



**BUENA PARK CITY COUNCIL
REGULAR MEETING
TUESDAY, NOVEMBER 13, 2018
5:00 P.M.**

PUBLIC HEARINGS AT 6:00 P.M.

COUNCIL CHAMBER
6650 BEACH BOULEVARD
BUENA PARK, CALIFORNIA

CALL TO ORDER

5:00 P.M.

ROLL CALL

**COUNCIL MEMBER STEVE BERRY
COUNCIL MEMBER FRED R. SMITH
COUNCIL MEMBER ELIZABETH A. SWIFT
MAYOR PRO TEM ARTHUR C. BROWN
MAYOR VIRGINIA VAUGHN**

INVOCATION

**REV. DR. JOHN R. MCFARLAND, ORANGETHORPE
UNITED METHODIST CHURCH**

PLEDGE OF ALLEGIANCE

BRADY M. WOODS, PLANNING MANAGER

CITY MANAGER REPORT

PRESENTATIONS

**INVITATION TO BUENA PARK YOUTH THEATRE
PRODUCTION OF BYE BYE BIRDIE**

- **Presented by Ron Rodriguez, Friends of Buena Park Youth Theatre**

ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than five minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

CONSENT CALENDAR NOTICE

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

CONSENT CALENDAR (1 – 10)**1. APPROVAL OF MINUTES**

Purpose: Approve the Minutes of the Special and Regular City Council Meetings of October 23, 2018.

Recommended Action: Approve minutes.

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt resolutions.

3. WATER BILL INSERT FOR THE 2019 STATE OF THE CITY

Purpose: Authorize the City Manager's Office to inform residents of the 2019 Buena Park State of the City Luncheon in the form of a water bill insert to encourage awareness and attendance. There is no impact to the budget with this action.

Recommended Action: 1) Approve a water bill insert informing residents of the 2019 Buena Park State of the City Luncheon.

4. FINAL PAYMENT TO ARAMEXX CONSTRUCTION FOR THE CITY ENTRY SIGN ON BEACH BOULEVARD AT THE SOUTH CITY LIMIT PROJECT

Purpose: Authorize the Public Works Department to issue a final payment and the City Clerk's Office to file a Notice of Completion for the City Entry Sign on Beach Boulevard at the South City Limit Project. The project was included in the adopted FY 2017-18 Capital Improvement Project budget and funded by the General Fund (Account No. 11-9806-190049).

Recommended Action: 1) Accept the project as complete and approve a final payment to Aramexx Construction in the amount of \$2,850; and 2) Direct the City Clerk to file a Notice of Completion.

5. AGREEMENT WITH THE BUENA PARK SCHOOL DISTRICT (BPSD) FOR SUPPLEMENTAL SCHOOL RESOURCE OFFICER SERVICES AT THE BUENA PARK JUNIOR HIGH SCHOOL CAMPUS

Purpose: Authorize the Police Chief to execute an agreement with BPSD to provide supplemental police services for Buena Park Junior High School. Associated costs in the amount of approximately \$49,000 are included in the adopted FY 18-19 Police Department Detail Budget (Account Nos. 11-650406-5110 and 11-650406-3721) and will be fully reimbursed by BPSD.

Recommended Action: 1) Approve an agreement with the Buena Park School District (BPSD) for supplemental police services; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the Police Chief to execute the agreement.

6. AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH COMMUNITY ARTS RESOURCES (CARS) FOR THE PRODUCTION OF THE GO HUMAN GO BEACH EVENT

Purpose: Authorize the Community Development Department to increase the contract amount with CARS by \$50,000 from previously appropriated funds.

Recommended Action: 1) Approve Amendment No. 1 to the Professional Services Agreement with Community Arts Resources (CARS) in the amount of \$50,000; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and the City Clerk to execute the agreement.

7. **BUDGET AMENDMENT TO USE ONE TIME GENERAL FUND REVENUES FOR THE PREPARATION OF THE MEDIAN LANDSCAPE MASTER PLAN**

Purpose: Authorize the Public Works Department to utilize one time General Fund revenues to fund the preparation of the Median Landscape Master Plan. Associated costs in the amount of \$131,000 will be allocated from this fund for this purpose.

Recommended Action: 1) Appropriate funds in the amount of \$131,000 from one-time General Fund revenues for the preparation of the Median Landscape Master Plan.

