



**Memorandum**  
**Office of the City Clerk**

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DATE: May 8, 2020  
TO: Mayor and City Council  
FROM: Adria M. Jimenez, MMC, City Clerk  
SUBJECT: Agenda Item No. 1 - Minutes

Attached are the Minutes for the Regular Meeting of April 28, 2020 for approval at Tuesday's City Council Meeting.

MINUTES OF CITY COUNCIL MEETING  
OF THE CITY OF BUENA PARK  
HELD APRIL 28, 2020

Vol. 50 Pg. 1

CALL TO ORDER

The City Council met in a regular session on Tuesday, April 28, 2020, at 5:00 p.m. in the City Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Smith presiding.

ROLL CALL

PRESENT: Brown, Park, Swift (teleconference), Traut (teleconference), Smith  
ABSENT: None

Also present were: Jim Vanderpool, City Manager; Chris Cardinale, City Attorney; and Adria M. Jimenez, MMC, City Clerk.

INVOCATION

The invocation was led by Eddie Fenton, Director of Human Resources and Risk Management.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Corey Sianez, Chief of Police.

CITY MANAGER REPORT

City Manager Vanderpool reported on the following:

- Jim Box, Director of Parks and Recreation, reported on Community Services' Virtual Recreation Center which has over 100 opportunities for residents of all ages to participate and enjoy. The BP Today summer edition will be ready for release early June, available in print and online. The City section will focus on what the City has done and continues to do regarding COVID-19, and information on upcoming classes, programs, and services. The brochure will include disclaimers that programs and services may be modified due to precautions taken by the City. Staff is working on developing summer programs that will be modified to ensure social distancing.
- City Attorney Cardinale provided information on the City's non-eviction ordinance: The ordinance is intended to serve as a defense to tenants impacted by COVID-19; it is a City statute, but there is no direct involved enforcement. Impacted residents should keep documentation of income changes, the ordinance as well as the Governor's Executive Order does allow for landlords to ask for the documentation to support the tenants' claim. Tenants experiencing difficulty working with landlords should provide notice to the landlord as soon as possible. Eviction concerns should be addressed to the Fair Housing Authority of Orange County.

City Manager Vanderpool introduced the City's new Fire Battalion Chief Mike Petro, overseeing Division 7. Battalion Chief Petro introduced himself to the City Council and stated he looks forward to working with the City.

ORAL COMMUNICATIONS

Mayor Smith announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council. There being none, Mayor Smith closed oral communications.

## CONSENT CALENDAR (1 – 7)

Mayor Smith announced that Consent Calendar Items 1 through 7 would be acted upon by one motion affirming the actions as recommended on the agenda and agenda bills submitted and inquired if anyone present desired to have any item removed for separate consideration. There being no requests for separate consideration, the following action was taken:

MOTION: Park  
 SECOND: Swift  
 AYES: Park, Swift, Brown, Traut, Smith  
 NOES: None

MOTION CARRIED that all actions recommended on Consent Calendar Items 1 through 7 be approved.

**Minutes**

## 1. APPROVAL OF MINUTES

Recommended Action: 1) Approve Minutes of the Special City Council Meeting of April 1, 2020; Special and Regular City Council Meetings of April 14, 2020; and, Special City Council Meeting of April 20, 2020.

**Finance 75**

## 2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt resolutions.

ADOPTED the following titled resolutions:

RESOLUTION NO. 14121

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$110,223.62 DEMAND NOS. 402167 THROUGH 402171

RESOLUTION NO. 14122

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$865,076.05 DEMAND NOS. 402172 THROUGH 402395

RESOLUTION NO. 14123

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$24,472.00 COVERING RETIREE PAYROLL ENDING MARCH 31, 2020.

RESOLUTION NO. 14124

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$735,946.65 COVERING REGULAR PAYROLL ENDING APRIL 3, 2020

**Reports & Studies 129**

## 3. TREASURER'S REPORT FOR THE MONTH OF MARCH 2020

Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of March 2020. There is no fiscal impact in receiving this report.

