



**BUENA PARK CITY COUNCIL  
REGULAR MEETING  
TUESDAY, APRIL 27, 2021  
5:00 P.M.**

PUBLIC HEARINGS AT 6:00 P.M.

COUNCIL CHAMBER  
6650 BEACH BOULEVARD  
BUENA PARK, CALIFORNIA

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**SPECIAL NOTICE REGARDING COVID-19**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of COVID-19. The Governor issued Executive Order N-25-20, which allows Council Members to attend City Council meetings telephonically. Please be advised that some, or all, of the City of Buena Park Council Members and staff may attend this meeting telephonically.

This meeting will allow public attendance in person with the following precautions in place to ensure the health and safety of the public:

- Attendees must submit to a verbal health screening and temperature check before entering the Council Chamber.
- Attendees will be required to wear a face covering at all times while in the Council Chamber or City Hall.
- Social distancing of 6 feet is required at all times. Designated seating has been identified for public use.

Members of the public may also submit their comments and questions in writing, for City Council consideration, by sending them to the City Clerk at [comments@buenapark.com](mailto:comments@buenapark.com). **Please submit all comments and questions by 4:00 p.m., on Tuesday, April 27, 2021.** All comments and questions will be read during the meeting.

All meetings of the City Council are available on the City's website at [www.buenapark.com](http://www.buenapark.com) and the City's Cable Channel BPTV Channel 3/99. Please contact the City Clerk's Office at (714) 562-3750, for any questions.

**CALL TO ORDER**

**5:00 P.M.**

**ROLL CALL**

**COUNCIL MEMBER ARTHUR C. BROWN  
COUNCIL MEMBER SUSAN SONNE  
COUNCIL MEMBER ELIZABETH A. SWIFT  
MAYOR PRO TEM SUNNY YOUNGSUN PARK  
MAYOR CONNOR TRAUT**

**INVOCATION**

**PASTOR DON HARBERT, THE WAY FELLOWSHIP**

**PLEDGE OF ALLEGIANCE**

**EDDIE FENTON, ASSISTANT CITY MANAGER**

**CITY MANAGER REPORT**

**PRESENTATIONS**

**CERFITICATE OF COMMENDATION PRESENTED TO  
TRAVIS NAVARRO**

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**ORAL COMMUNICATIONS**

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

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**CONSENT CALENDAR NOTICE**

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

**CONSENT CALENDAR (1 – 9)****1. APPROVAL OF MINUTES**

Recommended Action: Approve Minutes of the Special and Regular City Council Meetings of April 13, 2021.

**2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS**

Recommended Action: Adopt Resolutions.

**3. TREASURER'S REPORT FOR THE MONTH OF MARCH 2021**

Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of March 2021. There is no fiscal impact in receiving this report.

Recommended Action: Receive and file the reports.

**4. RESOLUTION HONORING AND COMMENDING LORENA NASMAN ON HER RETIREMENT**

Recommended Action: Adopt Resolution.

5. **RESOLUTION APPROVING APPOINTMENT OF A COMMISSIONER TO THE CULTURAL & FINE ARTS COMMISSION**

Purpose: Accept the appointment of a commissioner to the Cultural & Fine Arts Commission. There is no budget impact with the approval of this item.

Recommended Action: 1) Confirm the appointment of Devin Berman to the Cultural & Fine Arts Commission representing District 3 for a term that will expire on April 27, 2024.

6. **RESOLUTION TO ADOPT AN AMENDED BUENA PARK JOB CLASSIFICATION PLAN AND PAY SCHEDULE FOR TEMPORARY, SEASONAL, AND LIMITED SERVICE PERSONNEL TO INCLUDE THE HOMELESS OUTREACH CASE MANAGER POSITION IN THE COMMUNITY SERVICES DEPARTMENT**

Purpose: Direct the Human Resources Department to amend the pay schedule for temporary, seasonal, and limited service employees to include the Homeless Outreach Case Manager pay range and job classification specification.

Recommended Action: 1) Approve the new job classification specification; and 2) Adopt a resolution amending the pay schedule for temporary, seasonal, and limited service personnel.

7. **RESOLUTION CONDEMNING AND COMBATING RACISM, XENOPHOBIA, AND INTOLERANCE AGAINST ASIAN AMERICANS AND PACIFIC ISLANDERS**

Purpose: Adopt a Resolution supporting the Asian American and Pacific Islander residents of Buena Park. There is no budget action related to this item.

Recommended Action: 1) Adopt a Resolution condemning and combating racism, xenophobia, and intolerance against Asian Americans and Pacific Islanders.

