



**BUENA PARK CITY COUNCIL
REGULAR MEETING
TUESDAY, JULY 9, 2019
5:00 P.M.**

PUBLIC HEARINGS AT 6:00 P.M.

COUNCIL CHAMBER
6650 BEACH BOULEVARD
BUENA PARK, CALIFORNIA

CALL TO ORDER	5:00 P.M.
ROLL CALL	COUNCIL MEMBER SUNNY YOUNGSUN PARK COUNCIL MEMBER ELIZABETH A. SWIFT COUNCIL MEMBER CONNOR TRAUT MAYOR PRO TEM FRED R. SMITH MAYOR ARTHUR C. BROWN
INVOCATION	FATHER PAW LWIN, ST. PIUS CHURCH
PLEDGE OF ALLEGIANCE	AARON FRANCE, ASSISTANT CITY MANAGER
CITY MANAGER REPORT	
PRESENTATIONS	PROCLAMATION TO OCFA FOR WILDFIRE AWARENESS 25TH ANNIVERSARY OF THE COMMUNITY ASSISTING POLICE (CAP) VOLUNTEER PROGRAM 2019 SILVERADO DAYS ANNOUNCEMENTS BUENA PARK COLLABORATIVE ANNUAL REPORT

Our core values are excellence, communication, teamwork, commitment, respect, and integrity.

Please turn off all cell phones when the meeting is in session.

ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than five minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

CONSENT CALENDAR NOTICE

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

CONSENT CALENDAR (1 – 11)**1. APPROVE MINUTES**

Recommended Action: Approve Minutes of Special Meeting of April 9, 2019, 7:00 p.m.; and Regular Meeting of April 23, 2019, 5:00 p.m.

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt resolutions.

3. TREASURER'S REPORT FOR THE MONTH OF MAY 2019

Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of May 2019. There is no fiscal impact in receiving this report.

Recommended Action: 1) Receive and file the reports.

4. PROCLAMATION FOR WILDFIRE AWARENESS

Recommended Action: Adopt proclamation.

5. RESOLUTION APPROVING APPOINTMENTS OF COMMISSION MEMBERS TO THE CULTURAL AND FINE ARTS COMMISSION

Purpose: Accept the appointments of commissioners.

Recommended Action: Adopt a Resolution: 1) Confirming the appointment of Joyce Ahn to the Cultural and Fine Arts Commission District 1, for a term that will expire July 9, 2022; 2) Confirming the appointment of Lauren Shead to the Cultural and Fine Arts Commission District 2 for a term that will expire July 9, 2022; 3) Confirming the appointment of Benjamin Gonzalez to the Cultural and Fine Arts Commission District 4 for a term that will expire July 9, 2022; 4) Confirming the appointment of Juanita Martinez to the Cultural and Fine Arts Commission at-large for a term that will expire July 9, 2022.

6. AGREEMENT WITH THE FULLERTON JOINT UNION HIGH SCHOOL DISTRICT (FJUHS) FOR SCHOOL RESOURCE OFFICER SERVICES FOR THE 2019-2020 SCHOOL YEAR

Purpose: Authorize the Police Department to renew an agreement to provide School Resource Officer services at Buena Park High School. Associated costs in the amount not-to-exceed \$98,910 are budgeted in the approved Police Department budget (Account No. 11-3598-650402).

Recommended Action: 1) Approve the agreement between the City of Buena Park and the Fullerton Joint Union High School District (FJUHS) to provide School Resource Officer services at Buena Park High School for the 2019-2020 school year; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

7. FINAL PAYMENT FOR THE DESCANSO AVENUE, CABALLERO BOULEVARD AT VALLEY VIEW STREET, AND HERMOSA CIRCLE STREET IMPROVEMENTS PROJECT

Purpose: Authorize the Public Works Department to issue final payment and file a Notice for completion of the Descanso Avenue, Caballero Boulevard at Valley View Street, and Hermosa Circle Street Improvements Project. This project was included in the FY 2018-2019 Capital Improvement Program budget, and was funded by the Gas Tax Fund (Account No. 25-9806-590151).

Recommended Action: 1) Accept project as complete and approve a final payment to RJ Noble Company in the amount of \$21,127.05; and 2) Direct the Public Works Department to file a Notice of Completion.

8. GRANT FUNDING FROM THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL (ABC) FOR THE FY 2019-20 GRANT ASSISTANCE PROGRAM (GAP) PROPOSAL

Purpose: Authorize the Police Chief to accept grant funding from the ABC for education and enforcement related to problematic alcoholic beverage outlets and illegal alcohol-related house parties within the City. The City will receive \$64,509 in grant funding for this purpose.