8. **RESOLUTION AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS IN THE ECONOMIC DEVELOPMENT DIVISION**

Purpose: Authorize the Economic Development Division to destroy certain records, which are more than ten years old and/or are no longer required. There is no budget impact with the adoption of this resolution.

Recommended Action: 1) Adopt a resolution authorizing the destruction of certain records in the Economic Development Division.

9. **RESOLUTION ADOPTING AN AMENDED BUENA PARK JOB CLASSIFICATION PLAN AND MANAGEMENT COMPENSATION PLAN TO CREATE AN ASSISTANT DIRECTOR OF PUBLIC WORKS - OPERATIONS CLASSIFICATION AND SALARY RANGE IN THE PUBLIC WORKS DEPARTMENT**

Purpose: Adopt a Resolution to amend the Buena Park Management Employees Compensation Plan and Job Classification Plan to provide for a new salary range and job title for the Assistant Director of Public Works – Operations position and eliminate the Utilities Manager position. Associated costs in the amount of \$40,000 to the General Fund will be offset by additional contributions from the Water Fund for the Director of Public Works and Assistant City Engineer positions.

Recommended Action: 1) Approve the new Assistant Director of Public Works – Operations job classification specification in the Public Works, Operations Division; and, 2) Adopt a Resolution to amend the Buena Park Management Employees Compensation Plan and Job Classification Plan, and eliminate the Utilities Manager job classification specification.

10. PURCHASE OF REPLACEMENT POOL TABLES FOR THE SENIOR GAME ROOM FROM THE SENIOR CITIZENS INTERIOR DEVELOPMENT FUND

Purpose: Authorize the Community Services Department to purchase three pool tables to replace the current pool tables that are beyond repair in the game room at the Senior Activity Center. Associated costs in the amount of \$14,115.25 will be funded by the Interior Development Fund (i.e. Donation Account No. 2248).

Recommended Action: 1) Authorize the purchase of three pool tables from West State Game Rooms in the amount of \$14,115.25 for the game room at the Senior Activity Center.

END OF CONSENT CALENDAR

NEW BUSINESS (11 – 14)

11. MASTER SERVICES AND SUBSCRIPTION AGREEMENT WITH CHARGEPOINT, INC. AND CONTRACT WITH VOLTAIC FOR INSTALLATION OF ELECTRIC VEHICLE CHARGING (EVC) STATIONS AT THE BUENA PARK COMMUNITY CENTER AND EHLERS EVENT CENTER

Presented by Doug Brodowski, Senior Management Analyst

Purpose: Authorize the City Manager to execute an agreement with ChargePoint, Inc., to manage customer billing for electricity costs, and execute a contract with Voltaic to construct and manage electric vehicle charging stations at the Buena Park Community Center and Ehlers Event Center, as well as execute documents to accept the MSRC grant. Associated costs in the amount of \$213,673 will be funded by a grant from MSRC in the amount of \$107,960, and a grant from the CALeVIP in the amount of \$75,000. The remaining balance of \$30,713 will be funded by AB 2766 Motor Vehicle Subvention Program funds.

Recommended Action: 1) Approve a Master Services and Subscription Agreement with ChargePoint, Inc., to provide subscription and billing services for Electric Vehicle Charging (EVC) stations; 2) Approve a contract with Voltaic in the amount of \$213,673 to install EVC stations; 3) Determine that dispensing with competitive bidding pursuant to Section 3.28.080.E of the Buena Park Municipal Code is in the best interests of the City because utilizing a National Joint Powers Alliance (NJPA) cooperative purchasing contract will provide the City with a better price point; 4) Approve a contract with the South Coast Air Quality Management District (SCAQMD) Mobile Source Air Pollution Reduction Review Committee (MSRC) for Local Government Partnership Program AB 2766 Discretionary funds in the amount of \$107,960; 5) Allocate MSRC grant funds in the amount of \$107,960, California Electric Vehicle Infrastructure Project (CALeVIP) grant funds in the amount of \$75,000, and AB 2766 Motor Vehicle Subvention Program funds in the amount of \$30,713 for this purpose; 6) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement and contracts; and, 7) Authorize the City Manager and City Clerk to execute the agreement and contracts.

