



**AGENDA**

**BUENA PARK CITY COUNCIL  
REGULAR MEETING  
TUESDAY, SEPTEMBER 11, 2018  
5:00 PM**

PUBLIC HEARINGS AT 6:00 PM

COUNCIL CHAMBER  
6650 BEACH BOULEVARD  
BUENA PARK, CALIFORNIA

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<b>CALL TO ORDER</b>	<b>5:00 PM</b>
<b>ROLL CALL</b>	<b>COUNCIL MEMBER STEVE BERRY COUNCIL MEMBER FRED R. SMITH COUNCIL MEMBER ELIZABETH A. SWIFT MAYOR PRO TEM ARTHUR C. BROWN MAYOR VIRGINIA VAUGHN</b>
<b>INVOCATION</b>	<b>PASTOR DON HARBERT, THE WAY FELLOWSHIP</b>
<b>PLEDGE OF ALLEGIANCE</b>	<b>MEG RILEY, DIRECTOR OF COMMUNITY SERVICES</b>
<b>CITY MANAGER REPORT</b>	
<b>PRESENTATIONS</b>	<b>PATRIOTS DAY REMEMBRANCE</b> <ul style="list-style-type: none"><li>• Presentation by Corey S. Sianez, Police Chief, and Bill Lockhart, OCFA Division Chief</li></ul>
	<b>LEGISLATIVE UPDATE BY ASSEMBLY MEMBER SHARON QUIRK-SILVA</b>

*Our core values are excellence, communication, teamwork, commitment, respect, and integrity.*

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Please turn off all cell phones when the meeting is in session.

**PRESENTATIONS** (Continued)

**CERTIFICATE OF RECOGNITION FOR CHILDHOOD  
CANCER AWARENESS MONTH**

**OATH OF OFFICE TO NEWLY-APPOINTED  
CITY ATTORNEY CHRISTOPHER G. CARDINALE**

- Administered by Adria M. Jimenez, MMC,  
City Clerk

**ORAL COMMUNICATIONS**

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. If comments relate to a specific item, those comments will be taken following the staff report for that item and prior to City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the Council Chamber entrance and place it in the box near the speaker's lectern.

**CONSENT CALENDAR NOTICE**

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

**CONSENT CALENDAR (1 - 7)****1. APPROVAL OF MINUTES**

Purpose: Approval of minutes for the Special City Council Meeting of August 28, 2018, 3:30 p.m.

Recommended Action: Approve minutes.

**2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS**

Recommended Action: Adopt resolutions.

**3. RESOLUTION HONORING AND COMMENDING BARBARA JEANNE O'BRIEN AT THE 2018 MEMORIAL GROVE CEREMONY**

Recommended Action: Adopt resolution.

**4. WATER BILL INSERT FOR PARKWAY LANDSCAPING GUIDELINES**

Purpose: Authorize the City Manager's Office to inform residents of the parkway landscaping guidelines in the form of a water bill insert to increase awareness about parkway compliance. There is no impact to the budget with this action.

Recommended Action: 1) Approve a water bill insert informing residents of the City's parkway landscaping guidelines.

**5. BUDGET AMENDMENT TO PURCHASE A POLICE HYBRID VEHICLE FROM THE AIR QUALITY MANAGEMENT DISTRICT (AQMD) FUND 40**

Purpose: Authorize the Public Works and Finance Departments to amend the FY 18-19 budget for the purchase of a hybrid vehicle for the Police Department. The proposed budget amendment from the AQMD Fund 40 is in the amount of \$27,089.

Recommended Action: 1) Approve a budget amendment in the amount of \$27,089 from the Air Quality Management District (AQMD) Fund 40 to purchase a 2019 Ford Fusion Hybrid for the Police Department.

**6. FINAL PAYMENT TO ALL AMERICAN ASPHALT FOR THE 2017-2018 ANNUAL SLURRY SEAL PROJECT**

Purpose: Authorize the Public Works Department to issue final payment and file a Notice of Completion for the 2017-2018 Slurry Seal project. This project was funded by the Gas Tax Fund.

Recommended Action: 1) Accept project as complete and approve a final payment to All American Asphalt in the amount of \$16,346.95; and 2) Direct the City Clerk to file a Notice of Completion.

**7. RESOLUTION AUTHORIZING THE SUBMITTAL OF A RUBBERIZED PAVEMENT ASPHALT CONCRETE HOT MIX GRANT APPLICATION TO THE STATE OF CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE)**

Purpose: Authorize the Public Works Department to submit an application to CalRecycle to supplement funding for future street rehabilitation projects. If awarded the grant, the City could receive up to \$350,000 in funding to be used for street rehabilitation projects.

Recommended Action: 1) Adopt a resolution authorizing the submittal of a grant application in the amount of \$350,000 to CalRecycle for rubberized pavement asphalt concrete hot mix for various City street rehabilitation projects; and 2) Authorize the Public Works Director/City Engineer or his designee to execute all grant documents, including, but not limited to applications, agreements, annual reports, amendments and all requests for payment, necessary to secure grant funds and implement the approved grant project.

**END OF CONSENT CALENDAR**

**NEW BUSINESS (8 - 12)****8. AGREEMENT WITH RON'S MAINTENANCE, INC. FOR CATCH BASIN CLEANING SERVICES**

Presented by Doug Brodowski, Senior Management Analyst

Purpose: Authorize the Public Works Department to execute an agreement with Ron's Maintenance, Inc. to clean catch basins. Associated costs in the amount of \$37,500 per year are included in the FY 18-19 Water Fund budget (Account No. 52-6240-352567).

