

MINUTES OF CITY COUNCIL MEETING
OF THE CITY OF BUENA PARK
HELD JULY 28, 2020

Vol. 51 Pg. 243

CALL TO ORDER

The City Council met in a regular session on Tuesday, July 28, 2020, at 5:05 p.m. in the City Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Smith presiding.

ROLL CALL

PRESENT: Brown, Park, Swift, Traut, Smith
ABSENT: None

Also present were: Jim Vanderpool, City Manager; Chris Cardinale, City Attorney; and Adria M. Jimenez, MMC, City Clerk.

INVOCATION

The invocation was led by Pastor Don Harbert, The Way Fellowship.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Lucie Cazares, Assistant City Clerk.

CITY MANAGER REPORT

Jim Box, Community Services Director reported the following:

- City's summer concerts will kick off with Biscuits & Gravy (R&B night) at Boisseranc Park. The concert starts at 7:00 p.m. The event will also be livestreamed on YouTube and Facebook. Due to social distancing requirements, event seating will be by reservation only. Please call the Community Services Department to save your seat.
- Summer Day Camp programs were scheduled to end on August 7th. After surveying enrolled parents, there was overwhelming support to continue the program. Due to schools beginning online at home, parents are looking for additional, safe options of recreation for their children to participate in. Staff will be extending the Summer Day Camp programs through September 25th at the Buena Park Community Center.

PRESENTATIONS

Mayor Smith presented the Buena Park Elks Lodge a Certificate of Recognition for their charitable donation to Second Harvest Food Bank and Meals on Wheel.

Mayor Smith presented a fifteen-year service award to Mary Coles-Guzman, Administrative Assistant, City Clerk's Office.

Council Member Park presented a fifteen-year service award to Aaron France, Assistant City Manager, City Manager's Office

City Clerk Jimenez reported election updates for the November 3, 2020 Election. The Buena Park Election 2020 for Council Member in District 3 and District 4. The nomination period opened Monday, July 13 and closes Friday, August 7 at 5:30 p.m. City Hall is closed on Friday, August 7; however, the City Clerk will be in the office from 2 p.m. – 5:30 p.m. to accept nomination papers only. Candidates are strongly encouraged to schedule an appointment to pick-up and return nomination papers, especially with current guidelines in place due to COVID-19. During the Primary Election, voters were able to cast their votes by visiting vote centers across the county. For more information, please contact the City Clerk's Office or the Orange

County Registrar of Voters at www.ocvote.com. All election related questions should be directed to the City Clerk's Office.

ORAL COMMUNICATIONS

Mayor Smith announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council.

James Lees, La Habra resident, spoke about concerns regarding Rancho La Habra, a new 450 Home Development at the golf course in La Habra. Mr. Lees asked for assistance in having the City Attorney write a letter to the City of La Habra requesting full mitigation be done on the project.

There being no additional speakers, Mayor Smith closed oral communications.

CONSENT CALENDAR (1 – 8)

Mayor Smith announced that Consent Calendar Items 1 through 8 would be acted upon by one motion affirming the actions as recommended on the agenda and agenda bills submitted and inquired if anyone present desired to have any item removed for separate consideration. There being no requests for separate consideration, the following action was taken:

MOTION: Brown
SECOND: Traut
AYES: Brown, Traut, Park, Swift, Smith
NOES: None

MOTION CARRIED that all actions recommended on Consent Calendar Items 1 through 8 be approved.

Minutes

1. APPROVAL OF MINUTES
Recommended Action: Approve Minutes of the Special and Regular City Council Meetings of July 14, 2020, and the Minutes of the Special City Council Meeting of July 20, 2020.

APPROVED the recommended action.

Finance 75

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS
Recommended Action: Adopt Resolutions.

