



AGENDA

**BUENA PARK CITY COUNCIL
REGULAR MEETING
TUESDAY, AUGUST 28, 2018
5:00 PM**

PUBLIC HEARING AT 6:00 PM

COUNCIL CHAMBER
6650 BEACH BOULEVARD
BUENA PARK, CALIFORNIA

CALL TO ORDER

5:00 PM

ROLL CALL

**COUNCIL MEMBER STEVE BERRY
COUNCIL MEMBER FRED R. SMITH
COUNCIL MEMBER ELIZABETH A. SWIFT
MAYOR PRO TEM ARTHUR C. BROWN
MAYOR VIRGINIA VAUGHN**

INVOCATION

RABBI LAWRENCE GOLDMARK

PLEDGE OF ALLEGIANCE

COREY SIANEZ, CHIEF OF POLICE

CITY MANAGER REPORT

PRESENTATIONS

CITYNET HOMELESSNESS UPDATE

**ORANGE COUNTY MOSQUITO AND VECTOR
CONTROL DISTRICT UPDATE**

**SOUTHEAST AREA ANIMAL CONTROL AUTHORITY
(SEAACA) UPDATE**

Our core values are excellence, communication, teamwork, commitment, respect, and integrity.

Please turn off all cell phones when the meeting is in session.

ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. If comments relate to a specific item, those comments will be taken following the staff report for that item and prior to City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the Council Chamber entrance and place it in the box near the speaker's lectern.

CONSENT CALENDAR NOTICE

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

CONSENT CALENDAR (1-9)**1. APPROVAL OF MINUTES**

Purpose: Approval of minutes for the Special Meeting of August 14, 2018, 3:30 p.m., and Regular Meeting of August 14, 2018, 5 p.m.

Recommended Action: Approve minutes.

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt resolutions.

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, HONORING AND COMMENDING RONALD W. CATANZARITI ON HIS RETIREMENT

Recommended Action: Adopt resolution.

4. RESOLUTION APPROVING THE CITY OF BUENA PARK STATEMENT OF INVESTMENT POLICY DATED AUGUST 28, 2018

Purpose: Authorize the Director of Finance/City Treasurer to invest idle money in the City Treasury not required for the immediate necessities of the City as he deems appropriate as allowed by State law. There is no direct budget impact with the approval of this item.

Recommended Action: 1) Adopt a resolution approving the City of Buena Park Statement of Investment Policy dated August 28, 2018.

5. **ORDINANCE TO AMEND MUNICIPAL CODE CHAPTER 2.20 CIVIL SERVICE SYSTEM AND CHAPTER 2.24 POLITICAL ACTIVITIES OF CITY EMPLOYEES, AND RESOLUTION TO AMEND THE PERSONNEL SYSTEM RULES AND REGULATIONS**

Purpose: Authorize the Human Resources and Risk Management Department to make amendments to the Civil Service System and Personnel System Rules and Regulations, including policies governing the political activities of City employees to consolidate, update, and organize many of the existing practices, rules, and regulations into one document that is easier to understand. There is no budget impact with the approval of this item.

Recommended Action: 1) Adopt an ordinance to amend Buena Park Municipal Code, Chapter 2.20 Civil Service System and Chapter 2.24 Political Activities of City Employees; and 2) Adopt a resolution amending the Personnel System Rules and Regulations.

6. **ORDINANCE AMENDING BUENA PARK MUNICIPAL CODE TITLE 2 ADMINISTRATION AND PERSONNEL, CHAPTERS 2.36 AND 2.40**

Purpose: Adopt an Ordinance to amend the qualification requirements to include Live Scan fingerprint checks for the Parks and Recreation and Cultural and Fine Arts Commissions. There is no associated cost with this item.

Recommended Action: 1) Adopt Ordinances amending Members-Number and Qualifications for the following Commissions: Parks and Recreation and Cultural and Fine Arts.

7. **FINAL PAYMENT TO LOS ANGELES ENGINEERING INC., FOR THE LARWIN PARK IMPROVEMENTS PHASE 1 PROJECT**

Purpose: Authorize the Public Works Department to issue final payment, and direct the City Clerk to file a Notice of Completion for the Larwin Park Improvements Phase 1 Project. This project is funded by the Park-in-Lieu Fund (Account No 32-9806-290122).