Recommended Action: 1) Approve a two-year agreement with Ron's Maintenance, Inc. in the amount of \$70,000 for the cleaning of catch basins; 2) Determine that dispensing with competitive bidding pursuant to Section 3.28.080.F of the Buena Park Municipal Code is in the best interest of the City because this contractor was previously awarded a contract with Orange County Transportation Authority (OCTA) through a competitive bid process (MA 080-1511198), and utilizing a previously awarded contract will result in the lowest per-basin price for the City; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 4) Authorize the City Manager and the City Clerk to execute the agreement.

**9. RESOLUTION APPROVING SPECIFICATIONS AND EXHIBITS, AND CONTRACT WITH AYALA ENGINEERING FOR SEWER MANHOLE IMPROVEMENTS AT VARIOUS LOCATIONS FOR 2018-2019 PROJECT**

Presented by Francisco Gutierrez, Associate Engineer

Purpose: Authorize the Public Works Department to construct the Sewer Manhole Improvements at Various Locations for 2018-2019 Project per the resolution, approve project specifications and exhibits, and award the contract to Ayala Engineering. This project is included in the FY18-19 Capital Improvement Program budget, and will be funded by the Water Enterprise Fund (Account No. 52-9806-499920).

Recommended Action: 1) Adopt a resolution approving specifications and exhibits for the Sewer Manhole Improvements at Various Locations for 2018-2019 Project; 2) Award a contract to Ayala Engineering in the amount of \$199,765; 3) Authorize contingency funds in the amount of \$10,000 in the same purchase order; and 4) Authorize the City Manager and City Clerk to execute the contract.

**10. AGREEMENT WITH RICHARDS, WATSON & GERSHON (RWG) FOR LEGAL SERVICES**

Presented by Aaron France, Assistant City Manager

Purpose: Authorize the City Manager's Office to execute a new agreement with Richards, Watson & Gershon to provide legal services related to ongoing matters. There is no budget impact with the approval of this item.

Recommended Action:

1) Approve an agreement with Richards, Watson & Gershon for legal services; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

**11. RESOLUTION DECLARING A SHELTER CRISIS PURSUANT TO SB 850 (CHAPTER 48, STATUTES OF 2018 AND GOVERNMENT CODE 8698.2)**

Presented by Aaron France, Assistant City Manager

Purpose:

Adopt a resolution indicating that there is a shelter crisis in Buena Park in order to be eligible for future funding opportunities. There is no budget impact with the adoption of this resolution.

Recommended Action:

1) Adopt a resolution declaring a shelter crisis in the City pursuant to SB 850 (Chapter 48, Statutes of 2018 and Government Code Section 8698.2)

**12. AMENDMENT TO THE PURCHASE ORDER WITH THE PM GROUP FOR PRINT AND DESIGN SERVICES FOR THE BUENA PARK TODAY QUARTERLY PUBLICATION**

Presented by Aaron France, Assistant City Manager

Purpose: Authorize the City Manager's Office to extend the purchase orders with The PM Group for print and design of the *Buena Park Today* through the Spring 2019 edition. There is no budget impact with the approval of this item.

Recommended Action: 1) Approve amendments to the purchase orders with the PM Group for FY 18-19 print and design services for the *Buena Park Today* quarterly publication; and 2) Authorize the Purchasing Manager to amend the purchase orders to the current fiscal year, and for the aggregate amount of \$64,000 to allow for artwork and printing services through the Spring 2019 edition of the *Buena Park Today*.

**PUBLIC HEARING (13)****13. PUBLIC HEARING - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE FISCAL YEAR 2018-2019**

Presented by Ruben M. Lopez, Economic Development Administrator

Purpose: Authorize the Economic Development Division to submit the approved, draft CAPER, which evaluates the City's Community Development Block Grant (CDBG) performance for the past fiscal year. The approval and submittal of this report has no fiscal impact.

Recommended Action:

1) Hold a public hearing to review the draft Consolidated Annual Performance and Evaluation Report (CAPER) for the FY 2017-2018; and 2) Approve the submittal of the draft CAPER for the FY 2017-2018 to the Department of Housing and Urban Development (HUD).

**MAYOR/CITY COUNCIL REPORTS & CALENDAR**

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

**RECESS****STUDY SESSION (14 - 19) (Adjourn to Main Conference Room)****14. DISCUSS AND PROVIDE DIRECTION REGARDING THE MAINTENANCE OF CITY PARKWAYS, INCLUDING PERMITTING FEES**

Presented by: Mike Grisso, Utilities Manager

**15. DISCUSS AND PROVIDE DIRECTION REGARDING USING REVENUE FROM FACILITY RENTAL FEES IN COMMUNITY SERVICES FOR FACILITY RENTAL REPAIRS**

Presented by: Dale Kurata, Community Services Supervisor

**16. DISCUSS AND PROVIDE DIRECTION REGARDING NEW CALIFORNIA DESIGNATION CONTRACT, CONDITIONS & FUNDING REQUIREMENTS FOR THE CALIFORNIA WELCOME CENTER (CWC)**

Presented by: Sara Copping, Director of Visit Buena Park

**17. DISCUSS AND PROVIDE DIRECTION REGARDING A REVIEW OF THE ANIMAL CARE/CONTROL ORDINANCES**

Presented by: Aaron France, Assistant City Manager

**18. CITY MANAGER REPORT****19. COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS****ADJOURNMENT**

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This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at [www.buenapark.com](http://www.buenapark.com). Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, uploaded to the City of Buena Park website [www.buenapark.com](http://www.buenapark.com).

Date Posted: September 6, 2018

*Adria M. Jimenez, MMC, City Clerk*