



**BUENA PARK CITY COUNCIL
REGULAR MEETING
TUESDAY, FEBRUARY 23, 2021
5:00 P.M.**

PUBLIC HEARINGS AT 6:00 P.M.

COUNCIL CHAMBER
6650 BEACH BOULEVARD
BUENA PARK, CALIFORNIA

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of COVID-19. The Governor issued Executive Order N-25-20, which allows Council Members to attend City Council meetings telephonically. Please be advised that some, or all, of the City of Buena Park Council Members and staff may attend this meeting telephonically.

This meeting will allow public attendance in person with the following precautions in place to ensure the health and safety of the public:

- Attendees must submit to a verbal health screening and temperature check before entering the Council Chamber.
- Attendees will be required to wear a face covering at all times while in the Council Chamber or City Hall.
- Social distancing of 6 feet is required at all times. Designated seating has been identified for public use.

Members of the public may also submit their comments and questions in writing, for City Council consideration, by sending them to the City Clerk at comments@buenapark.com. **Please submit all comments and questions by 4:00 p.m., on Tuesday, February 23, 2021.** All comments and questions will be read during the meeting.

All meetings of the City Council are available on the City's website at www.buenapark.com and the City's Cable Channel BPTV Channel 3/99. Please contact the City Clerk's Office at (714) 562-3750, for any questions.

CALL TO ORDER**5:00 P.M.****ROLL CALL****COUNCIL MEMBER ARTHUR C. BROWN
COUNCIL MEMBER SUSAN SONNE
COUNCIL MEMBER ELIZABETH A. SWIFT
MAYOR PRO TEM SUNNY YOUNGSUN PARK
MAYOR CONNOR TRAUT****INVOCATION****RABBI LAWRENCE GOLDMARK****PLEDGE OF ALLEGIANCE****ADRIA JIMENEZ, CITY CLERK****PRESENTATIONS****EMPLOYEE SERVICE AWARD
Ten-Year Service**

- **Elizabeth A. Swift, Ed.D., Council Member**

**PROCLAMATION RECOGNIZING BLACK HISTORY
MONTH**

- **Presented to Bobby McDonald, OC Black Chamber**

**SCHOLARSHARE 529 COLLEGE SAVINGS PLAN
MATCHING GRANT PROGRAM PRESENTATION**

- **Presented by ScholarShare 529**

CITY MANAGER REPORT

ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

CONSENT CALENDAR NOTICE

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

CONSENT CALENDAR (1 – 9)**1. APPROVAL OF MINUTES**

Recommended Action: Approve Minutes of the Special and Regular City Council Meetings of February 9, 2021.

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt Resolutions.

3. RESOLUTION HONORING AND COMMENDING OFFICER MARK MORISON ON HIS RETIREMENT

Recommended Action: Adopt Resolution.

4. RESOLUTION APPROVING APPOINTMENT OF A COMMITTEE MEMBER TO THE COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE (CAC)

Purpose: Accept the appointment of a committee member to the Community Development Citizens Advisory Committee. There is no budget impact with the approval of this item.

Recommended Action: 1) Confirm the appointment of Alexandria Bernabe to the Community Development Citizens Advisory Committee representing District 3 for a term that will expire on February 23, 2024.

5. PROCLAMATION RECOGNIZING BLACK HISTORY MONTH

Recommended Action: Approve Proclamation.

- 6. FINAL PAYMENT FOR THE ALTURA BOULEVARD PAVEMENT REHABILITATION FROM DESCANSO AVENUE TO ARTESIA BOULEVARD PROJECT**
Purpose: Authorize the Public Works Department to issue final payment and file a Notice of Completion for the Altura Boulevard Pavement Rehabilitation from Descanso Avenue to Artesia Boulevard Project. This project was funded by the Gas Tax Fund (Account No. 24-9806-590161).

Recommended Action: 1) Accept the project as complete and approve final payment to RJ Noble Company in the amount of \$15,675; and 2) Direct the Public Works Department to file a Notice of Completion.
- 7. FINAL PAYMENT FOR THE WATER MAIN IMPROVEMENT AT MT. WHITNEY DRIVE AND MT. LOWE DRIVE PROJECT**
Purpose: Authorize the Public Works Department to issue the final payment and file a Notice of Completion for the Water Main Improvement at Mt. Whitney Drive and Mt. Lowe Drive Project. This project was funded by the Water Enterprise Fund (Account No. 52-9806-396862).

Recommended Action: 1) Accept the project as complete and approve final payment to T.E. Roberts, Inc., in the amount of \$1,330; and 2) Direct the Public Works Department to file a Notice of Completion.
- 8. FINAL PAYMENT FOR THE SMITH-MURPHY WELL REHABILITATION PROJECT**
Purpose: Authorize the Public Works Department to issue final payment and file a Notice of Completion for the Smith-Murphy Well Rehabilitation Project. This project was funded by the Water Enterprise Fund (Account No. 52-9806-396855).

Recommended Action: 1) Accept the project as complete and approve final payment to General Pump Company, Inc., in the amount of \$9,879.92; and 2) Direct the Public Works Department to file a Notice of Completion.
- 9. ADOPT CITY COUNCIL POLICY NO. 49 - ROTATION OF MAYOR AND MAYOR PRO TEM**
Purpose: Adopt City Council policy setting guidelines for the annual rotation of Mayor and Mayor Pro Tem. There is no budget impact associated with this item.

