



**BUENA PARK CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 26, 2020
5:00 P.M.**

PUBLIC HEARINGS AT 6:00 P.M.

COUNCIL CHAMBER
6650 BEACH BOULEVARD
BUENA PARK, CALIFORNIA

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of COVID-19. The Governor issued Executive Order N-25-20, which allows Council Members to attend City Council meetings telephonically. Please be advised that some, or all, of the City of Buena Park Council Members and staff may attend this meeting telephonically.

Given the health risks associated with COVID-19, members of the public may submit their comments and questions in writing, for City Council consideration, by sending them to the City Clerk at comments@buenapark.com. **Please submit all comments and questions by 4:00 p.m., on Tuesday, May 26, 2020.** All comments and questions will be read during the meeting.

All meetings of the City Council are available on the City's website at www.buenapark.com and the City's Cable Channel BPTV Channel 3/99. Please contact the City Clerk's Office at (714) 562-3750, for any questions.

CALL TO ORDER

5:00 P.M.

ROLL CALL

**COUNCIL MEMBER ARTHUR C. BROWN
COUNCIL MEMBER SUNNY YOUNGSUN PARK
COUNCIL MEMBER ELIZABETH A. SWIFT
MAYOR PRO TEM CONNOR TRAUT
MAYOR FRED R. SMITH**

INVOCATION

**EDDIE FENTON, DIRECTOR OF HUMAN RESOURCES /
RISK MANAGEMENT**

PLEDGE OF ALLEGIANCE

ADRIA M. JIMENEZ, MMC, CITY CLERK

CITY MANAGER REPORT

Our core values are excellence, communication, teamwork, commitment, respect, and integrity.

Please turn off all cell phones when the meeting is in session.

ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council.

Members of the public may submit their comments and questions in writing, for City Council consideration, by sending them to the City Clerk at comments@buenapark.com. **Please submit all comments and questions by 4:00 p.m., on Tuesday, May 26, 2020.** All comments and questions will be read during the meeting.

CONSENT CALENDAR NOTICE

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

CONSENT CALENDAR (1 – 10)

1. APPROVAL OF MINUTES

Recommended Action: 1) Approve Minutes of the Special and Regular City Council Meetings of May 12, 2020.

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: 1) Adopt Resolutions.

3. PROCLAMATION FOR PEACE OFFICERS' MEMORIAL MONTH MAY 2020

Recommended Action: Adopt Proclamation.

4. PROCLAMATION DESIGNATING MAY 17 - 23, 2020 AS NATIONAL PUBLIC WORKS WEEK IN BUENA PARK

Recommended Action: Adopt Proclamation.

5. RESOLUTION HONORING AND COMMENDING JOHN TEMPLETON ON HIS RETIREMENT

Recommended Action: Adopt Resolution.

6. APPROVAL OF ADDENDUM NO. 10 TO THE AGREEMENT WITH TOWNSEND PUBLIC AFFAIRS FOR LEGISLATIVE ADVOCACY AND PUBLIC AFFAIRS CONSULTING SERVICES

Purpose: Authorize and approve an extension to the agreement with Townsend Public Affairs for legislative advocacy and public affairs consulting services. Associated costs in the amount of \$96,900 are budgeted in the General Fund (\$72,675) and Water Enterprise Fund (\$24,225) for this purpose.

Recommended Action: That the City Council: 1) Approve Addendum No. 10 to the agreement with Townsend Public Affairs for legislative advocacy and public affairs consulting services; 2) Authorize any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

7. BUDGET APPROPRIATION IN THE AMOUNT OF \$500,000 FROM HOME PROGRAM INCOME FUNDS FOR THE HOME IMPROVEMENT PROGRAM (HIP) / OWNER-OCCUPIED REHABILITATION (OOR) PROGRAM

Purpose: Authorize the Economic Development Division to appropriate funds in the amount of \$500,000 for the HIP/OOR Program from Home Program Income to fund current and future HIP construction projects.

Recommended Action: 1) Appropriate \$500,000 from HOME Program Income funds for the Home Improvement Program (HIP)/Owner-Occupied Rehabilitation (OOR) Program.

8. RESOLUTION AUTHORIZING THE DESTRUCTION OF SPECIFIED POLICE DEPARTMENT RECORDS AND DOCUMENTS NO LONGER REQUIRED IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 34090

Purpose: Authorize the Police Department to destroy records no longer required or needed for any purpose and are occupying needed storage space in the Police Department Professional Standards Office. There is no budget impact with approval of this item.

Recommended Action: 1) Adopt a resolution authorizing the destruction of certain records in the Police Department Professional Standards Office, which are more than two, three, and five years old, pursuant to statutory retention requirements, and are no longer required.

9. DESIGNATE COUNCIL MEMBER ART BROWN AS THE CITY'S VOTING DELEGATE FOR THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENT'S (SCAG) GENERAL ASSEMBLY BUSINESS SESSION

Purpose: Designate Council Member Brown as the City's voting delegate for SCAG's General Assembly Business Session. There is no budget impact associated with this request.

Recommended Action: That the City Council: 1) Designate Council Member Art Brown as the City's voting delegate for SCAG's General Assembly Business Session.

10. A REPORT TO THE CITY COUNCIL REGARDING THE EXISTENCE OF A LOCAL EMERGENCY IN THE CITY OF BUENA PARK REGARDING THE COVID-19 VIRUS

Purpose: Receive a report regarding the City's actions regarding COVID-19. There is no budget impact with the receipt of this item. There is no direct budget impact with the receipt of this item.

Recommended Action: 1) Receive report from staff.

