

MINUTES OF CITY COUNCIL MEETING
OF THE CITY OF BUENA PARK AND
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY
HELD JANUARY 12, 2021

Vol. 51 Pg. 374

CALL TO ORDER

The City Council met in a regular session on Tuesday, January 12, 2021, at 5:09 p.m. in the City Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Traut presiding.

ROLL CALL

PRESENT: Brown, Sonne, Swift, Park, Traut
ABSENT: None

Also present were: Aaron France, City Manager; Chris Cardinale, City Attorney; and Adria M. Jimenez, MMC, City Clerk.

INVOCATION

The invocation was led by Pastor Don Harbert, The Way Fellowship.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Swati Meshram, Planning Manager.

CITY MANAGER REPORT

City Manager France reported on the following:

- City of Buena Park joined the Orange County Power Authority, appointed Council Member Sonne as board member and Mayor Traut as alternate board member.
- Malvern Avenue street conditions.
- Former Buena Park City Manager Greg Beaubien's passing.
- Assistant City Manager Fenton provided information on free COVID-19 testing. The City of Buena Park, the County of Orange and 360Clinic are partnering to provide COVID-19 testing to the City and community at the Senior Center, 8150 Knott Avenue, Thursday and Friday, January 14, and 15, 2021 from 9:00 a.m. to 3:00 p.m.

PRESENTATIONS

The Beautification-Environmental Commission recognized the following Holiday Decoration Award Winners: 1st Place - Randall & Karina Hill, 9242 Via Balboa Circle; 2nd Place - Kevin & Maria Smith, 7345 Cherokee Circle; and 3rd Place - Mike & Beverly Ells, 7475 Mohawk Circle.

Mayor Pro Tem Park presented Proclamations in recognition of Korean American Day to Seok-Dae Kwon, Korean American Federation of Orange County; Donald Kim, Orange County Korean-American Citizens League; and Casey KC Choi, Korean American Public Action Committee. Assembly Member Quirk-Silva's Office also presented certificates of recognition.

ORAL COMMUNICATIONS

Mayor Traut announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council.

The City Clerk read a letter submitted by Buena Park resident Dr. Christensen II expressing his concerns regarding the conditions of Malvern Avenue.

Val Sadowinski, Buena Park resident, spoke about a development agreement between the City of Buena Park and Stanford Hotel discussed at the November 24, 2020 City Council meeting. Mr. Sadowinski expressed disagreement in the City Council's direction to continue the hearing.

There being no additional requests to speak, Mayor Traut closed oral communications.

CONSENT CALENDAR (1 – 6)

Mayor Traut announced that Consent Calendar Items 1 through 6 would be acted upon by one motion affirming the actions as recommended on the agenda and agenda bills submitted and inquired if anyone present desired to have any item removed for separate consideration. There being no requests for separate consideration, the following action was taken:

MOTION: Brown
SECOND: Swift
AYES: Brown, Swift, Park, Sonne, Traut
NOES: None

MOTION CARRIED that all actions recommended on Consent Calendar Items 1 through 6 be approved.

Minutes

1. APPROVAL OF MINUTES

Recommended Action: Approve Minutes of the Special and Regular City Council Meetings of December 8, 2020; the Special City Council Meeting of December 15, 2020; and the Special City Council Meeting of December 21, 2020.

APPROVED the recommended action.

Finance 75

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt Resolutions.

RESOLUTION NO. 14258

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$29,017.52 DEMAND NOS. 406326 THROUGH 406334 CANCELLED NO. 405789

RESOLUTION NO. 14259

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$4,162,648.23 DEMAND NOS. 406335 THROUGH 406501 CANCELLED NOS 402002, 402664, 402711, 402723, 402737, 402784, 402803, 402833, 402885, 402887, 403014, 403078 AND 403152

RESOLUTION NO. 14260

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$559,822.64 DEMAND NOS. 406502 THROUGH 406646 CANCELLED NO. 406451 VOIDS

RESOLUTION NO. 14261

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$1,126,251.05 DEMAND NOS. 406647 THROUGH 406680 CANCELLED NO. 406524

RESOLUTION NO. 14262

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$772,876.68 COVERING REGULAR PAYROLL ENDING NOVEMBER 27, 2020

RESOLUTION NO. 14263

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$743,215.98 COVERING REGULAR PAYROLL ENDING DECEMBER 11, 2020

RESOLUTION NO. 14264

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$27,572.66 COVERING RETIREE PAYROLL ENDING DECEMBER 31, 2020

RESOLUTION NO. 14265

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$738,140.41 COVERING REGULAR PAYROLL ENDING DECEMBER 25, 2020

Reports & Studies 129

- 3. TREASURER'S REPORT FOR THE MONTH OF NOVEMBER 2020
Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of November 2020. There is no fiscal impact in receiving this report.

