



**BUENA PARK CITY COUNCIL
REGULAR MEETING
TUESDAY, SEPTEMBER 24, 2019
5:00 P.M.**

PUBLIC HEARINGS AT 6:00 P.M.

COUNCIL CHAMBER
6650 BEACH BOULEVARD
BUENA PARK, CALIFORNIA

CALL TO ORDER

5:00 P.M.

ROLL CALL

**COUNCIL MEMBER SUNNY YOUNGSUN PARK
COUNCIL MEMBER ELIZABETH A. SWIFT
COUNCIL MEMBER CONNOR TRAUT
MAYOR PRO TEM FRED R. SMITH
MAYOR ARTHUR C. BROWN**

INVOCATION

**PASTOR GEORGE STARKS, SONRISE COMMUNITY
CHRISTIAN CHURCH**

PLEDGE OF ALLEGIANCE

COREY SIANEZ, CHIEF OF POLICE

CITY MANAGER REPORT

PRESENTATIONS

INTRODUCTION OF MISS BUENA PARK CANDIDATES

- Presented by Mary Sutherland, Soroptimist International of Buena Park

**INVITATION TO BOO-UENA PARK OLDE TYME FALL
FESTIVAL**

- Presented by Lauren Morales, Community Services Coordinator

ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than five minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

CONSENT CALENDAR NOTICE

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

CONSENT CALENDAR (1 – 9)

1. APPROVAL OF MINUTES

Recommended Action: 1) Approve Minutes of the Regular City Council Meeting of August 27, 2019; and the Special City Council Meeting of September 10, 2019.

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt resolutions.

3. TREASURER'S REPORT FOR THE MONTH OF AUGUST 2019

Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of August 2019. There is no fiscal impact in receiving this report.

Recommended Action: Receive and file.

4. RESOLUTION APPROVING APPOINTMENTS OF COMMITTEE MEMBERS TO THE COMMUNITY DEVELOPMENT BLOCK GRANT CITIZENS ADVISORY COMMITTEE (CAC), COMMISSION MEMBERS TO THE PARK & RECREATION COMMISSION, AND COMMISSION MEMBERS TO THE TRAFFIC AND TRANSPORTATION COMMISSION

Purpose: Accept the appointments of commissioners and committee members to the Community Development Block Grant Citizens Advisory Committee, Park and Recreation Commission, and the Traffic and Transportation Commission. There is no budget impact with the approval of this item.

Recommended Action: Adopt a resolution: 1) Confirming the appointment of Mark Eades to the Community Development Block Grant Citizens Advisory Committee, District 3 for a term that will expire September 24, 2022; 2) Confirming the appointment of Mirvette Judeh to the Community Development Block Grant Citizens Advisory Committee, District 1 for a term that will expire September 24, 2022; 3) Confirming the reappointment of Huong Nguyen to the Community Development Block Grant Citizens Advisory Committee, District 1 (At-Large) for a term that will expire April 12, 2022; 4) Confirming the reappointment of Eddie Cowan to the Community Development Block Grant Citizens Advisory Committee, District 2 for a term that will expire August 10, 2022; 5) Confirming the appointment of Lamiya Hoque to the Park and Recreation Commission, District 3 representing District 5, for a term that will expire September 24, 2022; and 6) Confirming the appointment of Kathleen Anderson to the Traffic and Transportation Commission, District 1 for a term that will expire September 24, 2022.

5. CHANGE ORDER TO THE CONTRACT WITH ABBOTT CONSTRUCTION, INC. FOR THE BUENA PARK NAVIGATION CENTER PROJECT

Purpose: Authorize the Public Works Department to issue a change order for additional soil remediation work for the Buena Park Navigation Center Project. Associated costs in the amount of \$45,880.03 will be expensed from the approved project construction contingency. This project is funded by the Homeless Emergency Aid Program (HEAP) grant.

Recommended Action: 1) Approve a Change Order to the Contract with Abbott Construction, Inc. in the amount of \$45,880.03 for additional soil remediation work for the Buena Park Navigation Center Project; and 2) Authorize the Director of Public Works to execute the change order.

6. AGREEMENT WITH THE BUENA PARK NOON LIONS CLUB FOR USE OF CITY FACILITIES AT WILLIAM PEAK PARK FOR THE 2019 SILVERADO DAYS CELEBRATION

Purpose: Authorize the Community Services Department to execute an agreement for the Buena Park Noon Lions' use of William Peak Park for the 2019 Silverado Days Celebration. Associated costs in the amount of \$108,310 were previously allocated in the current Community Support Services budget for this purpose. Additional General Fund monies in the amount of \$25,000 will be required for enhanced security measures.

