



**BUENA PARK CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 23, 2020
5:00 P.M.**

PUBLIC HEARINGS AT 6:00 P.M.

COUNCIL CHAMBER
6650 BEACH BOULEVARD
BUENA PARK, CALIFORNIA

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of COVID-19. The Governor issued Executive Order N-25-20, which allows Council Members to attend City Council meetings telephonically. Please be advised that some, or all, of the City of Buena Park Council Members and staff may attend this meeting telephonically.

This meeting will allow public attendance in person with the following precautions in place to ensure the health and safety of the public:

- Attendees must submit to a verbal health screening and temperature check before entering the Council Chamber.
- Attendees will be required to wear a face covering at all times while in the Council Chamber or City Hall.
- Social distancing of 6 feet is required at all times. Designated seating has been identified for public use.

Members of the public may also submit their comments and questions in writing, for City Council consideration, by sending them to the City Clerk at comments@buenapark.com. **Please submit all comments and questions by 4:00 p.m., on Tuesday, June 23, 2020.** All comments and questions will be read during the meeting.

All meetings of the City Council are available on the City's website at www.buenapark.com and the City's Cable Channel BPTV Channel 3/99. Please contact the City Clerk's Office at (714) 562-3750, for any questions.

CALL TO ORDER**5:00 P.M.****ROLL CALL****COUNCIL MEMBER ARTHUR C. BROWN
COUNCIL MEMBER SUNNY YOUNGSUN PARK
COUNCIL MEMBER ELIZABETH A. SWIFT
MAYOR PRO TEM CONNOR TRAUT
MAYOR FRED R. SMITH****INVOCATION****RABBI LAWRENCE GOLDMARK****PLEDGE OF ALLEGIANCE****AARON FRANCE, ASSISTANT CITY MANAGER****CITY MANAGER REPORT****PRESENTATIONS****CENTRALIA FOOD TRUCK PRESENTED BY SCOTT
MARTIN, CENTRALIA ELEMENTARY SCHOOL DISTRICT**

ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

CONSENT CALENDAR NOTICE

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

CONSENT CALENDAR (1 – 16)**1. APPROVAL OF MINUTES**

Recommended Action: Approve Minutes of the Special and Regular City Council Meetings of June 9, 2020.

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt Resolutions.

3. RESOLUTION HONORING AND COMMENDING IMANI TOLLIVER ON HER RETIREMENT

Recommended Action: Adopt Resolution.

4. RESOLUTION HONORING AND COMMENDING MARITA 'RITA' LAGMAN ON HER RETIREMENT

Recommended Action: Adopt Resolution.

5. FINAL PAYMENT TO MANLEY'S BOILER, LLC FOR THE POLICE DEPARTMENT WATER HEATER REPLACEMENT PROJECT

Purpose: Authorize the Public Works Department to issue final payment and file a Notice of Completion for the Police Department Water Heater Replacement Project. This project was funded by the General Fund (Account No. 11-9806-190050).

Recommended Action: 1) Accept project as complete and approve final payment to Manley's Boiler, LLC in the amount of \$3,426.14; 2) Direct the Public Works Department to file a Notice of Completion; and, 3) Approve an increase in the purchase order with Manley's Boiler, LLC for additional costs needed to complete construction in the amount of \$6,256.47.

6. PROFESSIONAL SERVICES AGREEMENT WITH GWR INSPECTIONS (GARY REYNOLDS) TO PROVIDE BUILDING INSPECTION SERVICES FOR THE SOURCE AND OTHER COMPLEX CONSTRUCTION PROJECTS

Purpose: Authorize the Community Development Department to execute an agreement for expert building inspector services to provide continuous building inspection and documentation of the complex construction underway at The Source project, other complex construction projects located in the Entertainment Corridor, and the construction of the Buena Park Navigation Center. Associated costs in an amount not-to-exceed \$156,000 will be offset by project-related building permit revenues.