Recommended Action: 1) Adopt City Council Policy No. 49 - Rotation of Mayor and Mayor Pro Tem.

END OF CONSENT CALENDAR

NEW BUSINESS (10 – 12)**10. PROFESSIONAL SERVICES AGREEMENT WITH WEBSOFT DEVELOPERS, INC., FOR MOBILE MAINTENANCE MANAGEMENT SYSTEM (MMS) LICENSING SOFTWARE**

Presented by Doug Brodowski, Operations Manager

Purpose: Authorize the Public Works Department to purchase Mobile MMS software for unlimited access for all city-related activities. Associated annual costs in the amount of \$44,200 will be paid for with a combination of General, Water Enterprise, and Equipment/Maintenance and Replacement Funds.

Recommended Action: 1) Approve a three-year agreement with Websoft Developers, Inc., in the amount of \$132,600 for Mobile MMS licensing software; 2) Approve a budget amendment in the amount of \$4,200 from Water Quality (52-6240-352567) and \$5,000 from Sewer Maintenance (52-6240-452410) funds; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 4) Authorize the City Manager and City Clerk to execute the agreement; and 5) Determine that dispensing with competitive bidding pursuant to Section 3.28.080(C) of the Buena Park Municipal Code, which allows for the use of a sole source vendor, is in the best interest of the City as it provides a customized MMS program dedicated to the specific needs of the City Yard maintenance activities.

11. RESOLUTION REAFFIRMING THE CITY'S COMMITMENT TO EQUITY AND ACCESS FOR ALL PERSONS IN THE PROGRAMS AND POLICIES OF THE CITY OF BUENA PARK

Presented by Eddie Fenton, Assistant City Manager

Purpose: Adopt the proposed resolution formalizing the City's commitment to equity and access for all persons in the programs and policies of the City of Buena Park and add 'Equity' to the City's Core Values.

Recommended Action: 1) Adopt a resolution reaffirming the City's commitment to equity and access for all persons in the programs and policies of the City of Buena Park.

12. A REPORT TO THE CITY COUNCIL REGARDING THE EXISTENCE OF A LOCAL EMERGENCY IN THE CITY OF BUENA PARK REGARDING THE COVID-19 VIRUS

Presented by Aaron France, City Manager

Purpose: Receive and file a report regarding the City's actions regarding COVID-19. There is no direct budget impact with the receipt of this item.

Recommended Action: 1) Receive and file report from staff.

MAYOR/CITY COUNCIL REPORTS & CALENDAR

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

RECESS

STUDY SESSION (13 – 18)

- 13. DISCUSS AND PROVIDE DIRECTION REGARDING THE CITY'S MID-YEAR BUDGET**
Presented by Sung Hyun, Director of Finance

- 14. VOLT YOUTH LEADERSHIP COMMITTEE PRESENTATION**
Presented by Dale Kurata, Community Services Supervisor

- 15. DISCUSSION AND CONSIDERATION OF ADOPTING AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ESTABLISHING PREMIUM PAY FOR CERTAIN FRONT-LINE WORKERS; OR ALTERNATIVE INTRODUCTION OF A STANDARD ORDINANCE FOR THIS PURPOSE**
Presented by Christopher G. Cardinale, City Attorney

- 16. DESIGNATE A COUNCIL MEMBER AS THE CITY'S VOTING DELEGATE FOR THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENT'S (SCAG) GENERAL ASSEMBLY BUSINESS SESSION**
Presented by Adria M. Jimenez, MMC, City Clerk

- 17. CITY MANAGER REPORT**

- 18. COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS**

ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.



If you would like to participate in any matter of business on the agenda and would like translation in Chinese, Korean, Spanish, Tagalog, or Vietnamese, please contact the **City Clerk's Office at (714) 562-3750 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의제 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페니쉬, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3750) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

如果您想参与议程上的任何事务，并希望翻译成中文，韩文，西班牙文，他加禄文或越南文，请联系市政文员办公室，网址为（714）562-3750在会议开始前48小时。鼓励在口头交流中需要翻译的居民带同传译员。

Kung nais ninyong lumahok sa anumang usapin ng negosyo sa agenda at kailangan ang pagsasalin sa wikang Tsino, Koreano, Espanyol, Tagalog, o Vietnamese, mangyaring makipag-ugnay sa Opisina ng Clerk ng Lungsod sa (714) 562-3750 48-oras bago ang pulong. Ang mga residente na nangangailangan ng pagsasalin sa Oral Communications ay hinikayat na magdala ng mga tagasalin.

Nếu bạn muốn tham gia vào bất kỳ vấn đề kinh doanh nào trong chương trình nghị sự và muốn dịch sang tiếng Trung, tiếng Hàn, tiếng Tây Ban Nha, tiếng Tagalog hoặc tiếng Việt, vui lòng liên hệ với Văn phòng Thư ký Thành phố tại (714) 562-3750 48 giờ trước cuộc họp. Cư dân yêu cầu dịch thuật trong Giao tiếp bằng miệng được khuyến khích mang theo thông dịch viên.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, and uploaded to the City of Buena Park website www.buenapark.com.

Date Posted: February 18, 2021

Adria M. Jimenez, MMC, City Clerk