



**BUENA PARK CITY COUNCIL
AND
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY
REGULAR MEETING
JANUARY 14, 2020
5:00 P.M.**

PUBLIC HEARINGS AT 6:00 P.M.

COUNCIL CHAMBER
6650 BEACH BOULEVARD
BUENA PARK, CALIFORNIA

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| CALL TO ORDER | 5:00 P.M. |
| ROLL CALL | COUNCIL MEMBER ARTHUR C. BROWN COUNCIL MEMBER SUNNY YOUNGSUN PARK COUNCIL MEMBER ELIZABETH A. SWIFT MAYOR PRO TEM CONNOR TRAUT MAYOR FRED R. SMITH |
| INVOCATION | PASTOR GABE MONTEZ, THE WAY FELLOWSHIP |
| PLEDGE OF ALLEGIANCE | MARK AVERELL, PURCHASING MANAGER |
| CITY MANAGER REPORT | |
| PRESENTATIONS | EMPLOYEE SERVICE AWARDS Fifteen-Year Service • Raul Berroteran, Code Enforcement Officer, Community Development Department |
| | RESOLUTION HONORING AND COMMENDING SERGEANT MICHAEL LOVCHIK ON HIS RETIREMENT |

Our core values are excellence, communication, teamwork, commitment, respect, and integrity.

Please turn off all cell phones when the meeting is in session.

PRESENTATIONS (continued)**BEAUTIFICATION-ENVIRONMENTAL COMMISSION
HOLIDAY DECORATION AWARDS**

- **Presented by the Beautification-Environmental Commission**

**1st Place
Randall & Karina Hill
9242 Via Balboa Cir.**

**2nd Place
Carlos & Maria Bojorquez
8493 Petunia Way**

**3rd Place
Tim & Jami Reed
8073 Calendula Drive**

PROCLAMATION FOR KOREAN AMERICAN DAY**PROCLAMATION HONORING MARY MCCASLAND 2020
AMERICANA CITIZEN OF THE YEAR FOR BUENA PARK**

- **Presented by Howard Kummerman, Executive Director, Cypress College Foundation**

ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than five minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

CONSENT CALENDAR NOTICE

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

CONSENT CALENDAR (1 – 13)**1. APPROVAL OF MINUTES**

Recommended Action: 1) Approve Minutes of the Special City Council Meeting of November 12, 2019; the Regular City Council Meeting of November 12, 2019; the Special City Council Meeting of December 10, 2019; and the Regular City Council Meeting of December 10, 2019.

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt resolutions.

3. TREASURER'S REPORT FOR THE MONTH OF NOVEMBER 2019

Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of November 2019. There is no fiscal impact in receiving this report.

Recommended Action: Receive and file the reports.

4. PROCLAMATION FOR KOREAN AMERICAN DAY

Recommended Action: Approve proclamation.

5. PROCLAMATION HONORING MARY MCCASLAND, 2020 AMERICANA CITIZEN OF THE YEAR FOR BUENA PARK

Recommended Action: Approve proclamation.

6. RESOLUTION HONORING AND COMMENDING SERGEANT MICHAEL LOVCHIK ON HIS RETIREMENT

Recommended Action: Adopt resolution.

7. RESOLUTION HONORING AND COMMENDING ELLA JONES ON HER RETIREMENT

Recommended Action: Adopt resolution.

8. FINAL PAYMENT FOR SEWER MANHOLE IMPROVEMENTS AT VARIOUS LOCATIONS FOR FISCAL YEAR 2019-2020 PROJECT

Purpose: Authorize the Public Works Department to issue final payment and file a Notice of Completion for the Sewer Manhole Improvements at Various Locations for Fiscal Year 2019-2020 Project. This project was funded by the Water Enterprise Fund (Account No. 52-9806-499920).

Recommended Action: 1) Accept project as complete and approve final payment to Ayala Engineering, Inc. in the amount of \$22,298.40; and 2) Direct the Public Works Department to file a Notice of Completion.