Recommended Action: 1) Approve a Professional Services Agreement with GWR Inspections (Gary Reynolds) to provide building inspection services at The Source and other complex construction projects in an amount not-to-exceed \$156,000; 2) Authorize the City Manager and City Attorney to make any and all necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and City Clerk to execute the agreement effective July 1, 2020; and 4) Allocate funds in the amount of \$156,000 for this purpose.

7. PROFESSIONAL SERVICES AGREEMENT WITH HUE LUU, P.E. FOR PLAN REVIEW AND ENGINEERING SERVICES

Purpose: Authorize the Community Development Department to execute a contract with a professional plan review engineer to provide building plan review and engineering services for the permitting of commercial and residential projects. Associated costs in the amount of \$152,000 are included in the Building Division's proposed FY 2020-2021 Professional and Contractual Services budget (11-6240-731150).

Recommended Action: 1) Approve a Professional Services Agreement with Hue Luu, P.E. to provide professional plan review and engineering services in the amount of \$152,000 for FY 2020-21; 2) Authorize the City Manager and City Attorney to make any and all necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and City Clerk to execute the agreement; and, 4) Allocate funds in the amount of \$152,000 for this purpose.

8. AMENDMENT NO. 5 TO AN AGREEMENT WITH CARE AMBULANCE, INC., FOR EMERGENCY MEDICAL TRANSPORT SERVICES

Purpose: Authorize the City Manager's Office to execute an amendment to the agreement with CARE Ambulance to provide medical transport services. There is no direct budget impact.

Recommended Action: 1) Approve Amendment No. 5 to the agreement with CARE Ambulance, Inc. (CARE Ambulance) for medical transport services; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment; and 3) Authorize the City Manager and City Clerk to execute the amendment.

9. LICENSE AGREEMENT WITH MGP XII BUENA PARK GL, LLC (MERLONE GEIER) FOR USE OF THE PROPERTY LOCATED AT 8150 LA PALMA AVENUE FOR THE BUENA PARK FARMERS MARKET

Purpose: Authorize the City Manager's Office to execute an agreement to allow the Buena Park Farmers Market to be held at 8150 La Palma Avenue. Associated costs in the amount of \$6,600 will be funded by the Economic Development Fund.

Recommended Action: 1) Approve a license agreement with MGP XII Buena Park GL, LLC for the use of their site at 8150 La Palma Avenue for the Buena Park Farmers Market; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and City Clerk to execute the agreement; and, 4) Approve a budget amendment in the amount of \$6,600 from the undesignated Economic Development Fund balance for this purpose.

10. AMENDMENT NO. 3 TO AGREEMENT WITH MERCHANTS LANDSCAPING, INC. FOR LANDSCAPING SERVICES AT CITY PARKS, FACILITIES, PARKWAYS, AND MEDIANS

Purpose: Authorize the Public Works Department to execute an amendment to the agreement with Merchants Landscaping, Inc., to extend services through September 30, 2020. Associated costs in the amount of \$179,952.24 will be funded by the General Fund (Accounts Nos. 11-6240-860810 and 11-6240-66024).

Recommended Action: 1) Approve Amendment No. 3 to the agreement with Merchants Landscaping, Inc. in the amount of \$179,952.24 for landscaping services at City parks, facilities, parkways and medians through September 30, 2020; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to this agreement; 3) Authorize the City Manager and City Clerk to execute the agreement; and, 4) Authorize a budget allocation in the amount of \$179,952.24 for this purpose.

11. AMENDMENT NO. 7 TO THE AGREEMENT WITH THE SOUTHEAST AREA ANIMAL CONTROL AUTHORITY (SEAACA) FOR ANIMAL CONTROL FIELD AND SHELTER SERVICES

Purpose: Authorize the City Manager's Office to execute a contract extension for animal control field and shelter services. Associated costs for this agreement is funded by the General Fund.

Recommended Action: 1) Approve Amendment No. 7 to the Agreement with the Southeast Area Animal Control Authority (SEAACA) for animal control and shelter services; 2) Authorize the City Attorney and City Manager to make any necessary, non-monetary changes to the amendment; 3) Authorize the Mayor and City Clerk to execute the agreement; and 4) Allocate \$494,000 from the General Fund for this purpose.