Recommended Action: 1) Accept grant funding from the Department of Alcoholic Beverage Control (“ABC”) in the amount of \$64,509 for the FY 2019-20 Grant Assistance Program (“GAP”) proposal; 2) Authorize the City Manager and City Attorney to make any necessary changes to the agreement; 3) Authorize the Police Chief to sign any necessary documentation related to the grant; and 4) Approve a budgetary action to appropriate an amount not-to-exceed \$64,509 for this purpose.

9. ORDINANCES AMENDING BUENA PARK MUNICIPAL CODE TITLE 2 ADMINISTRATION AND PERSONNEL, CHAPTERS 2.32, 2.44, 2.48, AND 2.52 TO REQUIRE SUBMISSION OF COMMISSIONER LIVE SCAN FINGERPRINT CHECKS

Purpose: Adopt Ordinances to amend the qualification requirements to include Live Scan fingerprint checks for the Beautification-Environmental, Planning, Senior Citizens, and Traffic and Transportation Commissions. Associated costs in the amount of \$2,800 will require a budget amendment (Account No. 11-121110-6240).

Recommended Action: 1) Adopt Ordinances amending Members-Number and Qualifications for the following Commissions: Beautification-Environmental, Planning Commission, Senior Citizens Commission, and Traffic and Transportation Commission; and 2) Approve a budget amendment in the amount of \$2,800 (Account No. 11-121110-6240).

10. SECOND READING OF AN ORDINANCE OF THE CITY OF BUENA PARK, CALIFORNIA, AMENDING SECTION 2.04.030 OF THE BUENA PARK MUNICIPAL CODE PERTAINING TO SALARIES FOR CITY COUNCIL MEMBERS

Purpose: Conduct a second reading of an ordinance to adjust salaries for City Council Members pursuant to the City Council Protocols, which state that discussion of City Council salary adjustments will be placed on the agenda at the time that the general employees receive cost of living adjustments (COLA). Associated costs will be included in the future FY 2020-2021 budget.

Recommended Action: 1) Conduct a second reading and adopt an ordinance adjusting salaries for City Council Members.

11. APPROVAL OF UPDATES TO CITY COUNCIL POLICY NO. 28: CITY COUNCIL LIAISONS TO CITY COMMISSIONS

Purpose: Authorize the City Clerk to update the City Council's guides as it relates to the selection of City Council Commission Liaisons. There is no budget impact associated with this item.

Recommended Action: 1) Adopt revisions to City Council's Policy No. 28: City Council Liaisons to City Commissions, allowing Council Members to select Commission liaisons from a randomized drawing.

END OF CONSENT CALENDAR

NEW BUSINESS (12 - 16)

12. RESOLUTION APPROVING A PUBLICLY AVAILABLE PAY SCHEDULE

Presented by Eddie Fenton, Director of Human Resources/Risk Management

Purpose: Adopt a resolution approving a publicly available pay schedule as required by California Code of Regulations, Title 2, Section 570.5. There is no budget impact associated with this item.

Recommended Action: 1) Adopt a resolution approving a publicly available pay schedule.

13. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND CONTRACT WITH RJ NOBLE COMPANY FOR THE 2019-2020 ANNUAL PAVEMENT REHABILITATION PROJECT

Presented by Mina Mikhael, P.E., Assistant City Engineer

Purpose: Authorize the Public Works Department to commence the 2019-2020 Annual Pavement Rehabilitation Project by approving plans and specifications and hiring a contractor. Associated construction costs in the amount of \$668,830 will be funded from a combination of Gas Tax and Measure M2 Funds (Account No. 24-9806-590004).

Recommended Action: 1) Adopt a resolution approving plans and specifications for the 2019-2020 Annual Pavement Rehabilitation Project; 2) Award a contract to RJ Noble Company in the amount of \$668,830; 3) Authorize contingency funds in the amount of \$67,000 in the same purchase order; and 4) Authorize the City Manager and the City Clerk to execute the contract.

14. RESOLUTION APPROVING SPECIFICATIONS AND CONTRACT WITH GENERAL PUMP COMPANY, INC. FOR THE LINDEN WELL REHABILITATION PROJECT

Presented by Francisco Gutierrez, Associate Engineer

Purpose: Authorize the Public Works Department to commence the Linden Well Rehabilitation Project per the resolution, approve project specifications, and award the contract to General Pump Company, Inc. Associated costs in the amount of \$139,800 will be funded by the Water Enterprise Fund (Account No. 52-9806-396855).

