

MINUTES OF A REGULAR MEETING
OF THE BUENA PARK CITY COUNCIL AND
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY
HELD JANUARY 22, 2019

Vol. 50 Pg. 276

CALL TO ORDER

The City Council met in a regular session on Tuesday, January 22, 2019, at 5:00 p.m. in the City Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Brown presiding.

ROLL CALL

PRESENT: Park, Swift, Smith, Traut, Brown
ABSENT: None

Also present were: Jim Vanderpool, City Manager; Chris Cardinale, City Attorney; and Adria M. Jimenez, MMC, City Clerk.

INVOCATION

The invocation was led by Rabbi Lawrence Goldmark

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Alice Burnett, Sr. Human Resources Analyst

CITY MANAGER REPORT

City Manager Vanderpool invited the public to the Annual State of the City Luncheon, February 6, 2019, at 11:30 a.m., Knott's Berry Farm Hotel. Tickets are \$30 and available from the City Manager's Office, (714) 562-3550.

PRESENTATIONS

Mayor Pro Tem Smith presented a Certificate of Recognition to Marta Armstrong, Knott's Berry Farm, upon her retirement.

Council Member Park presented Employee Service Awards to Robert Boyd and Kevin Gano of the Buena Park Police Department for 15-years of service.

Council Member Traut presented Employee Service Awards to Andy Luong and Richard Pino of the Buena Park Police Department for 20-years of service.

Representatives from Senator Chang's Office and Assembly Member Quirk-Silva's Office presented certificates of appreciation for their service to City employees.

Council Member Swift presented a Certificate of Appreciation to the Centralia School District Board, in recognition of School District Board Month, January 2019.

Lauren Morales, Community Services Coordinator, Fine Arts Division extended an invitation to the Elementary Art Show Awards Ceremony, Friday, February 15, 2019 at 6:00 p.m., in the Council Chambers.

Rick Howard, Orange County Vector & Mosquito Control District, provided an update on mosquito species, breeding, and prevention and control.

ORAL COMMUNICATIONS

Mayor Brown announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council.

Art Montez, Buena Park resident, spoke regarding: the proposed Homeless Navigation Center; concerns expressed by residents, real estate agents, parents, regarding the proposed location; and, safety jurisdictional concerns with the area of the proposed location.

Carol McCann, Buena Park Collaborative Chair, announced the opening a Community Resource Center in Buena Park, Thursday, January 31, 2019, at 2:00 p.m., 8004 Orangethorpe Avenue, located within Clark Commons. The Center's hours are: Mondays, Wednesdays and Thursdays, 2:00 p.m. – 5:00 p.m., and first and third Saturday of every month, 9:00 a.m. – 12 noon. For more information, email bpcollab1@gmail.com.

Jenny Yoo, Buena Park High School student, spoke regarding the Youth Leadership America program, and invited the City Council to the following events: Community Impact Project Night, February 6, 6:00 p.m. at Western High School; and, Youth Leadership America Graduation, on February 22, 2019, at 6:00 p.m., Knott's Berry Farm Hotel.

CONSENT CALENDAR (1 - 7)

Mayor Brown announced that Consent Calendar Items 1 through 7 would be acted upon by one motion affirming the actions as recommended on the agenda and agenda bills submitted and inquired if anyone present desired to have any item removed for separate consideration. There being no requests for separate consideration, the following action was taken:

- MOTION: Swift
- SECOND: Smith
- AYES: Swift, Smith, Park, Traut, Brown
- NOES: None

MOTION CARRIED that all actions recommended on Consent Calendar Items 1 through 7 be approved.

Minutes

1. APPROVAL OF MINUTES

Recommended Action: Approve Minutes of the Regular City Council Meeting of November 27, 2018, 5:00 PM.

APPROVED.

Finance 75

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt resolutions.