12. 2020-2021 MEASURE M2 SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM, AND RESOLUTION CONCERNING THE STATUS AND UPDATE OF LOCAL SIGNAL SYNCHRONIZATION PLAN AND PAVEMENT MANAGEMENT PLAN ADOPTION FOR THE MEASURE M (M2) PROGRAM

Purpose: Authorize the Public Works Department to update the Capital Improvement Program (CIP) to maintain Measure M2 Program eligibility, and adopt resolutions concerning the Signal Synchronization Plan and Pavement Management Plan to comply with Orange County Transportation Authority (OCTA) requirements for future funding opportunities. There is no direct budget impact. However, these actions will secure future M2 funding opportunities.

Recommended Action: 1) Approve the Measure M2 Seven-Year Capital Improvement Program; 2) Adopt a resolution concerning the status and update of the Local Signal Synchronization Plan for the Measure M (M2) Program; 3) Adopt a resolution concerning the status and update of the pavement management plan for the Measure M (M2) Program; 4) Authorize the City Clerk to certify the Resolution adoptions; and, 4) Authorize staff to submit the necessary documentation to the Orange County Transportation Authority (OCTA).

13. RESOLUTION ADOPTING AND APPROVING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-21

Purpose: Adopt a resolution setting an annual appropriations limit as required by State law. There is no budget impact with the approval of this item.

Recommended Action: 1) Adopt a resolution approving the annual appropriations limit for fiscal year 2020-21.

14. RESOLUTION AUTHORIZING ACCEPTANCE OF THE FY 2020 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF) PROGRAM GRANT FROM THE U.S. DEPARTMENT OF JUSTICE (USDOJ) AND ASSOCIATED AGREEMENT

Purpose: Authorize the Buena Park Police Department to accept grant funds from the USDOJ for COVID-19-related response expenses. Associated costs in the amount of \$58,714 will be reimbursed by the USDOJ.

Recommended Action: 1) Adopt a resolution authorizing acceptance of the Coronavirus Emergency Supplemental Funding (CESF) Program Grant from the U.S. Department of Justice (USDOJ) Office of Justice Programs (OJP) in the amount of \$58,714 for the 2020-2021 designated performance period; 2) Approve the CESF grant award and special conditions with the USDOJ in the same amount; 3) Authorize the Chief of Police and City Attorney to make any necessary, non-monetary changes to the grant award or special conditions; 4) Authorize the Chief of Police to electronically execute the grant award and special conditions or any other necessary documents related to acceptance of the grant; and 5) Approve a budgetary action in the amount of \$58,714 for this purpose.

15. RESOLUTION AUTHORIZING THE PURCHASE OF DIFFERENCE IN CONDITIONS COVERAGE (I.E. EARTHQUAKE INSURANCE) FOR ESSENTIAL CITY FACILITIES

Purpose: Adopt a resolution authorizing the Human Resources/Risk Management Department to purchase difference in conditions coverage (i.e. earthquake insurance) for essential City facilities, including Fire Stations Nos. 61, 62, and 63, effective July 1, 2020, for one year. Associated cost in the amount of \$196,330 will be funded by the Public Liability Self-Insurance Fund.

Recommended Action: 1) Adopt a resolution authorizing the purchase of difference in conditions coverage (i.e. earthquake insurance) for essential City facilities; 2) Authorize the City Manager to execute any necessary documents to bind coverage; and 3) Allocate funds in the amount of \$196,330 for this purpose.

16. A REPORT TO THE CITY COUNCIL REGARDING THE EXISTENCE OF A LOCAL EMERGENCY IN THE CITY OF BUENA PARK REGARDING THE COVID-19 VIRUS

Purpose: Receive and file a report regarding the City's actions regarding COVID-19. There is no direct budget impact with the receipt of this item.

Recommended Action: 1) Receive and file report from staff.

