



City of
BUENA PARK

AGENDA – SENIOR CITIZENS COMMISSION REGULAR MEETING

March 28, 2019
9:00 a.m. - Regular Meeting
6650 Beach Blvd.
Buena Park, CA 90620

CALL TO ORDER:

ROLL CALL: Dalcin, Ferguson, Libeta, Park, Reynolds, Shields, Wang

PLEDGE OF ALLEGIANCE:

1. **APPROVAL OF MINUTES:** March 28, 2019 - Regular Meeting
2. **PUBLIC COMMENT:**
3. **DIRECTOR'S / STAFF REPORT:**
4. **CITY UPDATES:**
5. **DISCUSSION / ACTION ITEMS:**
 - a. Election of Officers
 - b. Update on Restroom Remodel at Senior Center
 - c. Update on Orange County Strategic Plan for Aging
6. **INFORMATION ITEMS:**
 - a. Senior Center Development Fund - Reynolds
 - b. Gift Shop - Dalcin
 - c. Nutrition - Park
 - d. Senior Services -Reynolds
 - e. Classes - Libeta
 - f. Adult Day Care - Shields
 - g. Bingo - Ferguson
 - h. Senior Computer Lab/Gym - Shields
 - i. Volunteer Attendance - Wang
 - j. Clubs Activities - Ferguson
 - k. User Groups Attendance - Libeta

- l. Special Events - Park**
- m. STAR Transportation - Dalcin**

7. COMMISSIONER COMMENTS/FUTURE AGENDA ITEMS:

8. ATTENDANCE SHEET:

9. ANNOUNCEMENTS:

- a. Next Regular City Council Meeting: Tuesday, April 9, 2019 at 5:00 p.m.**
- b. Next Regular Senior Citizens Commission Meeting: Thursday, April 25, 2019 at 9:00 a.m.**

10. ADJOURNMENT:



City of
BUENA PARK

**Agenda Report to Senior Citizens Commission
Regular Meeting**

MEETING DATE: March 28, 2019

TO: Chairperson Shields and Senior Citizens Commission

TITLE: Election of Officers

DISCUSSION:

Election of Officers will be held. The Senior Citizens Commission will vote on position of Chairperson and Vice-Chairperson for the Senior Citizens Commission for the term of 1 year. Duties of the Chairperson can be found in the *Commission & Committee Guide, A Reference Guide for Members of Commissions and Committees* and are listed below.

The chair of each commission or committee shall preside at all meetings and the vice chair shall assume the duties of chair when the chair is absent from any meetings. Officers shall hold office for a one-year term or until their successors are elected via a nomination process from the floor. Any commission or committee member may nominate any commission or committee member for the position of chair (or vice chair), and the nomination does not need to be seconded. When there are no further nominations, nominations are closed. Should there be only one member nominated for chair (or vice chair), that individual will be named chair (or vice chair) without the need for a vote. The same chair and/or vice chair may be re-elected for multiple consecutive years. [Commission & Committee Guide, A Reference Guide for Members of Commissions and Committees (Revised for Clarity 2/16)]

Prepared by: Mark Saucedo, Community Services Supervisor
Approved by: Jim Box, Director of Community Services
Presented by: Mark Saucedo, Community Services Supervisor

ATTACHMENTS: Page 19, *Commission & Committee Guide, A Reference Guide for Members of Commissions and Committees*

SENIOR CITIZENS COMMISSION

The Senior Citizens Commission shall consist of seven members who are residents of the City, preferably age 55 or older, having an interest in the needs and activities of the senior citizens within the community.

General Purpose and Duties

1. Advise City Council as to the needs of senior citizens and any projects and activities within the community which would benefit the senior citizen population.
2. The commission shall act on those matters which are referred to it by the City Council for action, advice, or recommendations.
3. Recommend disbursement of funds raised by the Senior Fund Raising Committee for specific use within the Senior Center.

Meetings

Meetings are held on the 4th Thursday of each month at 9 a.m. in the Council Chamber.

Terms of Office

Members shall be appointed by the Mayor with approval of the City Council for a term of three years with the term ending July 27.

Organization

Chairman and Vice-Chairman shall be selected at the first meeting of each year by a majority vote of the commissioners and shall serve for one year or until their successors are elected.

Grounds & Conditions for Removal

A member of the commission may be removed at any time by a majority vote of the entire City Council if the member is absent from three regular meetings of a commission or absent for more than fifty percent of the regular meetings in a calendar year.