ADOPTED the following titled resolutions:

RESOLUTION NO. 13909:
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$10,902.03 DEMAND NOS. 394743 THROUGH 394749

RESOLUTION NO. 13910:
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$1,640,792.78 DEMAND NOS. 394750 THROUGH 395063 CANCELLED NOS 394263, 394572, 394714, 394719 AND 394736 VOIDS SEE ATTACHED LIST

Finance 76**3. WATER BILL INSERT FOR LOVE BUENA PARK 2019**

Purpose: Authorize the City Manager's Office to inform residents of the Love Buena Park 2019 event in the form of a water bill insert to encourage awareness and attendance. There is no impact to the budget with this action.

Recommended Action: 1) Approve a water bill insert informing residents of Love Buena Park 2019.

APPROVED the recommended action.

Tracts 14.4**4. APPROVAL OF FINAL TRACT MAP NO. 17625 FOR FINANCE AND CONVEYANCE PURPOSES ONLY AT 8888 LOS COYOTES, LOS COYOTES COUNTRY CLUB**

Purpose: Approve the subdivision of an existing parcel to create two parcels for finance and conveyance purposes only. There is no fiscal impact to the City.

Recommended Action: 1) Approve Tract Map No. 17625 for finance and conveyance purposes only at 8888 Los Coyotes Drive - Los Coyotes Country Club; and 2) Authorize the City Engineer and City Clerk to execute the Tract Map.

APPROVED the recommended action.

Contracts 70 C-2956**5. AGREEMENT WITH LUNAR COW PUBLISHING, INC., FOR BUENA PARK TRAVEL GUIDE PRINT SERVICES**

Purpose: Authorize Visit Buena Park staff to hire Lunar Cow to handle the editorial, design, advertising sales and collection, online GoGuide, printing and delivery of 2019 Buena Park Travel Guide. Associated costs in the amount of \$34,975 are estimated to be reduced to \$4,975 after approximately \$30,000 in advertising revenue from the publication. The remaining cost after revenue sales are applied will be funded by the Visit Buena Park Membership Fee Budget (Account No. 11-6690-106118).

Recommended Action: 1) Approve a professional services agreement with Lunar Cow in the amount of \$34,975 for the production of the 2019 Buena Park Travel Guide; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

APPROVED the recommended action.

Contracts 70 C-2564**6. LICENSE AGREEMENT (9.2308) WITH SOUTHERN CALIFORNIA EDISON (SCE) FOR USE OF A PORTION OF PARCEL 136-251-30 LOCATED ALONG BEACH BOULEVARD, SOUTH OF MEDIEVAL TIMES DINNER AND TOURNAMENT**

Purpose: Authorize the City Manager's Office to execute a license agreement with SCE for landscaping and beautification of a portion of the right-of-way parcel south of Medieval Times for landscaping. Associated costs in the amount of \$1,061.83 will require a budget amendment from the Economic Development Fund.

Recommended Action: 1) Approve a five-year license agreement with Southern California Edison (SCE) in the amount of \$1,061.83 for landscaping and beautification of a portion of parcel 136-251-30 located along Beach Boulevard, south of Medieval Times; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and City Clerk to execute all related documents in order to execute the license agreement; and 4) Approve a budget amendment from the undesignated Economic Development Fund balance in the amount of \$1,062 for this purpose.

APPROVED the recommended action.

Successor Agency 600

(Successor Agency)

- 7. RESOLUTIONS TO APPROVE THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 19-20) AND ADMINISTRATIVE BUDGET FOR THE FISCAL PERIOD FROM JULY 1, 2019 THROUGH JUNE 30, 2020

Purpose: Approve the ROPS 19-20 and administrative budget, which allows payment of the former Redevelopment Agency's obligations, and forward the ROPS to the Countywide Oversight Board and State Department of Finance for their approval.

Recommended Action: 1) Adopt a resolution approving the Recognized Obligation Payment Schedule (ROPS 19-20) for the period of July 1, 2019 through June 30, 2020; 2) Adopt a resolution approving an administrative budget from July 1, 2019 through June 30, 2020; and 3) Forward ROPS 19-20 to the Countywide Oversight Board and State Department of Finance for review and approval.

