

MINUTES OF CITY COUNCIL MEETING  
OF THE CITY OF BUENA PARK  
HELD OCTOBER 23, 2018

Vol. 50 Pg. 217

CALL TO ORDER

The City Council met in a regular session on Tuesday, October 23, 2018, at 5:03 p.m. in the City Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Vaughn presiding.

ROLL CALL

PRESENT: Berry, Brown, Smith, Swift, Vaughn  
ABSENT: None

Also present were: Jim Vanderpool, City Manager; Chris Cardinale, City Attorney; and Adria M. Jimenez, MMC, City Clerk.

INVOCATION

The Invocation was led by Reverend James Lee, Thanksgiving Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Aaron France, Assistant City Manager.

CITY MANAGER REPORT

City Manager Vanderpool reported on the following:

- West Nile Virus detected in the north area of Buena Park and requested residents reduce standing water areas. Prevention tips are available at [www.ocvector.org](http://www.ocvector.org).
- Buena Park and Orange County Fire Authority's recent publicity at Fire Station No. 61 and showed a video clip from Channel 4 News.

Captain Worrall invited the community to the Buena Park Police Department's Cops 'N' Goblins Halloween Trick or Treating Spooktacular, Wednesday, October 31, 2018, 2:00 p.m.- 5:00 p.m., for free candy, a haunted maze, fun and music.

PRESENTATIONS

Mayor Pro Tem Brown presented Dena Crone, mother of Lance Corporal Keagan Crone, Buena Park resident and member of the United State Marine Corps, with a Certificate of Recognition in honor of Lance Corporal Crone's military service.

Mayor Vaughn presented a twenty-year employee service award to Roger Plumlee of the Police Department.

Council Member Swift presented a Certificate of Recognition to Pastor Doug Scholten, Christ Community Church, upon his retirement after 30 years of service.

Buena Park Noon Lions Club Annual Children's Shopping Spree Chairperson, Kari Schlagheck, provided information on the upcoming Children's Shopping Spree to be held on Saturday, December 8, 2018, at Sears Buena Park Downtown. This project provides local children in need with clothing, shoes, and other items donated by local citizens and businesses. A \$100 donation sponsors one child. This year's goal is to sponsor 250 children. Send contributions to the Buena Park Noon Lions Club, P.O. Box 6782, Buena Park, CA 90621, or email [bp1ion5k@gmail.com](mailto:bp1ion5k@gmail.com) for additional information.

**ORAL COMMUNICATIONS**

Marshall Kurtz, Buena Park resident, requested assistance in working with the City to resolve a court ordered receivership for municipal code violations.

Alice Burnett, Buena Park resident and 2019 NoWca Relay for Life Chair, invited the City Council and community to participate in the 2019 Relay for Life, June 1-2, 2019, at Buena Park Junior High School. Persons interested in creating a new team or becoming an event leader are encouraged to attend meetings held the first Monday of every month, at 6:30 p.m. The official kick-off event is scheduled for Thursday, January 17, 2019, 6:30 p.m., Heritage Hall in Buena Park. Additional information can be located at [www.RelayforLife.org/NoWca](http://www.RelayforLife.org/NoWca).

**CONSENT CALENDAR (1 – 10)**

Mayor Vaughn announced that Consent Calendar Items 1 through 10 would be acted upon by one motion affirming the actions as recommended on the agenda and agenda bills submitted and inquired if anyone present desired to have any item removed for separate consideration. Council Member Swift requested separate consideration for Item No. 9. There being no additional requests for separate consideration, the Consent Calendar was approved.

**Minutes****1. APPROVAL OF MINUTES**

Purpose: Approval of minutes for the Special and Regular Meetings of October 9, 2018.

Recommended Action: Approve minutes.

APPROVED the recommended action.

**Finance 75****2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS**

Recommended Action: Adopt resolutions.

ADOPTED the following titled resolution:

**RESOLUTION NO. 13869**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$2,721,845.35 DEMAND NOS. 393349 THROUGH 393568 VOIDS SEE ATTACHED LIST

**Reports & Studies 129****3. TREASURER'S REPORT FOR THE MONTH OF SEPTEMBER 2018**

Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of September 2018. There is no fiscal impact in receiving this report.

Recommended Action: Receive and file the reports.

APPROVED the recommended action.

**Proclamations 119****4. PROCLAMATION - SILVERADO DAYS**

Recommended Action: Approve proclamation.

APPROVED the recommended action.

**Proclamations 119**

## 5. PROCLAMATION - FIRE PREVENTION WEEK 2018

Recommended Action: Approve proclamation.

APPROVED the recommended action.

**Contracts 70 C-2806**

6. FINAL PAYMENT TO G2 CONSTRUCTION, INC., FOR THE PURCHASE AND INSTALLATION OF CATCH BASIN SCREENS PROJECT  
Purpose: Authorize the Public Works Department to issue final payment to G2 Construction, Inc., and direct the City Clerk's Office to file a Notice of Completion for the Purchase and Installation of Catch Basin Screens Project. This project was funded by the Measure M2 Environmental Cleanup Program Grant.

Recommended Action: 1) Accept project as complete and approve final payment to G2 Construction, Inc. in the amount of \$77,240.70; and 2) Direct the City Clerk to file a Notice of Completion.

APPROVED the recommended action.

**Budget 47 Contracts 70 C-2745 Police Dept. 117**

7. AGREEMENT WITH THE STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS) FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) GRANT  
Purpose: Authorize the Police Department to receive grant funding for STEP enforcement operations. The proposed agreement is in the amount of \$125,000 and will fully reimburse STEP program-related activities.

Recommended Action: 1) Approve an agreement with the State of California Office of Traffic Safety (OTS) for the Selective Traffic Enforcement Program (STEP) Grant (#PT19015); 2) Authorize the City Manager, Finance Director, and the Traffic Sergeant to execute the agreement and all other necessary grant documents; and 3) Approve a budgetary action to appropriate grant funds in the amount of \$125,000.

APPROVED the recommended action.

**Budget 47 Purchasing 127**

8. RETROFIT OF AN EXISTING CRIME SCENE INVESTIGATION (CSI) POLICE VAN TO A CLOSED CIRCUIT TELEVISION (CCTV) VAN FOR PUBLIC WORKS DEPARTMENT, UTILITIES DIVISION  
Purpose: Authorize the Public Works Department to purchase the RoverX CCTV system and have Haaker Equipment Company build out the system in an existing City vehicle. Associated costs in the amount of \$157,876.38 are required to purchase the equipment and retrofit the existing van. A total of \$150,000 was previously included in the adopted FY 18-19 budget (Account No. 52-452410-7840). Staff recommends a budget transfer in the amount of \$7,900 from the undesignated Water Enterprise Fund for this purpose.

Recommended Action: 1) Authorize the purchase and build out of a RoverX Closed-Circuit Television (CCTV) System from Haaker Equipment Company in La Verne, California, in the amount of \$157,876.38; 2) Determine that dispensing with competitive bidding pursuant to Municipal Code Section 3.28.080(E) is in the best interests of the City because utilizing a previously awarded cooperative agreement will result in the lowest purchase price for this equipment; and 3) Approve a budget amendment in the amount of \$7,900 from the undesignated Water Enterprise Fund for this purpose.

APPROVED the recommended action.

**Contracts 70 C-2845**

- 9. DONATION IN THE AMOUNT OF \$5,000 TO THE ORANGE COUNTY DROWNING PREVENTION TASK FORCE FOR DROWNING PREVENTION CAMPAIGN  
Purpose: Authorize the City Manager's Office to contribute funds to the 2018 Drowning Prevention Campaign in an effort to reduce drowning deaths and accidents. Associated costs in the amount of \$5,000 will be funded by the Police Department Patrol budget (Account No. 11-6240-650402).

Recommended Action: 1) Approve a donation in the amount \$5,000 for the Orange County Drowning Prevention Campaign.

Council Member Swift explained the requested donation amount was \$10,000, not \$5,000 as stated in the staff report.

MOTION CARRIED to approve to amend the recommendation for a donation to the Orange County Drowning Prevention Campaign from \$5,000 to \$10,000.

- MOTION: Swift
- SECOND: Smith
- AYES: Swift, Smith, Brown, Vaughn
- NOES: Berry

**Contracts 70 C-2291**

- 10. RESOLUTION AUTHORIZING THE TERMINATION OF A 401(A) RETIREMENT SAVINGS ACCOUNT  
Purpose: Adopt a Resolution to terminate a 401(a) Retirement Savings Account and authorize the City Manager to execute any and all Plan amendments and documents necessary to terminate the Plan. Terminating the plan will save the General Fund \$10 per calendar quarter, which is the fee for the 401(a) Administration and Compliance for any person participating in the plan. Otherwise, there is no budget impact by terminating this plan.

Recommended Action: 1) Adopt a resolution to terminate a 401(a) Retirement Savings Account (Special Pay Plan); and, 2) Authorize the City Manager to execute any and all Plan amendments and documents necessary to terminate the Plan.

ADOPTED the following titled resolution:

RESOLUTION NO. 13870

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, AUTHORIZING THE TERMINATION OF THE CITY OF BUENA PARK 401(a) RETIREMENT SAVINGS ACCOUNT SPECIAL PAY PLAN.

END OF CONSENT CALENDAR

NEW BUSINESS (11 – 15)

**Budget 47 Contracts 70 C-3045 Purchasing 127**

- 11. LEASE AGREEMENT WITH XEROX FINANCIAL SERVICES, LLC FOR MULTI-FUNCTIONAL PRINTING DEVICES AND AN AGREEMENT WITH SOCAL OFFICE TECHNOLOGIES FOR MANAGED PRINT SERVICES  
 Presented by: Mark L. Averell, Purchasing Manager

Purpose: Authorize the City Manager to execute agreements for the leasing and corresponding service of various multi-functional printing devices. Associated costs in the amount of \$361,913 have been allocated in various departmental accounts for this purpose.

Recommended Action: 1) Approve a five-year lease agreement with Xerox Financial Services, LLC for various multi-functional printing devices, not to exceed \$210,513; 2) Approve a five-year Managed Print Services agreement with SoCal Office Technologies, a Xerox Company, not to exceed \$151,400; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreements; and 4) Authorize the City Manager and City Clerk to execute the agreements.

MOTION CARRIED to approve the recommended actions.

MOTION: Berry  
SECOND: Swift  
AYES: Berry, Swift, Brown, Smith, Vaughn  
NOES: None

**Contracts 70 C-3046**

12. PROFESSIONAL SERVICES AGREEMENT WITH HUE LUU, P.E., FOR PLAN REVIEW AND ENGINEERING SERVICES  
Presented by: Joel W. Rosen, AICP, Community Development Department

Purpose: Authorize the Community Development Department to execute a contract with a professional plan review engineer to provide building plan review and engineering services for the permitting of commercial and residential projects. Associated costs in the amount of \$101,000 will be offset by building permit plan check review revenues.

Recommended Action: 1) Approve an agreement with Hue Luu, P.E., to provide professional plan review and engineering services in the amount of \$101,000 for the remainder of FY 18-19; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

MOTION CARRIED to approve the recommended actions.

MOTION: Brown  
SECOND: Smith  
AYES: Brown, Smith, Berry, Swift, Vaughn  
NOES: None

**Budget 47 Contracts 70 C-3047**

13. AGREEMENT WITH RJM DESIGN GROUP, INC. FOR THE BEACH BOULEVARD MEDIAN IMPROVEMENTS PROJECT  
Presented by: Jeff Townsend, Associate Engineer

Purpose: Authorize the City Manager to enter into an agreement with RJM Design Group, Inc. to provide design services for median improvements along Beach Boulevard from 9<sup>th</sup> Street to Rosecrans Avenue. Associated costs in the amount of \$140,700 will be funded by unappropriated Gas Tax Fund.

Recommended Action: 1) Approve a Professional Services Agreement with RJM Design Group, Inc. in the amount of \$140,700 for the Beach Boulevard Median Improvements Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and the City Clerk to execute the agreement; and 4) Approve a budget amendment in the amount of \$140,700 from the unappropriated Gas Tax Fund for this purpose.

Jeff Townsend, Associate Engineer, presented the staff report requesting the City Council approve an agreement with RJM Design Group, Inc. to prepare plans, specifications, and estimates for the Beach Boulevard Median Improvements Project, which would propose new landscaping to replace the current Caltrans landscaping for medians along Beach Boulevard from 9<sup>th</sup> Street to Rosecrans Avenue. The project would be budgeted from one-time funds in an amount of \$140,700. Mr. Townsend noted the budget request in the staff report was from Gas Tax Funds; however, this was changed to one-time funds based on previous direction from City Council.

Council Member Swift requested clarification on the account change from Gas Tax Fund to one-time funds.

City Manager Vanderpool stated during the department head review of the agenda, staff reviewed the minutes from previous City Council discussion on this item, and it was City Council's direction to use one-time funds for this project.

MOTION CARRIED to approve the recommended action.

MOTION: Swift  
SECOND: Berry  
AYES: Swift, Berry, Brown, Smith, Vaughn  
NOES: None

**Contracts 70 C-3048**

14. LANDSCAPE MAINTENANCE AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) RELATED TO THE BEACH BOULEVARD STREETScape IMPROVEMENTS FROM SR-91 FREEWAY TO ORANGETHORPE AVENUE PROEJCT

Presented by: Nabil S. Henein, Interim Director of Public Works/City Engineer

Purpose: Authorize the City Manager to execute an agreement with Caltrans for maintenance of landscaping and related enhancement features for the Beach Boulevard Streetscape Improvements from SR-91 Freeway to Orangethorpe Avenue Project. Associated costs will be absorbed by the citywide landscape contract with Merchants Landscape Services, Inc. (Account No. 11-860810-6240).

Recommended Action: 1) Approve a landscape maintenance agreement with the California Department of Transportation (Caltrans) for maintenance of landscaping and related enhancement features related to the Beach Boulevard Streetscape Improvements from SR-91 Freeway to Orangethorpe Avenue Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and the City Clerk to execute the agreement.

MOTION CARRIED to approve the recommended actions.

MOTION: Berry  
SECOND: Smith  
AYES: Berry, Smith, Brown, Swift, Vaughn  
NOES: None

Council Member Smith requested Public Works replace the inoperable lights on the, "Welcome to Buena Park," sign by the SR-91 Freeway.

**Contracts 70 C-3049**

15. MASTER FACILITIES USE AGREEMENT WITH THE FULLERTON JOINT UNION HIGH SCHOOL DISTRICT (FJUHSd) FOR SHARED USE OF BUENA PARK HIGH SCHOOL (BPHS) AND CITY FACILITIES

Presented by: Jim Vanderpool, City Manager

Purpose: Authorize the City Manager's Office to execute an agreement that would allow the City and FJUHSd to use each other's facilities for specified events or activities. There is no direct budget impact with the approval of this item.

Recommended Action: 1) Approve a master facilities use agreement with the Fullerton Joint Union High School (FJUHSd) for the shared use of District and City facilities; 2) Authorize the City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

MOTION CARRIED to approve the recommended actions.

MOTION: Swift  
SECOND: Berry  
AYES: Swift, Berry, Brown, Smith, Vaughn  
NOES: None

## PUBLIC HEARINGS (16-17)

**Contracts 70 C-3050**

16. PUBLIC HEARING - DEVELOPMENT AGREEMENT NO. DA18-31862 FOR ARTE HOME, LLC TO CONSTRUCT A 21-UNIT RESIDENTIAL APARTMENT DEVELOPMENT, INCLUDING TWO AFFORDABLE HOUSING UNITS, ASSOCIATED PARKING, SITE IMPROVEMENTS, AND LOT CONSOLIDATION ON A 0.54-ACRE SITE AT 7411, 7431, 7451 ARTESIA BOULEVARD AND 5962 BURNHAM AVENUE, BUENA PARK, CALIFORNIA; AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE SAME ON BEHALF OF THE CITY OF BUENA PARK  
Presented by: Brady M. Woods, Planning Manager

Purpose: Authorize the Planning Division to approve the construction of a 21-unit residential apartment development, including two affordable housing units, associated parking, site improvements, and lot consolidation. As part of the Development Agreement, the City's former water well site will be sold to the developer at a price of \$26,000, which will be placed into the Housing Set-Aside Fund.

Recommended Action: 1) Adopt an ordinance approving Development Agreement No. DA18-31862 between the City of Buena Park and Arte Home, LLC to construct a 21-unit residential apartment development, including two affordable housing units, associated parking, and site improvements, and lot consolidation on a 0.54-acre site at 7411, 7431, 7451 Artesia Boulevard and 5962 Burnham Avenue in the RM-20 (Multifamily Residential) Zone; and 2) Authorize the Mayor and City Clerk to execute the Development Agreement.

Mayor Vaughn stated this was the time and place for a Public Hearing to consider Development Agreement No. DA18-31862 for Arte Home, LLC to construct a 21-unit residential apartment development, including two affordable housing units, associated parking, site improvements, and lot consolidation on a 0.54-acre site at 7411, 7431, 7451 Artesia Boulevard and 5962 Burnham Avenue, and opened the public hearing at 6:00 p.m.

Brady Woods, Planning Manager, reviewed the project specifications: the development is on Burnham Avenue and Western Avenue and consists of four parcels, three of which were previously developed with three single-family homes demolished in 2015, and currently owned by Arte Home, LLC; the fourth parcel is a 2,492-sq. ft. former capped and abandoned water well site, currently owned by the City. As part of the proposed Development Agreement, the City will sell the water well site property to Arte Home, LLC for the price of \$26,000 for incorporation into the proposed development. The plans propose construction of a three-story, 41,357 sq. ft. multifamily residential development consisting of 21 apartment units, including two affordable housing units, integrated parking area on the ground level, and site improvements. The proposed building will be set back 15-feet from the property lines along Artesia Boulevard and Burnham Avenue, as well as 10-feet from the north and east property lines. An 8-foot tall decorative wall will be constructed along the north property line. Vehicular access to the project site is provided from Burnham Avenue only; no vehicular site access from Artesia Boulevard is proposed. The ground floor will provide 53 parking spaces, including 9 guest spaces. A security gate will be recessed into the site to allow for on-site queuing and to reduce vehicle stacking on Burnham Avenue. Guest parking spaces will be accessible without entering through the security gate. The second and third level residential units will have balconies facing Artesia Boulevard and to the north.

On September 12, 2018, the Planning Commission approved the proposed project finding the project location, design, and use compatible with the existing and anticipated development in the vicinity, and that the proposed development will be consistent with the General Plan.

Council Member Smith requested the Development Agreement include a provision prohibiting outside storage and the hanging of clothing on balconies.

Council Member Berry requested staff work with the architect to enhance the building's aesthetics.

Mayor Vaughn inquired if anyone present desired to speak. There being no one desiring to speak, Mayor Vaughn closed the public hearing.

MOTION: Swift  
SECOND: Brown  
AYES: Swift, Brown, Berry, Smith, Vaughn  
NOES: None

MOTION CARRIED to approve the recommended actions and adopt the following titled ordinance:

ORDINANCE NO. 1651:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK APPROVING THAT DOCUMENT ENTITLED "DEVELOPMENT AGREEMENT NO. DA18-31862 CONCERNING PROPERTY LOCATED AT 7411, 7431, AND 7451 ARTESIA BOULEVARD, AND 5962 BURNHAM AVENUE, BUENA PARK, CALIFORNIA."

**Codes 64**

17. PUBLIC HEARING - ZONING TEXT AMENDMENT NO. C18-33045 AMENDING TITLE 19 (ZONING ORDINANCE) OF THE BUENA PARK MUNICIPAL CODE REVISING REGULATIONS RELATING TO ESTABLISHMENT OF CIRCULAR DRIVEWAYS WITHIN SINGLE-FAMILY RESIDENTIAL ZONES, INCLUDING ADOPTION OF RELATED DEVELOPMENT STANDARDS  
Presented by: Swati Meshram, PhD, AICP, Associate Planner

Purpose: Authorize the Planning Division to establish standards for development of circular driveways within single-family residential zones. There is no budget impact with the approval of this item.

Recommended Action: 1) Adopt an Ordinance amending Title 19 (Zoning Code) of the Buena Park Municipal Code to regulate circular driveways within single-family residential zones.

Mayor Vaughn stated this was the time and place for a Public Hearing to consider Zoning Text Amendment No. C18-33045 Amending Title 19 (Zoning Ordinance) of the Buena Park Municipal Code Revising Regulations Relating to Establishment of Circular Driveways within Single-family Residential Zones, Including Adoption of Related Development Standards, and opened the public hearing at 6:00 p.m.

Swati Meshram, Associate Planner, reported that within the City circular driveways are permitted in residential zones and are governed by Section 19.336.040.F.3 of the Buena Park Zoning Code, which states: "There shall be no circular driveway in a front yard area with two driveway entrances from the same street unless the street frontage on such street is one hundred twenty feet or more." There are very few residential lots in the City that have street frontages of at least 120 feet. These are generally located near the Los Coyotes Golf Course and are zoned RS-16 (100 ft. minimum street frontage). There are numerous unpermitted circular driveways in the City, primarily located in the RS-8 and RS-10 zones, also near Los Coyotes Golf Course area. Typical lot widths for RS-8 and RS-10 lots vary from 80 to 100 feet. While circular driveways could allow for potentially more on-site parking spaces, the additional driveway approach and inadequate spacing between the driveway approaches could result in the loss of one or more on-street parking spaces. Proposed changes to the Zoning Code in the Ordinance are based on the City Council's direction provided at a previous Study Session, and will replace the minimum lot width requirement by a minimum distance requirement of 23-ft. between the driveway approaches. Such driveways shall be subject to the Director of Community Development and City Engineer approval via the Interdepartmental Review procedure.

Mayor Vaughn inquired if anyone present desired to speak. There being no one desiring to speak, Mayor Vaughn closed the public hearing.

MOTION: Swift  
SECOND: Berry  
AYES: Swift, Berry, Brown, Smith, Vaughn  
NOES: None

MOTION CARRIED to approve the recommended action and adopt the following titled ordinance:



**ORDINANCE NO. 1652:**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, REVISING REGULATIONS RELATING TO ESTABLISHMENT OF CIRCULAR DRIVEWAYS IN SINGLE FAMILY RESIDENTIAL ZONES; ADOPTING TEXT AMENDMENT NO. C18-33045 AND AMENDING SECTION 19.336.040.F.3 OF DIVISION 3 THE BUENA PARK ZONING ORDINANCE.**

**MAYOR/CITY COUNCIL REPORTS**

Council Member Smith reported on the following:

- October 12-14 - Arirang Festival at The Source
- October 16 - League of Women Voters Candidates Forum
- October 18 - Silverado Days Kick-Off Event
- October 19-21 - Silverado Days
- October 21 - Silverado Days Pancake Breakfast

Council Member Berry reported on the following:

- October 18 - Silverado Days Kick-Off Event
- October 20 - Silverado Days

Council Member Berry thanked the League of Women Voters for hosting and monitoring the Candidates Forum; and, thanked Pat Donnelly and Laura Rodehaver (Silverado Days Co-Chairs) and City Staff for making Silverado Days a great success.

Council Member Swift reported on the following:

- October 16 - League of Women Voters Candidates Forum
- October 18 - St. Jude Hospital Community Benefit Committee Meeting
- October 18 - Silverado Days Kick-Off Event
- October 18 - Parks and Recreation Commission Meeting
- October 19 - Buena Park High School Alumni Game
- October 20 - Buena Park Goes To College

Mayor Pro Tem Brown reported on the following:

- October 19 - Silverado Days

Mayor Vaughn reported on the following:

- October 11 - California Women's Leadership Association Conference
- October 12-14 - Arirang Festival at The Source
- October 15 - Boys And Girls Club Golf Tournament
- October 16 - League of Women Voters Candidates Forum
- October 18 - Silverado Days Kick-Off Event
- October 21 - House of Green Pastures – 25<sup>th</sup> Anniversary

**MAYOR/CITY COUNCIL CALENDAR**

- Silverado Days Signs (Smith)
- Mosquito Monitoring Update (Swift)
- Handball Court Shade Structure for Boisseranc Park (Vaughn)

City Manager Vanderpool announced that at the recent California Women's Leadership Association Conference, Mayor Vaughn was recognized as a "Woman to Watch" in 2019, and congratulated Mayor Vaughn on this recognition.

**RECESS**

**STUDY SESSION (18-26) (Adjourned to Main Conference Room)**

18. **DISCUSS AND PROVIDE DIRECTION REGARDING A REORGANIZATION PLAN FOR THE UTILITIES DIVISION WITHIN THE PUBLIC WORKS DEPARTMENT**  
Presented by: Eddie Fenton, Director of Human Resources/Risk Management

Eddie Fenton, Director of Human Resources/Risk Management, reported that the Utilities Manager announced his resignation effective Thursday, October 25, 2018. Immediately following his resignation, Human Resources met with the City Manager and Interim Director of Public Works/City Engineer to determine a plan that would best meet the City's needs. It was decided that the best option for the City and the Public Works Department would be to reorganize and reclassify the position, eliminating Utilities Manager and creating an Assistant Director of Public Works – Operations. Public Works proposes one manager to oversee operations of approximately 60 employees and to better support management of the City Yard. The funding for the position would be offset by the elimination of the Utilities Manager position and the additional cost is estimated to be \$40,000 annually in salary and benefits, approximately 80% from the Water Fund and 20% from the General Fund.

City Manager Vanderpool informed City Council that this position is the Operator for the City's water system and is a significant position within the department.

Council Member Smith asked for information regarding water certification pay. Director Fenton stated compensation for certifications is included in position salaries. Currently, members of the employees associations receive \$50 a month.

Council Member Swift expressed the following concerns: 1) adding a management layer to the current department structure; and 2) the position responsibilities cover a greater area of all of Public Works, taking time away from the Water Division, although funding is allocated at 80% Water Fund and 20% from the General Fund. Council Member Swift requested an Organization Chart at the next City Council Meeting. Director Fenton advised the allocation is an estimate and the primary responsibilities of the position will be water-focused.

A majority of the City Council, Council Member Swift, Mayor Pro Tem Brown, and Mayor Vaughn (Council Members Berry/Smith dissented) expressed support of the reclassification.

19. **DISCUSS AND PROVIDE DIRECTION REGARDING A WILDLIFE WATCH PROGRAM FOR URBAN COYOTES**  
Presented by: Aaron France, Assistant City Manager

Aaron France, Assistant City Manager, provided the staff report noting the City has been dealing with issues related to coyotes for some time. Staff has done its best to educate the public about best practices to reduce coyote sightings. At a previous Council Meeting, the City Council requested staff research a Wildlife Watch Program to address urban coyotes. Wildlife Watch's mission is to establish a comprehensive, integrated management strategy for minimizing human-wildlife conflicts. Wildlife Watch is a multi-agency partnership program, modeled after Neighborhood Watch, which provides support and training to local governments and community groups to help them design and implement their own nuisance wildlife action plans. The program is sponsored by the California Department of Fish and Wildlife, but is ultimately run and maintained by a network of committed agencies, community groups, and individuals who have completed training. Staff has been in contact with both Kent Smirl and Dave Dodge from the Department of Fish and Wildlife about a Wildlife Watch program, as well as a Coyote Management Plan. Kent Smirl and Dave Dodge are the coyote experts at the Department of Fish and Wildlife, and have helped communities like Newport Beach, Torrance, and Anaheim design Wildlife Watch programs and Coyote Management plans that work for their respective communities. Staff has also been meeting with a resident group to begin researching these plans as well.

The City Council supported establishing a Wildlife Watch Program.

20. DISCUSS AND PROVIDE DIRECTION REGARDING A KOREAN-AMERICAN FEDERATION OF ORANGE COUNTY TOWN HALL MEETING

Presented by: Aaron France, Assistant City Manager

Aaron France, Assistant City Manager, advised that the City received a request from the Korean American Federation of Orange County to hold a Town Hall Meeting at a City Facility to potentially include the Mayor. A similar Town Hall Meeting was held in Garden Grove. The target date is November 8, 2018, at 7:00 p.m., and will focus on issues in the Buena Park community, specifically targeting Korean speaking individuals. Typically, meetings hosted at City facilities by non-profit groups are charged a reduced rate, not a fee waiver; however, given City Council and City staff's possible involvement, a fee waiver may be appropriate, if the City Council chooses.

The City Council approved the Korean-American Federation of Orange County's request for a Town Hall Meeting with the following conditions: no political content and the Federation works with City staff to plan accordingly.

A majority of the City Council did not support a fee waiver (Berry dissented).

21. DISCUSS AND PROVIDE DIRECTION REGARDING THE AMERICAN LUNG ASSOCIATION'S SMOKE-FREE INITIATIVES

Presented by: Aaron France, Assistant City Manager

Aaron France, Assistant City Manager, summarized the staff report and requested the City Council provide direction on whether or not to engage in education and enforcement campaigns to combat youth vaping or e-cigarettes.

City Council gave direction to request the Buena Park Collaborative work with the American Lung Association on smoke-free initiatives and curtail marketing effort towards youth.

22. DISCUSS AND PROVIDE DIRECTION REGARDING USE OF BUENA PARK WOMAN'S CLUB FACILITY AS AN ARMED FORCES CAREER CENTER

Presented by: Aaron France, Assistant City Manager

Aaron France, Assistant City Manager, summarized the staff report and noted that he reached out to the military about potentially leasing the facility across the street for an Armed Forces Career Center. Staff spoke with a realty specialist for the Army Corp of Engineers responsible for leasing ventures and is currently awaiting a response.

The City Council was supportive of moving forward with leasing the Women's Club Facility as an Armed Forces Career Center.

23. DISCUSS AND PROVIDE DIRECTION REGARDING CITY SELECTION COMMITTEE APPOINTMENTS

Presented by: Aaron France, Assistant City Manager

Aaron France, Assistant City Manager, advised that the City Selection Committee Meeting is scheduled for Thursday, November 8, 2018, at the Tustin City Library. Candidate statements and applications are due Thursday, October 25, 2018. Appointments for consideration and up for a vote are:

- Orange County Transportation Authority (All Supervisorial Districts)
- Senior Citizens Advisory Council (Supervisorial Districts 1, 4, & 5)
- Orange County Human Relations Commission (Supervisorial District 4)
- City Engineers Flood Control Advisory Committee (Supervisorial District 5)

Mayor Vaughn confirmed she is attending the City Selection Committee Meeting on November 8, 2018, as the City's Voting Delegate.

The City Council supported appointing Mayor Vaughn as the Voting Delegate.

24. DISCUSS AND PROVIDE DIRECTION REGARDING COMMISSION/COMMITTEE REMOVAL

Presented by: Adria M. Jimenez, MMC, City Clerk

This item was tabled to a future City Council Meeting.

25. CITY MANAGER REPORT

City Manager Vanderpool reported the following:

- October 24, 2018, Buena Park City Hall will be recognizing Breast Cancer Awareness Day with a barbeque lunch sponsored by the Buena Park Police Association. Proceeds received from t-shirt sales will be donated to the Susan G. Komen Foundation.
- October 24, 2018, 8:00 a.m., Police Department Oath of Office, one new police officer
- October 31, 2018, 11:30 a.m., Annual Employee Halloween Potluck

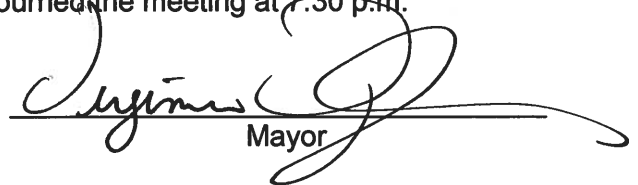
26. COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS

City Clerk Jimenez announced Shirley Patterson resigned from the Cultural and Fine Arts Commission, and requested the formation of a City Council ad-hoc committee to conduct interviews.

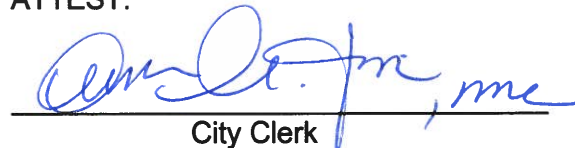
Council Member Berry volunteered to conduct interviews with Council Liaison Vaughn.

ADJOURNMENT

There being no further business, Mayor Vaughn adjourned the meeting at 7:30 p.m.

  
Mayor

ATTEST:

  
City Clerk