



**BUENA PARK CITY COUNCIL
REGULAR MEETING
TUESDAY, OCTOBER 8, 2019
5:00 P.M.**

PUBLIC HEARINGS AT 6:00 P.M.

COUNCIL CHAMBER
6650 BEACH BOULEVARD
BUENA PARK, CALIFORNIA

CALL TO ORDER	5:00 P.M.
ROLL CALL	COUNCIL MEMBER SUNNY YOUNGSUN PARK COUNCIL MEMBER ELIZABETH A. SWIFT COUNCIL MEMBER CONNOR TRAUT MAYOR PRO TEM FRED R. SMITH MAYOR ARTHUR C. BROWN
INVOCATION	PASTOR DON HARBERT, THE WAY FELLOWSHIP
PLEDGE OF ALLEGIANCE	JOEL ROSEN, DIRECTOR OF COMMUNITY DEVELOPMENT
CITY MANAGER REPORT	
PRESENTATIONS	PRESENTATION OF STATE GRANT CHECK FOR THE REHABILITATION OF THE WHITAKER-JAYNES AND BACON HOUSE <ul style="list-style-type: none">• Presented by Assemblywoman Sharon Quirk-Silva
	PROCLAMATION FOR THE 2019 SILVERADO DAYS

ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than five minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

CONSENT CALENDAR NOTICE

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

CONSENT CALENDAR (1 – 6)

1. APPROVAL OF MINUTES

Recommended Action: 1) Approve Minutes of the Regular City Council Meeting of September 10, 2019.

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt resolutions.

3. PROCLAMATION FOR THE 2019 SILVERADO DAYS

Recommended Action: Approve proclamation.

4. FINAL PAYMENT FOR THE DEMOLITION AND ROUGH GRADING AT THE BUENA PARK NAVIGATION CENTER

Purpose: Authorize the Public Works Department to issue final payment and file a Notice of Completion for the Demolition and Rough Grading for the Buena Park Navigation Center Project. This project is funded by the Homeless Emergency Aid Program (HEAP) grant.

Recommended Action: 1) Accept project as complete and approve the final payment to Abbott Construction, Inc. in the amount of \$161,767.34; and 2) Direct the Public Works Department to file a Notice of Completion.

5. WATER BILL INSERT FOR NOTICE OF 2020 WATER SERVICE CHARGE INCREASE

Purpose: Authorize the Public Works Department to provide notice to all water customers of the 2020 water service charge increase via the water bill insert. Associated costs in the amount of \$1,000 will be funded by the Water Enterprise Fund (Account No. 52-6240-352363).

Recommended Action: 1) Approve a water bill insert noticing the 2020 water service charge increase effective January 1, 2020.

6. APPROVAL OF WATER BILL INSERT - 2020 STATE OF THE CITY AND COYOTE MANAGEMENT YARD AUDIT CHECKLIST

Purpose: Authorize the City Manager's Office to inform residents of the 2020 State of the City and promote the coyote management yard audit checklist in the form of a water bill insert to encourage awareness. There is no impact to the budget with this action.

Recommended Action: 1) Approve a water bill insert informing residents of the 2020 State of the City and the coyote management yard audit checklist.

END OF CONSENT CALENDAR

NEW BUSINESS (7 – 12)

7. APPROVAL OF BUDGET APPROPRIATION FOR THE SENATE BILL (SB) 743 IMPLEMENTATION STUDY AND COMPLIANCE SERVICES

Presented by Deepthi Arbolu, Principal Engineer

Purpose: Authorize the Public Works Department to appropriate \$21,131.99 from the undesignated Gas Tax Fund balance for the SB 743 Implementation Study and Compliance Services Project.

Recommended Action: 1) Approve a budget appropriation in the amount of \$ 21,131.99 from the unappropriated Gas Tax Fund balance for the SB 743 Implementation Study and Compliance Services Project.

8. AGREEMENT AND ELECTION TO PREFUND EMPLOYER CONTRIBUTIONS TO A DEFINED BENEFIT PENSION PLAN WITH THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) INTERNAL REVENUE CODE SECTION 115 CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST (CEPPT) FUND

Presented by Sung Hyun, Director of Finance

Purpose: Approve an agreement with CalPERS to participate in the California Employers' Pension Prefunding Trust (CEPPT) Fund to prefund pension liabilities. A total of \$1 million of one-time General Fund revenues will be the initial deposit into the CEPPT.

Recommended Action: 1) Approve an Agreement and Election to Prefund Employer Contributions to a Defined Benefit Pension Plan; 2) Approve the Delegation of Authority to Request Disbursements to the City Manager, the Director of Finance, and the Finance Manager; 3) Authorize the Mayor to sign the agreement and all associated documents; and 4) Approve a budget amendment for \$1 million for deposit into the trust.