ADOPTED the following titled resolutions:

SUCCESSOR AGENCY RESOLUTION NO. SA-18

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE CITY OF BUENA PARK COMMUNITY REDEVELOPMENT AGENCY APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE FISCAL PERIOD FROM JULY 1, 2019 THROUGH JUNE 30, 2020 (ROPS 19-20) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177 AND TAKING CERTAIN RELATED ACTIONS

SUCCESSOR AGENCY RESOLUTION NO. SA-19

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE CITY OF BUENA PARK COMMUNITY REDEVELOPMENT AGENCY APPROVING A RECOGNIZED PROPOSED ADMINISTRATIVE BUDGET FOR THE FISCAL PERIOD FROM JULY 1, 2019 THROUGH JUNE 30, 2020, AND TAKING CERTAIN RELATED ACTIONS

NEW BUSINESS (8 - 11)

Reports & Studies 129

- 8. TREASURER'S REPORT FOR THE MONTH OF DECEMBER 2018
Presented by Sung Hyun, Director of Finance

Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of December 2018. There is no fiscal impact in receiving this report.

Recommended Action: 1) Receive and file the reports.

MOTION: Smith
 SECOND: Traut
 AYES: Smith, Traut, Park, Swift, Brown
 NOES: None.

MOTION CARRIED to receive and file the Treasurer's Report for the month of December, 2018.

Tourism & Conv. 184 Taxation 144

- 9. RESOLUTION APPROVING THE 2019 BUENA PARK TOURISM MARKETING DISTRICT (BPTMD) ANNUAL REPORT
Presented by Sara Copping, Director of Visit Buena Park
Nichole Farley, Civitas & BPHMA Board Member

Purpose: Adopt a resolution approving the 2019 BPTMD Annual Report that details the efforts made by the BPTMD over the past year to support marketing of the City's hoteliers. There are no costs associated with adoption of this resolution.

Recommended Action: 1) Adopt a resolution approving the 2019 Buena Park Tourism Marketing District (BPTMD) Annual Report.

MOTION: Smith
 SECOND: Traut
 AYES: Smith, Traut, Park, Swift, Brown
 NOES: None.

MOTION CARRIED to adopt the following titled resolution:

RESOLUTION NO. 13911:

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING THE BUENA PARK TOURISM MARKETING DISTRICT 2019 ANNUAL REPORT

Budget 47 Contracts 70 C-3062

10. PROFESSIONAL SERVICE AGREEMENTS WITH STARLIGHT SURVEY, INC. AND ATM TOPO MAPS FOR THE BEACH BOULEVARD MEDIAN IMPROVEMENTS PROJECT AERIAL SURVEY
Presented by Jeff Townsend, Associate Engineer

Purpose: Authorize the Public Works Department to enter into agreements with Starlight Survey, Inc. and ATM Topo Maps to provide aerial survey design services for median improvements along Beach Boulevard from 9th Street to Rosecrans Avenue. Associated costs in the amount of \$20,202 will require a budget amendment from the one-time General Fund revenues.

Recommended Action: 1) Approve Professional Services Agreements with Starlight Surveying, Inc. in the amount of \$12,402 and ATM Topo Maps in the amount of \$7,800 for the Beach Boulevard Median Improvements Project Aerial Survey; 2) Authorize the City Manager and City Attorney to make any necessary, non-montetary changes to the agreement; 3) Authorize the City Manager and City Clerk to execute the agreements; and 4) Approve a budget amendment in the amount of \$20,202 from the one-time General Fund revenues for this purpose.

MOTION: Smith
SECOND: Swift
AYES: Smith, Swift, Park, Traut, Brown
NOES: None.

MOTION CARRIED to approve the recommended action.