ADOPTED the following titled resolutions:

RESOLUTION NO. 14174

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$2,460,477.63 DEMAND NOS. 403602 THROUGH 403785, CANCELLED NOS. 403457, 403581, 403629

RESOLUTION NO. 14175

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$160,450.14 DEMAND NOS. 403786 THROUGH 403809

RESOLUTION NO. 14176

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$ 867,206.20 COVERING REGULAR PAYROLL ENDING JULY 10, 2020

Boards & Commissions 42

- 3. RESOLUTION APPROVING APPOINTMENT OF A COMMISSION MEMBER TO THE PARK AND RECREATION COMMISSION

Purpose: Accept the appointment of a commissioner to the Park and Recreation Commission. There is no budget impact with the approval of this item.

Recommended Action: Adopt a Resolution: 1) Confirming the appointment of John Siebert to the Park and Recreation Commission, District 1 seat for a term that will expire December 31, 2022.

ADOPTED the following titled resolution:

RESOLUTION NO. 14177

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK APPROVING THE APPOINTMENT OF JOHN SIEBERT, DISTRICT 1, TO THE PARK AND RECREATION COMMISSION

Contracts 70 C-3181 Public Works 125 PW-884

- 4. FINAL PAYMENT FOR 2018-2019 AND 2019-2020 SEWER MAIN LINING AT VARIOUS LOCATIONS PROJECT

Purpose: Authorize the Public Works Department to issue the final payment and file a Notice of Completion for the 2018-2019 and 2019-2020 Sewer Main Lining at Various Locations Project. This project was funded from the Water Fund (Account No. 52-9806-490015).

Recommended Action: 1) Accept project as complete and approve the final payment to Nu-Line Technologies, LLC in the amount of \$281,823.68; and 2) Direct the Public Works Department to file a Notice of Completion.

APPROVED the recommended action.

Contracts 70 C-3124

- 5. FINAL PAYMENT FOR COOPERATIVE AGREEMENT WITH THE CITY OF LA MIRADA FOR THE COLLECTOR STREET IMPROVEMENTS OF STAGE ROAD PROJECT

Purpose: Authorize the Public Works Department to issue the final payment for the Cooperative Agreement with the City of La Mirada for the Collector Street Improvements of Stage Road Project. This project was funded by appropriated Annual Slurry Seal Program funds (Account No. 24-9806-590010).

Recommended Action: 1) Accept project as complete and approve final payment to the City of La Mirada in the amount of \$20,201.

APPROVED the recommended action.

Contracts 70 C-3102 Public Works 125 PW-871

- 6. FINAL PAYMENT FOR THE BEACH BOULEVARD MEDIAN IMPROVEMENTS FROM LA PALMA AVENUE TO CRESCENT AVENUE PROJECT

Purpose: Authorize the Public Works Department to issue final payment and file a Notice of Completion for the Beach Boulevard Median Improvements from La Palma Avenue to Crescent Avenue Project. This project was funded by one-time General Fund revenues (Account No. 11-9806-190052).

Recommended Action: 1) Accept project as complete and approve final payment to Aramexx Group, Inc. in the amount of \$8,908.61; and 2) Authorize the Public Works Department to file a Notice of Completion.

APPROVED the recommended action.

Contracts 70 C-872 Emergency Services 188

- 7. RESOLUTION ADOPTING THE MAY 2020 REVISION TO THE ORANGE COUNTY OPERATIONAL AREA AGREEMENT IN COMPLIANCE WITH TITLE 19 CALIFORNIA CODE OF REGULATIONS SECTION 2400 ET SEQ. AND GOVERNMENT CODE SECTION 8550 ET SEQ.

Purpose: Approval of the 2020 Orange County Operational Area Agreement will replace the existing Orange County Operational Area Agreement with a reorganized agreement that addresses agency relationships, jurisdictional responsibilities, and legislated mandates before, during, and after major emergencies. There is no direct budget impact with the approval of this item.

Recommended Action: 1) Adopt the revised Orange County Operational Area Agreement as approved by the Orange County Board of Supervisors on May 19, 2020; 2) Authorize the City Manager and City Attorney to make any necessary non-monetary changes to the agreement; and 3) Authorize the Mayor and City Clerk to execute the revised Operational Area Agreement.