END OF CONSENT CALENDAR

NEW BUSINESS (17 – 22)

17. RESOLUTION AUTHORIZING THE CONTINUING OF OPERATIONS INTO FISCAL YEAR 2020-2021 AT FISCAL YEAR 2019-2020 APPROPRIATIONS LEVELS

Presented by Finance Department

Purpose: Authorize the City Manager to extend the current fiscal year budget appropriations into fiscal year 2020-2021 in order to provide additional time to prepare more reasonably accurate projections for revenues and expenditures due to the economic uncertainty caused by the novel Coronavirus (COVID-19).

Recommended Action: 1) Adopt a resolution authorizing the continuing of operations into Fiscal Year 2020-2021 at Fiscal Year 2019-2020 appropriations levels.

18. RESOLUTION ADOPTING ATTACHMENT B OF THE CITY OF BUENA PARK TRAFFIC IMPACT ANALYSIS GUIDELINES - 2020 IN COMPLIANCE WITH SENATE BILL 743 (SB-743)

Presented by Community Development Department

Purpose: Changes in state law require the City to adopt new CEQA thresholds of significance for transportation impacts. For the purposes of CEQA these changes will modify how the City evaluates projects for transportation impacts. Specifically, the City is required to use Vehicle Miles Traveled (VMT) instead of Level of Service (LOS) as the metric to evaluate transportation impacts in CEQA documents such as Environmental Impact Reports. There is no budget impact associated with this item.

Recommended Action: 1) Adopt a resolution adopting Attachment B of the City of Buena Park Traffic Impact Analysis Guidelines - 2020 for Vehicle Miles Traveled and Level of Service Assessment (Guidelines) establishing thresholds of significance for transportation impacts under the California Environmental Quality Act (CEQA), and finding that the action is exempt from CEQA.

19. CHANGE ORDER NO. 3 TO THE CONTRACT WITH GENERAL PUMP COMPANY, INC. FOR THE SMITH-MURPHY WELL REHABILITATION PROJECT

Presented by Public Works Department

Purpose: Authorize the Public Works Department to issue a change order for additional construction services for the Smith-Murphy Well Rehabilitation Project. Staff recommends allocating \$69,332.83 from the New Water Well Fund (Account No. 52-9806-396859) to the Smith-Murphy Well Rehabilitation Project (Account No. 52-9806-396855) for this purpose.

Recommended Action: 1) Approve Change Order No. 3 to the contract with General Pump Company, Inc. for the Smith-Murphy Well Rehabilitation Project in the amount of \$69,332.83 to provide additional construction services; 2) Authorize the City Manager to execute Change Order No. 3; and 3) Authorize a budget transfer in the amount of \$69,332.82 from the New Water Well Fund for this purpose.

20. RECEIVE AND RATIFY THE GUIDELINES FOR THE SMALL BUSINESS GRANT PROGRAM FOR THE SECOND SUPERVISORY DISTRICT FOR THE COUNTY OF ORANGE; RATIFY SUBRECIPIENT AGREEMENT WITH COUNTY FOR GRANT FUNDS; PROVIDE STAFF DIRECTION RELATIVE TO THE ANTICIPATED RECEIPT OF GRANT FUNDING FOR THE FOURTH SUPERVISORY DISTRICT OF ORANGE COUNTY

Presented by City Manager's Office

Purpose: Authorize the City Manager's Office to accept grant funds from Orange County District 2 and 4, and ratify District 2 Small Business Grant Program Guidelines and the previously executed Subrecipient Agreement to receive County funds for small business relief. Funds in the amount of \$817,325.91, plus that amount for the Fourth Supervisory District in an amount to be determined are grant funds from the County of Orange that will assist small businesses within the City.

