



**BUENA PARK CITY COUNCIL  
REGULAR MEETING  
TUESDAY, MAY 8, 2018  
5 P.M.**

PUBLIC HEARINGS AT 6 P.M.

COUNCIL CHAMBER  
6650 BEACH BOULEVARD  
BUENA PARK, CALIFORNIA

**TELECONFERENCE LOCATION**  
6832 BRENNER AVENUE  
BUENA PARK, CALIFORNIA 90621

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**CALL TO ORDER**

**5 P.M.**

**ROLL CALL**

**COUNCIL MEMBER STEVE BERRY  
COUNCIL MEMBER FRED R. SMITH  
COUNCIL MEMBER ELIZABETH A. SWIFT  
MAYOR PRO TEM ARTHUR C. BROWN  
MAYOR VIRGINIA VAUGHN**

**INVOCATION**

**REVEREND JOHN R. MCFARLAND  
ORANGETHORPE UNITED METHODIST CHURCH**

**PLEDGE OF ALLEGIANCE**

**DAVID JACOBS, DIRECTOR OF PUBLIC WORKS**

**CITY MANAGER REPORT**

**PRESENTATIONS**

**EMPLOYEE SERVICE AWARDS  
Twenty Year Service**

- **Nino Libunao, Public Works Department**

**PROCLAMATION FOR WILDFIRE AWARENESS WEEK**

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*Our core values are excellence, communication, teamwork, commitment, respect, and integrity.*

Please turn off all cell phones when the meeting is in session.

**PRESENTATIONS (continued)**

**PROCLAMATION FOR MUNICIPAL CLERKS WEEK  
Presented to the City Clerk's Office**

**PROCLAMATION FOR PUBLIC WORKS WEEK**

**PROCLAMATION FOR PEACE OFFICERS MEMORIAL  
MONTH**

**BUENA PARK CABLE FOUNDATION SCHOLARSHIP  
AWARDS PRESENTATION**

- Karolina Rivas
- Kaitlyn Montez

**ORAL COMMUNICATIONS**

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than five minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

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**CONSENT CALENDAR NOTICE**

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

**CONSENT CALENDAR (1-9)****1. APPROVAL OF MINUTES**

Special Session of April 3, 2018, 9 a.m.; Meeting of April 24, 2018, 3:30 p.m.; April 24, 2018, 5 p.m.; and Special Meeting of May 1, 2018, 10 a.m.

Recommended Action: Approve.

**2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS**

Recommended Action: Adopt resolutions.

**3. PROCLAMATION – WILDFIRE AWARENESS WEEK**

Recommended Action: Approve proclamation.

**4. PROCLAMATION – MUNICIPAL CLERKS WEEK**

Recommended Action: Approve proclamation.

**5. PROCLAMATION – PUBLIC WORKS WEEK**

Recommended Action: Approve proclamation.

**6. PROCLAMATION – PEACE OFFICERS MEMORIAL MONTH**

Recommended Action: Approve proclamation.

**7. FINAL PAYMENT TO KDC, INC. (DBA: DYNAELECTRIC) FOR THE ARTESIA BOULEVARD CORRIDOR TRAFFIC SIGNAL SYNCHRONIZATION (TSSP) PROJECT – PHASE I**

Purpose: Authorize the Public Works Department to issue final payment, and direct the City Clerk's Office to file a Notice of Completion for the Artesia Boulevard Corridor Traffic Signal Synchronization (TSSP) Project – Phase I. This project is funded by OCTA Project P grant funds and the Gas Tax Fund (Account No. 24-9806-590144).

Recommended Action: 1) Accept Phase I of the project as complete and ratify payment to KDC, Inc. (dba Dynaelectric) in the amount of \$182,195.75; and 2) Direct the City Clerk to file a Notice of Completion.

**8. AMENDMENT TO THE CONTRACT WITH USS CAL BUILDERS FOR THE STATE ROUTE 91 (SR-91) WESTBOUND OFF-RAMP IMPROVEMENTS AT BEACH BOULEVARD PROJECT**

Purpose: Authorize the Public Works Department, Purchasing Division, and Finance Department to amend the existing purchase order associated with the contract. Funds have been previously appropriated from the Gas Tax Fund for this purpose (Account No. 24-9806-590121).