ADOPTED the following titled resolution:

RESOLUTION NO. 14178

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ADOPTING THE MAY 2020 REVISION TO THE ORANGE COUNTY OPERATIONAL AREA AGREEMENT IN COMPLIANCE WITH TITLE 19 CALIFORNIA CODE OF REGULATIONS SECTION 2400 ET SEQ. AND GOVERNMENT CODE SECTION 8550 ET SEQ

Emergency Services 188

- 8. A REPORT TO THE CITY COUNCIL REGARDING THE EXISTENCE OF A LOCAL EMERGENCY IN THE CITY OF BUENA PARK REGARDING THE COVID-19 VIRUS

Purpose: Receive and file a report regarding the City's actions regarding COVID-19. There is no direct budget impact with the receipt of this item.

Recommended Action: 1) Receive and file report from staff.

APPROVED the recommended action.

END OF CONSENT CALENDAR

(SUBSEQUENT NEED ITEM)
ADDED ITEM

- 8a. SILVERADO DAYS 2020
Presented by Jim Vanderpool, City Manager

City Attorney Cardinale advised the City Council that a Subsequent Need Item must be added to the agenda. There is a need to take immediate action before the next regular City Council Meeting, and the need came to the attention of the City after the agenda was posted.

MOTION: Brown
SECOND: Traut
AYES: Brown, Traut, Park, Swift, Smith
NOES: None

MOTION CARRIED to add Item 8a. to the agenda.

City Manager Vanderpool advised the need to discuss the Silverado Days 2020 Event and consider cancellation as a result of the COVID-19 global pandemic and state guidelines. All organizations involved in this event agree that it's in the community's best interest to cancel the event.

Mayor Smith re-opened oral communications and announced the public may at this time address the members of the City Council on this item. There being no one desiring to speak, Mayor Smith closed oral communication.

The City Council discussed cancellation of Silverado Days, the need to be cautious, community wellbeing, effects of cancelling the event to local non-profit organizations and public safety.

Council Member Swift made a motion for the City to cancel Silverado Days 2020 due to the COVID-19 global pandemic.

MOTION: Swift
 SECOND: Park
 AYES: Swift, Park, Brown, Traut, Smith
 NOES: None

MOTION CARRIED to cancel Silverado Days 2020 due to the COVID-19 global pandemic.

NEW BUSINESS (9 – 12)

Reports & Studies 129

9. TREASURER'S REPORT FOR THE MONTH OF JUNE 2020
 Presented by Finance Department

Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of June 2020. There is no fiscal impact in receiving this report.

Recommended Action: 1) Receive and file the reports.

MOTION: Swift
 SECOND: Park
 AYES: Swift, Park, Brown, Traut, Smith
 NOES: None

MOTION CARRIED to approve the recommended action.

Taxation 144 Tourism & Conv. 184

10. RESOLUTION OF INTENTION TO RENEW THE BUENA PARK TOURISM
 MARKETING DISTRICT
 Presented by Visit Buena Park

Purpose: Adoption of this Resolution will result in a public meeting on August 11, 2020, and a public hearing on September 22, 2020, for the renewal of the Buena Park Tourism Marketing District (BPTMD) and the levy of assessments on lodging businesses. There is no budget impact with the adoption of this resolution.

Recommended Action: 1) Adopt a Resolution of Intention to renew the Buena Park Tourism Marketing District; and 2) Authorize the Mayor and City Clerk to execute the resolution.

Sara Copping, Visit Buena Park Executive Director, and Gina Reed, Project Manager, Civitas, provided a brief overview of the Buena Park Tourism Marketing District (BPTMD) and the steps needed to renew the district. On September 27, 2016, the City Council approved the Buena Park Tourism Marketing District, a benefit assessment district designed as a revenue source to help fund marketing and sales promotion efforts for Buena Park lodging businesses.

Tourism Marketing Districts (TMDs) utilize the efficiencies of private sector operation in the market-based promotion of tourism. These special assessment districts allow lodging business owners to organize their efforts to increase tourism. Lodging business owners within the TMD fund the TMD, and those funds are used to provide services that are desired by and benefit the lodging businesses within the TMD.