Recommended Action: Receive and file.

APPROVED the recommended action.

**Contracts 70 C-3188**

4. COOPERATIVE AGREEMENT WITH THE CITY OF LA MIRADA FOR THE IMPROVEMENTS OF ALONDRA BOULEVARD PAVEMENT REHABILITATION PROJECT

Purpose: Authorize the Public Works Department to enter into a cooperative agreement with the City of La Mirada to rehabilitate Alondra Boulevard. The City's proportionate share is estimated to be \$124,200, and will be funded by previously appropriated Annual Pavement Rehabilitation Funds (Account No. 24-9806-590004).

Recommended Action: 1) Approve a cooperative agreement with the City of La Mirada for the Improvements of Alondra Boulevard Pavement Rehabilitation Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize the Mayor and City Clerk to execute the agreement; and 4) Approve a budget amendment in the amount of \$124,200 from previously appropriated Annual Pavement Rehabilitation Funds for this purpose.

APPROVED the recommended action.

**Contracts 70 C-3189**

5. PROFESSIONAL SERVICES AGREEMENT WITH KOSMONT & ASSOCIATES, INC., DBA KOSMONT COMPANIES, FOR ECONOMIC DEVELOPMENT-RELATED SERVICES

Purpose: Approve an agreement with Kosmont Companies to provide economic development implementation and advisory services for high-profile and complex projects in the City. The 14-month contract term will be for a not-to-exceed amount of \$174,000 and will be funded by the existing FY19-20 budget, the Successor Agency ROPS, and the Economic Development Fund.

Recommended Action: 1) Approve an agreement with Kosmont & Associates, Inc., dba Kosmont Companies, for economic development implementation and advisory services; 2) Authorize the City Manager to make any necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and City Clerk to execute the agreement; and 4) Authorize a budget allocation in the amount of \$50,000 from Successor Agency (ROPS) and \$94,000 from the undesignated Economic Development Fund balance for this purpose.

APPROVED the recommended action.

**Grants 185 Hazardous Waste 84**

6. AUTHORIZATION FOR THE CITY TO JOIN THE COUNTY OF ORANGE REGIONAL USED OIL RECYCLING PROGRAM

Purpose: Authorize the Public Works Department to submit a regional application to join the County of Orange Regional Used Oil Recycling Program. There are no direct costs associated with this action.

Recommended Action: 1) Authorize the Director of Public Works and County of Orange to submit a regional application for the Fiscal Year 2020/2021 Used Oil Recycling Program.

APPROVED the recommended action.

**Emergency Services 188**

7. A REPORT TO THE CITY COUNCIL REGARDING THE EXISTENCE OF A LOCAL EMERGENCY IN THE CITY OF BUENA PARK REGARDING THE COVID-19 VIRUS

Purpose: Receive a report regarding the City's actions regarding COVID-19. There is no budget impact with the receipt of this item.

Recommended Action: 1) Receive report from staff.

END OF CONSENT CALENDAR

## NEW BUSINESS (8 - 12)

**Contracts 70 C-3190**

8. PROFESSIONAL SERVICES AGREEMENT WITH BKF ENGINEERS FOR THE ROSECRANS AVENUE PAVEMENT REHABILITATION DESIGN PROJECT  
Presented by Public Works Department

Purpose: Authorize the Public Works Department to enter into an agreement with BKF Engineers to provide design services including plans, specifications, and cost estimates for the Rosecrans Avenue Pavement Rehabilitation Project. Associated costs for project design will be funded by the Gas Tax and Measure M2 Funds (Account No. 25-9806-590160).