Recommended Action: 1) Accept project as complete and approve the final payment to Los Angeles Engineering, Inc. in the amount of \$5,940.35; 2) Direct the City Clerk to file a Notice of Completion; and 3) Approve a budget transfer in the amount of \$16,780.11 from undesignated Park-in-Lieu Funds for this purpose.

8. BUDGET ALLOCATION TO APPROPRIATE UNALLOCATED GAS TAX FUNDS FOR ORANGETHORPE AVENUE TRAFFIC MODIFICATIONS, JUST WEST OF KNOTT AVENUE

Purpose: Authorize the Public Works Department to allocate funds for the Orangethorpe Avenue traffic modifications in order to purchase supplies necessary to carry out the approved work. Associated costs in the amount of \$7,430 will be appropriated from the unallocated Gas Tax Fund balance for this purpose.

Recommended Action: 1) Appropriate funds in the amount of \$7,430 from the undesignated Gas Tax Fund balance for Orangethorpe Avenue traffic modifications, just west of Knott Avenue (Account No. 24-9806-590156 - Orangethorpe Traffic Modifications).

9. PARCEL MAP NO. 2017-179 FOR 6950 NORITSU AVENUE

Purpose: Authorize the Public Works Department to subdivide an existing 3.783-acre parcel in to two parcels at 6950 Noritsu Avenue. There is no budget impact with the approval of this item.

Recommended Action: 1) Approve Parcel Map No. 2017-179 for 6950 Noritsu Avenue; and 2) Authorize the City Engineer and City Clerk to execute the parcel map.

END OF CONSENT CALENDAR

NEW BUSINESS (10-17)

10. TREASURER'S REPORT FOR THE MONTH OF JULY 2018

Presented by Sung Hyun, Director of Finance

Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of July 2018. There is no fiscal impact in receiving this report.

Recommended Action: 1) Receive and file the reports.

11. AGREEMENT WITH SPECIALIZED INSTALLATIONS FOR THE PURCHASE AND INSTALLATION OF CAMERAS AND EMERGENCY PHONES IN THE ENTERTAINMENT CORRIDOR

Presented by Gary Worrall, Police Captain

Purpose: Authorize the Police Department to purchase cameras and emergency phones to provide enhanced security and potential evidence collection for the Entertainment Corridor and adjoining public parking lots. Associated costs in the amount of \$265,831 will be funded by one-time General Fund revenues.

Recommended Action: 1) Approve an agreement with Specialized Installations for the purchase and installation of 10 high-definition, 360-degree, pan/tilt/zoom (PTZ) pole-mounted cameras and 8 Code Blue emergency phones in the amount of \$265,831; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and City Attorney to execute the agreement; 4) Determine that dispensing with competitive bidding pursuant to Buena Park Municipal Code 3.28.080(H) is in the best interest of the City because Specialized Installations has previously designed, implemented, and maintained camera systems within the City and has first-hand working knowledge of the existing camera system functionality; and 5) Approve a budget amendment in the amount of \$265,831 from one-time General Fund revenues.

12. REJECT ALL BIDS AND RE-ADVERTISE FOR THE DESCANSO AVENUE IMPROVEMENTS AND CABALLERO BOULEVARD AT VALLEY VIEW AVENUE STREET PROJECT

Presented by Nabil S. Henein, Interim Director of Public Works/City Engineer

Purpose: Authorize the Public Works Department and City Clerk's Office to reject all the bids received on July 11, 2018, for the Descanso Avenue Improvements and Caballero Boulevard at Valley View Avenue Street Project, and re-advertise the project for bids. There is no budget impact with the approval of this item.

Recommended Action: 1) Reject all bids; and 2) Authorize the City Clerk to re-advertise the project.

13. PROFESSIONAL SERVICES AGREEMENT WITH RABBen/HERMAN DESIGN OFFICE FOR PREPARATION OF THE MEDIAN LANDSCAPE MASTER PLAN

Presented by Jeff Townsend, Associate Engineer

Purpose: Authorize the Public Works Department to enter into an agreement with Rabben/Herman Design Office to prepare the Median Landscape Master Plan. Associated costs in the amount of \$131,000 will be funded by unappropriated Gas Tax Fund.