Recommended Action: 1) Receive and file the reports.

APPROVED the recommended action.

Proclamations 119

- 4. PROCLAMATION FOR KOREAN AMERICAN DAY
Recommended Action: Approve Proclamation.

APPROVED the recommended action.

(Successor Agency)

Successor Agency 600

- 5. RESOLUTIONS APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 21-22) AND ADMINISTRATION BUDGET FOR THE FISCAL PERIOD FROM JULY 1, 2021 THROUGH JUNE 30, 2022
Purpose: Approve the ROPS 21-22 and administrative budget, which allows payment of the former Redevelopment Agency's obligations, and forward the ROPS to the Countywide Oversight Board and State Department of Finance for their approval.

Recommended Action: 1) Adopt a resolution approving the Recognized Obligation Payment Schedule (ROPS 21-22) for the period of July 1, 2021 through June 30, 2022; 2) Adopt a resolution approving an administrative budget from July 1, 2021 through June 30, 2022; and 3) Forward ROPS 21-22 to the Countywide Oversight Board and State Department of Finance for review and approval.

ADOPTED the following titled resolutions:

RESOLUTION NO. SA-23

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE CITY OF BUENA PARK COMMUNITY REDEVELOPMENT AGENCY APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE FISCAL PERIOD FROM JULY 1, 2021 THROUGH JUNE 30, 2022 (ROPS 21-22) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177 AND TAKING CERTAIN RELATED ACTIONS

RESOLUTION NO. SA-24

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE CITY OF BUENA PARK COMMUNITY REDEVELOPMENT AGENCY APPROVING A RECOGNIZED PROPOSED ADMINISTRATIVE BUDGET FOR THE FISCAL PERIOD FROM JULY 1, 2021 THROUGH JUNE 30, 2022, AND TAKING CERTAIN RELATED ACTIONS

Emergency Services 188

6. A REPORT TO THE CITY COUNCIL REGARDING THE EXISTENCE OF A LOCAL EMERGENCY IN THE CITY OF BUENA PARK REGARDING THE COVID-19 VIRUS
Purpose: Receive and file a report regarding the City's actions regarding COVID-19.
There is no direct budget impact with the receipt of this item.

Recommended Action: 1) Receive and file report from staff.

APPROVED the recommended action.

END OF CONSENT CALENDAR

NEW BUSINESS (7 – 9)

Contracts 70 C-3218 Public Works Proj. 125 PW-886

7. FINAL PAYMENT FOR THE 2019-20 ANNUAL SLURRY SEAL PROJECT
Presented by Public Works Department
Purpose: Authorize the Public Works Department to issue final payment and file a Notice of Completion for the 2019-20 Annual Slurry Seal Project. This project was included in the FY 2020-2021 Capital Improvement Program budget.

Recommended Action: 1) Accept project as complete and approve final payment to All American Asphalt in the amount of \$232,481.93; and 2) Direct the Public Works Department to file a Notice of Completion.

Assistant Engineer Alqam provided a report noting the 2019-20 Annual Slurry Seal Project has been completed. This project consisted of slurry sealing and striping in two areas. The first project area was west of Dale Street to Mercury Drive and north of Crescent Avenue to Buena Park Downtown. The second area included the residential area west of Knott Avenue to Emerson Drive and north of Orangethorpe Avenue to the Fullerton Creek. The final contract cost for this project is \$244,717.82. This figure is \$48,062.84 (or 16.42%) below the approved project budget of \$292,780.66. The total retention is in the amount of \$12,235.89, and will be released following the expiration of the 35-day lien period.

MOTION: Swift
SECOND: Park
AYES: Swift, Park, Brown, Sonne, Traut
NOES: None

MOTION CARRIED to approve the recommended action.

Contracts 70 C-3253

8. PROFESSIONAL SERVICES AGREEMENT NO. 20-21 WITH MILLER SPATIAL FOR THE CITY WIDE RECORDS MANAGEMENT PROGRAM
Presented by Public Works Department

Purpose: Authorize the Public Works Department to hire a consultant to digitize Public Works record drawings and create a geographic information system (GIS) interface to retrieve those records. Associated costs in the amount of \$100,000 are included in the adopted FY20-21 budget (Account No. 74-9806-190054).