9. AMENDMENT NO. 2 TO AGREEMENT WITH G4S SECURE SOLUTIONS (USA), INC. TO PROVIDE JAIL SERVICES

Purpose: Authorize the Police Department to extend an agreement with G4S to provide jail services. Associated costs in the amount of \$400,000 are allocated in the FY 19-20 budget (Account 11-6240-650308) for this purpose. Staff recommends funding Account 11-6240-650308 in the amount \$416,446.72, including \$15,000 contingency, for FY 20-21.

Recommended Action: 1) Approve Amendment No. 2 to an Agreement with G4S Secure Solutions (USA), Inc. ("G4S") in the amount of \$592,956.94 for 18 months (January 1, 2020 through June 30, 2020 \$191,510.22 and July 1, 2020 through June 30, 2021 \$401,446.72); 2) Authorize contingency funds in the amount of \$15,000 for overtime outside the scope of the contract; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment; and 4) Authorize the Mayor, Police Chief and City Attorney to execute the agreement.

10. RESOLUTION AMENDING THE BUENA PARK JOB CLASSIFICATION PLAN UPDATING THE MARKETING SPECIALIST CLASSIFICATION

Purpose: Adopt a resolution amending the Classification Plan to provide for updated job titles, essential functions, qualifications guidelines, and physical and mental demands. There is no budget impact with the approval of this item.

Recommended Action: 1) Adopt a Resolution amending the City's job Classification Plan and approve the revised job classification specification.

11. RESOLUTION TO AMEND THE PAY SCHEDULE FOR TEMPORARY, SEASONAL, AND LIMITED SERVICE PERSONNEL

Purpose: Direct the Human Resources/Risk Management Department to amend the pay schedule for temporary, seasonal, and limited service employees to include the Business License Inspector and Consultant/Specialist pay ranges. There is no budget impact with this item.

Recommended Action: 1) Adopt a resolution amending the pay schedule for temporary, seasonal, and limited service personnel.

12. RESOLUTION APPROVING POLICE DEPARTMENT RECORDS RETENTION SCHEDULE

Purpose: Authorize the City Clerk to modify the existing records retention schedule for the Police Department. There is no budget impact with the approval of this item.

Recommended Action: 1) Adopt a resolution approving the Police Department's Records Retention Schedule; and 2) Authorize the City Clerk to make non-substantive changes to the schedule

13. RESOLUTIONS APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 20-21) AND ADMINISTRATION BUDGET FOR THE FISCAL PERIOD FROM JULY 1, 2020 THROUGH JUNE 30, 2021

Purpose: Approve the ROPS 20-21 and administrative budget, which allows payment of the former Redevelopment Agency's obligations, and forward the ROPS to the Countywide Oversight Board and State Department of Finance for their approval.

Recommended Action: 1) Adopt a resolution approving the Recognized Obligation Payment Schedule (ROPS 20-21) for the period of July 1, 2020 through June 30, 2021; 2) Adopt a resolution approving an administrative budget from July 1, 2020 through June 30, 2021; and 3) Forward ROPS 20-21 to the Countywide Oversight Board and State Department of Finance for review and approval.

END OF CONSENT CALENDAR

NEW BUSINESS (14 – 19)**14. RESOLUTION TO RESCIND PARKING RESTRICTIONS ON SAN BRUNO DRIVE**

Presented by Norm Wray, Senior Engineering Technician

Purpose: Authorize the Public Works Department to remove the existing red curb designation on the north side of San Bruno Drive, between Knott Avenue and San Alto Way, to increase the availability of on-street parking. There is no budget impact with the approval of this item.

Recommended Action: 1) Adopt a resolution rescinding Resolution No. 5556, allowing for additional parking on San Bruno Drive.

15. RESOLUTION DESIGNATING SCALES WAY AS A ONE-WAY STREET

Presented by Deepthi Arabolu, M.S., P.E., T.E., Principal Engineer

Purpose: Authorize the Public Works Department to install traffic signs and pavement markings to designate Scales Way to operate as a one-way street. Associated costs in the amount of \$2,000 will be funded by the existing signage and striping budget.

Recommended Action: 1) Adopt a resolution designating Scales Way as a one-way street.

16. AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH RABBEN/HERMAN DESIGN OFFICE (R/HDO) FOR DESIGN SERVICES FOR THE BEACH BOULEVARD MEDIAN IMPROVEMENTS PROJECT

Presented by Mina Mikhael, P.E., Assistant City Engineer

Purpose: Authorize the Public Works Department to amend the professional services agreement with Rabben/Herman Design Office to provide additional design services. Associated costs in the amount of \$16,480 will be funded with One Time General Fund Revenues.

Recommended Action: 1) Approve Amendment No. 1 to Professional Services Agreement No. 18-16 with Rabben/Herman Design Office (R/Hdo) in the amount of \$16,480 to provide additional design services for the Beach Boulevard Median Improvements Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment; 3) Authorize a budget transfer in the amount of \$16,480 from One Time General Fund Revenues; and 4) Authorize the City Manager and the City Clerk to execute the amendment.

17. AGREEMENT WITH NICHOLS CONSULTING ENGINEERS, CHTD. (NCE) TO UPDATE THE CITY'S PAVEMENT MANAGEMENT SYSTEM (PMS)

Presented by Norm Wray, Sr. Engineering Technician

Purpose: Authorize the Public Works Department to retain a consultant to update the City's PMS, including the performance of citywide pavement condition inspections. Associated costs in the amount of \$35,350 will be funded from the Measure M Fund savings from the La Palma Avenue Rehabilitation Project.

Recommended Action: 1) Approve an agreement with Nichols Consulting Engineers, Chtd. (NCE) in the amount of \$35,350 to update the City's Pavement Management System (PMS); 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize a budget transfer in the amount of \$35,350 from the Measure M fund savings from the La Palma Avenue Rehabilitation Project; and 4) Authorize the City Manager and City Clerk to execute the agreement.

18. URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, REVISING REGULATIONS RELATING TO ACCESSORY DWELLING UNITS

Presented by Christopher G. Cardinale, City Attorney
Joel W. Rosen, AICP, Director of Community Development

Purpose: Authorize the Community Development Department to bring the City of Buena Park's ("City") regulation of ADUs into compliance with recent changes to State law, while maintaining, to the extent available, local control over the location and construction of ADUs in the City.

Recommended Action: 1) Adopt an Urgency Ordinance amending Title 19 ("Zoning Code") of the Buena Park Municipal Code to regulate Accessory Dwelling Units ("ADUs") in a manner consistent with State law. Adoption of the Urgency Ordinance requires a 4/5 vote of the City Council.

19. RESOLUTION OF INTENTION AND INTRODUCTION OF AN ORDINANCE AMENDING THE CONTRACT BETWEEN THE CITY OF BUENA PARK AND THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) TO PROVIDE FOR THE EXCLUSIONS OF CERTAIN TEMPORARY, SEASONAL, AND LIMITED SERVICE JOB CLASSIFICATIONS FROM MEMBERSHIP

Presented by Eddie Fenton, Director of Human Resources/Risk Management

Purpose: Authorize the Human Resources/Risk Management Department to exclude approved Temporary, Seasonal, and Limited Service job classifications from CalPERS membership, in addition to the current School Crossing Guard job classification. The proposed contract amendment included in this Resolution of Intention will assist in lowering personnel costs associated with pension benefits for Temporary, Seasonal, and Limited Service positions.

Recommended Action: 1) Adopt a resolution of Intention to amend the contract between the City of Buena Park and the Board of Administration of the CalPERS to provide for the exclusions of certain temporary, seasonal, and limited service job classifications from membership; and 2) Introduce an ordinance authorizing amendments to the contract between CalPERS and the City of Buena Park with final adoption scheduled for January 28, 2020.

CALL TO ORDER 6 P.M.

PUBLIC HEARING (20)

20. PUBLIC HEARING - ADOPTION OF AN ORDINANCE APPROVING ZONING TEXT AMENDMENT NO. C19-2, AMENDING THE BUENA PARK CITY CODE ALLOWING AND REGULATING SHORT TERM RENTAL ESTABLISHMENTS INCLUDING ADOPTION OF RELATED OPERATION AND MAINTENANCE STANDARDS AND PERMIT REQUIREMENTS IN SPECIFIED SINGLE-FAMILY AND MULTI-FAMILY RESIDENTIAL ZONES

Presented by Swati Meshram, PhD, AICP, Senior Planner

Purpose: Adopt an ordinance allowing and regulating short-term rentals (STRs) in the City. There is no direct budget impact with the adoption of this ordinance.