8. **PROCLAMATION DESIGNATING APRIL 2021 AS DMV/DONATE LIFE CALIFORNIA MONTH**

Recommended Action: Approve Proclamation.

**9. AGREEMENT WITH ORANGE COUNTY SHERIFF'S DEPARTMENT (OCSD) TO TRANSFER FUNDS RELATED TO THE 2020 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FOR THE INSTALLATION AND OPERATION OF AN AUTOMATED LICENSE PLATE READER (ALPR)**

Purpose: Authorize the Police Department to accept grant funds to lease Automated License Plate Readers (ALPR) to enhance safety/security throughout the city. Associated costs in the amount of \$14,951 will be paid for with grant funds.

Recommended Action: 1) Approve an agreement with the Orange County Sheriff's Department (OCSD) to transfer funds for the 2020 Edward Byrne Memorial Justice Assistance Grant (JAG) Program for supplemental funding to lease automated license plate readers; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize the City Manager to execute the agreement; and 4) Approve a budgetary action to appropriate funds in the amount of \$14,951.

**END OF CONSENT CALENDAR**

**NEW BUSINESS (10 – 14)**

**10. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND APPROVAL OF A CONTRACT WITH ALL AMERICAN ASPHALT FOR THE 2020-2021 ANNUAL SLURRY SEAL PROJECT**

Presented by Nader M. Alqam, E.I.T., Assistant Engineer

Purpose: Authorize the Public Works Department to execute an agreement in the amount of \$296,353.70 to apply slurry seal coating on the designated streets for the 2020-2021 Annual Slurry Seal Project. Associated costs in the amount of \$326,353.70 are allocated in the adopted FY 20-21 Budget and will be funded by the Gas Tax Fund (Account No. 24-9806-590010).

Recommended Action: 1) Adopt a resolution approving plans and specifications; 2) Award a contract to All American Asphalt in the amount of \$296,353.70; 3) Authorize contingency funds in the amount of \$30,000 in the same purchase order; and 4) Authorize the City Manager and the City Clerk to execute the contract.

**11. RESOLUTION APPROVING PLANS, SPECIFICATIONS, AND APPROVAL OF CONTRACT WITH RJ NOBLE COMPANY FOR THE 2020-2021 ANNUAL PAVEMENT REHABILITATION PROJECT**

Presented by Mina Mikhael, P.E., Assistant City Engineer

Purpose: Approve plans and specifications and authorize the Public Works Department to hire a contractor for the 2020-2021 Annual Pavement Rehabilitation Project. Associated construction costs in the amount of \$1,256,751.65 will be funded from a combination of Gas Tax and Measure M2 funds (Account No. 24-9806-590004).

Recommended Action: 1) Adopt a resolution approving plans and specifications for the 2020-2021 Annual Pavement Rehabilitation Project; 2) Award a contract to RJ Noble Company in the amount of \$1,114,751.65; 3) Authorize contingency funds in the amount of \$112,000 in the same purchase order; 4) Authorize construction engineering in the amount of \$30,000; 5) Authorize the City Manager and the City Clerk to execute the contract; and 6) Authorize a budget transfer in the amount of \$260,000 from the Altura Avenue Pavement Rehabilitation Project for this purpose.

**12. PROFESSIONAL SERVICES AGREEMENT WITH AKAL CONSULTANTS FOR THE INDIANA AVENUE AND RAND STREET WATER MAIN PROJECT**

Presented by Mina Mikhael, P.E., Assistant City Engineer

Purpose: Authorize the Public Works Department to enter into an agreement with AKAL Consultants to provide professional design and construction support services for the replacement of deteriorated water mains at Indiana Avenue and at Rand Street. Associated costs in the amount of \$48,940 will be funded by the Water Enterprise Fund (Account No. 52-9806-396860).

Recommended Action: 1) Approve a Professional Services Agreement with AKAL Consultants in the amount of \$48,940 for the Indiana Avenue and Rand Street Water Main Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and the City Clerk to execute the agreement.

**13. RESOLUTION TO ADOPT AN AMENDED BUENA PARK JOB CLASSIFICATION PLAN AND COMPENSATION PLAN TO RECLASSIFY VARIOUS CLASSIFICATIONS AND SALARY RANGES IN THE CITY MANAGER'S OFFICE, HUMAN RESOURCES DEPARTMENT, AND ECONOMIC DEVELOPMENT DIVISION**

Presented by Eddie Fenton, Assistant City Manager

Purpose: To adopt a Resolution to amend the Buena Park Management Employees Compensation Plan and Classification Plan to provide for updated salary ranges, job titles, reporting relationships, essential functions, qualifications guidelines, and physical and mental demands in order to reorganize the City Manager's Office (CMO), Human Resources Department, and Economic Development Division to provide for necessary service levels and reduce City costs.

