



**BUENA PARK CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 28, 2020
5:00 P.M.**

PUBLIC HEARINGS AT 6:00 P.M.

COUNCIL CHAMBER
6650 BEACH BOULEVARD
BUENA PARK, CALIFORNIA

CALL TO ORDER	5:00 P.M.
ROLL CALL	COUNCIL MEMBER ARTHUR C. BROWN COUNCIL MEMBER SUNNY YOUNGSUN PARK COUNCIL MEMBER ELIZABETH A. SWIFT MAYOR PRO TEM CONNOR TRAUT MAYOR FRED R. SMITH
INVOCATION	PASTORS KEVIN AND DIANNE KRYLO BUENA PARK POLICE DEPARTMENT CHAPLAINS
PLEDGE OF ALLEGIANCE	IMANI TOLLIVER – COMMUNITY SERVICES SUPERVISOR
CITY MANAGER REPORT	
PRESENTATIONS	UNIVERSITY OF CALIFORNIA, IRVINE OVERVIEW <ul style="list-style-type: none">• Presented by Amanda Hughes
	RESOLUTION HONORING AND COMMENDING RUBEN M. LOPEZ ON HIS RETIREMENT

ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than five minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

CONSENT CALENDAR NOTICE

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

CONSENT CALENDAR (1 – 5)**1. RESOLUTIONS APPROVING CLAIMS AND DEMANDS**

Recommended Action: Approve.

2. FINAL PAYMENT FOR CHARLES A. LINDBERGH PARK PLAYGROUND EQUIPMENT PROJECT

Purpose: Authorize the Public Works Department to issue final payment and file a Notice of Completion for the Charles A. Lindbergh Park Playground Equipment Project. This project was funded by the Park in-Lieu Fund (Account No. 32-9806-290149).

Recommended Action: 1) Accept project as complete and approve final payment to R.E. Schultz Construction, Inc. in the amount of \$14,000.05; 2) Direct the Public Works Department to file a Notice of Completion; and 3) Approve a budget transfer in the amount of \$3,736.90 from undesignated Park in-Lieu Fund balance for the project.

3. PROFESSIONAL SERVICES AGREEMENT WITH KOSMONT COMPANIES FOR THE CREATION OF A WORK PLAN FOR INFRASTRUCTURE FINANCING DISTRICT (EIFD) IMPLEMENTATION

Purpose: Authorize the City Manager to execute an agreement to implement the EIFD at a cost of \$66,000. Associated costs will require a budget amendment of \$66,000 from the undesignated Economic Development Fund balance.

Recommended Action: 1) Approve a professional services agreement with Kosmont Companies for initiation of a work plan for Enhanced Infrastructure Financing District (EIFD) implementation in the amount of \$66,000; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorized the City Manager and City Clerk to execute the agreement; 4) Approve a budget amendment from the undesignated Economic Development Fund balance in the amount of \$66,000 for this purpose.

4. APPROVING AN AMENDMENT TO THE CITY COUNCIL PROTOCOLS REGARDING ORAL COMMUNICATIONS TIME ALLOWANCE

Purpose: Authorize the City Clerk to make an amendment to the City Council Protocol Guide for Oral Communication time allowance. There is no budget impact with the approval of this item.

Recommended Action: 1) Approve an amendment to the City Council Protocol Guide for Oral Communication.

5. RESOLUTION HONORING AND COMMENDING RUBEN M. LOPEZ ON HIS RETIREMENT

Recommended Action: Approve.

END OF CONSENT CALENDAR

NEW BUSINESS (6 – 11)

6. APPROVAL OF THE 2020 ANNUAL REPORT FOR THE BUENA PARK TOURISM MARKETING DISTRICT (TMD)

Presented by Sara Copping, Executive Director of Visit Buena Park

Purpose: Approve the 2020 BPTMD annual report. There is no budget impact with the approval of this item

Recommended Action: 1) Approve the 2020 Annual Report for the Buena Park Tourism Marketing District (BPTMD).

7. BUDGET AMENDMENT FOR THE SISTER CITY PROGRAM

Presented by Aaron France, Assistant City Manager

Purpose: Authorize the City Manager's Office to utilize unspent funds from the Sister City program in FY 18-19 for the upcoming Sister City trip to Korea in March 2020.