Recommended Action: 1) Approve a Professional Services Agreement (PSA) with Miller Spatial in the amount of \$100,000 for the Public Works Department Records Management Program ('Program'); 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

Senior Engineering Technician Wray summarized the report noting the Public Works Department has a large number of engineering plans located in the Engineering storage vault. These plans include projects such as water and sewer lines, traffic signals, storm drains, and street construction improvements. There is a need to store engineering plans in a secure and accessible format. On December 1, 2020, staff sent out Requests for Proposal to three consultants. Two consultants submitted proposals for the work in response to the RFP. Staff reviewed the proposals and selected Miller Spatial Services as the highest-rated and most responsive to the RFP. This project is currently budgeted as a Capital Improvement Project titled City Wide GIS & Records Management Program. At this time, the City has already completed most of the GIS portion of the CIP, and is now following up with the records management portion.

MOTION: Swift
SECOND: Sonne
AYES: Swift, Sonne, Brown, Park, Traut
NOES: None

MOTION CARRIED to approve the recommended action.

Emergency Services 188

9. RESOLUTION AUTHORIZING THE BUENA PARK DIRECTOR OF EMERGENCY SERVICES (DES) TO APPOINT EXTERNAL MEMBERS TO THE BUENA PARK DISASTER COUNCIL
Presented by Police Department

Purpose: Authorize the Director of Emergency Services (DES) to fill two of the three external members of the City's Disaster Council, as specified in Section 8.00.030 of Chapter 8.00 of Title 8 of the Buena Park Municipal Code. There is no budget impact with the approval of this item.

Recommended Action: 1) Adopt a resolution authorizing the Buena Park Director of Emergency Services to appoint representatives from the Orange County Fire Authority (OCFA) and the Dayle McIntosh Center (DMC) to the Buena Park Disaster Council, and, appoint a Buena Park City Council Member to the Disaster Council.

MOTION to approve staff's recommendation and considering appointment for the Buena Park Council Member representative during Study Session for Council Committee Appointments.

MOTION: Swift
SECOND: Brown
AYES: Swift, Brown, Park, Sonne, Traut
NOES: None

MOTION CARRIED to approve the recommended action and ADOPT the following titled resolution:

RESOLUTION NO. 14266

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING THE BUENA PARK DIRECTOR OF EMERGENCY SERVICES' APPOINTMENT OF EXTERNAL MEMBERS TO THE BUENA PARK DISASTER COUNCIL

MAYOR/CITY COUNCIL REPORTS & CALENDAR

Council Member Swift reported the following:

- December 15 Special City Council Meeting
- December 16 Senior Center Christmas Car Concert
- December 17 Employee Appreciation Holiday Pie Pickup Event
- December 21 Special City Council Meeting
- January 11 Mayor Prayer Breakfast Meeting
- January 11 Fullerton Joint Union High School Bond Oversight Committee Meeting
- January 12 Cable Foundation Meeting

Council Member Sonne reported the following:

- December 15 Special City Council Meetings
- December 16 Orange County Power Authority Meeting
- December 17 City Manager Holiday Breakfast
- December 17 Employee Appreciation Holiday Pie Pickup Event
- December 21 Special City Council Meeting
- December 22 Orange County Power Authority Meeting

Council Member Sonne calendared a discussion for an ordinance to ban gas powered lawn equipment.

Mayor Pro Tem Park reported the following:

- December 15 Special City Council Meeting
- December 21 Special City Council Meeting
- January 6 Human Relations Committee Meeting
- January 12 Cable Foundation Meeting

Mayor Pro Tem Park calendared a policy regarding the proper disposal of face masks, and City Council appointment rotation policy to outside boards and committees.

Council Member Brown reported the following:

- December 8 Christmas Shopping Spree Drive-Thru
- December 15 Special City Council Meeting
- December 21 Special City Council Meeting
- December 16 Police Department's Heroes and Helpers
- December 20 Police Department Project Give a Christmas Drive-thru event
- January 7 SCAG Traffic and Transportation Committee Meeting
- January 7 North Orange County Chamber of Commerce New Elected welcome
- January 12 Ethics Training

Council Member Brown calendared rotation policy for Mayor and Mayor Pro Tem.

Mayor Traut reported the following:

- December 11 OC Mayors and OC CEO Meeting
- December 15 Special City Council Meeting
- December 15 Orange County Power Authority Meeting
- December 18 OC Mayors and OC CEO Meeting
- December 21 Special City Council Meeting
- December 24 OC Mayors and OC CEO Meeting
- January 9 Notification of passing the Bar Exam
- January 11 Mayor Prayer Breakfast Meeting
- January 12 Cable Foundation Meeting

Mayor Traut spoke about the loss of his wife's sister, Leilani, and the loss of former City Manager Greg Beaubien. He spoke about the great accomplishments of Mr. Beaubien and thanked him for his service to Buena Park.