Contracts 70 C-2761

11. PROFESSIONAL SERVICES AGREEMENT WITH ITERIS, INC. FOR ON-CALL AND IN-HOUSE TRAFFIC ENGINEERING SERVICES
Presented by Norm Wray, Senior Engineering Technician

Purpose: Authorize the Public Works Department to contract professional on-call traffic engineering services. Associated costs in the amount of \$45,000 will be funded by salary savings incurred by the vacant Principal Engineer position.

Recommended Action: 1) Approve a professional services agreement with Iteris, Inc. for on-call traffic engineering services in an amount not-to-exceed \$45,000; 2) Authorize the City Manager and City Attorney to make any necessary non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

MOTION: Swift
SECOND: Park
AYES: Swift, Park, Smith, Traut, Brown
NOES: None.

MOTION CARRIED to approve the recommended action.

MAYOR/CITY COUNCIL REPORTS

Council Member Traut reported on the following:

- January 9 Buena Park Collaborative Meeting
- January 10 ACC-OC New Council Members Training and Academy
- January 11 Toured the Buena Park Boys and Girls Club
- January 14 Housing is a Human Right spoke about the City's proposed Navigation Center
- January 16 Retirement for Centralia School District Board of Trustee Member Harris
- January 17 Tour of Korean Community Services (Health Care Center)
- January 19 Met with residents regarding proposed Navigation Center

Council Member Swift reported on the following:

- January 14 Buena Park Historical Society Dinner and Installation
- January 17 St. Jude Community Benefit Committee
- January 17 Relay for Life Kick-off Event

Council Member Park reported on the following:

- January 14 Buena Park Historical Society Dinner and Installation
- January 17 Relay for Life Kick-off Event

Mayor Pro Tem Smith reported on the following:

- January 14 Buena Park Historical Society Dinner and Installation
- January 15 State of the City video shoot
- January 16 ACC-OC committee board of directors Meeting
- January 16 OCSD Committee Meeting

Mayor Brown reported on the following:

- January 10 ACC-OC New Council Members Training/Academy (Ethics/Harassment)
- January 14 Buena Park Historical Society Dinner and Installation
- January 11 Metrolink Board Meeting
- January 17 League of California Cities Public Safety Committee Meeting, Sacramento

MAYOR/CITY COUNCIL CALENDAR

Mayor Pro Tem Smith calendared proof of yearly property tax payments for large City developments.

RECESS

Mayor Brown recessed the meeting at 6:45 p.m. and announced the meeting would be reconvened in the Main Conference Room for study session. The meeting was reconvened at 6:58 p.m.

STUDY SESSION (12 – 20)

12. DISCUSS AND PROVIDE DIRECTION REGARDING THE CONCEPT DESIGN AND COST ESTIMATES FOR THE BEACH BOULEVARD MEDIAN IMPROVEMENTS PROJECT

Presented by: Nabil S. Henein, P.E., Interim Director of Public Works/City Engineer

Dan Herman, from R/HDO reviewed City Council's previous direction for this project: use as much existing median landscaping as possible, return with a cost estimate for a lower, lighted "roller coaster" barrier fence for the median between La Palma Avenue south to Crescent Avenue, increase pedestrian crossing safety concerns, and return with budget options for consideration.

Based on that direction staff received concept plans and cost estimates from R/HDO, for the project:

- Option 1 - Roller Coaster Fence Design: approximately \$1.46 million based on the engineer's estimate.
- Option 2 - Fixed Height Freeform Curved Fence: approximately \$1.34 million based on the engineer's estimate.

The current Capital Improvement Project budget for this project is \$350,000. Options 1 and 2 are significantly more than the current budget designated for the project. Staff has worked with R/HDO on three additional options that are closer in line with the existing budget:

- Option 3 - Add additional landscaping and intermittent 'no crossing' signs to hinder pedestrian access, but would not include a fence. Approximate cost is \$680,470.
- Option 4 - Install a fixed height tubular steel fence. Approximate cost is \$772,098.
- Option 5 - Install a fixed height fence up until 1,200 feet south from La Palma Avenue. Approximate cost is \$239,950.