Recommended Action: 1) Approve a Professional Services Agreement with BKF Engineers in the amount of \$48,693 for the Rosecrans Avenue Pavement Rehabilitation Design Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

Assistant City Engineer Mikhael summarized the staff report noting this project will provide design work for improvements to asphalt pavement, curb and gutter, sidewalk, and ADA ramps, driveway approaches, signing & striping, utility adjustments, traffic control, and other incidentals as necessary to complete the project. The City received two proposals that ranged in costs from \$48,693 to \$170,245. The lowest bid was submitted by BKF Engineers. The difference in fees is due to the varying size of companies and scheduling availability. Staff recommends awarding the design services to BKF Engineers, which will include the design for improvements to various aspects of the roadway. Design is scheduled to start in May 2020, and will be completed in August 2020.

MOTION: Park  
SECOND: Swift  
AYES: Park, Swift, Brown, Traut, Smith  
NOES: None

Motion carried to approve the recommended action.

**Contracts 70 C-3191**

9. PROFESSIONAL SERVICES AGREEMENT WITH BKF ENGINEERS FOR THE ALTURA BLVD REHABILITATION DESIGN PROJECT  
Presented by Public Works Department

Purpose: Authorize the Public Works Department to enter into an agreement with BKF Engineers to provide design services including plans, specifications, and cost estimates for the Altura Blvd Rehabilitation Project. Associated costs for this design project will be funded by the Gas Tax and Measure M2 Funds (24-9806-590161).

Recommended Action: 1) Approve a Professional Services Agreement with BKF Engineers in the amount of \$57,101 for the Altura Blvd Rehabilitation Design Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

Assistant City Engineer Mikhael summarized the staff report noting this project will provide design work for improvements to asphalt pavement, removing and replacing broken curb and gutter, sidewalk, and ADA ramps driveway approaches, signing and striping, utility adjustments, traffic control, and other incidentals as necessary to complete the project. The City received three proposals that ranged in costs from \$49,200 to \$151,725. The lowest bid was submitted by BKF Engineers in the amount of \$57,101. Staff recommends awarding the design services to BKF Engineers, which will include the design for improvements to various aspects of the roadway. Design is scheduled to start in May 2020, and will be completed in August 2020.

MOTION: Swift  
SECOND: Park  
AYES: Swift, Park, Brown, Traut, Smith  
NOES: None

Motion carried to approve the recommended action.

**Loan Programs 191.7****10. APPROVAL OF HOME IMPROVEMENT PROGRAM (HIP) GUIDELINES WITH NEW LOAN INTEREST RATE FOR ALL APPLICANTS**

Presented by City Manager's Office

Purpose: Adopt new Home Improvement Program (HIP) guidelines that revise the interest rate for all applicants to 1% simple interest. There is no direct budget impact to the General Fund with the approval of these new guidelines as the program is funded through federal and state grants.

Recommended Action: 1) Approve the new Home Improvement Program (HIP) guidelines and interest rate for all applicants; 2) Authorize the City Manager's Office to forward the guidelines to the State of California Housing & Community Development (HCD) for review and approval; 3) Authorize the City Manager and City Attorney to make any necessary changes to the guidelines based on the HCD's final review of the document; and 4) Authorize the City Manager to promote and implement the new program guidelines.

Assistant City Manager France reported at the previous City Council Meeting of March 10, 2020, the City Council discussed revising the City's current owner-occupied rehabilitation (OOR) program, better known as the Home Improvement Program (HIP) guidelines. The program allows for Housing Rehabilitation to assist Buena Park homeowners whose income is below 80% of the current Orange County Median Income, per HUD income guidelines. Homeowners are able to refurbish and renovate their homes with a 30-year deferred payment loan with three percent (3%) interest for households under the age of 55 years, and zero percent (0%) interest for those households 55 years and older. The HIP provides Buena Park residents, who are unable to afford a conventional loan, to upgrade and/or provide deferred maintenance to their home. The maximum loan amount is \$100,000, with most families typically receiving up to \$60,000. An emergency grant in the amount of \$15,000 may be available for seniors 55 years and older. Repayment of the loan (including principal and accrued interest) is required upon sale or transfer of title on the property, or if the owner no longer occupies the residence. All paid off loans become Program Income and are recycled back to augment the loan program.