END OF CONSENT CALENDAR

NEW BUSINESS (11 – 12)

11. PROFESSIONAL SERVICES AGREEMENT WITH AKAL CONSULTANTS FOR THE CRESCENT AVENUE REHABILITATION PROJECT

Presented by Public Works Department

Purpose: Authorize the Public Works Department to enter into an agreement with AKAL Consultants to provide engineering services for the Crescent Avenue Rehabilitation Project. Associated costs in the amount of \$48,100 will be funded by the Gas Tax Fund (Account No. 24-9806-590162).

Recommended Action: That the City Council: 1) Approve an agreement with AKAL Consultants in the amount of \$48,100 to prepare construction contract documents for the Crescent Avenue Rehabilitation Project; 2) Authorize the City Manager and the City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

12. CONSIDERATION OF EXTENDING DEADLINES ASSOCIATED WITH COVID-19 RELIEF FOR WATER SERVICE CUSTOMERS

Presented by City Attorney's Office

Purpose: Consider extending the waiver of late fees/penalties and the prohibition against the discontinuation of water service for nonpayment of water charges for the duration of the COVID-19 'local emergency.' Depending on the duration of the local emergency caused by COVID-19, this action could negatively impact the City's Water System Enterprise Fund, both in terms of cash flow and bottom line; however, staff believes the impacts to be temporary and will not affect the long-term solvency of the Water Enterprise Fund.

Recommended Action: 1) Consider extending the duration of protections to customers of the City's water system for the duration of the 'local emergency' proclaimed by the City Council, in the form of waiving late fees and not discontinuing service for nonpayment of water charges (scheduled to expire June 1); and 2) Direct staff to implement the guidance published by the State Water Board relating to water service and the COVID-19 emergency.

CALL TO ORDER 6 P.M.**PUBLIC HEARING (13 – 14)****13. SUBSTANTIAL AMENDMENT TO THE FY 2015-2019 CONSOLIDATED PLAN AND FY 2019-2020 ANNUAL ACTION PLAN FOR THE COVID-19 SMALL BUSINESS EMERGENCY RELIEF GRANT PROGRAM**

Presented by City Manager's Office

Purpose: Approve a Substantial Amendment to the FY 2019-2020 Action Plan as part of the 2015-2019 Consolidated Plan to include the Small Business Emergency Relief Grant Program and amend the CPP to allow for shortened public comment and alternative means of participation. This Substantial Amendment will allow the City to receive federal CDBG funds for the Small Business Emergency Relief Grant Program.

Recommended Action: 1) Open the public hearing; 2) Review and receive comments from the public for the Substantial Amendment to the FY 2019-2020 Action Plan as part of the 2015-2019 Consolidated Plan; 3) Amend the Citizen Participation Plan (CPP) to allow for a shortened public comment period and alternate means of participation; 4) Approve the resolution adopting the Substantial Amendment to the CDBG FY 2019-2020 Action Plan to include the COVID-19 Small Business Emergency Relief Grant Program; 4) Authorize the submission of the amendments to HUD; and 5) Approve an allocation plan to distribute the \$514,903 in CDBG-CV funds for the Small Business Emergency Relief Grant Program.

14. RESOLUTION ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DRAFT CONSOLIDATED PLAN 2020-2024 AND FISCAL YEAR 2020-2021 DRAFT ANNUAL ACTION PLAN

Presented by City Manager's Office

Purpose: Review and receive comments from the public related to the CDBG Draft Consolidated Plan 2020-2024 and Draft FY 2019-2021 Action Plan, which create goals for housing and community development, and allocate the City's federal grant funds. There is no General Fund budget impact with the approval of this item.

Recommended Action: That the City Council: 1) Review and receive comments from the public for the CDBG Draft 2020-2024 Consolidated Plan and CDBG Draft FY 2020-2021 Action Plan; and 2) Approve the resolution adopting the CDBG Consolidated Plan 2020-2024 and FY 2020-2021 Draft Annual Action Plan.

MAYOR/CITY COUNCIL REPORTS & CALENDAR

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.



If you would like to participate in any matter of business on the agenda and would like translation in Chinese, Korean, Spanish, Tagalog, or Vietnamese, please contact the **City Clerk's Office at (714) 562-3750 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의제 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페인어, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3750) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

如果您想参与议程上的任何事务，并希望翻译成中文，韩文，西班牙文，他加禄文或越南文，请联系市政文员办公室，网址为（714）562-3750在会议开始前48小时。鼓励在口头交流中需要翻译的居民带同传译员。

Kung nais ninyong lumahok sa anumang usapin ng negosyo sa agenda at kailangan ang pagsasalin sa wikang Tsino, Koreano, Espanyol, Tagalog, o Vietnamese, mangyaring makipag-ugnay sa Opisina ng Clerk ng Lungsod sa (714) 562-3750 48-oras bago ang pulong. Ang mga residente na nangangailangan ng pagsasalin sa Oral Communications ay hinikayat na magdala ng mga tagasalin.

Nếu bạn muốn tham gia vào bất kỳ vấn đề kinh doanh nào trong chương trình nghị sự và muốn dịch sang tiếng Trung, tiếng Hàn, tiếng Tây Ban Nha, tiếng Tagalog hoặc tiếng Việt, vui lòng liên hệ với Văn phòng Thư ký Thành phố tại (714) 562-3750 48 giờ trước cuộc họp. Cư dân yêu cầu dịch thuật trong Giao tiếp bằng miệng được khuyến khích mang theo thông dịch viên.

I, Adria M. Jimenez, MMC, City Clerk for the City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website www.buenapark.com. Under the declaration of a local emergency, the City of Buena Park attempted to post at the following location, but due to their closure was unable to: Buena Park Library, 7510 La Palma Avenue, Buena Park, CA.

Date Posted: May 21, 2020

Adria M. Jimenez, MMC, City Clerk