Recommended Action: 1) Approve an agreement with the Buena Park Noon Lions Club for use of William Peak Park for the 2019 Silverado Days Celebration; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize the Mayor and City Clerk to execute the agreement; and 4) Authorize a budget amendment from the undesignated General Fund balance in the amount of \$25,000 for additional security for the event.

7. CUSTOMER AGREEMENT WITH TRAKSTAR FOR EMPLOYEE ASSESSMENT SOFTWARE

Purpose: Authorize the purchase of employee assessment services software to upgrade employee evaluation systems for all City personnel. Associated costs in the amount of \$18,771 are proposed to be funded with Asset Forfeiture monies.

Recommended Action: 1) Approve a professional services agreement with Trackstar for the provision of customizable employee assessment services software; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and City Clerk to execute the agreement; 4) Dispense with competitive bidding pursuant to Buena Park Municipal Code 3.28.080(c) because this specific item can only be obtained from a sole-source vendor; and 5) Approve a budget amendment in the amount of \$18,771 from the Police Department Asset Forfeiture Fund for the initial purchase.

8. RESOLUTION SUPPORTING THE 2020 CENSUS COMMUNITY COUNT

Purpose: Adopt an resolution supporting the 2020 Census Community Count. There is no budget impact associated with this request.

Recommended Action: 1) Adopt a resolution in support of the 2020 Census Community Count.

9. REPLACEMENT PURCHASE OF ONE 2020 FORD F-350 DUMP TRUCK AND ONE 2019 SEALMASTER CRACKPRO E2747HH-TR-125DA TRAILER-MOUNTED CRACKSEAL MACHINE, AND UPFITTING OF THREE DODGE CHARGER PURSUIT SEDANS AND ONE FORD INTERCEPTOR UTILITY SUV PREVIOUSLY AUTHORIZED FOR PURCHASE ON JULY 9, 2019

Purpose: Authorize the Public Works Department to purchase budgeted vehicles and equipment, and upfit four Police vehicles previously authorized for purchase on July 9, 2019. Associated costs in the amount of \$176,500.38 are included in the previously adopted budget for both the General Fund and Gas Tax Fund.

Recommended Action: 1) Authorize the purchase of one 2020 Ford F-350 Dump Truck from National Auto Fleet Group in the amount of \$49,822.65, and one 2019 SealMaster Crackpro E2747HH-TR-125DA Trailer-Mounted Crackseal Machine from SoCal SealCoat Solutions, LLC, in the amount of \$72,000.05; 2) Authorize upfitting of three Dodge Charger Police Pursuit Sedans by Innovative Emergency Equipment in the total amount of \$38,506.12, and one Ford Interceptor Utility SUV in the amount of \$16,171.56; and 3) Determine that dispensing with competitive bidding pursuant to Municipal Code Section 3.28.080(E) is in the best interests of the City because it will result in the lowest purchase price for the Ford Dump Truck.

END OF CONSENT CALENDAR

NEW BUSINESS (10 - 13)

10. RESOLUTION ADDING HIGHLAND AVENUE AND SCALES WAY INTO PREFERENTIAL PARKING DISTRICT (PPD) NO. 4

Presented by Norm Wray, Senior Engineering Technician

Purpose: Authorize the Public Works Department to issue parking permits to residents in the amended PPD No. 4 boundaries, which would include Highland Avenue and Scales Way. Associated costs in the amount of \$3,500 would be funded by the existing signs and striping budget.

Recommended Action: 1) Adopt a resolution rescinding Resolution No. 13849 and re-establishing the Preferential Parking District (PPD) boundaries to include Highland Avenue and Scales Way for PPD No. 4.

11. RESOLUTION CREATING PREFERENTIAL PARKING DISTRICT (PPD) NO. 9 ON A PORTION OF OLEANDER CIRCLE

Presented by Norm Wray, Senior Engineering Technician

Purpose: Authorize the Public Works Department to issue parking permits to residents in the boundaries of PPD No. 9, which would include a portion of Oleander Circle. The impacted residents would be in the Cantabria Apartment Homes. Associated costs in the amount of \$3,000 will be funded by the Public Works Operations budget (Account No. 11-160105-6240).