Recommended Action: 1) Review and ratify the "City of Buena Park Guidelines for the District 2 Small Business Grant Program" ("Guidelines") for the administration of grant funds to provide COVID-19 relief to small businesses, as such funding was made available by Orange County Board of Supervisors; 2) Ratify the City Manager's execution of the Subrecipient Agreement with the County for the grant funds; 3) Provide staff direction relative to the anticipated receipt of grant funding to benefit the Fourth Supervisory District of Orange County; 4) Accept grant funds in the amount of \$817,325.91 from the County of Orange for the Second Supervisory District; 5) Accept grant funds from the County of Orange for the Fourth Supervisory District in an amount to be determined; and, 6) Allocate funds in the amount of \$817,325.91, plus that amount for the Fourth Supervisory District in an amount to be determined to be used for small business grant programs in the City.

21. APPROVAL OF THE BUENA PARK NAVIGATION CENTER MANAGEMENT, OPERATIONS, AND PUBLIC SAFETY (MOPS) PLAN

Presented by City Manager's Office

Purpose: Approve the Buena Park Navigation Center MOPS Plan, which will guide the operation and management of the facility. There is no direct impact with the approval of this item.

Recommended Action: 1) Approve the MOPS Plan submitted by the Navigation Center operator, Mercy House; and 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the plan.

22. ALLOCATION OF FUNDING FOR CONSTRUCTION OF THE BUENA PARK NAVIGATION CENTER

Presented by City Manager's Office

Purpose: Allocate funds for the construction of the Buena Park Navigation Center. Buena Park's contribution to the project will be approximately \$564,357 (not including the previously approved \$1 million General Fund loan to the project), which will be a combination of One-Time General Fund revenues (\$150,006), SB-2 funds (\$164,351), and Housing Set-Aside funds (\$250,000).

Recommended Action: 1) Allocate \$10,765,070 in funding for construction of the Buena Park Navigation Center.

MAYOR/CITY COUNCIL REPORTS & CALENDAR

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

RECESS

STUDY SESSION (23 - 26) (Reconvene in the Council Chamber)

23. DISCUSS AND PROVIDE DIRECTION REGARDING AB 571 MANDATORY LOCAL CAMPAIGN CONTRIBUTION LIMITS ORDINANCE

Report by City Clerk's Office

24. DISCUSS AND PROVIDE DIRECTION REGARDING A REDESIGN OF THE CITY OF BUENA PARK WEBSITE

Report by City Manager's Office

25. CITY MANAGER REPORT**26. COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS****ADJOURNMENT**

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.



If you would like to participate in any matter of business on the agenda and would like translation in Chinese, Korean, Spanish, Tagalog, or Vietnamese, please contact the **City Clerk's Office at (714) 562-3750 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의제 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페니쉬, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3750) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

如果您想参与议程上的任何事务，并希望翻译成中文，韩文，西班牙文，他加禄文或越南文，请联系市政文员办公室，网址为（714）562-3750在会议开始前48小时。鼓励在口头交流中需要翻译的居民带同传译员。

Kung nais ninyong lumahok sa anumang usapin ng negosyo sa agenda at kailangan ang pagsasalin sa wikang Tsino, Koreano, Espanyol, Tagalog, o Vietnamese, mangyaring makipag-ugnay sa Opisina ng Clerk ng Lungsod sa (714) 562-3750 48-oras bago ang pulong. Ang mga residente na nangangailangan ng pagsasalin sa Oral Communications ay hinikayat na magdala ng mga tagasalin.

Nếu bạn muốn tham gia vào bất kỳ vấn đề kinh doanh nào trong chương trình nghị sự và muốn dịch sang tiếng Trung, tiếng Hàn, tiếng Tây Ban Nha, tiếng Tagalog hoặc tiếng Việt, vui lòng liên hệ với Văn phòng Thư ký Thành phố tại (714) 562-3750 48 giờ trước cuộc họp. Cư dân yêu cầu dịch thuật trong Giao tiếp bằng miệng được khuyến khích mang theo thông dịch viên.

I, Adria M. Jimenez, MMC, City Clerk for the City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website www.buenapark.com. Under the declaration of a local emergency, the City of Buena Park attempted to post at the following location, but due to their closure was unable to: Buena Park Library, 7510 La Palma Avenue, Buena Park, CA.

Date Posted: June 18, 2020

Adria M. Jimenez, MMC, City Clerk