Recommended Action: 1) Approve an amendment to the contract with USS Cal Builders in the amount of \$76,000 for the SR-91 Westbound Off-Ramp Improvements at Beach Boulevard Project.

**9. WATER BILL INSERT FOR PASSPORT SERVICES AND CIVIC THEATRE**

Purpose: Authorize the City Manager's Office to advertise Passport Services and Civic Theatre in the form of a water bill insert to increase awareness about the new service and bolster attendance for the event. There is no impact to the budget with this action.

Recommended Action: 1) Approve a water bill insert advertising Passport Services and Civic Theatres' production of *Xanadu*.

**END OF CONSENT CALENDAR**

**NEW BUSINESS (10-14)****10. RESOLUTION APPROVING PLANS, SPECIFICATIONS, AND CONTRACT WITH ARAMEXX CONSTRUCTION FOR THE CITY ENTRY SIGN ON BEACH BOULEVARD AT THE SOUTH CITY LIMIT PROJECT**

Staff report by Ken Kim, Assistant Engineer

Purpose: Authorize the Public Works Department to commence with the City Entry Sign on Beach Boulevard at the South City Limit Project by approving plans and specifications and awarding the contract to Aramexx Construction. Associated cost in the amount of \$175,407 will be funded by the General Fund (Account No. 11-9806-190049).

Recommended Action: 1) Adopt a resolution approving plans and specifications for the City Entry Sign on Beach Boulevard at the South City Limit Project; 2) Award a contract to Aramexx Construction in the amount of \$159,407; 3) Authorize contingency funds in the amount of \$16,000 in the same purchase order; and 4) Authorize the City Manager and the City Clerk to execute the contract.

**11. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND APPROVAL OF A CONTRACT WITH ALL AMERICAN ASPHALT FOR THE 2017-2018 ANNUAL SLURRY SEAL PROJECT**

Staff report by Iris Lee, Assistant City Engineer

Purpose: Authorize the Public Works Department to commence with the 2017-2018 Annual Slurry Seal Project, approve plans and specifications, and award the contract to All American Asphalt. Associated costs in the amount of \$327,445.21 will be funded by the Gas Tax Fund (Account No. 24-9806-590010).

Recommended Action: 1) Adopt a resolution approving plans and specifications for the 2017-2018 Annual Slurry Seal Project; 2) Award a contract to All American Asphalt in the amount of \$297,445.21; 3) Authorize contingency funds in the amount of \$30,000 in the same purchase order; and 4) Authorize the City Manager and the City Clerk to execute the contract.

**12. RESOLUTION APPROVING A REORGANIZATION PLAN FOR THE CITY MANAGER'S OFFICE, AMENDING THE MANAGEMENT CLASSIFICATION AND COMPENSATION PLAN FOR THE ASSISTANT CITY MANAGER POSITION, AND AMENDING THE TECHNICAL, OFFICE, AND PROFESSIONALS CLASSIFICATION PLAN FOR THE MARKETING SPECIALIST POSITION**

Staff report by Eddie Fenton, Director of Human Resources/Risk Management

Purpose: Authorize the Human Resources Department to reorganize the City Manager's Office to better fit the needs of its office. This reorganization plan will reduce staffing costs by \$92,179, resulting in a savings to the General Fund.

Recommended Action: 1) Adopt a resolution amending the Management Classification and Compensation Plan to eliminate the Deputy City Manager and the Communications and Marketing Manager job classifications and salary ranges, and include the Assistant City Manager classification and salary range; 2) Approve the job classification specification of Assistant City Manager; and 3) Adopt a resolution amending the Technical, Office, and Professionals Association Classification Plan to include the revised Marketing Specialist classification; and 4) Approve the job classification specification of Marketing Specialist.

**13. MASTER SERVICES AGREEMENT WITH PAYMENTUS CORPORATION FOR INTERACTIVE VOICE RESPONSE (IVR) SYSTEM**

Staff report by Sung Hyun, Director of Finance

Purpose: Authorize the Finance Department to execute a three-year agreement with Paymentus for an IVR system. Associated costs in the amount of \$16,000 per year are included in the approved FY 2017-2018 Water Enterprise budget (Account No. 52-352267-6240). Future costs will be incorporated into upcoming budget cycles.