Recommended Action: 1) Approve a budget amendment in the amount of \$7,383 from the FY 18-19 budget to the FY 19-20 budget for the Sister City Program.

8. PROFESSIONAL SERVICES AGREEMENTS FOR THE BUENA PARK NAVIGATION CENTER WITH SAUDER MANUFACTURING CO. DBA BUTLER HUMAN SERVICES, AND CORPORATE BUSINESS INTERIORS, INC. (CBI), FOR THE PURCHASE OF FURNITURE, FIXTURES & EQUIPMENT (FF&E); AND APPROVE A CHANGE ORDER WITH HOWARD CDM

Presented by Mark L. Averell, CPPO, Purchasing Manager

Purpose: Authorize the Purchasing Manager to purchase furniture, fixtures and equipment (FF&E) for the Buena Park Navigation Center. Associated costs in the estimated aggregate amount of \$441,000 will be allocated from the Homeless Emergency Aid Program (HEAP) grant funds.

Recommended Action: 1) Approve a professional services agreement with Sauder Manufacturing Co., dba/ Butler Human Services, in the estimated amount of \$80,000 for the purchase and installation of beds and mattresses for the Buena Park Navigation Center; 2) Approve a professional services agreement with Corporate Business Interiors, Inc. (CBI), in the estimated amount of \$235,000 for the purchase and installation of office, dorm and common space furniture for the Buena Park Navigation Center; 3) Determine that dispensing with competitive bidding pursuant to Section 3.28.080.E of the Buena Park Municipal Code is in the best interests of the City because by utilizing a nationally bid cooperative contract for the office and common space furniture, the advantages of large-scale buying will be obtained, resulting in contract savings to the City; 4) Authorize the purchase of startup equipment and miscellaneous outdoor furniture in the estimated aggregate amount of \$126,000 from various vendors; 5) Approve a change order authorizing Howard CDM to purchase and install kitchen equipment in the amount of \$32,948.87; 6) Authorize the City Manager and City Attorney to make any necessary changes to the agreements; and 7) Authorize the City Manager and the City Clerk to execute the agreements.

9. AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH RABBEN/HERMAN DESIGN OFFICE (R/HDO) FOR DESIGN SERVICES FOR THE BEACH BOULEVARD MEDIAN IMPROVEMENTS PROJECT AND APPROVE BUDGET ALLOCATION FOR ADDITIONAL SERVICES

Presented by Mina Mikhael P.E., Assistant City Engineer

Purpose: Authorize the Public Works Department to amend the PSA with (R/Hdo) to provide additional design services for the Beach Boulevard Median Improvements Project. Associated costs in the amount of \$196,500 are proposed to be allocated from One Time General Fund revenues to fund this amendment to the agreement and additional services.

Recommended Action: 1) Approve Amendment No. 1 to Professional Services Agreement (PSA) No. 18-16 with Rabben/Herman Design Office (R/Hdo) in the amount of \$16,480 to provide additional design services; 2) Authorize funds for surveying services in the amount of \$19,764, upgrading shrubs to five-gallons size in the amount of \$30,000, electrical services in the amount of \$25,000, and tree lighting in the amount \$30,000; 4) Authorize a budget transfer in the amount of \$196,500 from One Time General Fund revenues; 5) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment; and 6) Authorize the City Manager and the City Clerk to execute the amendment.

10. TREASURER'S REPORT FOR THE MONTH OF DECEMBER 2019

Presented by Sung Hyun, Director of Finance

Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of December 2019. There is no fiscal impact in receiving this report.

Recommended Action: 1) Receive and file the reports

11. SECOND READING - ADOPTION OF AN ORDINANCE AMENDING THE CONTRACT BETWEEN THE CITY OF BUENA PARK AND THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) TO PROVIDE FOR THE EXCLUSIONS OF CERTAIN TEMPORARY, SEASONAL, AND LIMITED SERVICE JOB CLASSIFICATIONS FROM MEMBERSHIP

Presented by Eddie Fenton, Director of Human Resources/Risk Management

Purpose: Adopt an ordinance to amend the contract between the Board of Administration of CalPERS and the City of Buena Park to provide for the exclusion of approved Temporary, Seasonal, and Limited Service job classifications from CalPERS membership, in addition to the current School Crossing Guard job classification. The proposed contract amendment included in this Ordinance will potentially assist in lowering future staffing costs associated with pension benefits for new Temporary, Seasonal, and Limited Service personnel.

