2,010)	(2,010)	-	-
	SALARY & BENEFITS TOTAL	449,240	452,284	463,450	471,770	471,770	489,260	489,260
	MAINTENANCE & OPERATIONS							
6240	PROF/CONTRACTUAL SERVICES	295,225	276,551	293,705	306,350	306,350	308,350	308,350
6245	PROFESSIONAL SERVICES - CITY	92,670	92,676	95,600	88,900	88,900	88,970	88,970
6248	PERIODIC MAINT/BUILDING MOD	27,895	13,088	28,590	24,150	7,500	-	-
6255	SAFETY SHOES	510	507	510	510	510	510	510
6260	EQUIPMENT RENTAL - CITY	6,910	8,864	7,160	8,860	7,760	8,050	8,050
6261	EQUIPMENT MAINTENANCE - CITY	19,230	19,236	19,330	22,370	22,370	22,750	22,750
6265	MNGT INFO SYS CHGS - CITY	5,430	5,436	6,080	25,290	25,290	11,150	11,150
6290	ELECTRIC UTILITY	400,000	352,099	400,000	450,000	450,000	450,000	450,000
6300	GAS UTILITY	40,000	30,115	40,000	40,000	40,000	40,000	40,000
6310	TELEPHONE	75,000	80,186	75,000	80,000	80,000	80,000	80,000
6320	WATER UTILITY	40,000	58,961	40,000	60,000	60,000	60,000	60,000
6321	BOTTLED WATER	4,000	1,976	4,000	4,000	4,000	4,000	4,000
6340	NON-CAPITAL EQUIPMENT/FURNITURE	5,070	5,595	1,500	1,200	1,200	1,200	1,200
6350	SMALL TOOL/EQUIP EXPENSE	750	903	750	750	750	750	750
6370	UNIFORM EXPENSE	300	291	300	300	300	300	300
6450	HARDWARE SUPPLIES	45,000	43,295	45,389	40,000	40,000	40,000	40,000
6515	BUILDING MAINTENANCE SUPPLIES	7,500	10,620	7,500	7,500	7,500	7,500	7,500
6650	CONFERENCE/MEETING/TRAINING	500	265	500	500	500	500	500
6680	DEPRECIATION	-	1,449	-	-	-	-	-
6798	TRANSFER OUT	15,000	15,000	15,000	15,000	15,000	15,000	15,000
7840	MACHINERY/EQUIPMENT	5,250	4,905	-	-	-	-	-
	MAINTENANCE & OPERATIONS TOTAL	1,086,240	1,022,018	1,080,914	1,175,680	1,157,930	1,139,030	1,139,030

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

FUNCTION GENERAL GOVERNMENT SERVICES			DEPARTMENT TITLE FACILITIES MAINTENANCE					
ACTIVITY/ OBJECT NUMBER	DESCRIPTION	NUMBER OF UNITS	NEW OR REPLACEMENT	UNIT COST	2010-11 DEPARTMENT REQUESTED	2010-11 CITY COUNCIL APPROVED	2011-12 DEPARTMENT REQUESTED	2011-12 CITY COUNCIL APPROVED
* Account 6340 & 7840 Detail								
	EQUIPMENT							
170670 6340	TOSHIBA 20-KEY DIGITAL TELEPHONE	4	REPLACEMENT	300	1,200	1,200	-	-
	TOSHIBA 20-KEY DIGITAL TELEPHONE	4	REPLACEMENT	300	-	-	1,200	1,200
	OBJECT CODE 6340 TOTAL				1,200	1,200	1,200	1,200
	EQUIPMENT TOTAL				1,200	1,200	1,200	1,200

