

**CITY OF BUENA PARK
PARK AND RECREATION COMMISSION
January 18, 2018**

CALL TO ORDER: Chair Kato called the meeting of the Park and Recreation Commission to order at 7:00 p.m. in the City Hall Council Chamber, 6650 Beach Boulevard, Buena Park, California.

ROLL CALL:

PRESENT: Gomez, Kato, Pearson, Vaca, Weinstock, Wilson-Thomas

EXCUSED: Siebert,

ALSO PRESENT: Margaret Riley, Director of Community Services

Dale Kurata, Park and Recreation Manager

Veronica Ramirez, Senior Community Services Coordinator

Michelle VanSickle, Senior Community Services Coordinator

Mary Coles-Guzman, Senior Administrative Assistant

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Chair Kato.

1. **APPROVAL OF MINUTES:** Meeting of December 21, 2017.

*** *M/S/P* – Commissioners Weinstock/Pearson approved minutes as presented.

2. **PUBLIC COMMENT:** None.

3. **DIRECTOR'S/STAFF REPORT:** Dale Kurata, Park and Recreation Manager reported that staff is in the process of hiring in preparation of the Aquatics season.

Additionally, Mr. Kurata announced opening day at San Antonio Park will take place on February 24, 2018. Opening day for the Buena Park National Little League will take place on March 3, 2018.

Michelle Van Sickle, Senior Community Services Coordinator announced that staff is currently preparing for the summer season.

Veronica Ramirez, Senior Community Services Coordinator announced that staff is currently preparing the fields for the upcoming season. The gymnasium also continues to remain busy.

4. **CITY UPDATES:** Margaret Riley, Director of Community Services announced the State of the City Address and Luncheon on February 7, 2018 at the Knott's Berry Farm Hotel. Tickets are \$30 per person and are available for purchase at the City Manager's office. All are encouraged to attend.

Ms. Riley also announced the opening of the new restaurant, Cauldron Spirit and Brews located at 8028 Beach Blvd. Buena Park, CA.

5. DISCUSSION/ACTION ITEMS:

- a. Youth Sports Scholarship Update - Ms. Van Sickle provided a brief update. To date, \$350.00 has been awarded to Youth Basketball scholarships. The remaining available balance is \$3,173.00. A full report will be provided at the next meeting.
- b. Candy Caneland and Craft Fair Evaluation - Ms. Ramirez reported on the success of the event that was held on December 2, 2017 at the Ehlers Event Center. There were a total of 3,000 in attendance with 116 craft tables, 9 food booths and 4 game booths. Ms. Ramirez also thanked the commission for their assistance in booth judging.
- c. Santa Letters and Santa Visits Evaluation - Ms. Van Sickle reported on the success of both programs. Santa Visits ran on December 8, 9, 14, 15 & 16, 2017. Visits were limited to fifteen minutes per household with a total of five visits per night. Letters to Santa program ran from November 28 through December 7, 2017. Santa was able to send a personal response if an address was provided. Overall, the feedback received has been positive.
- d. Youth Soccer Evaluation - Ms. Van Sickle reported on the success of this program. Registration for the Soccer League ran from June 5 - August 10, 2017. Registration for Soccer Clinic ran from June 5 - September 29, 2017. All games were held at Boisseranc Park.
- e. Park Tour Discussion - Discussion for the Park Tour was tentatively set for Saturday, March 17, 2018 at 8:00 a.m. Further details will be discussed at the next meeting.
- f. Collaboration with Other Commissions Discussion - After discussion, the consensus of the commission agreed it would be best to attend other commission meetings to get an idea of ways to work together.
- g. Calendar of Events Discussion - Ms. Van Sickle distributed a calendar of events draft that involves commission participation.
- h. Staff Recognition Discussion - At Commissioner Vaca's request, this item was added for discussion. Commissioner Vaca suggested that staff should be recognized for all the work they do year round. He would like to contact Council Liaison Swift to discuss. After discussion, the consensus of the commission agreed that the Parks & Recreation Commission Chair will reach out to the City Clerk's office for direction.
- i. Park Projects Update - Ms. Riley provided an update on the following park projects currently underway:
 - Larwin Park - expected date of completion is March 2018
 - Ehlers Event Center - exterior remodel- expected date of completion is January 30, 2018
 - San Antonio Park - temporary wrought iron fence installed
 - Memorial Grove - name plates refinished

6. INFORMATION ITEMS:

- a. News Releases, Department Flyers, Etc. - Graffiti report was distributed.

7. COMMISSIONERS COMMENTS/FUTURE AGENDA ITEMS: Commissioner Vaca reported that the local library no longer receives the Buena Park Today brochure. Staff will reconnect with the library to review and discuss delivery of the brochure.

8. ATTENDANCE SHEET: Report was distributed and reviewed.

9. ANNOUNCEMENTS:

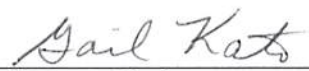
- a. Next City Council Meeting: Tuesday, January 23, 2018 5:00 p.m.
b. Next Regular Commission Meeting: Thursday, February 15, 2018 7:00 p.m.

10. ADJOURNMENT: There being no further business, Chair Kato declared the meeting adjourned to the next regular commission meeting on Thursday, February 15, 2018 at 7:00 p.m.

ATTEST:



Mary Coles-Guzman, Recording Secretary



Gail Kato, Chair