Recommended Action: 1) Approve a Professional Services Agreement with Rabben/Herman Design Office in the amount of \$131,000 to prepare the Median Landscape Master Plan; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and the City Clerk to execute the agreement; and 4) Approve a budget amendment in the amount of \$131,000 from the unappropriated Gas Tax Fund balance for this purpose.

14. RESOLUTION TO ADD VAL VERDE AVENUE TO PREFERENTIAL PARKING DISTRICT (PPD) NO. 4

Presented by Norm Wray, Senior Engineering Technician

Purpose: Authorize the Public Works Department to issue parking permits to residents in the amended PPD No. 4 boundaries, including Val Verde Avenue.

Recommended Action: 1) Adopt a resolution reestablishing the Preferential Parking District (PPD) No. 4 boundaries to include Val Verde Avenue, and rescind Resolution No. 13810.

15. RESOLUTION TO CREATE A NEW PREFERENTIAL PARKING DISTRICT (PPD) NO. 8 IN THE VICINITY OF YOSEMITE DRIVE

Presented by Norm Wray, Senior Engineering Technician

Purpose: Authorize the Public Works Department to issue parking permits to residents in the boundaries of PPD No. 8, which include the streets of Lassen Circle, Lassen Drive, Sequoia Drive, and Yosemite Drive.

Recommended Action: 1) Adopt a resolution creating Preferential Parking District (PPD) No. 8 on Lassen Circle, Lassen Drive, Sequoia Drive, and Yosemite Drive.

16. RESOLUTION TO CREATE A NEW LOADING ZONE ON DALE STREET, NEAR WHITAKER ELEMENTARY SCHOOL

Presented by Norm Wray, Senior Engineering Technician

Purpose: Authorize the Public Works Department to create a new loading zone adjacent to the Buena Park Head Start Day Care Center.

Recommended Action: 1) Adopt a resolution creating a new passenger-loading zone on Dale Street, near Whitaker Elementary School.

17. AGREEMENT FOR PROFESSIONAL SERVICES WITH ALVAREZ-GLASMAN & COLVIN (AGC) FOR CITY ATTORNEY SERVICES

Presented by Mark L. Averell, Purchasing Manager

Purpose: Authorize the City Manager's Office to execute an agreement for City Attorney services. Associated costs have been allocated in the FY 18-19 City Attorney Services accounts (Account No. 11-6242-110105 and 11-6243-110105) for this purpose.

Recommended Action: 1) Approve an agreement with Alvarez-Glasman & Colvin for City Attorney services based on a competitive Request for Proposal (RFP) process; 2) Authorize the City Manager and legal counsel to make any necessary, non-monetary changes to the agreement; and 3) Authorize the Mayor and legal counsel to execute the agreement.

MAYOR/CITY COUNCIL REPORTS & CALENDAR

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

RECESS

STUDY SESSION (18-25)

18. DISCUSS AND PROVIDE DIRECTION REGARDING INTERNAL REVENUE CODE SECTION 115 TRUST FOR PENSION LIABILITIES

Presented by: Sung Hyun, Director of Finance

19. DIRECTION REGARDING CONFERENCE/MEETING/TRAINING AND MEMBERSHIPS/SUBSCRIPTIONS/CERTIFICATIONS BUDGET ACCOUNTS

Presented by: Sung Hyun, Director of Finance

20. DISCUSS AND PROVIDE DIRECTION REGARDING OPENGOV TRANSPARENCY SOFTWARE RENEWAL

Presented by: Sung Hyun, Director of Finance

21. DISCUSS AND PROVIDE DIRECTION REGARDING THE MAINTENANCE OF CITY PARKWAYS

Presented by: Gerry Lopez, Field Operations Manager

22. DISCUSS AND PROVIDE DIRECTION REGARDING THE REDESIGN OF THE FALLEN OFFICER MEMORIAL

Presented by: Mark L. Averell, CPPO, Purchasing Manager

23. DISCUSS AND PROVIDE DIRECTION REGARDING CITY-SUPPLIED WREATHS FOR THE MEMORIAL DAY EVENT

Presented by: Adria M. Jimenez, MMC, City Clerk

24. CITY MANAGER REPORT

25. COMMISSIONER/COMMITTEE APPOINTMENTS/REMOVALS

ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, uploaded to the City of Buena Park website www.buenapark.com, and the teleconference location: 6832 Brenner Avenue, Buena Park.

Date Posted: August 23, 2018

Adria M. Jimenez, MMC, City Clerk