(Revised for Clarity 11/14/17)

Authority

Buena Park City Code; Senior Center Policy and Operations Manual

Staff Liaison

Community Services Department



City of
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**Agenda Report to Senior Citizens Commission
Regular Meeting**

MEETING DATE: March 28, 2019
TO: Chairperson Shields and Senior Citizens Commission
TITLE: **Update on Restroom Remodel at Senior Center**

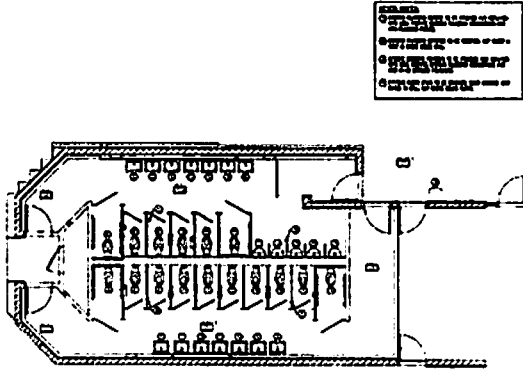
DISCUSSION:

As part of the Capitol Improvement Project Program for the fiscal year 2018/2019 staff is working with Public Works on the renovation of the Senior Center Restrooms. The restroom will be receiving an update of the partitions, and finishes of the restroom. It has been approximately 30 years since a major remodel of these restrooms.

Construction is supposed to begin in the middle of April 2019 and last approximately 3 months. Restrooms will be available at The Plaza and portable restrooms will be brought in if necessary. Attached are blueprint plans of the project.

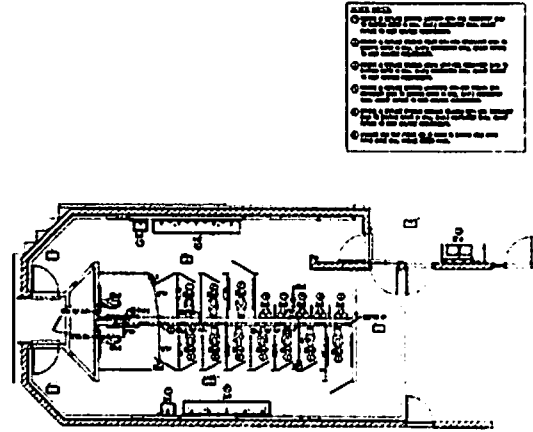
Prepared by: Mark Saucedo, Community Services Supervisor
Approved by: Jim Box, Director of Community Services
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ATTACHMENTS: Blueprints of Senior Center Restrooms

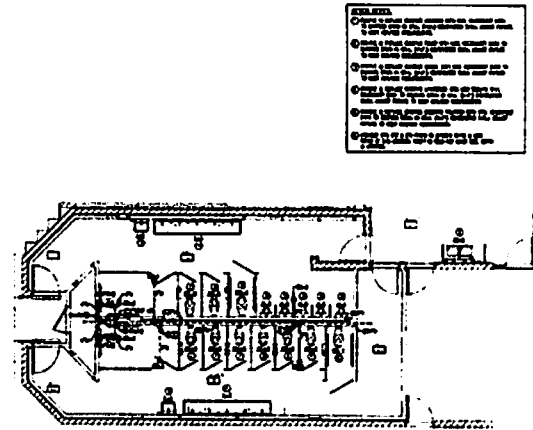


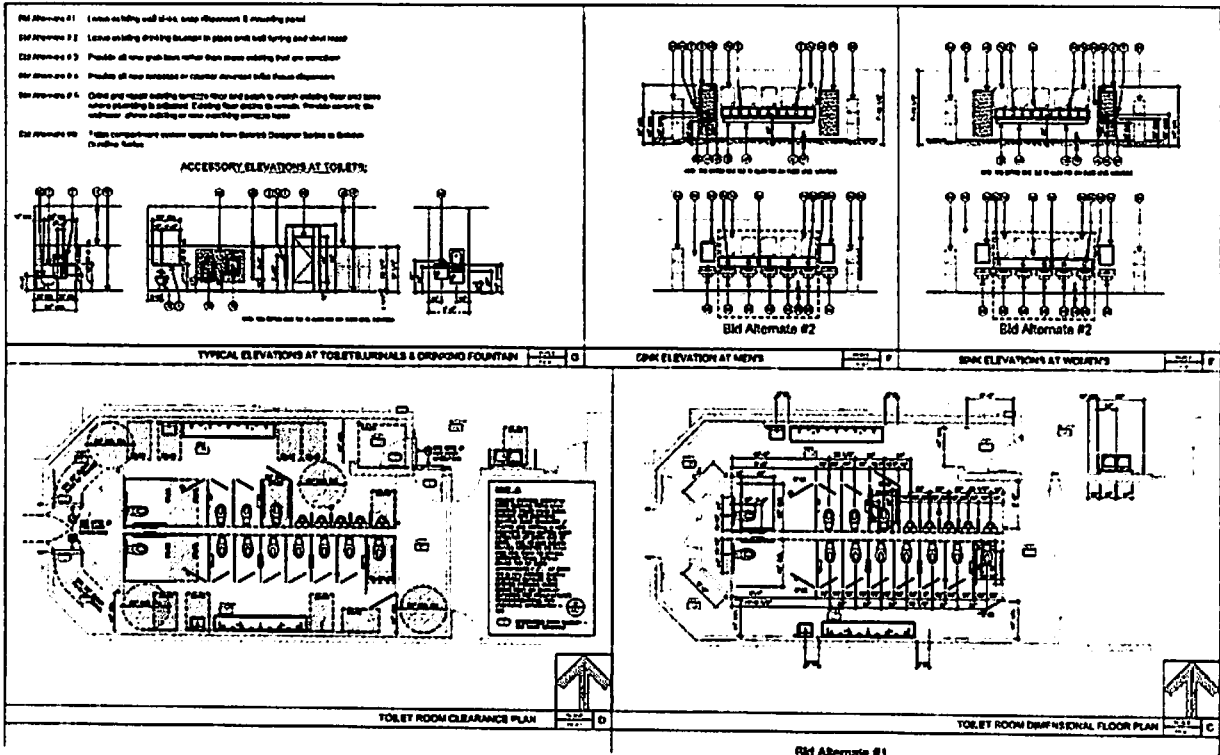
PLUMBING PLAN - DEMO

3



PLUMBING PLAN - HOT & COLD WATER





RM1 Alternate #1



City of
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**Agenda Report to Senior Citizens Commission
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MEETING DATE: March 28, 2019
TO: Chairperson Shields and Senior Citizens Commission
TITLE: Update on Orange County Strategic Plan for Aging

DISCUSSION:

The Buena Park Senior Center and the Senior Citizens Commission is currently a member of the Orange County Strategic Plan For Aging (OCSPA) and has been since inception. The vision of this group is, "Orange County is a place that creatively nurtures, encourages, and supports every person as they progress through each stage of life". Most meetings occur at Alzheimer's Orange County.

The plan focuses on 10 key initiatives; OC Successful Aging Housing, Transportation, Elder Abuse Prevention, Social Engagement, Food Security, Healthcare, Communications, Funding and Sustainability, Technology. Each stakeholder has representation in different areas. Our center is currently involved in Transportation and Preventing Elder Abuse. Staff feels as though these are areas of concern based upon our current population.

Additional information on the OCSPA can be found at www.ocagingplan.org.

BUDGET IMPACT: Annual dues to be a participating city of the OCSPA is \$500.

Prepared by: Mark Saucedo, Community Services Supervisor
Approved by: Jim Box, Director of Community Services
Presented by: Mark Saucedo, Community Services Supervisor

ATTACHMENTS: NONE

SENIOR COMMISSION ATTENDANCE LOG FY 18-19

CHAIR, PATRICIA SHIELDS

VICE CHAIR, MAURA FERGUSON

	7/26/18	AUG	9/27/18	10/25/18	11/15/18	12/27/18	1/24/19	2/28/19	3/28/19	4/25/19	5/23/19	6/27/19	
DALCIN	✓	* - DARK THE MONTH OF AUGUST	✓	✓	* - LACK OF QUORUM ON NOVEMBER 15	* - MEETING CANCELLED ON DECEMBER 27	✓	✓					
SHIELDS	✓		✓	✓			✓	✓					
REYNOLDS	✓		✓	✓			✓	✓					
LIBETA	✓		✓	✓			✓	✓					
FERGUSON	✓		✓	✓			✓	✓					
PARK	✓		✓	✓			A	✓	✓				
WANG	✓		✓	✓			✓	✓	✓				

* - DARK THE MONTH OF AUGUST

* - LACK OF QUORUM ON NOVEMBER 15

* - MEETING CANCELLED ON DECEMBER 27

✓ = PRESENT

A = ABSENT

** - NOTES