



**BUENA PARK CITY COUNCIL  
REGULAR MEETING  
TUESDAY, MAY 28, 2019  
5:00 P.M.**

PUBLIC HEARINGS AT 6:00 P.M.

COUNCIL CHAMBER  
6650 BEACH BOULEVARD  
BUENA PARK, CALIFORNIA

**CALL TO ORDER**

**5:00 P.M.**

**ROLL CALL**

**COUNCIL MEMBER SUNNY YOUNGSUN PARK  
COUNCIL MEMBER ELIZABETH A. SWIFT  
COUNCIL MEMBER CONNOR TRAUT  
MAYOR PRO TEM FRED R. SMITH  
MAYOR ARTHUR C. BROWN**

**INVOCATION**

**RABBI LAWRENCE GOLDMARK**

**PLEDGE OF ALLEGIANCE**

**JOEL ROSEN, DIRECTOR OF COMMUNITY  
DEVELOPMENT**

**CITY MANAGER REPORT**

**PRESENTATIONS**

**PUBLIC WORKS WEEK POSTER CONTEST WINNERS**

- **Jayson Iniguez, Mabel L. Pendleton Elementary School**
- **Maddox Rose Factoran, James A. Whitaker Elementary School**

**PROCLAMATION FOR ORANGE COUNTY FIRE  
AUTHORITY (OCFA) DROWNING PREVENTION  
AWARENESS**

**PRESENTATIONS (continued)****INVITATION TO THE BUENA PARK YOUTH THEATER  
PERFORMANCE OF ALL SHOOK UP**

- **Presented by Ron Rodriguez, Friends of Buena Park Youth Theatre Board Member**

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**ORAL COMMUNICATIONS**

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than five minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

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**CONSENT CALENDAR NOTICE**

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

**CONSENT CALENDAR (1 – 8)****1. APPROVAL OF MINUTES**

Recommended Action: Approve Minutes of Regular Meeting of March 26, 2019, 5:00 PM; Special Meeting of April 9, 2019, 3:00 PM; Special Meeting of April 12, 2019, 8:00 AM; and, Special Meeting of April 23, 2019, 3:30 PM.

**2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS**

Recommended Action: Adopt resolutions.

**3. TREASURER'S REPORT FOR THE MONTH OF APRIL 2019**

Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of April 2019. There is no fiscal impact in receiving this report.

Recommended Action: 1) Receive and file the reports.

**4. PROCLAMATION FOR ORANGE COUNTY FIRE AUTHORITY (OCFA) DROWNING PREVENTION AWARENESS**

Recommended Action: Approve Proclamation.

**5. COMMISSIONER RESIGNATION**

Purpose: To accept the resignation of a Beautification-Environmental Commissioner.

Recommended Action: 1) Accept with regrets the resignation of Jay Ann Riess from the Beautification-Environmental Commission effective May 13, 2019.

**6. APPROVAL OF ADDENDUM NO. 9 TO AGREEMENT WITH TOWNSEND PUBLIC AFFAIRS FOR LEGISLATIVE ADVOCACY AND PUBLIC AFFAIRS CONSULTING SERVICES**

Purpose: Authorize and approve an extension to the agreement with Townsend Public Affairs for legislative advocacy and public affairs consulting services. Funds are budgeted in the General Fund budget and Water Enterprise Fund for this purpose.

Recommended Action: 1) Approve Addendum No. 9 to the agreement with Townsend Public Affairs for legislative advocacy and public affairs consulting services; and, 2) Authorize the City Manager and City Clerk to execute the agreement.

**7. APPROVE UPDATES TO CITY COUNCIL POLICY NO. 22, THE COMMISSION & COMMITTEE GUIDE, AND THE CITY COUNCIL PROTOCOL GUIDE AS IT RELATES TO APPOINTMENT OF COMMISSIONERS**

Purpose: Update the City Council's guides as it relates to the recently revised by-district appointment process for commissioners. There is no budget impact associated with this item.

Recommended Action: Adopt the revisions to City Council's Policy No. 22, Commission & Committee Guide, and City Council Protocol Guide, reflecting the recent transition from at-large commissioner appointments to by-district commissioner appointments.

**8. APPROVAL OF FALL FESTIVAL WATER BILL INSERT**

Purpose: Authorize the City Manager's Office to inform residents of the Olde Tyme Fall Festival in the form of a water bill insert to encourage awareness and attendance. There is no impact to the budget with this action.

Recommended Action:

1) Approve a water bill insert informing residents of the City's Olde Tyme Fall Festival.

**END OF CONSENT CALENDAR**

**NEW BUSINESS (9 - 15)****9. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH MERCY HOUSE FOR OPERATING A YEAR ROUND EMERGENCY SHELTER / MULTI- SERVICE CENTER LOCATED AT 6490 CABALLERO BOULEVARD**

Presented by Mark L. Averell, CPPO, Purchasing Manager

Purpose: Authorize staff to execute an agreement in the amount of \$2,600,000, for operating a year round Emergency Shelter / Multi-Service Center located at 6490 Caballero Boulevard. Associated costs in the amount of \$2,600,000 will come from County funds, SB 2 funds and other local funds contributed by all other North SPA cities.

Recommended Action: 1) Approve Professional Services Agreement with Mercy House for operating a year round Emergency Shelter / Multi-Service Center located at 6490 Caballero Boulevard in the approximate annual amount of \$2,600,000; 2) Authorize contingency funds in the amount of \$260,000; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 4) Authorize the City Manager and City Clerk to execute the agreement; and, 5) Approve a budget amendment in the amount of \$2,860,000, for this purpose.

