

**CITY OF BUENA PARK  
HUMAN RELATIONS COMMITTEE MINUTES  
OF JANUARY 6, 2021**

**CALL TO ORDER**

The Human Relations Committee met in a regular session on Wednesday, January 6, 2021, at 4:06 p.m. in the Community Center Ballroom, 6688 Beach Boulevard, Buena Park, California.

**ROLL CALL**

Present: Bak, Balas, Cabaruvias, Choi, Franco, Gonzalez, Mize  
Absent: None

Also present: Eddie Fenton, Assistant City Manager  
Aaron France, City Manager  
Sunny Park, Mayor Pro Tem/Committee Liaison  
Adria M. Jimenez, City Clerk  
Lucie Cazares, CMC, Assistant City Clerk/Secretary  
Jessica Fewer, Management Analyst  
Eric Joseph, City Manager's Office  
Don Han, Operations Manager, Orange County Human Relations Rep

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Eric Joseph, City Manager's Office.

**ORAL COMMUNICATIONS**

None.

**NEW BUSINESS (1 - 6)**

1. OVERVIEW OF COMMITTEE  
Presentation by Eddie Fenton, Assistant City Manager

Assistant City Manager Fenton welcomed committee members and provided an overview of the committee's creation, its mission, membership, and duties/functions.

2. SELECTION OF CHAIR

Secretary Cazares explained the process for selection of Chair and opened nominations. Committee Member Gonzalez was nominated by a majority of the committee. Committee Member Gonzalez was selected as Chair.

### 3. SELECTION OF VICE-CHAIR

Secretary Cazares explained the process for selection of Vice Chair and opened nominations. Committee Member Choi was nominated by a majority of the committee. Committee Member Choi was selected as Vice Chair.

### 4. COMMITTEE TRAINING AND REVIEW Training by Adria M. Jimenez, MMC, City Clerk

City Clerk Jimenez provided a review of the following topics for Commissioner/Committee information:

- Updated Commission & Committee Guide
- Council Policies & Procedures
- Adopted Policies:
  - Business Cards, City Apparel, Email Addresses, Event Entry, and Name Badges
  - Grounds & Conditions for Removal
- Brown Act
- Public Records Act
- Commission Do's & Don'ts
- Questions & Answers

### 5. REVIEW A MISSION STATEMENT, GOALS, AND WORK PLAN FOR THE HUMAN RELATIONS COMMITTEE

Purpose: Review the current mission of the Human Relations Committee and develop a plan with specific goals to meet the Committee's objectives.

Recommended Action: 1) Review and discuss the current mission statement, set future goals, and create a strategic plan for the Human Relations Committee.

Assistant City Manager Fenton summarized the staff report noting staff is seeking Committee input on specific goals the group looks to accomplish and their accompanying timeframes. The preceding duties/functions serve as a basis for this input. Committee members might also consider the following topics: 1) The creation of Committee working groups to examine human relation related matters such as government policies, cultural events, social media, and law enforcement, 2) The recruitment of community partners including Buena Park school districts, the Buena Park Library District, and the Orange County Human Relations Commission, and 3) The formation of a strategic plan that includes six-month, one-year, and three-year benchmarks.

Following the report, Committee Members discussed what tools can be used to measure success of the committee, additional time to review the staff report, review Human Relations Committee and Commission resources to provide an informed decision, and continuing this item to the next meeting.

MOTION to continue this item for discussion at the next Human Relation Committee Meeting.

MOTION: Gonzalez  
SECOND: Choi  
AYES: Bak, Balas, Cabarubias, Franco, Mize, Choi, Gonzalez  
NOES: None

MOTION CARRIED to continue this item for discussion at the next Human Relation Meeting.

6. INTRODUCE A RESOLUTION CELEBRATING DIVERSITY IN THE BUENA PARK COMMUNITY

Purpose: To develop a resolution celebrating diversity within the Buena Park Community to be recommended to the City Council for adoption.

Recommended action: 1) Introduce the draft resolutions celebrating diversity within the Buena Park Community; and 2) Discuss and provide direction at a subsequent meeting.

Assistant City Manager Fenton summarized the staff report noting that at the September 8, 2020, study session, the City Council reviewed several draft resolutions celebrating diversity within the Buena Park Community. After discussion, the City Council determined that the soon-to-be-formed Human Relations Committee should review and discuss the resolution as one of their first tasks and provide a recommendation to the City Council.

Following the report Committee Members discussed continuing this item to the next meeting.

MOTION to continue this item for discussion at the next Human Relation Meeting.

MOTION: Gonzalez  
SECOND: Choi  
AYES: Bak, Balas, Cabarubias, Franco, Mize, Choi, Gonzalez  
NOES: None

MOTION CARRIED to continue this item for discussion at the next Human Relation Meeting.

7. ANNOUNCEMENTS

Committee Members requested the creation of a “topics for discussion” list to provide ideas to bring forth for discussion to future meetings. Topics include: Graffiti Program, Homelessness, equitable/lack thereof in Buena Park, Invite Human Relations expert to meetings, and Inclusivity of Businesses in Buena Park.

**ADJOURNMENT**

There being no further business, Chair Gonzalez adjourned the meeting at 6:06 p.m.

---

Elizabeth Gonzalez, Chair

ATTEST:

---

Lucie Cazares, Secretary