After further discussion, City Council agreed to explore options that include a partial fence, Date Palm Trees with up lighting, and address the jaywalking public safety concern, with a maximum project budget of \$400,000.

13. DISCUSS AND PROVIDE DIRECTION REGARDING THE VISUAL ENHANCEMENT OF THE NEW BELLEHURST ENTRY MONUMENT SIGNS AND WALLS IN THE LOS COYOTES/BELLEHURST AREA

Presented by: Nabil S. Henein, P.E., Interim Director of Public Works/City Engineer

Nader Alqam, Assistant Engineer, summarized the staff report regarding visual enhancements of the New Bellehurst Monument Signs located on the corners of: 1) Burlingame Avenue at Malvern Avenue; 2) Monticello Avenue at Malvern Avenue; 3) Rockledge Drive at Malvern Avenue; 4) Meadowbrook Way at Malvern Avenue.

Estimates were obtained to complete construction (material/labor) to enhance the eight walls, purchase stone veneer, purchase acceptable mortar to place the veneer; and, labor. The average cost to enhance each wall is approximately \$15,000, for a total of approximately \$120,000.

City Council discussed: city responsibility versus owner responsibility; funding, incorporating the project into the Los Coyotes Golf Course condominium project; and, the legal use of city funds to enhance the monument signs.

A majority of the City Council (Brown dissented) directed staff to proceed exploring funding mechanisms for this project.

14. DISCUSS AND PROVIDE DIRECTION REGARDING THE PROPOSED RE-USE OF BUENA PARK WOMAN'S CLUB FACILITY AT 6711 BEACH BOULEVARD

Presented by: Aaron France, Assistant City Manager

Aaron France, Assistant City Manager, reviewed the history of the Women's Club Facility and City Council's previous discussions and direction. Mr. France stated a church group conducting services at Buena Park High School has inquired about the use of the facility. The use is compatible; however, there are some concerns with parking that can be addressed via a parking agreement with City Hall for evening and weekend services. There are some ADA required improvements estimated at approximately \$250,000, which could be funded from one-time funds. All-inclusive rental fee for the facility is between \$2,000 - \$3,000 per month, which is within the church's budget.

Staff and City Council discussed the Buena Park School Districts' (BPSD) interest in using the facility for afterschool programs, in coordination with the Buena Park Library.

All City Council Members expressed interest in moving forward with ADA improvements for the facility, explore a co-use agreement between the church and BPSD, and directed staff to return with an update in a couple of weeks.

15. DISCUSS AND PROVIDE DIRECTION REGARDING A TRIP TO KOREA RELATED TO THE SISTER CITIES PARTNERSHIP

Presented by: Aaron France, Assistant City Manager

Aaron France, Assistant City Manager, explained in the summer of 2017 a delegation from Buena Park visited Seongbuk-gu, Korea, and entered into a more formal Sister City relationship. In January of 2018, the City Council allocated budget funds for the purpose of an official student foreign exchange program with Seongbuk-gu with Buena Park High School (BPHS) students. This year's exchange consists of six days of travel, which is very similar to last year's itinerary. Members of the Sister City Foundation, the Mayor and potentially another Council Member, an Executive Management Staff Member and someone from the Police Officers Association would attend. This year's exchange would consist of home stays instead of hotel stays, which both the foundation and the district believe would encourage an enhanced cultural experience for the students. The trip would take place during Spring Break for BPHS, Sunday March 24 through March 30, 2019.

After discussion, the City Council directed staff to work with BPHS to send a delegation consisting of the Mayor, one staff member and students, with City assistance.