**10. APPROVE AGREEMENT WITH SOUTHERN COUNTIES OIL COMPANY (SC FUELS) FOR UNLEADED AND DIESEL FUEL FOR CITY VEHICLES**

Presented by Doug Brodowski, Acting Field Operations Manager

Purpose: Execute an agreement with SC Fuels to provide unleaded and diesel fuel to the City for fleet use.

Recommended Action: 1) Approve an agreement with SC Fuels for an initial two-year term; 2) Dispense with competitive bidding pursuant to Municipal Code Section 3.28.080.E, as it is in the best interest of the City to piggyback off an existing government contract for lower overall fuel costs without the expense of the competitive bid process; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 4) Authorize the City Manager and City Clerk to execute the agreement.

**11. RESOLUTION TO ADOPT A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BUENA PARK AND THE BUENA PARK TECHNICAL, OFFICE AND PROFESSIONALS ASSOCIATION (BPTOP)**

Presented by Eddie Fenton, Director of Human Resources / Risk Management

Purpose: To approve a successor labor contract with the Buena Park Technical, Office, and Professionals Association and associated pay tables.

Recommended Action: 1) Adopt a resolution approving a successor Memorandum of Understanding (MOU) between the City of Buena Park and the Buena Park Technical, Office, and Professionals Association.

**12. RESOLUTION TO ADOPT A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BUENA PARK AND THE BUENA PARK CITY EMPLOYEES' ASSOCIATION (BPCEA)**

Presented by Eddie Fenton, Director of Human Resources / Risk Management

Purpose: To approve a successor labor contract with the Buena Park City Employees' Association and associated pay tables.

Recommended Action: 1) Adopt a resolution approving a successor Memorandum of Understanding (MOU) between the City of Buena Park and the Buena Park City Employees' Association.

**13. RESOLUTION TO ADOPT THE COMPENSATION PLAN FOR MANAGEMENT AND EXECUTIVE EMPLOYEES AND CITY COUNCIL**

Presented by Eddie Fenton, Director of Human Resources / Risk Management

Purpose: To approve a successor Compensation Plan with the Buena Park Management Unit and Executive Employees and the City Council.

Recommended Action: 1) Adopt a resolution approving the Compensation Plan for Management and Executive Employees and City Council.

**14. APPROVE AMENDMENT NO. 6 TO THE AGREEMENT WITH THE SOUTHEAST AREA ANIMAL CONTROL AUTHORITY (SEAACA) FOR ANIMAL CONTROL FIELD AND SHELTER SERVICES**

Presented by Aaron France, Assistant City Manager

Purpose: To contract animal control field and shelter services for the City. This service is funded by the General Fund.

Recommended Action: 1) Approve Amendment No. 6 to the Agreement with the Southeast Area Animal Control Authority (SEAACA) for animal control and shelter services; and 2) Authorize the Mayor and City Clerk to execute the agreement.

**15. ADOPT AN ORDINANCE PROTECTING THE CITY OF BUENA PARK'S LOGO, AND POLICE DEPARTMENT PATCHES**

Presented by Adria M. Jimenez, MMC, City Clerk

Purpose: Adopt an Ordinance protecting the City of Buena Park's logo and Police Department patches. There is no budget impact associated with this item.

Recommended Action: Adopt an Ordinance protecting the City of Buena Park's logo and Police Department patches.

**MAYOR/CITY COUNCIL REPORTS & CALENDAR**

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

**RECESS****STUDY SESSION (16 - 25) (Reconvene in Council Chamber)**

- 16. DISCUSS AND PROVIDE DIRECTION REGARDING THE CITY OF BUENA PARK'S HOME IMPROVEMENT PROGRAM**  
Presented by: Ruben M. Lopez, Economic Development Administrator
  
- 17. DISCUSS AND PROVIDE DIRECTION REGARDING THE BEACH BOULEVARD MEDIAN IMPROVEMENTS CONCEPTUAL DESIGN PLAN**  
Presented by: Jeff Townsend, Associate Engineer
  
- 18. DISCUSS AND PROVIDE DIRECTION REGARDING THE CITY'S FAT, OIL, AND GREASE (FOG) CONTROL FEES**  
Presented by: Joe Hunt, Acting Management Analyst
  
- 19. DISCUSS AND PROVIDE DIRECTION REGARDING AUTHORIZATION TO ESTABLISH RATES FOR ELECTRIC VEHICLE CHARGING STATIONS**  
Presented by: Doug Brodowski, Acting Field Operations Manager
  
- 20. DISCUSS AND PROVIDE DIRECTION REGARDING PROPOSED REFUSE RATE INCREASE AND 3-BIN RECYCLING PROGRAM**  
Presented by: Doug Brodowski, Acting Field Operations Manager
  
- 21. DISCUSS AND PROVIDE DIRECTION REGARDING A REORGANIZATION PLAN FOR THE OPERATIONS AND MAINTENANCE DIVISION WITHIN THE PUBLIC WORKS DEPARTMENT**  
Presented by: Eddie Fenton, Director of Human Resources / Risk Management

**22. DISCUSS AND PROVIDE DIRECTION REGARDING RESERVE POLICE OFFICER PAY INCREASE**

Presented by: Gary Worrall, Police Captain

**23. DISCUSS AND PROVIDE DIRECTION REGARDING: COMMISSIONER CODE OF CONDUCT; BACKGROUND CHECKS FOR CITY COMMISSIONERS; COMMISSION LIAISON APPOINTMENT PROCESS; AND, THE CREATION OF A YOUTH COMMISSION**

Presented by: Adria M. Jimenez, MMC, City Clerk

**24. CITY MANAGER REPORT****25. COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS****ADJOURNMENT**

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This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at [www.buenapark.com](http://www.buenapark.com). Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, and uploaded to the City of Buena Park website [www.buenapark.com](http://www.buenapark.com).

Date Posted: May 22, 2019

Adria M. Jimenez, MMC, City Clerk