12. RESOLUTION APPROVING PLANS AND SPECIFICATIONS, AND APPROVAL OF A CONTRACT WITH SHAWNAN FOR THE 2018-2019 ANNUAL PAVEMENT REHABILITATION PROJECT

Presented by Nabil S. Henein, Interim Director of Public Works/City Engineer

Purpose: Authorize the Public Works Department to execute a contract in the amount of \$723,200 and adopt a resolution approving plans and specifications for the 2018-2019 Annual Pavement Rehabilitation Project. Associated costs in the amount of \$723,200 will be funded from the Gas Tax Fund (Account No. 24-9806-590004).

Recommended Action: 1) Adopt a resolution approving plans and specifications for the 2018-2019 Annual Pavement Rehabilitation Project; 2) Award a contract to Shawnan in the amount of \$723,200; 3) Authorize contingency funds in the amount of \$73,000 in the same purchase order; 4) Authorize construction engineering funds in the amount of \$30,000; and 5) Authorize the City Manager and the City Clerk to execute the contract.

13. AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT WITH ITERIS, INC. FOR ON-CALL AND IN-HOUSE TRAFFIC ENGINEERING SERVICES

Presented by Nabil S. Henein, Interim Director of Public Works/City Engineer

Purpose: Authorize the Public Works Department to amend the Professional Services Agreement with Iteris to provide on-call and in-house traffic engineering services. Associated costs in the amount of \$121,162.70 will pay services through the current fiscal year.

Recommended Action: 1) Approve Amendment No. 3 to Professional Services Agreement No. 15-44 with Iteris, Inc. ("Iteris") in the amount of \$47,912 to provide on-call and in-house traffic engineering services during the period of October 15, 2018, through December 31, 2018; 2) Approve \$73,250.70 for Iteris's services from July 1, 2018, through October 12, 2018, which represents the balance remaining from Amendment No. 2; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment; and 4) Authorize the City Manager and City Clerk to execute the agreement.

14. PURCHASE AND INSTALLATION OF SAIL SHADE SYSTEMS FROM U.S. COMMUNITIES FOR THE NEW LARWIN PARK PLAYGROUND AREAS

Presented by Nabil S. Henein, Interim Director of Public Works/City Engineer

Purpose: Authorize the Public Works Department to purchase and install shading equipment at Larwin Park playground areas. Associated costs in the amount of \$199,996.78 will be funded by the Larwin Park Improvement Project balance (32-9806-290122) in the amount of \$47,000, and from the undesignated Park-in-Lieu Fund balance in the amount of \$152,996.78.

Recommended Action: 1) Authorize the purchase and installation of shading equipment for the Larwin Park Improvement Project in the amount of \$199,996.78; 2) Dispense with competitive bidding pursuant to Buena Park Municipal Code Section 3.28.080(E), as the City will obtain more competitive pricing by participating in a national cooperative purchasing contract; and 3) Approve a budget amendment in the amount of \$152,996.78 from the undesignated Park-in-Lieu Fund balance for this purpose.

MAYOR/CITY COUNCIL REPORTS & CALENDAR

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

RECESS

STUDY SESSION (15 - 22) (Reconvene in the Main Conference Room)

15. DISCUSS AND PROVIDE DIRECTION REGARDING THE MEDIAN PILOT PROGRAM BETWEEN BUENA PARK JUNIOR HIGH SCHOOL AND ESTERLINE ON ORANGETHORPE AVENUE

16. DISCUSS AND PROVIDE DIRECTION REGARDING A REORGANIZATION PLAN FOR THE CITY CLERK'S OFFICE

17. **DISCUSS AND PROVIDE DIRECTION REGARDING THE USE OF THE CITY LOGO ON CORRESPONDENCE POLICY STATEMENT NO. 31**
18. **DISCUSS AND PROVIDE DIRECTION DESIGNATING A COMMISSIONER POSITION VACANT UPON THE FILING OF CITY COUNCIL NOMINATION PAPERS**
19. **DISCUSS AND PROVIDE DIRECTION REGARDING REGULATION OF SIDEWALK VENDING**
20. **DISCUSS AND PROVIDE DIRECTION REGARDING GENERAL FUND ALLOCATION TO BUENA PARK COORDINATING COUNCIL FOR INCREASED OPERATIONAL AND RELOCATION COSTS**
21. **CITY MANAGER REPORT**
22. **COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS**

ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, and uploaded to the City of Buena Park website www.buenapark.com.

Date Posted: November 9, 2018

Adria M. Jimenez, MMC, City Clerk