The renewed BPTMD will have a ten-year term, beginning July 1, 2021 through June 30, 2031. The assessment will be implemented beginning July 1, 2021. Once per year, beginning on the anniversary of BPTMD renewal, there is a 30-day period in which business owners paying 50% or more of the assessment may protest and begin proceedings to terminate the BPTMD. Pending successful renewal of the BPTMD, the term of the current BPTMD will be modified to end early on June 30, 2019. The reason for the modification is to get the BPTMD on a July – June Fiscal Year, for ease of administration.

MOTION: Swift
 SECOND: Park
 AYES: Swift, Park, Brown, Traut, Smith
 NOES: None

MOTION CARRIED to approve the recommended action and ADOPT the following titled resolution:

RESOLUTION NO. 14179

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK DECLARING ITS INTENTION TO RENEW THE BUENA PARK TOURISM MARKETING DISTRICT (BPTMD) AND FIXING THE TIME AND PLACE OF A PUBLIC MEETING AND A PUBLIC HEARING THEREON AND GIVING NOTICE THEREOF

City Council 55 Codes 64

11. AN ORDINANCE OF THE CITY OF BUENA PARK, CALIFORNIA, AMENDING SECTION 2.04.030 OF THE BUENA PARK MUNICIPAL CODE PERTAINING TO SALARIES FOR CITY COUNCIL MEMBERS

Presented by Human Resources/Risk Management Department

Purpose: Defer previously approved salary increases for Council Members in an effort to participate in the City's plan to address the budget deficit resulting from the COVID-19 pandemic.

Recommended Action: 1) Adopt an ordinance deferring salary adjustments for City Council Members.

Director Fenton presented an ordinance for consideration to defer previously approved salary increases for Council Members in an effort to participate in the City's plan to address the budget deficit resulting from the COVID-19 pandemic. On May 28, 2019, the City Council took action on a cost of living adjustment for general employees and the City Council effective December 8, 2020. Subsequently, on May 12, 2020, the City Council received a report on the unavoidable and negative effects the Coronavirus (COVID-19) continues to have on the City's budget and service levels.

The City Council also reviewed the revised mid-year budget report fueled by substantial drops in sales tax and transient occupancy tax (TOT) revenue. Based on current estimates, through fiscal year-end on June 30, 2020, the City is expected to experience a decrease in revenue of roughly \$4.3 million. In an effort to assist the City's efforts to reduce expenditures, the City Council desires to postpone an upcoming salary adjustment. Government Code 36516 requires that increases become effective only at the time one or more members of City Council begin a new term of office which, for Year 2022, is anticipated to be December 13, 2022. On that date, the salary for City Council Members will be \$1,285 per month.

MOTION: Brown
SECOND: Traut
AYES: Brown, Traut, Park, Swift, Smith
NOES: None

MOTION CARRIED to approve the recommended action and ADOPT the following titled ordinance:

ORDINANCE NO. 1684

AN ORDINANCE OF THE CITY OF BUENA PARK, CALIFORNIA, AMENDING SECTION 2.04.030 OF THE BUENA PARK MUNICIPAL CODE PERTAINING TO SALARIES FOR CITY COUNCIL MEMBERS

Codes 64 Parking 109

12. ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, AMENDING TITLE 10 (VEHICLES AND TRAFFIC) OF THE BUENA PARK MUNICIPAL CODE RELATING TO FOOD-VENDING IN CLOSE PROXIMITY TO THE INTERSECTIONS OF ANY ARTERIAL WITH ANY OTHER ARTERIAL OR LOCAL STREET

Presented by City Attorney's Office

Purpose: Adoption of an Ordinance amending Title 10 of the Buena Park Municipal Code prohibiting food-vending vehicles from parking/operating within 400 feet of any intersection of an arterial street, for purposes of reducing unsafe conditions and special dangers to the public health, safety, and welfare associated with food-vending in close proximity to busy intersections.

Recommended Action: 1) Adopt an Ordinance prohibiting the operation of food-vending vehicles within 400 feet of the intersection of any arterial street.

