

**CITY OF BUENA PARK  
SENIOR CITIZENS COMMISSION MEETING  
May 24, 2018**

**CALL TO ORDER:** Chair Shields called the Senior Citizens Commission meeting to order at 9:00 a.m., City Council Chambers, 6650 Beach Boulevard, Buena Park, California.

**ROLL CALL:**

**PRESENT:** Dalcin, Ferguson, Libeta, Reynolds, Shields, Wang

**ALSO PRESENT:** Margaret Riley, Director of Community Services  
Mark Saucedo, Community Services Supervisor  
Angela Arias, Community Services Coordinator  
Mary Coles-Guzman, Senior Administrative Assistant

**PLEDGE OF ALLEGIANCE:** led by Commissioner Reynolds

**1. APPROVAL OF MINUTES: Meeting of April 26, 2018.**

\*\*\* *M/S/P* - Commissioners Reynolds/Dalcin approved the minutes as presented.

**2. PUBLIC COMMENT:** None

**3. DIRECTOR'S/STAFF REPORT:**

- a. Brown Act Revision for Public Comments and Translations - Margaret Riley, Director of Community Services announced the recent amendment made to the Ralph M. Brown Act. This bill requires any legislative body to provide at least twice the allotted time to a member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the legislative body, unless simultaneous translation equipment is used to allow the body to hear the translated public testimony simultaneously.
- b. Welcome new Commissioner Jennifer Park to the Senior Citizens Commission for a term that will expire May 22, 2021 - Ms. Riley announced new Senior Commissioner, Jennifer Park. Ms. Park was not able to attend the meeting but will be present for the June meeting.
- c. Reappointment of Maura Ferguson to the Senior Citizens Commission for a term that will expire April 14, 2021 - Ms. Riley announced the reappointment of Commissioner Ferguson.
- d. Installation of New Kiln - Mark Saucedo, Community Services Supervisor reported the new kiln has been installed. There are now three (3) functional kilns for the ceramics class.

**4. CITY UPDATES:** Nothing to report

**5. DISCUSSION/ACTION ITEMS:**

- a. Discussion & Direction on Commission Enterprise Fund Policy - Ms. Riley reported on the current Enterprise Fund policy for commission purchases over \$1,000 requires Council approval. Councilmember Berry requested commission recommendations on the current threshold. After discussion, Commissioner Reynolds made a motion to approve \$2,000 as the threshold. Vice Chair Ferguson seconded. Hearing no further discussion, the motion carried.
- b. Approval of \$400 from IDF for Super Senior Saturday 2018 (3 of 3) - Commissioner Dalcin made a motion to approve \$400 from IDF for Super Senior Saturday. Commissioner Libeta seconded. Hearing no further discussion, the motion carried.
- c. Discussion on \$500 from IDF for Annual Payment for OC Strategic Plan on Aging - Mr. Saucedo provided a brief update on the payment for the OC Strategic Plan on Aging. It was recommended that the commission appoint a commissioner to attend the next meeting on February 19, 2018. Staff also suggests delaying on taking action on this item until more information is received. Any volunteers wishing to attend the meeting, is asked to contact Mr. Saucedo directly.
- d. Update on construction at the Ehlers Event Center - Ms. Riley reported that the project is nearing completion. The target date for the grand re-opening is scheduled for July 21, 2018.
- e. Update on credit card reader for Gift Shop - Mr. Saucedo reported that a data line or phone line would be needed to have a credit card reader operating at the gift shop. There will not be any fees for the card reader itself however, there will be a transaction fee. Staff suggests passing the fees along to the patron. It is anticipated that the card reader should be up and running by the end of August. This item will be added to the June agenda for the commission to vote.
- f. Update on Tour of other city Senior Center Facilities in Orange County - Mr. Saucedo announced the tour of other Senior Center facilities in Orange County will be the cities of Costa Mesa and Orange. After discussion, the commission tentatively booked Thursday, July 19, 2018 as the tour date.

## **6 INFORMATION ITEMS:**

- a. Senior Center Interior Development Fund – Reynolds: Beginning Balance for April 2018 - \$54,840.71; Revenue - \$1,024.00; Expenditures - \$0.00; Ending Balance - \$55,864.71.
- b. Gift Shop – Dalcin: Beginning Balance for April 2018 - \$4,728.92; Revenue \$291.51; Expenditures - \$233.21; Ending Balance - \$5,003.22.

- c. Nutrition Services - Reynolds - Report for April 2018 - Community Senior Serv - 676; Meals on Wheels - 1,066; Home Delivered Meals - 0; Senior Grocery Program - 334; USDA Food Distribution - 266; Total Persons - 2,342.
- d. Senior Center Services - Reynolds: Report for April 2018 - Participants - 841; Year to Date - 7,345.
- e. Classes Report – Libeta: Report for April 2018 - Participants - 3,403; Year to Date - 31,457.
- f. Adult Day Care Report – Report for April 2018 - Enrollment - 23; Year to Date - 242; Average Daily Attendance - 13.
- g. Bingo Report – Ferguson: Report for April 2018 - Revenue \$417.25; Expenditure - \$304.50; Excess Cash - \$112.75..
- h. Senior Computer & Gym Attendance – Shields: Report for April 2018 - Monthly Gym - 305; Year to Date - 2,945; Monthly Computer - 794; Computer Year to Date - 7,141.
- i. Volunteer Report – Report for April 2018 - Volunteers - 150; Hours - 1,594.
- j. Club Activities Report – Ferguson - Report for April 2018 - Participants - 1,039; Year to Date - 9,375.
- k. User Groups Attendance – Libeta: Report for April 2018 - Participants - 697; Year to Date - 5,676.
- l. Special Events – Report for April 2018 - Participants - 237; Year to Date - 3,979.
- m. ST\*R Transportation Report – Dalcin: Report for April 2018 - Non-Emergency Medical Transportation - 106; Nutrition - 252; Shopping - 156; Senior Center - 283; Other Trips - 30; Total Trips - 827.

**7. COMMISSIONERS COMMENTS / FUTURE AGENDA ITEMS:**

**8. ATTENDANCE SHEET:** as distributed


**9. ANNOUNCEMENTS:**

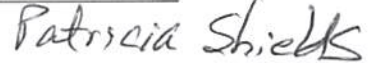
- a. Next Regular City Council Meeting: Tuesday, June 12, 2018 at 5:00 p.m.
- b. Next Regular Senior Citizens Commission Meeting: Thursday, June 28, 2018 at 9:00 a.m.

**10. ADJOURNMENT:** There being no further business, Chair Shields declared the meeting adjourned.

ATTEST:

  
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Mary Coles-Guzman, Recording Secretary

  
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Joanne Dalein, Chair

  
Patricia Shields