Recommended Action: 1) Adopt a resolution creating Preferential Parking District (PPD) No. 9 on a portion of Oleander Circle.

12. PROFESSIONAL SERVICES AGREEMENT WITH PSOMAS FOR THE DESIGN OF THE MT. WATERMAN & MT. WHITNEY WATERLINE PROJECT

Presented by Francisco Gutierrez, Associate Engineer

Purpose: Authorize the Public Works Department to hire a consultant to provide design services for the replacement of waterlines along Mt. Waterman and Mt. Whitney Drive to address fire flow issues. Associated costs in the amount of \$45,810 will be funded by the Water Enterprise Fund (Account No. 52-9806-396854).

Recommended Action: 1) Approve a Professional Services Agreement with PSOMAS in the amount of \$45,810 for design services for the Mt. Waterman and Mt. Whitney Drive Waterline Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes; and 3) Authorize the City Manager and City Clerk to execute the agreement.

13. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND APPROVAL OF CONTRACT WITH ASBESTOS INSTANT RESPONSE, INC. (AIR) FOR DEMOLITION OF EXISTING BUILDING AND IMPROVEMENTS AT 6263-6265 AUTO CENTER DRIVE PROJECT

Presented by Mina Mikhael, P.E., Assistant City Engineer

Purpose: Authorize the Public Works Department to approve plans and specifications and hire a contractor for the Demolition of Existing Buildings and Improvements at 6263-6265 Auto Center Drive Project. Associated construction costs in the amount of \$102,650 will be funded by the Economic Development Fund (Account No. 12-6240-632110).

Recommended Action: 1) Adopt a resolution approving plans and specifications for the Demolition of Existing Building and Improvements at 6263-6265 Auto Center Drive Project; 2) Reject the lowest bidder (American Wrecking, Inc.); 3) Award a contract to Asbestos Instant Response, Inc. (AIR) in the amount of \$93,150; 4) Authorize contingency funds in the amount of \$9,500 in the same purchase order; and, 5) Authorize the City Manager and the City Clerk to execute the contract.

CALL TO ORDER 6 P.M.**PUBLIC HEARING (14)****14. PUBLIC HEARING - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE FISCAL YEAR 2018-2019**

Presented by: Ruben M. Lopez, Economic Development Administrator

Purpose: Authorize the Economic Development Division to submit the approved, draft CAPER, which evaluates the City's Community Development Block Grant (CDBG) performance for the past fiscal year. The approval and submittal of this report has no fiscal impact.

Recommended Action: 1) Hold a public hearing to review the draft Consolidated Annual Performance and Evaluation Report (CAPER) for the FY 2018-2019; and 2) Approve the submittal of the draft CAPER for the FY 2018-2019 to the Department of Housing and Urban Development (HUD).

MAYOR/CITY COUNCIL REPORTS & CALENDAR

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

RECESS**STUDY SESSION (15 - 21) (Reconvene in the Council Chamber)****15. DISCUSS AND PROVIDE DIRECTION REGARDING THE CITY'S ON-STREET DISABLED PARKING POLICY**

Presented by: Norm Wray, Senior Engineering Technician

16. DISCUSS AND PROVIDE DIRECTION REGARDING COMPREHENSIVE STREET REPAIR (SB1) STUDY/CITYWIDE POTHOLE REPAIR BUDGET ESTIMATE

Presented By: Mina Mikhael, P.E., Assistant City Engineer / Doug Brodowski, Operations Manager

17. DISCUSS AND PROVIDE DIRECTION REGARDING RICK GOMEZ PARK DESIGN

Presented By: Jim Box, Director of Community Services

18. **DISCUSS AND PROVIDE DIRECTION REGARDING PERMANENT ORANGE COUNTY REGISTRAR OF VOTERS BALLOT BOX LOCATIONS IN BUENA PARK**
Presented by: Adria M. Jimenez, MMC, City Clerk

19. **DISCUSS AND PROVIDE DIRECTION REGARDING THE ORANGE COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO) SPHERE OF INFLUENCE FOR THE ANDORA/FAIRHOPE ISLAND AREA**
Presented by: Aaron France, Assistant City Manager

20. **CITY MANAGER REPORT**

21. **COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS**

ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, and uploaded to the City of Buena Park website www.buenapark.com.

Date Posted: September 19, 2019

Adria M. Jimenez, MMC, City Clerk