City Attorney Cardinale reported the adoption of an ordinance amends Title 10 of the Buena Park Municipal Code prohibiting food-vending vehicles from parking/operating within 400 feet of any intersection of an arterial street, for purposes of reducing unsafe conditions and special dangers to the public health, safety, and welfare associated with food-vending in close proximity to busy intersections.

This Ordinance is intended to narrowly amend the Buena Park Municipal Code to focus on the key locations of concern but leave ample alternative locations where vending trucks may operate in a manner consistent with public safety. In the opinion of staff, this regulatory proposal is consistent with limitations of the Vehicle Code, as well as the related authority empowering cities to regulate the parking or standing of over-sized vehicles in proximity to intersections.

Freddie Ramos, Buena Park resident, spoke about concerns regarding stricter rules and demands to food vendors. He commented that lines at food trucks are moderate and people are always considerate of others and give the right-of-away to anyone needing the sidewalk.

Council Member Swift commented she doesn't see the need for this ordinance, and stated this may cause issues in residential areas where food trucks will be forced to operate.

Mayor Pro Tem Traut stated he has the same concerns as Council Member Swift. He believes food truck vending is a great asset for the community. Mayor Pro Tem Traut suggested parking/operating restrictions be changed to 250 feet (instead of within 400 feet) of any intersection of an arterial street.

MOTION to ADOPT the Ordinance as amended: Ordinance prohibiting the operation of food-vending vehicles within 250 feet of the intersection of any arterial street.

- MOTION: Traut
- SECOND: Brown
- AYES: Traut, Brown, Park, Smith
- NOES: Swift

MOTION CARRIED to approve the recommended action and ADOPT the following titled ordinance:

ORDINANCE NO. 1685

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, AMENDING TITLE 10 (VEHICLES AND TRAFFIC) OF THE BUENA PARK MUNICIPAL CODE RELATING TO FOOD-VENDING IN CLOSE PROXIMITY TO THE INTERSECTIONS OF ANY ARTERIAL WITH ANY OTHER ARTERIAL OR LOCAL STREET

(SUBSEQUENT NEED ITEM)
ADDED ITEM

12a. STREET SWEEPING CITATION MORATORIUM

Council Member Brown requested the City Council add a Subsequent Need Item to the agenda.

MOTION: Brown
SECOND: Traut
AYES: Brown, Traut, Park, Swift, Smith
NOES: None

MOTION CARRIED to add Item 12a. to the agenda.

Council Member Brown commented that constituents have come forward to address their concerns over the issuance of parking and street sweeping citations during the COVID 19 pandemic. This situation has created a hardship for many residents. Council Member Brown is requesting the City Council consider a street sweeping citation suspension until the pandemic is over or until the City Council rescinds the moratorium.

The City Council discussed constituent concerns of being cited while home and unable to work due to the pandemic, lack of parking, declaration of local emergency dates, keeping streets clean, and the Governor’s most recent Executive orders to re-open businesses.

Council Member Brown motioned to approve a Street Sweeping Citation Moratorium retroactive to July 13, 2020, and ending when the Governor declares the emergency over or until rescinded by the City Council.

MOTION: Brown
SECOND: Park
AYES: Brown, Park, Swift, Traut, Smith
NOES: None

MOTION CARRIED to approve a Street Sweeping Citation Moratorium, retroactive to July 13, 2020, and ending when the Governor declares the emergency over or until rescinded by the City Council.

MAYOR/CITY COUNCIL REPORTS & CALENDAR

Council Member Brown reported the following:

- July 24 Movies Under the Stars

Council Member Brown calendared consideration of a resolution addressing racial inequalities in Buena Park.

Council Member Swift reported the following:

- July 20 FJUHSD Bond Oversight Committee Meeting
- July 23 OCFA Executive Committee/Board of Directors Meetings

Council Member Park reported the following:

- July 22 Buena Park Employee Appreciation Luncheon
- July 22 Rock N’ Brews Re-Opening

Mayor Pro Tem Traut reported the following:

- July 15 Centralia School District Board of Trustees Virtual Meeting
- July 20 Special City Council Meeting
- July 23 Local Civics Leadership Class, via Zoom

Mayor Smith reported the following:

- July 16 OC Weekly Mayors Meeting
- July 17 OC Mayors and OC CEO Kim Meeting
- July 22 Sanitation District Board Meeting
- July 22 Rock N’ Brews Re-Opening
- July 24 OC Mayors and OC CEO Kim Meeting
- July 24 Movies Under the Stars

RECESS

Mayor Smith recessed the meeting at 6:50 p.m. and announced the meeting would be reconvened in the City Council Chamber. The meeting was reconvened at 7:10 p.m.