Recommended Action: 1) Approve a Master Services Agreement with Paymentus Corporation for an Interactive Voice Response (IVR) System; 2) Authorize the City Manager and City Attorney to make any necessary changes to the agreement; and 3) Authorize the City Manager to execute the agreement.

**14. AGREEMENT WITH SOUTHERN COUNTIES OIL COMPANY (SC FUELS) FOR UNLEADED AND DIESEL FUEL FOR CITY VEHICLES**

Staff report by Gerry Lopez, Field Operations Manager

Purpose: Authorize the Public Works Department to execute an agreement with SC Fuels to provide unleaded and diesel fuel to the City of Buena Park for a one-year term. Funds in the amount of \$420,000 have been included in the FY 2017-2018 budget for this purpose (Account No. 71-6460-171710).

Recommended Action: 1) Approve an agreement with SC Fuels for a one-year term; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager to execute the agreement.

**CALL TO ORDER 6 P.M.**

**PUBLIC HEARING (15-16)**

**15. PUBLIC HEARING – RESOLUTION ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DRAFT FY 2018-2019 ANNUAL ACTION PLAN**

Staff report by Ruben M. Lopez, Economic Development Administrator

Purpose: Authorize the Economic Development Division to submit the CDBG Draft FY 2018-2019 Action Plan that creates goals for housing and community development and allocates the City's federal grant funds. There is no budget impact with the approval of this item.

Recommended Action: 1) Hold a public hearing to review and receive comments from the public for the CDBG Draft FY 2018-2019 Annual Action Plan; 2) Adopt a resolution approving the City of Buena Park's FY 2018-2019 Annual Action Plan; and 3) Authorize submission of the Annual Action Plan to HUD.

**16. PUBLIC HEARING – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK APPROVING ZONING TEXT AMENDMENT NO. C18-30465 AND RELATED MUNICIPAL CODE AMENDMENTS REGULATING THE ESTABLISHMENT AND MAINTENANCE OF ACCESSORY DWELLING UNITS (ADU) IN SPECIFIED SINGLE- AND MULTI-FAMILY ZONES**

Staff report by Swati Meshram, PhD, AICP, Associate Planner

Purpose: To establish standards for development and maintenance of ADUs in compliance with updated State Law. There is no budget impact associated with this item.

Recommended Action: 1) Adopt an Ordinance amending Title 19 (Zoning Code) of the Buena Park Municipal Code to regulate Accessory Dwelling Units (ADUs) consistent with State Law.

**MAYOR/CITY COUNCIL REPORTS & CALENDAR**

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

**RECESS**

**STUDY SESSION (17-22) (Reconvene in the Main Conference Room)**

**17. DISCUSS AND PROVIDE DIRECTION REGARDING STREET LIGHT BANNERS FOR COLLEGE-BOUND HIGH SCHOOL GRADUATES**

Report by Aaron France, Deputy City Manager

**18. DISCUSS AND PROVIDE DIRECTION REGARDING UPCOMING CITY SELECTION COMMITTEE APPOINTMENTS**

Report by Aaron France, Deputy City Manager

**19. DISCUSS AND PROVIDE DIRECTION REGARDING RETHINK YOUR DRINK AND SUGAR SWEETENED BEVERAGE FREE SUMMER CAMPAIGN AND PROCLAMATION**

Report by Aaron France, Deputy City Manager

**20. COMMERCIAL REHABILITATION PROGRAM STATUS REPORT**

Report by Ruben M. Lopez, Economic Development Administrator

**21. CITY MANAGER REPORT**



**22 . COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS****ADJOURNMENT**

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This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at [www.buenapark.com](http://www.buenapark.com). Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.



In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., the Buena Park Library, 7510 La Palma Avenue, uploaded to the City of Buena Park website [www.buenapark.com](http://www.buenapark.com), and the teleconference location: 6832 Brenner Avenue, Buena Park.

Date Posted: May 3, 2018

*Adria M. Jimenez, MMC, City Clerk*