



## City of Buena Park

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### MINUTES BEAUTIFICATION-ENVIRONMENTAL COMMISSION June 27, 2019

#### **CALL TO ORDER**

The Beautification-Environmental Commission met in a regular session on June 27, 2019, at 6:30 p.m. in the City Hall Council Chambers of the Civic Center, 6650 Beach Boulevard, Buena Park, California.

**PLEDGE OF ALLEGIANCE:** Led by Chair Sonne

#### **ROLL CALL**

**PRESENT:** Brown, Lopez, McKinney, Qureshi, Rollins, Sonne

**STAFF:** Operations Manager Doug Brodowski, Recording Secretary Elizabeth Genera

#### **CONSENT CALENDAR: (1)**

1. Approval of Meeting Minutes of April 25, 2019

**\*\*M/S/P Rollins/McKinney – Approval of meeting minutes of April 25, 2019.**

#### **END OF CONSENT CALENDAR**

#### **OLD BUSINESS: (1-3)**

##### **1. Neighborhood Improvement Partnership Program (June 8<sup>th</sup>) Review**

The spring NIPP on June 8<sup>th</sup> included improvements to streets within the states tract. Chair Sonne thanked all Commissioners for participating. The Public Works and Carpenters Union employees were extremely helpful. Vice Chair McKinney reported the clean up made a great difference and the neighborhood has stayed clean since. Supplies for the next NIPP should include scrub brushes and new number stencils.

##### **2. Adopt-A-Neighborhood (McKinney)**

Vice Chair McKinney shared a draft copy of the proposed "*Community Clean-UP*" program outline. McKinney stated the program will be initiated by residents/groups with public works providing minimal assistance and some supplies like trash bags, tools and bulky item bins. A request for assistance form will be submitted to the public works department at least 4 weeks prior. McKinney created a sample letter, application, timeline and information packet for a successful clean up.

The Commission will review the *Community Clean-UP Program* proposal to finalize at the next meeting. Doug Brodowski suggested that the Commission continue to develop the program outline and paperwork packet before presenting to City Council at study session to gain their support.

**3. Polystyrene Products Awareness & Recognition Program (Sonne)**

The Polystyrene information brochure created by the BE Commission was approved by the City Manger and City Council. The Council has directed the BE Commission to reach out and visit local businesses and restaurants to share the commission's vision. The Commission will work on creating a positive awareness campaign to educate and encourage residents and businesses to use alternative products. The campaign would include acknowledgement of residents and businesses for their participation.

Chair Sonne submitted a draft introduction letter and nomination form. Staff will submit to the City Managers media staff for approval and share at the next commission meeting.

**NEW BUSINESS: (1-2)**

**1. 2019 Architectural Awards Program**

The BE Commission 2019 Architectural Awards Program will recognize residents who display beautifully landscaped lawns and well kept homes or businesses. The Commission agreed to eliminate the award categories and focus on the award criteria. The program name will be changed to the "*Beautification-Environmental Awards Program*". The nomination period is July 22 through August 12, 2019; the BEC bus tour is August 24; the award presentation by City Council is September 10, 2019. Commissioners were assigned areas to seek nominations.

**2. BE Commission Meeting Attendance**

Doug Brodowski reviewed the guidelines for commission meeting attendance. Per City Council, a commissioner may be removed from a commission if they miss three regular meetings within one year. Brodowski reminded the Commission that regular attendance is necessary in order to conduct event programming in a timely manner. If an absence is necessary please notify staff prior to the meeting day. Brodowski stated that he will get information on the process of filling vacancies by district from the City Clerk.

**STAFF REPORTS/COMMISSION COMMENT/FUTURE AGENDA ITEMS:**

Vice Chair McKinney would like to discuss battery disposal locations and sidewalk gum removal at a future meeting.

**PUBLIC COMMENT:**

**ADJOURNMENT:** The meeting was adjourned at 8 p.m. to the next regular scheduled meeting on July 25, 2019.

  
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 Elizabeth Genera, Recording Secretary

  
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 Beautification-Environment Commission Chair