Recommended Action: 1) Adopt an Ordinance amending Title 19 of the Buena Park Municipal Code allowing and regulating short-term rentals (STR).

MAYOR/CITY COUNCIL REPORTS & CALENDAR

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

RECESS

STUDY SESSION (21 – 28) (Reconvene in the Council Chamber)

- 21. DISCUSS AND PROVIDE DIRECTION REGARDING PEDESTRIAN SAFETY ENHANCEMENTS AT THE EXISTING SCHOOL CROSSWALK ALONG STANTON AVENUE AT GOLDENROD CIRCLE**
Report by Deepthi Arabolu, M.S., P.E., T.E., Principal Engineer

- 22. DISCUSS AND PROVIDE DIRECTION REGARDING THE PRODUCE STAND LOCATED AT DALE STREET AND MALVERN AVENUE**
Report by Aaron France, Assistant City Manager

- 23. DISCUSS AND PROVIDE DIRECTION REGARDING ADDITIONAL MONITORS IN THE COUNCIL CHAMBER**
Report by Aaron France, Assistant City Manager

- 24. DISCUSS AND PROVIDE DIRECTION REGARDING ORAL COMMUNICATIONS TIME ALLOWANCE**
Report by Adria M. Jimenez, MMC, City Clerk

- 25. DISCUSS AND PROVIDE DIRECTION REGARDING CITY COUNCIL APPOINTMENTS AS LIAISONS TO CITY COMMISSIONS**
Report by Adria M. Jimenez, MMC, City Clerk

- 26. DISCUSS AND PROVIDE DIRECTION REGARDING CITY COUNCIL APPOINTMENTS TO OUTSIDE BOARDS AND COMMITTEES**
Report by Adria M. Jimenez, MMC, City Clerk

- 27. CITY MANAGER REPORT**

- 28. COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS**

ADJOURNMENT IN MEMORY OF ROSA PORTO FOUNDER OF PORTO'S BAKERY AND CAFÉ

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.



If you would like to participate in any matter of business on the agenda and would like a translator in Chinese, Korean, Spanish, Tagalog, or Vietnamese, please contact the **City Clerk's Office at (714) 562-3750 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

如果您想参与议程上的任何事务，并希望翻译成中文，韩文，西班牙文，他加禄文或越南文，请联系市政文员办公室，网址为（714）562-3750在会议开始前48小时。鼓励在口头交流中需要翻译的居民带同传译员。

의제에 관한 비즈니스 문제에 참여하고 중국어, 한국어, 스페인어, 타갈로그어 또는 베트남어로 번역하려면 시기실에 문의하십시오. (714) 562-3750 회의 48 시간 전. 구두 의사 소통 중에 통역이 필요한 주민은 통역사를 데려 오는 것이 좋습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

Kung nais ninyong lumahok sa anumang usapin ng negosyo sa agenda at kailangan ang pagsasalin sa wikang Tsino, Koreano, Espanyol, Tagalog, o Vietnamese, mangyaring makipag-ugnay sa Opisina ng Clerk ng Lungsod sa (714) 562-3750 48-oras bago ang pulong. Ang mga residente na nangangailangan ng pagsasalin sa Oral Communications ay hinikayat na magdala ng mga tagasalin.

Nếu bạn muốn tham gia vào bất kỳ vấn đề kinh doanh nào trong chương trình nghị sự và muốn dịch sang tiếng Trung, tiếng Hàn, tiếng Tây Ban Nha, tiếng Tagalog hoặc tiếng Việt, vui lòng liên hệ với Văn phòng Thư ký Thành phố tại (714) 562-3750 48 giờ trước cuộc họp. Cư dân yêu cầu dịch thuật trong Giao tiếp bằng miệng được khuyến khích mang theo thông dịch viên.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, and uploaded to the City of Buena Park website www.buenapark.com.

Date Posted: January 9, 2020

Adria M. Jimenez, MMC, City Clerk