STUDY SESSION (13 - 18) (Reconvene in the Council Chamber)

13. DISCUSS AND PROVIDE DIRECTION REGARDING A COMPREHENSIVE PARKING & HOUSING STUDY

Report by Public Works Department

Senior Engineering Technician Wray summarized the staff report, there has been a significant increase in demand for Preferential Parking Districts (PPDs). PPDs provide neighborhood-level, permit-only restricted parking for property owners or residents living within that defined district. The City currently has nine PPDs in various areas, primarily related to areas where older multi-family housing was previously developed with what would be considered 'deficient parking' according to current standards for on-site parking. The on-street parking demand in those sub-standard parking areas exceed the on-street parking supply and have spilled over into adjacent mostly single-family neighborhoods.

Other PPDs have been requested as the result of spill-over parking demand from nearby commercial areas such as Knott's Berry Farm and Cypress College. The purpose of the study is to identify areas of the City that may request a PPD due to existing deficient on-street parking conditions or due to future changes in development patterns in the area. The study would then provide recommendations to address those deficiencies to alleviate the need for the PPDs. The estimate for the study is between \$75,000 and \$200,000. If the City Council would like to proceed with a Request for Proposal (RFP), staff will tailor it to the City Council's direction.

The RFP process, including award, would take about three months to complete. The actual study would take between six months and two years to complete, depending on the type of study selected.

The City Council discussed the number of preferred parking districts in the City, community growth and need for a comprehensive study, alternative solutions for parking issues, and concerns about cost of study and timeline for study due to the pandemic.

A majority of the City Council (Swift dissented) supported this item returning to a future Council Meeting for appropriation.

14. DISCUSS AND PROVIDE DIRECTION REGARDING A REDESIGN OF BOTH THE CITY OF BUENA PARK AND BUENA PARK POLICE DEPARTMENT WEBSITES

Report by City Manager's Office

Assistant City Manager France summarized the staff report noting the current City website is five years old. In early 2016, staff concluded a long process of redesigning the City website with Vision Internet and launched the current site for the public. Prior to COVID-19, staff had been in discussions with Revize, a website design firm, about a redesign of both the City website as well as the Police Department website. The Police Department website has been supported by Revize for the past several years. Staff also was in contact with Granicus about a redesign of the City website given they are the City's current host. Revize has provided aggressive pricing for the redesign of the site. The sales agreement in the amount of \$13,850 includes several upgrades.

A sales agreement in the amount of \$4,300 includes numerous upgrades to the Police Department website. Revize has agreed to create a basic 'intranet' for the City. The intranet would be accessible only to City employees and officials. City staff has been interested in this type of feature for a long time and there are several ways to utilize an intranet in the organization. The intranet feature alone would cost several thousand dollars to implement with another vendor. Staff has concluded these upgrades to the website are an eligible use of Asset Forfeiture monies from the Police Department budget. These improvements will provide functionality, accessibility, efficiency, and responsiveness with an update to the current design.

City Council discussed, computer vs. mobile device, language conversion software, font size adjustment, design and content. The City Council supported moving forward with staff's recommendation.

15. DISCUSS AND PROVIDE DIRECTION REGARDING A HUMAN RELATIONS COMMISSION IN THE CITY OF BUENA PARK
Report by City Manager's Office

Assistant City Manager France summarized the staff report noting Council Member Park requested a discussion about a Human Relations Commission in the City of Buena Park. The most notable Human Relations Commission is contracted by the County of Orange. The City does commit approximately \$3,500 annually to the OC Human Relations Commission via the General Fund through the Buena Park Police Department budget. Staff in the Police Department and City Hall will reach out to the OC Human Relations Commission on occasion to assist with dispute resolution. Should the Council wish to explore a Human Relations Commission or Task Force, staff would recommend a sub-committee be selected to spearhead an effort that includes mission/purpose, membership, duties/function, and meeting frequency.