STUDY SESSION (10 – 15)

10. DISCUSS AND PROVIDE DIRECTION REGARDING TEMPORARY STAFFING AND FUNDING CONSIDERATIONS FOR THE COMMUNITY DEVELOPMENT DEPARTMENT
Presented by Community Development

Interim Director of Community Development Crabtree reported that beginning in May 2020, the Planning Division of the Community Development Department experienced the loss of two senior level staff through the course of normal attrition. These vacancies remain unfilled as part of the City's comprehensive effort to balance the budget during the COVID-19 economic downturn. New development application activity has increased along with ongoing service demands of projects already in the plan review system. The nature of many of these projects is at a review complexity exceeding the experience of current staff beyond the Planning Manager.

To address current needs, while being mindful of the City's budget resources, staff recommends supplementing in-house staffing with the related costs to be provided for by development applicants. Staff foresees this need primarily limited to more complex project review assignments, which exceed current staffing capacity, but with flexibility to consider such use for any project processing needs.

The City Council discussed identifying two or three consultants, consultants as a short term vs. long term solutions, and the use of consultant on a case-by-case basis with specific development projects. Following discussion, the City Council supported staff's recommendation to identify consultants to provide the City with supplemental planning staffing services.

11. DISCUSS AND PROVIDE DIRECTION REGARDING THE CITY COUNCIL'S APPOINTMENT TO THE ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
Presented by City Clerk's Office

This item was discussed with Item No. 13.

12. DISCUSS AND PROVIDE DIRECTION REGARDING CITY COUNCIL APPOINTMENTS AS LIAISONS TO CITY COMMISSIONS
Presented by City Clerk's Office

Per City Council Policy Statement No. 28, the City Council must assign one Council Member to each of the City's Commissions to serve as a liaison. The liaison's role is to attend Commission meetings on a periodic basis; assist in keeping the City Council fully informed of commission activities; ensure Commission activities align with the City Council's goals and objectives; confer with the City Council if questions arise as to duties, responsibility, functionality, or authority; and participate in the screening and application process for appointments/renewals.

Beautification-Environmental Commission - Council Member Sonne
Citizens Advisory Committee on Community Development (CAC) - Council Member Swift
Cultural and Fine Arts - Mayor Pro Tem Park
Parks & Recreation - Mayor Traut
Planning Commission - Council Member Swift
Senior Citizens Commission - Council Member Brown
Traffic and Transportation – Council Member Brown

13. DISCUSS AND PROVIDE DIRECTION REGARDING CITY COUNCIL APPOINTMENTS TO OUTSIDE BOARDS AND COMMITTEES
Presented by City Clerk's Office

Mayor Traut opened Item No. 11 and 13 for simultaneous discussion. The City Council considered appointments to outside boards and committees. City Council approved the appointment of the following City Council representatives to outside committees and gave the following direction.

	<u>City Committees</u>	<u>Outside Committees</u>
Council Member Brown	Buena Park Cable Foundation	Orange County Sanitation District Disaster Council
Council Member Sonne	Buena Park Cable Foundation	Orange County Power Authority OC Vector Control District
Council Member Swift	Buena Park Cable Foundation Deferred Comp Advisory	
Mayor Pro Tem Park	Buena Park Cable Foundation Deferred Comp Advisory	Orange County Fire Authority
Mayor Traut	Buena Park Cable Foundation	Santa Ana River Flood Protection Orange County Sanitation District (Alt.) Disaster Council Bridges at Kramer Place, Community Advisory Board

14. CITY MANAGER REPORT

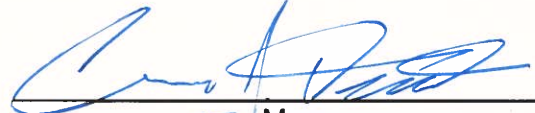
City Manager France reported the County of Orange allocated funding for small business assistance. More information to follow at the next City Council Meeting.

15. COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS

City Clerk Jimenez had no report.


ADJOURNMENT

There being no further business, Mayor Traut adjourned the meeting at 6:43 p.m. in memory of Greg Beaubien, former Buena Park City Manager, and Brian Sicknick, US Capitol Police Officer who died in the line of duty on January 6, 2021.



Mayor

ATTEST:



City Clerk