Recommended Action: 1) Waive reading of ordinance in full and approve by reading title only; and 2) Approve second reading and adopt ordinance

MAYOR/CITY COUNCIL REPORTS & CALENDAR

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

RECESS

STUDY SESSION (12 – 21) (Reconvene in the Council Chamber)

- 12. DISCUSS AND PROVIDE DIRECTION REGARDING A REQUEST TO MINIMIZE/CLOSE PEDESTRIAN ACCESS INTO AZALEA DRIVE**
Report by Deepthi Arbolu P.E., T.E., Principal Engineer

- 13. DISCUSS AND PROVIDE DIRECTION REGARDING USE OF PORTABLE STAGE BY CENTRALIA ELEMENTARY SCHOOL DISTRICT FOR FAMILY EXPO EVENT**
Report by Aaron France, Assistant City Manager

- 14. DISCUSS AND PROVIDE DIRECTION REGARDING THE CONSTRUCTION OF THE FALLEN OFFICER MEMORIAL**
Report by Mark L. Averell, CPPO, Purchasing Manager

15. **DISCUSS AND PROVIDE DIRECTION REGARDING WHITAKER-JAYNES AND BACON HOUSE RESTROOM ADDITION OPTIONS AND PROJECT UPDATE**
Report by Mina Mikhael, P.E., Assistant City Engineer

16. **DISCUSS AND PROVIDE DIRECTION REGARDING THE WHITAKER-JAYNES ESTATE PROGRAMING CONCEPTS**
Report by Imani Tolliver, Community Services Supervisor

17. **DISCUSS AND PROVIDE DIRECTION REGARDING WHITAKER SCHOOL PARK DESIGN**
Report by Jim Box, Director of Community Services

18. **DISCUSS AND PROVIDE DIRECTION REGARDING OPENING PEAK PARK FOUR WEEKS EARLIER TO OFFER SWIM LESSONS FOR ELEMENTARY SCHOOL STUDENTS**
Report by Dale Kurata, Community Services Supervisor

19. **DISCUSS AND PROVIDE DIRECTION REGARDING A REVIEW OF THE CITY COUNCIL POLICY GUIDE**
Report by Adria M. Jimenez, MMC, City Clerk

20. **CITY MANAGER REPORT**

21. **COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS**

ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.



If you would like to participate in any matter of business on the agenda and would like translation in Chinese, Korean, Spanish, Tagalog, or Vietnamese, please contact the **City Clerk's Office at (714) 562-3750 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의제 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페니쉬, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3750) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

如果您想参与议程上的任何事务，并希望翻译成中文，韩文，西班牙文，他加禄文或越南文，请联系市政文员办公室，网址为（714）562-3750在会议开始前48小时。鼓励在口头交流中需要翻译的居民带同传译员。

Kung nais ninyong lumahok sa anumang usapin ng negosyo sa agenda at kailangan ang pagsasalin sa wikang Tsino, Koreano, Espanyol, Tagalog, o Vietnamese, mangyaring makipag-ugnay sa Opisina ng Clerk ng Lungsod sa (714) 562-3750 48-oras bago ang pulong. Ang mga residente na nangangailangan ng pagsasalin sa Oral Communications ay hinikayat na magdala ng mga tagasalin.

Nếu bạn muốn tham gia vào bất kỳ vấn đề kinh doanh nào trong chương trình nghị sự và muốn dịch sang tiếng Trung, tiếng Hàn, tiếng Tây Ban Nha, tiếng Tagalog hoặc tiếng Việt, vui lòng liên hệ với Văn phòng Thư ký Thành phố tại (714) 562-3750 48 giờ trước cuộc họp. Cư dân yêu cầu dịch thuật trong Giao tiếp bằng miệng được khuyến khích mang theo thông dịch viên.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, and uploaded to the City of Buena Park website www.buenapark.com.

Date Posted: January 23, 2020

Adria M. Jimenez, MMC, City Clerk