Freddie Ramos, Buena Park resident, emailed his support for a Buena Park Human Relations Commission. He commented that the Commission must be built on full transparency and out sourced to an appropriate organization with history of case management relation skills.

Elizabeth Gonzalez, Buena Park resident, spoke in support of a Human Relations Commission. She also commented that during these unprecedented times with COVID, there has been an increase in bullying and discrimination.

Annemarie Randle-Trejo, Anaheim resident, AUHSD Board Member, spoke in support of a Buena Park Human Relations Commission. She commented that she is excited with the connection with OCHR commission.

Yvette Cantu, Fullerton resident, BPSD Director of curriculum and instruction, spoke on behalf of the Board of Education and Superintendent, and commented that they're excited about the possibility of having a human relations commission in Buena Park and welcome opportunities to work together.

City Clerk Jimenez summarized emails submitted on this item in support of a Buena Park Human Relations Commission.

The City Council discussed core values, cooperation with Orange County Human Relation Commission, and creation of a Buena Park Human Relations Committee or Commission. Following discussion, Mayor Smith requested an ad-hoc committee with Council Members Swift and Park to research, review and report back to the City Council within 60-days the benefits and value of forming a Buena Park Human Relations Commission.

16. DISCUSS AND PROVIDE DIRECTION REGARDING A COMMUNITY EMERGENCY RESPONSE TEAM (CERT) PROGRAM FOR SPANISH AND KOREAN SPEAKERS
Report by City Manager's Office

Assistant City Manager France summarized the staff report noting Council Member Park requested a discussion about a Community Emergency Response Team (CERT) training for Korean and Spanish speakers. The Community Emergency Response Team (CERT) program is designed to prepare citizens to help themselves, their family, their neighbors, and their community in case of an emergency or major disaster. CERT training is available to everyone: residents, businesses, churches, civic groups, etc.

The City began its involvement in CERT training following Hurricane Katrina in 2005. Council Member Brown initiated the discussion and after a study session on the topic, the City Council directed staff to move forward with a program for residents. The West County CERT program was formed in 2006, and includes the cities of Buena Park, Cypress, Seal Beach, Los Alamitos, La Palma, and Westminster. Classes typically take place at Joint Forces Training Base (JFTB) in Los Alamitos due to the accommodations made by the Base commander for classroom space and open area for hands-on training. Typically, the six cities are able to host 50 to 60 attendees for a basic CERT training.

The OCFA, CARE Ambulance, County of Orange, and Los Alamitos Fire, have assisted in providing staff for these events due to their expertise in specific training modules. Training topics for a basic CERT class include Light Search & Rescue, Fire Suppression, Disaster Psychology, Terrorism Awareness, Disaster Medical Operations, and CERT Team Organization. Neither West County CERT, nor the City of Buena Park, has offered a class for

non-English speakers in the past. That said, if there is a demand for such a program, the City or West County CERT could spearhead the effort.

The City Council discussed CERT Programs for non-English speakers in other cities as well as reaching out to local government partners, OCFA and embassies. The City Council supported moving forward with this item and requested staff return with information about CERT training in other languages.

17. CITY MANAGER REPORT

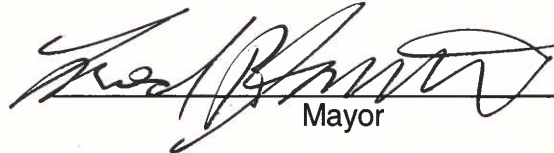
City Manager Vanderpool had nothing to report.

18. COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS

City Clerk Jimenez had nothing to report.

ADJOURNMENT

There being no further business, Mayor Smith adjourned the meeting at 8:07 p.m., in memory of Buena Park Police Department Chaplain Kevin Krylo.



Mayor

ATTEST:



City Clerk