During the discussion on March 26, 2019, the City Council discussed a 'near-zero' percent loan program for all applicants. Staff was given direction to return at a later date with options and costs for a near-zero percent loan program for low- and moderate income homeowners to assist with improvement projects for their residences. At the June 11, 2019 City Council Meeting, the City Council discussed three options. Following discussion, the City Council directed staff to research changing the program guidelines to allow for 1% for all applicants: both senior and non-senior residents. The augmentations to the program can be made to accommodate City Council direction. At the March 10, 2020 meeting, City Council directed staff to revise the interest rate for all applicants to 1%. Staff has revised the promotional material and program guidelines for formal adoption. Staff has also been in contact with the California Department of Housing and Community Development (HCD) regarding these interest rate changes. These rate changes are permissible under the state provisions of the program.

Council Member Park requested the total amount of funds to be used for this program. Assistant City Manager France advised that approval is for a maximum amount of \$60,000 per home owner, and residual funds from previous years is in excess of \$1 million dollars. Some of those residual funds will be used for a separate program.

Council Member Swift confirmed these funds cannot be used for personnel costs. City Attorney Cardinale stated these funds are only available for low-moderate income housing purposes.

MOTION: Swift  
 SECOND: Traut  
 AYES: Swift, Traut, Brown, Park, Swift  
 NOES: None

Motion carried to approve staff's recommendation.

**Emergency Services 188 Budgets 47**

11. CREATION OF A BUENA PARK SMALL BUSINESS EMERGENCY RELIEF GRANT PROGRAM TO ASSIST SMALL BUSINESSES AFFECTED BY COVID-19  
Presented by City Manager's Office

Purpose: Approve the creation of a small business relief grant program to assist Buena Park small businesses affected by the COVID-19 pandemic. Associated program costs in the amount of \$514,903 will be funded by CDBG-CV funds on a reimbursement basis.

Recommended Action: 1) Authorize the implementation of a Small Business Emergency Relief Grant Program to assist Buena Park small businesses affected by COVID-19 with working capital of up to \$10,000; 2) Authorize the City Manager and City Attorney to make non-monetary changes to the program guidelines, criteria, associated documents, as necessary; and, 3) Approve a budgetary action in the amount of \$514,903 for use of CDBG-CV grant funds for this purpose.

Assistant City Manager France reported the COVID-19 pandemic has had a significant financial impact on Buena Park's local economy, with many local businesses temporarily closing, customer rates declining and changes being made to business operations. Governor Newsom's Stay at Home Order also directed all "non-essential" businesses to shut down operations resulting in significant revenue loss, employee wage loss, furloughs and layoffs. Businesses allowed to remain open during the Stay at Home Order have had a significant reduction in customers, and restaurants have changed their operations to take-out and delivery service in an attempt to keep their business open. On March 27, 2020, the United States Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which allocated \$2 trillion to assist state and local responses to the COVID-19 pandemic. The CARES Act will provide the City with CDBG-CV funds in the amount of \$514,903 that may be used to support community and economic development efforts.

At the City Council on April 12, 2020, staff presented the City's current relief efforts, financial resources, and program options to assist residents and businesses during the COVID-19 pandemic. The City Council agreed to utilize CARES Act CDBG-CV grant funds to provide financial assistance to small businesses and directed staff to develop a program.

Staff is proposing the Small Business Emergency Relief Grant Program to small businesses needing financial assistance. The program will grant small businesses with ten or fewer employees a working capital grant of up to ten thousand dollars (\$10,000) to support payroll expenses, rent, mortgage payments, utility expenses, or similar expenses that occur in the ordinary course of business. Based on the City's CDBG-CV allocation, the City would be able to assist approximately 51 small businesses within the City.

