

MINUTES OF A SPECIAL MEETING  
OF THE BUENA PARK CITY COUNCIL  
HELD JULY 20, 2020

Vol. 51 Pg. 239

CALL TO ORDER

The City Council met in a special meeting on Monday, July 20, 2020, at 9:05 a.m., in the Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Smith presiding.

ROLL CALL

PRESENT: Brown (teleconference), Park, Swift (teleconference), Traut (teleconference),  
Smith

ABSENT: None

Also present were: Jim Vanderpool, City Manager (teleconference); Chris Cardinale, City Attorney (teleconference); and Lucie Cazares, CMC, Assistant City Clerk.

ORAL COMMUNICATIONS

Mayor Smith announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council. There being none, Mayor Smith closed oral communications.

NEW BUSINESS (1)

1. RESOLUTION AUTHORIZING AN APPLICATION TO THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR PERMANENT LOCAL HOUSING ALLOCATION (PLHA) FUNDS  
Presented by City Manager's Office  
Purpose: To approve a resolution for the 5-year PLHA Plan and submit the application for approval through the California Department of Housing and Community Development.

Recommended Action: 1) Approve a resolution authorizing the submittal of an application to the State Department of Housing and Community Development for Permanent Local Housing Allocation Funds; and 2) Authorize the City Manager to execute the application and make any subsequent amendments or modifications related to the application.

Assistant City Manager France summarized the staff report noting that in 2017, Governor Brown signed a 15-bill housing package aimed at addressing the state's housing shortage and high housing costs. Specifically, it included the Building Homes and Jobs Act (SB 2, 2017), which established a \$75 recording fee on real estate documents to increase the supply of affordable homes in California. The State Department of Housing and Community Development (HCD) created several new grant programs to disburse the funding collected, including the Permanent Local Housing Allocation (PLHA) program for allocation to local governments. Buena Park is eligible to apply for the Formula Allocation as an entitlement jurisdiction. On April 27, 2020, HCD released the Notice of Funding Availability (NOFA) for PLHA funds.

Jurisdictions are required to submit an application along with a five-year plan outlining the use of PLHA funds over the five-year period. Buena Park's 2019 allocation is \$369,242. Due to fluctuations in the number of recorded real estate documents from year to year, HCD has provided a five-year maximum allocation for each jurisdiction. Buena Park's estimate 5-year funding amount is \$2,215,452. As a requirement of the PLHA guidelines, applicants must submit an application in response to the NOFA and provide a Five Year PLHA Plan, utilizing revenue to be collected from years 2019 through 2023.

HCD is expecting to release next year's PLHA NOFA in early March 2021, based on when the Department receives notification of the revenue received for 2020. The NOFA will contain the actual allocation for each entitlement jurisdiction. If no changes are proposed to activities

outlined in the approved Plan, the entitlement jurisdiction will submit an acceptance form stating the acceptance of the second year PLHA Allocation. After submitting the acceptance form, the State will verify each jurisdiction continues to have a compliant Housing Element to pass threshold review and then will issue a letter awarding second year PLHA allocation.

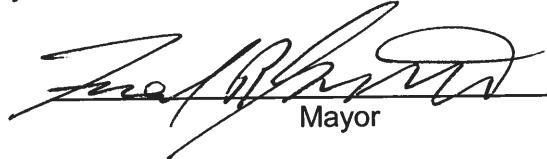
MOTION: Traut  
SECOND: Park  
AYES: Traut, Park, Brown, Swift, Smith  
NOES: None

MOTION CARRIED to approve the recommended action and ADOPT the following titled resolution:

RESOLUTION NO. 14173  
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA  
AUTHORIZING PROJECTS UTILIZING PERMANENT LOCAL HOUSING ALLOCATION  
FUNDS

ADJOURNMENT

There being no further business, Mayor Smith adjourned the meeting at 9:15 a.m.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk