

**CITY OF BUENA PARK
SENIOR CITIZENS COMMISSION MEETING
SEPTEMBER 27, 2018**

CALL TO ORDER: Chair Shields called the Senior Citizens Commission meeting to order at 9:00 a.m., City Council Chambers, 6650 Beach Boulevard, Buena Park, California.

ROLL CALL:

PRESENT: Dalcin, Ferguson, Libeta, Park, Reynolds, Shields, Wang

ALSO PRESENT: Margaret Riley, Director of Community Services

Mark Saucedo, Community Services Supervisor

Angela Arias, Acting Senior Administrative Assistant

PLEDGE OF ALLEGIANCE: led by Commissioner Libeta.

1. APPROVAL OF MINUTES: Meeting of July 26, 2018.

*** *M/S/P* - Commissioners Dalcin/Reynolds approved the minutes as presented.

2. PUBLIC COMMENT: Joe Pak, field representative of Assemblywoman Sharon Quirk-Silva's office was present. He offered to assist with item G on the issuance of Certificates to acknowledge competitive games at the Senior Center.

Grant Barnett presented on the necessity of item F however raised concern for refurbished fitness equipment and asked to look further into purchasing brand new fitness equipment.

3. DIRECTOR'S/STAFF REPORT:

Ms. Margaret Riley, Director of Community Services announced that Mary Coles-Guzman has transferred and accepted a position with the City Clerk's Office and Angela Arias is the Acting Senior Administrative Assistant.

4. CITY UPDATES:

Ms. Riley announced that the California Welcome Center will be closing as the contract is due to expire in December 2018 and City Council voted 3/2 to not reinstate the contract.

5. DISCUSSION/ACTION ITEMS:

a. Silverado Days Commissioner Events (Baby Contest, Pie Eating and Hog Calling) - Mark Saucedo, Community Services Supervisor reminded Commissioners that Silverado Days is October 19, 2018 - October 21, 2018. Commissioner Reynolds volunteered for the Baby Contest.

b. Super Senior Saturday - Report and Evaluation - Mr. Saucedo reported on Super Senior Saturday which occurred on August 18, 2018 from 9:00 a.m. - 1:00 p.m. There were 80 vendors in attendance and eight (8) screenings that were offered for free. Five hundred eighty-four (584) individuals were in attendance and one hundred and seventy-four (174) of those attendees were shuttled on the Transportation Bus. Total expenditures was \$2,657.11 with a revenue of \$4,950.00.

- c. New Air Conditioning units in main Senior Center building – Mr. Saucedo reported that the Heating Ventilation and Air Conditioning (HVAC) will be replaced with the removal beginning Friday, October 5, 2018. The Senior Center will be operational during the replacement.
- d. Discussion on replacement of pool tables for Game Room – Mr. Saucedo presented a quote for two (2) new pool tables, due to the high demand of pool table usage and the need to replace the existing ones.
- e. Approval of up to \$900 from Internal Development Fund (IDF) for Veterans Honor Walk – Mr. Saucedo announced that supplies are needed to host the Veterans Honor Walk. Commissioner Reynolds made a motion to approve up to \$900 from IDF for the Veterans Honor Walk on November 7, 2018 at 5:00 p.m. Chair Shields seconded. Hearing no further discussion, the motion was carried.
- f. Approval of up to \$12,000 for refurbished equipment for the Senior Fitness Facility –Mr. Saucedo reported on the necessity of replacing the treadmill and cross trainer. Presented was a quote from Complete Gym Solutions, LLC. Chair Shields made a motion to approve up to \$12,000 from IDF for refurbished equipment for the Senior Fitness Facility. Commissioner Reynolds seconded. Hearing no further discussion, the motion carried. Staff will present to City Council for approval.
- g. Issuance of Certificate from Senior Center to acknowledge competitive games (Wang) – Commissioner Wang proposed to offer yearly certificates to the top players. Commissioner Reynolds made a motion to issue a yearly certificate for the pool competition. Chair Shields seconded. Commissioner Reynolds amended the motion to offer yearly certificates and should it become a problem then the program will end. Commissioner Libeta seconded the motion. Chair Shields sustained, Commissioner Dalcin and Commissioner Ferguson opposed. Hearing no further discussion, the motion carried.

6 INFORMATION ITEMS:

- a. Senior Center Interior Development Fund – Reynolds: Beginning Balance: \$56,953.86; Revenue: \$3,568.00; Expenditures: \$2,642.11; Ending Balance: \$57,879.75.
- b. Gift Shop – Dalcin: \$5,388.03; Revenue: \$311.78; Expenditures: \$249.42; Ending Balance: \$5,450.39.
- c. Nutrition Services - Park - Community SeniorServ - 755; Meals on Wheels – 1,000; Home Delivered Meals - 156; Senior Grocery Program - 198; USDA Food Distribution - 113; Total Persons - 2,222.
- d. Senior Center Services - Reynolds: Month Participants 589; Year-to-Date 1,206.
- e. Classes Report – Libeta: Month Participants 3,534; Year-to-Date 6,656.

- f. Adult Day Care Report – Shields - Enrollment 22; Year-to-Date 44; Average Daily Attendance -15.
- g. Bingo Report – Ferguson: Revenue \$393.00; Expenditure \$488.00; Excess Cash - (-\$95).
- h. Senior Computer & Gym Attendance – Shields: Monthly Gym 1,574; Gym Year-to-Date 3,174.
- i. Volunteer Report – Wang - Volunteers 127; Hours - 1,039.
- j. Club Activities Report – Ferguson - Month Participants 1,103; Year-to-Date 2,265.
- k. User Groups Attendance – Libeta - Participants 286; Year-to-Date 594.
- l. Special Events – Participants 924; Year-to-Date 1,331.
- m. ST*R Transportation Report – Dalcin: Non-Emergency Medical Transportation 148; Senior Center 336; Nutrition 299; Shopping 168; Other Trips 198; Total Trips 1,149.

7. COMMISSIONERS COMMENTS / FUTURE AGENDA ITEMS:

Commissioner Dalcin requested to add discussion about the Commission breakfast date and location in December.

8. ATTENDANCE SHEET: as distributed

9. ANNOUNCEMENTS:

- a. Next Regular City Council Meeting: Tuesday, October 9, 2018 at 5:00 p.m.
- b. Next Regular Senior Citizens Commission Meeting: Thursday, October 25, 2018 at 9:00 a.m.

10. ADJOURNMENT: There being no further business, Chair Shields declared the meeting adjourned to the next regularly scheduled meeting on Thursday, October 25, 2018 at 9:00 a.m.

ATTEST:

Angela Arias, Recording Secretary

Patricia Shields, Chair