9. AGREEMENT WITH PHOENIX GROUP INFORMATION SYSTEMS (PGIS) FOR CITATION PROCESSING SERVICES

Presented by Frank Nunes, Police Captain

Purpose: Authorize the City Manager to execute a three-year agreement for parking and administrative citation processing services with two possible one-year extensions, and enter into a three-year lease agreement for parking citation devices with accessories. Associated costs in the amount of \$65,040 annually will be budgeted in the Police Department budget (Account No. 11-6240-550502) and the amount of \$15,000 in the Community Development budget (Account No. 11-6240-631140).

Recommended Action: 1) Approve an agreement with Phoenix Group Information Systems for citation processing services ("Agreement") and a lease option for parking citation devices; 2) Dispense with competitive bidding pursuant to Buena Park Municipal Code Section 3.28.080 (F.) which allows the City to 'piggyback' on a contract resulting from a formal competitive process by another agency; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreements; 4) Authorize the City Manager to execute the agreements; and 5) Approve a budget amendment in the amount of \$31,000 from the undesignated General Fund balance for this purpose.

10. AGREEMENT WITH THE MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC) AND 24 OTHER AGENCIES FOR SHARING CONSULTANT COSTS FOR 2019 AMERICA'S WATER INFRASTRUCTURE ACT (AWIA) COMPLIANCE RISK AND RESILIENCY ASSESSMENTS (RRA) AND EMERGENCY RESPONSE PLANS (ERP) FOR PARTICIPATING AGENCIES (PHASES II AND III)

Presented by Doug Brodowski, Operations Manager

Purpose: Authorize the Public Works Department to join the Municipal Water District of Orange County (MWDOC), other cities, and water agencies to jointly hire a consultant to complete mandated activities. Associated costs in the amount of \$116,747 for Phase 2 and Phase 3 will be funded with the existing Capital Improvements Project (CIP) Budget (Account No. 52-396829).

Recommended Action: 1) Approve agreement for sharing consultant costs for America's Water Infrastructure Act (AWIA) Compliance Risk and Resiliency Assessments (RRA) and Emergency Response Plans (ERP) for Participating Agencies (Phases 2 and 3); 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager to execute the agreement.

11. BUENA PARK NAVIGATION CENTER PROJECT: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND A CONTRACT WITH HOWARD CDM FOR THE BUENA PARK NAVIGATION CENTER PROJECT PHASE II; RESOLUTION APPROVING AN APPROPRIATION FROM GENERAL FUND REVENUES AS A LOAN TO THE PROJECT TO COVER FUNDING SHORTFALLS; AND MAKING CERTAIN FINDINGS RELATING THERETO

Presented by Nabil S. Henein, PE, Director of Public Works/City Engineer

Purpose: Authorize the Public Works Department to enter into a contract with Howard CDM for Phase II of the Buena Park Navigation Center Project. Associated costs will be allocated from the Homeless Emergency Aid Program (HEAP) grant, State SB 2 funds, N-SPA agency cities, and an appropriation of One-Time General Fund revenues in the form of a loan to the Navigation Center Project Account to cover temporary funding shortfalls.

Recommended Action: 1) Adopt a resolution approving plans and specifications, and declaring an emergency by 4/5 vote to waive competitive bidding requirements for Phase II work; 2) Award a Guaranteed Maximum Price (GMAX) contract to Howard CDM for project construction work; 3) Authorize five percent (5%) contingency funds for Phase II of the Project; 4) Adopt a resolution approving the use of One-Time General Fund revenues and approve a budget transfer in the amount of \$1 million as a loan; 5) Authorize the City Manager and City Clerk to execute the contract in a final form approved by the City Attorney; and, 6) Authorize the City Manager to execute the Promissory Note.

12. ADOPT THE CITY OF BUENA PARK'S LANGUAGE ACCESS POLICY AND APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH ORANGE COUNTY TRANSLATION & INTERPRETATION SERVICES

Presented by Adria M. Jimenez, MMC, City Clerk

Purpose: Adopt a City Language Access Policy and approve an agreement with Orange County Translation & Interpretation Services. Associated costs in the amount of \$3,000 are recommended to be allocated from the undesignated General Fund balance.

Recommended Action: 1) Adopt the City of Buena Park's Language Access Policy; 2) Approve a Professional Services Agreement with Orange County Translation & Interpretation Services; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 4) Authorize the City Manager and City Clerk to execute the agreement; and 5) Approve a budget amendment for \$3,000 from the undesignated General Fund balance for these services.

CALL TO ORDER 6 P.M.

MAYOR/CITY COUNCIL REPORTS & CALENDAR

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

RECESS

STUDY SESSION (13 – 16) (Reconvene in the Council Chamber)

13. DISCUSS AND PROVIDE DIRECTION REGARDING THE STATUS UPDATE OF CITY OPERATING SYSTEMS

Report by Simon Mikiewicz, Information Systems Administrator

14. DISCUSS AND PROVIDE DIRECTION REGARDING FLOOD CONTROL FENCING BEAUTIFICATION

Report by Aaron France, Assistant City Manager

15. CITY MANAGER REPORT

16. COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS

ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, and uploaded to the City of Buena Park website www.buenapark.com.

Date Posted: October 3, 2019

Adria M. Jimenez, MMC, City Clerk