To be eligible, businesses must meet the following requirements:

- Must be physically located in Buena Park;
- Must be located in a commercial or industrial space;
- Must have an active Buena Park business license for a minimum of six months;
- Must have ten or fewer employees, including the owner;
- Must provide proof of financial hardship due to COVID-19;
- Must submit the application and all required supporting documentation; and
- Must prove they are unable to access capital through alternative sources (e.g. Economic Injury Disaster Loan (EIDL) or Payroll Protection Program (PPP) Loan)

The Orange County/Inland Empire Small Business Development Center (SBDC) will assist the City in grant underwriting, program criteria, marketing, grant processing and preparation of a grant application package to be forwarded to a City staff grant committee for final approval. SBDC currently assists several other municipalities with similar programs and is a federal- and state-funded organization, so grant assistance/administration would be free to both the City and business applicants. Staff is proposing a lottery selection system should the City receive more than 50 applications. Staff will be connecting with the Korean-American Chamber and NOCC to help promote this program.

Council Member Park inquired if restaurants are considered non-essential and if this is a forgivable loan.

Melissa Dhauw, Senior Management Analyst, stated the program does not differentiate between essential and non-essential; the only requirement is to prove that the business has been affected by COVID-19, and provide documentation to support the claim. Ms. Dhauw confirmed this is a grant program that does not have to be paid back.

Council Member Brown inquired if there are any checks and balances for applicants applying for this grant, ensuring they have not received other grants. Ms. Dhauw confirmed that part of the process requires the applicant to certify that they have not received any other assistance in order to qualify for this assistance.

MOTION: Park  
SECOND: Brown  
AYES: Park, Brown, Swift, Traut, Smith  
NOES: None

Motion carried to approve staff's recommendation.

### **Emergency Services 188 Budgets 47 Loan Programs 191.7**

12. CREATION OF A TENANT-BASED RENTAL ASSISTANCE PROGRAM (TBRA) WITH HOME FUNDS AND APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH HOUSING PROGRAMS FOR ADMINISTRATION OF THE PROGRAM  
Presented by City Manager's Office

Purpose: Authorize the creation of a new TBRA program to assist Buena Park rental residents, who are low-moderate income and are unable to pay their rent due to the economic hardship associated with the COVID-19 pandemic. Associated costs will be incurred by HOME Program Income as well as the Economic Development Fund (Account No. 12-6240-632110).

Recommended Action: 1) Approve the creation of a TBRA program with HOME Funds; 2) Authorize the City Manager and City Attorney to make any necessary changes or augmentations to the TBRA guidelines in order to expedite the distribution of funds to residents; 3) Approve a professional services agreement with Housing Programs for services related to administration of the TBRA program; 4) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 5) Authorize the City Manager and City Clerk to execute the agreement; 6) Dispense with the informal bidding process due to the specialized nature of the contractor, who is familiar with the intricacies involved in administering the program; 7) Appropriate \$75,000 from the undesignated Economic Development Fund balance to the Economic Development Fund Consultant Services account (Account No. 12-6240-632110) for consultant services related to program delivery; and, 8) Reappropriate \$500,000 from HOME Program Income funds for this program.

Assistant City Manager France reported on March 27, 2020, the United States Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which allocated \$2 trillion to assist state and local responses to the COVID-19 pandemic. It included funding and resources for small businesses meant to funnel down to employees, whose employment has been eliminated, reduced or affected. Due to the overwhelming need, many businesses have been unable to access funding and have resulted in layoffs, furloughs, and limited hours affecting tenants' ability to pay rent. The City Council has implemented a number of relief strategies to assist residents. The City is also looking into the ability to provide food to the general public in addition to the current programs available to seniors.

On April 14, 2020, the City Council discussed the conversion of a 2018 grant for the Home Improvement Program (HIP) to a TBRA program. Further discussions with HCD have indicated that HOME Fund Program Income funds must be used prior to utilizing 2018 grant monies. Staff recommends designating \$500,000 of HOME Fund Program Income for the TBRA program. It should be noted that the OOR/HIP program continues to have sufficient funding as there is currently a balance of approximately \$1.5 million in HOME Fund Program Income. TBRA grants would range from \$500 to \$1,000 per month for a 6-month period or until December 31, 2020, depending on need. Staff estimates that depending on the need of local families the TBRA program could assist anywhere from 67 to 133 families.