Recommended Action: 1) Approve the new and revised job classification specifications in the City Manager's Office, Human Resources Department, and Economic Development Division; and 2) Adopt a Resolution to amend the Buena Park Management Unit Compensation Plan and the City's job Classification Plan to add new and revised job classification specifications for specified jobs in the various Departments.

**14. A REPORT TO THE CITY COUNCIL REGARDING THE EXISTENCE OF A LOCAL EMERGENCY IN THE CITY OF BUENA PARK REGARDING THE COVID-19 VIRUS**

Presented by Aaron France, City Manager

Purpose: Receive and file a report regarding the City's actions regarding COVID-19. There is no direct budget impact with the receipt of this item.

Recommended Action: 1) Receive and file report from staff.

**CALL TO ORDER 6 P.M.****PUBLIC HEARING (15)****15. PUBLIC HEARING - RESOLUTION ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2021-2022 ANNUAL ACTION PLAN**

Presented by Eddie Fenton, Assistant City Manager

Purpose: Authorize the Economic Development Division to submit the CDBG draft FY 2021-2022 Action Plan that creates goals for housing and community development, and allocates the City's federal grant funds. There is no General Fund budget impact with the approval of this item.

Recommended Action: 1) Hold a public hearing to review and receive comments from the public for the Community Development Block Grant (CDBG) Draft Fiscal Year (FY) 2021-2022 Annual Action Plan; 2) Adopt a resolution approving the City of Buena Park's FY 2021-2022 Annual Action Plan; and 3) Authorize submission of the Plan to the U.S. Department of Housing and Urban Development (HUD).

**MAYOR/CITY COUNCIL REPORTS & CALENDAR**

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

**RECESS****STUDY SESSION (16 – 20) (Reconvene in the Council Chamber)****16. DISCUSS AND PROVIDE DIRECTION REGARDING THE WHITAKER JAYNES VISITOR/TOUR DAYS/TIMES AND SIGNAGE**

Presented by Mark Saucedo, Community Services Supervisor

**17. DISCUSS AND PROVIDE DIRECTION REGARDING COMPLIANCE OPTIONS FOR SB 1383 (MANDATORY COMMERCIAL ORGANICS COLLECTION) AND OTHER WASTE DISPOSAL ISSUES**

Presented by Doug Brodowski, Operations Manager

**18. DISCUSS AND PROVIDE DIRECTION OF REGULATORY OPTIONS FOR LIMITING YOUTH ACCESS TO TOBACCO RETAILERS AND PRODUCTS IN THE CITY OF BUENA PARK**

Presented by Christopher G. Cardinale, City Attorney



## 19. CITY MANAGER REPORT

## 20. COMMISSION/COMMITTEE REPORT

### ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at [www.buenapark.com](http://www.buenapark.com). Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.



If you would like to participate in any matter of business on the agenda and would like translation in Chinese, Korean, Spanish, Tagalog, or Vietnamese, please contact the **City Clerk's Office at (714) 562-3750 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의제 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페인어, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3750) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

如果您想参与议程上的任何事务，并希望翻译成中文，韩文，西班牙文，他加禄文或越南文，请联系市政文员办公室，网址为（714）562-3750在会议开始前48小时。鼓励在口头交流中需要翻译的居民带同传译员。

Kung nais ninyong lumahok sa anumang usapin ng negosyo sa agenda at kailangan ang pagsasalin sa wikang Tsino, Koreano, Espanyol, Tagalog, o Vietnamese, mangyaring makipag-ugnay sa Opisina ng Clerk ng Lungsod sa (714) 562-3750 48-oras bago ang pulong. Ang mga residente na nangangailangan ng pagsasalin sa Oral Communications ay hinikayat na magdala ng mga tagasalin.

Nếu bạn muốn tham gia vào bất kỳ vấn đề kinh doanh nào trong chương trình nghị sự và muốn dịch sang tiếng Trung, tiếng Hàn, tiếng Tây Ban Nha, tiếng Tagalog hoặc tiếng Việt, vui lòng liên hệ với Văn phòng Thư ký Thành phố tại (714) 562-3750 48 giờ trước cuộc họp. Cư dân yêu cầu dịch thuật trong Giao tiếp bằng miệng được khuyến khích mang theo thông dịch viên.

I, Lucie Cazares, CMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, and uploaded to the City of Buena Park website [www.buenapark.com](http://www.buenapark.com).

Date Posted: April 22, 2021

Lucie Cazares, CMC, Assistant City Clerk