16. **DISCUSSION AND DIRECTION REGARDING THE BUENA PARK TODAY QUARTERLY NEWSLETTER PUBLICATION**
Presented by: Aaron France, Assistant City Manager

The Buena Park Today, the City's quarterly newsletter publication, provides the community with information related to City events, recreational programming, shows, performances, and news. Design and print of the publication is outsourced, but a significant amount of staff hours are required to ensure an accurate and newsworthy publication is produced each quarter. The budget for annual design and printing services is \$30,000 and \$58,000, respectively. In 2018, staff received approval from the City Council to extend design and print services with the current vendor through the Spring 2019 edition. Procurement best practices recommend issuing a Request for Proposal (RFP) for these services in time for the Summer 2019 edition. Prior to the RFP due date, staff wanted to present several options to City Council: 1) Continue with the status quo and print four editions annually. Costs would likely be similar or slightly higher than what the City currently pays for both design and print services; 2) Reduce the number of annual print editions to three. Savings for three publications (summer, fall and winter) could be fairly significant; 3) Migrate completely to an all-digital version that would be provided online via the City's website. Savings for the all-digital option would be significant versus the other print options.

After discussion, the City Council chose to continue printing four publications of the Buena Park Today per year.

17. **DISCUSS AND PROVIDE DIRECTION REGARDING THE CITY COUNCIL'S STUDY SESSION MASTER SCHEDULE**
Presented by: Adria M. Jimenez, MMC, City Clerk

It is City Council's practice to calendar items that require analysis or a report from staff regarding a specific matter. Staff maintains a list of those items (Master Schedule) for reference and agenda scheduling. The City Clerk requested City Council review the Master Schedule and determine whether they would like to maintain items calendared by previous Council Members, and combine like items.

City Council reviewed the Master Schedule and approved the following edits:

Remove:

- Turning Lane at Nutrilite Amway & U-Turn
- AT&T Building on Artesia
- Large Trash Dumping on Curbs
- Neighborhood Library Kiosks
- Homeless Neighbor Work Program
- Shade at Boisseranc Park-Handball Courts
- Sergeant Position

Combine:

- All Commission-related items
- Cal-Trans related Traffic concerns

City Council 55 Boards & Commissions 42

18. **DISCUSS AND PROVIDE DIRECTION REGARDING CITY COUNCIL APPOINTMENTS AS LIAISONS TO CITY COMMISSIONS AND DEFERRED COMPENSATION AD HOC COMMITTEE**
Presented by: Adria M. Jimenez, MMC, City Clerk

Per City Council Policy Statement No. 28, the City Council must assign one Council Member to each of the City's Commissions to serve as a liaison. The liaison's role is to attend Commission meetings on a periodic basis; assist in keeping the City Council fully informed of Commission activities; ensure Commission activities align with the City Council's goals and objectives; confer with the City Council if questions arise as to duties, responsibility, functionality, or authority; and participate in the screening and application process for appointments/renewals. The City's Deferred Compensation provider requires a City Council Ad Hoc Committee (Council Members) participate on the City's Board. Currently, Mayor Brown is one member of the committee. The City Council should appoint an additional member to this committee.

The Mayor requested the City Council consider suspending the rules for City Council Policy Statement No. 28, and select Commissions via a random draw. The City Council approved to suspend the rules.

The City Council selected the following City Commissions:

Beautification-Environmental Commission	Mayor Brown
Citizens Advisory Committee on Community Development (CAC)	Council Member Swift
Cultural and Fine Arts	Council Member Traut
Parks & Recreation	Council Member Park
Planning	Mayor Brown
Senior Citizens	Council Member Swift
Traffic and Transportation	Mayor Pro Tem Smith

Council Member Park was appointed to the Deferred Compensation Ad Hoc Committee.

19. CITY MANAGER REPORT

City Manager Vanderpool advised the City is sponsoring the SHE Women Conference on Friday, March 8, 10:00 a.m. – 1:30 p.m., in Fullerton. Council Members Swift and Park expressed interest in attending.

City Manager Vanderpool advised the League of California Cities is having their Legislative Actions Days in April. Interested Council Members should contact the City Clerk's Office for reservations.

20. COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS

Parks and Recreation Commission
Council Member Park
Council Member Traut

Cultural and Fine Arts
Council Member Park
Council Member Traut

ADJOURNMENT

There being no further business, Mayor Brown adjourned the meeting at 8:51 p.m.



Mayor

ATTEST:



City Clerk