Staff recommends utilizing the services of our OOR/HIP consultant, Housing Programs, and forgo a formal RFP process that may delay the program for 30 to 45 days. Housing Programs has extensive experience in housing-related programs, including the City's, and also has worked for other cities such as Brea, Cypress, Monterey Park, and San Juan Capistrano. In order to forgo this HCD and federal requirements, staff recommends paying for the consultant fees from the undesignated Economic Development Fund balance. Initial estimates indicate that consultant costs will be approximately \$60,000 to \$75,000.



The TBRA program would have income-qualification requirements and be available to those at 80% or below the Orange County Area Median Income with 80% of all applicants falling below the 60% threshold. Given the current health and economic crisis, staff believes there will be a good segment of the public that will apply and qualify for the program.

Debbie Sottek, Housing Programs, reviewed the program guidelines and requirements.

Council Members asked questions regarding time table in conjunction with the City's eviction moratorium; grant money vs. loan funds; income requirements; selection process; and, user-friendliness of the application.

Ms. Sottek stated this program is, in fact, a free rental assistance program where funds do not need to be paid back. The program rollout time is approximately two weeks, as the guidelines need to be submitted to the State for approval. Each individual case will be reviewed to determine how much income has been reduced by COVID-19 to determine eligibility.

Assistant City Manager France advised staff suggested 80% of OC medium income to assist the families that have been hit hard by the COVID-19 pandemic, and some families may be making significantly less than two months ago; however, staff is open to revising to City Council's direction.

Ms. Sottek stated federal waivers have been provided to City and State to help people during this pandemic. One of the requirements is that a person's income as a direct result of COVID-19 has been reduced. When a household is unemployed, the persons in that household will be receiving unemployment benefits, thus will be over the income requirements according to federal regulations. Households likely to qualify that have been significantly impacted directly related to pandemic are middle class households. Analysis shows that the City will be helping people who have higher income than typical households approved in low income programs. Ms. Sottek stated she recommends the City maintain the 80% of median income requirement otherwise the program could disqualify families who may really need assistance.

Ms. Sottek explained the application process and advised Housing Programs staff will be reviewing the applications. There will be an estimated two-week period to apply for the program with two methods for application submittal: website, or submit in person at City Hall. Applications will be approved based upon the information provided by the applicant, greatest need, and expenses.

Council Member Park requested Census 2020 information be included in all City assistance program information asking residents to participate.

MOTION: Brown  
 SECOND: Park  
 AYES: Brown, Park, Swift, Traut, Smith  
 NOES: None

Motion carried to approve staff's recommendation.

City Manager Vanderpool thanked Senator Archuleta for his assistance at the state level and the City's consultants and Economic Development staff for their work in creating the many different programs for the residents and small business.

#### MAYOR/CITY COUNCIL REPORTS & CALENDAR

Council Member Swift reported the following:

- April 23 OCFA Board Meeting, via teleconference

Mayor Pro Tem Traut reported he has been reaching out to residents directly in District 5 to assist residents with any concerns and provide program information. Thanked staff and the Community Resource Center and Congressman Cisneros' Office for assistance with information.

Council Member Brown reported the following:

- April 13 SCAG Nominating Committee Meeting
- April 23 OCCOG Board of Directors Meeting

Council Member Park reported the following:

- April 25 Jain Center drive-thru food and face mask distribution

Council Member Park requested the City provide information on the CDC's COVID-19 guidelines for pet owners.

Mayor Smith reported the following:

- April 16 OC Mayors' Conference Call
- April 17 OCBOS Steele Conference Call
- April 22 OCSD Board Meeting
- April 23 OC Mayors' Conference Call
- April 24 Deliver lunch to the City Yard and deliver meals to staff in the field

Chief Sianez reported Thursday, April 30, Capt. Worrall is retiring after 30 years of service with the City of Buena Park.

ADJOURNMENT

There being no further business, Mayor Smith adjourned the meeting at 6:10 p.m.

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Mayor

ATTEST:

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City Clerk