Recommended Action: 1) Adopt a resolution approving the specifications for the Linden Well Rehabilitation Project; 2) Award a contract to General Pump Company, Inc. in the amount of \$127,100; 3) Authorize contingency funds in the amount of \$12,700 in the same purchase order; and 4) Authorize the City Manager and City Clerk to execute the contract.

15. REPLACEMENT PURCHASE OF THREE DODGE CHARGER POLICE PURSUIT SEDANS, ONE FORD UTILITY SUV, ONE FORD TRANSIT CARGO VAN, AND ONE DODGE DURANGO FOR THE POLICE DEPARTMENT, AND PURCHASE OF ONE VERMEER WOOD CHIPPER FOR THE PUBLIC WORKS DEPARTMENT

Presented by Doug Brodowski, Field Operations Manager

Purpose: Authorize the Public Works Department to purchase various budgeted vehicles for the Police Department. Associated costs in the amount of \$251,421.84 are included in the FY 2019-2020 vehicle replacement budget (Account No. 71-7840-171710).

Recommended Action: 1) Authorize the purchase of three 2019 Dodge Charger Pursuit vehicles from National Auto Fleet Group in the amount of \$27,727.43 each (total of \$83,182.29); 2) Authorize the purchase of one 2020 Ford Interceptor Utility Patrol Unit from National Auto Fleet Group in the amount of \$37,200.81; 3) Authorize the purchase of one 2019 Ford T-350 Cargo Van with upfitting from National Auto Fleet Group in the amount of \$60,853.41; 4) Authorize the purchase of one 2020 Dodge Durango AWD from National Auto Fleet Group in the amount of \$35,005.95; 5) Authorize the purchase of one Vermeer BC1000LX 89 – 12” Brush Chipper from Vermeer RDO in the amount of \$35,179.38; 6) Determine that dispensing with competitive bidding pursuant to Municipal Code Section 3.28.080(E) is in the best interests of the City because it will result in the lowest purchase price for these vehicles.

16. REVIEW OF EMERGENCY ACTIONS TAKEN UNDER AUTHORITY OF RESOLUTION WAIVING COMPETITIVE BIDDING REQUIREMENTS RELATIVE TO CONSTRUCTION OF THE HOMELESS SHELTER, PURSUANT TO SUBSECTION (C) OF PUBLIC CONTRACT CODE SECTION 22050

Presented by Christopher G. Cardinale, City Attorney

Purpose: To satisfy the procedural requirements of the Public Contracts Code by conducting a review of contracts awarded without competitive bidding at the last meeting of the City Council.

Recommended Action: That the City Council review emergency actions taken in furtherance of developing the Navigation Center to be located at 6494 Caballero Blvd., specifically contracts awarded towards the project without competitive bidding pursuant to Public Contract Code Section 22050.

MAYOR/CITY COUNCIL REPORTS & CALENDAR

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

RECESS

STUDY SESSION (17 - 23) (Reconvene in the Council Chamber)

17. DISCUSS AND PROVIDE DIRECTION REGARDING THE CITY'S FAT, OIL, AND GREASE (FOG) CONTROL FEES

Presented by: Joe Hunt, Acting Management Analyst

18. DISCUSS AND PROVIDE DIRECTION FOR SCHOOL CROSSING GUARDS AT TWO LOCATIONS FOR CENTRALIA ELEMENTARY SCHOOL DISTRICT

Presented by: Gary Worrall, Police Captain

19. DISCUSS AND PROVIDE DIRECTION REGARDING THE COMPOSITION OF A PROPOSED NAVIGATION CENTER OVERSIGHT BOARD

Presented by: Aaron France, Assistant City Manager

- 20. DISCUSS AND PROVIDE DIRECTION REGARDING A CITYWIDE RECORDS RETENTION SCHEDULE**
Presented by: Adria M. Jimenez, MMC, City Clerk
- 21. DISCUSS AND PROVIDE DIRECTION REGARDING OPTIONS FOR REGULATING RESIDENTIAL SHORT-TERM RENTALS**
Presented by: Swati Meshram, PhD, AICP, Senior Planner
- 22. CITY MANAGER REPORT**
- 23. COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS**

ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, and uploaded to the City of Buena Park website www.buenapark.com.

Date Posted: July 3, 2019

Adria M. Jimenez, MMC, City Clerk