



**BUENA PARK CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 13, 2018
5 P.M.**

PUBLIC HEARINGS AT 6 P.M.

COUNCIL CHAMBER
6650 BEACH BOULEVARD
BUENA PARK, CALIFORNIA

CALL TO ORDER	5 P.M.
ROLL CALL	COUNCIL MEMBER STEVE BERRY COUNCIL MEMBER FRED R. SMITH COUNCIL MEMBER ELIZABETH A. SWIFT MAYOR PRO TEM ARTHUR C. BROWN MAYOR VIRGINIA VAUGHN
INVOCATION	REVEREND JOHN R. MCFARLAND ORANGETHORPE UNITED METHODIST CHURCH
PLEDGE OF ALLEGIANCE	RUBEN LOPEZ, ECONOMIC DEVELOPMENT ADMINISTRATOR
CITY MANAGER REPORT	
PRESENTATIONS	EMPLOYEE SERVICE AWARDS Ten Year Service <ul style="list-style-type: none">• Norm Wray, Public Works Department Twenty Year Service <ul style="list-style-type: none">• Regina Dieringer, Police Department

Our core values are excellence, communication, teamwork, commitment, respect, and integrity.

This agenda contains a brief general description of each item to be considered. The detailed staff reports and supporting documents are available for review and copying in the City Clerk's office. The City Council is prohibited from discussing or taking action on any item which is not included in this agenda; however, the City Council may ask clarifying questions, ask staff to follow-up, or provide other direction. The maximum time allotted for the oral communications portion of the meeting is 45 minutes, and the Mayor may limit the length of comments due to the number of persons wishing to speak. The order of business as it appears on this agenda may be modified by City Council. Any person with an impairment pursuant to the Americans with Disability Act who needs special accommodations should call the City Clerk at 714/562-3754.

Please turn off all cell phones when the meeting is in session.

PRESENTATIONS (continued)

**BOYS & GIRLS CLUB KEYSTONE PRESENTATION TO
CITY COUNCIL**

INVITATION TO THE SPRING EGGSTRAVAGANZA EVENT

- **Presented by Michelle Van Sickle, Senior Community
Services Coordinator**

**INTRODUCTION OF BILL LOCKHART, ORANGE COUNTY
FIRE AUTHORITY NEW DIVISION CHIEF FOR AREA 7**

ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than five minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern.

CONSENT CALENDAR NOTICE

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

CONSENT CALENDAR (1-12)**1. APPROVAL OF MINUTES**

Meetings of February 27, 2018, 3:30 p.m., and February 27, 2018, 5 p.m.

Recommended Action: Approve.

2. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Recommended Action: Adopt resolutions.

3. TREASURER'S REPORT FOR THE MONTH OF JANUARY 2018

Purpose: Review the Treasurer's Investment Report prepared by the Finance Department for the month of January 2018. There is no fiscal impact in receiving this report.

Recommended Action: Receive and file reports.

4. COMMISSION/COMMITTEE RESIGNATION

Purpose: Accept the resignation of a Senior Citizen Commissioner.

Recommended Action: 1) Accept, with regrets, the resignation of Leota Moore from the Senior Citizens Commission effective December 1, 2017.

5. COMMISSION/COMMITTEE APPOINTMENTS

Purpose: Accept the appointments of commissioners as recommended by Mayor Vaughn.

Recommended Action: 1) Confirm the appointment of Carmen Koo to the Cultural and Fine Arts Commission for a term that will expire March 13, 2021.

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, HONORING AND COMMENDING MYRNA HOLMQUIST ON HER RETIREMENT

Recommended Action: Adopt resolution.

7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, HONORING AND COMMENDING LEOTA MOORE FOR HER SERVICE ON THE SENIOR CITIZENS COMMISSION

Recommended Action: Adopt resolution.

8. FINAL PAYMENT TO INCOTECHNIC, INC. FOR THE DEMOLITION OF FIRE STATION BUILDING AND IMPROVEMENTS AT 8081 WESTERN AVENUE PROJECT

Purpose: Authorize the Public Works Department to issue final payment, and file a Notice of Completion for the Demolition of Existing Fire Station Building and Improvements at 8081 Western Avenue Project. This project was funded by the Capital Projects Fund (Account No. 21-9806-190128).

Recommended Action: 1) Accept project as complete and ratify final payment to Incoteknic, Inc. in the amount of \$2,568.04; 2) Direct the City Clerk to file a Notice of Completion; and 3) Approve a budget transfer in the amount of \$11,617.90 for this purpose.

9. RESOLUTION AUTHORIZING ACCEPTANCE OF THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FROM THE ORANGE COUNTY SHERIFF'S DEPARTMENT (OCSD) FOR THE 2017-2018 DESIGNATED PROGRAM YEAR AND ASSOCIATED AGREEMENT

Purpose: Authorize the Police Department to accept grant funds from the OCSD for emergency management program expenses. Associated costs in the amount of \$12,122 will be reimbursed by the OCSD.

Recommended Action: 1) Adopt a resolution authorizing acceptance of the Emergency Management Performance Grant (EMPG) from the Orange County Sheriff's Department (OCSD) in the amount of \$12,122 for the 2017-2018 designated program year; 2) Approve the EMPG agreement with the OCSD in the same amount; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary change to the agreement; 4) Authorize the City Manager and City Clerk to execute the grant agreement and any other necessary documents related to acceptance of the grant; and 5) Approve a budgetary action in the amount of \$12,122 for this purpose.

10. RESOLUTION APPROPRIATING FUNDS FOR PRIOR YEAR CAPITAL IMPROVEMENT PROJECTS, OTHER CARRYOVERS, AND MID-YEAR BUDGET ADJUSTMENTS

Purpose: Authorize the Finance Department to execute carryovers and mid-year budget adjustments to the City budget. Carryover amounts and mid-year budget adjustments, as listed in Attachments A, B, and C of the proposed resolution, will affect the City budget accordingly.

Recommended Action: 1) Adopt a resolution appropriating funds for prior year capital improvement projects, other carryovers, and mid-year budget adjustments.

11. RESOLUTION DECLARING PUBLIC PURPOSE AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) TO ACQUIRE IN FEE, PROPERTY LOCATED AT 7501 8TH STREET (APN: 276-213-01 / CALTRANS PARCEL: 200962-01-01) FOR PUBLIC PARK PURPOSES

Purpose: Authorize the City Manager to negotiate and execute an agreement with Caltrans to acquire the parcel located at 7501 8th Street. There is no budget impact with the adoption of this resolution.

Recommended Action: 1) Adopt a resolution declaring public purpose and authorizing the City Manager to negotiate and execute an agreement with the California Department of Transportation (Caltrans) to acquire in fee, property located at 7501 8th Street (APN: 276-213-01/Caltrans Parcel: 200962-01-01) for public park purposes; and 2) Authorize the City Manager to execute the agreement.

12. MEMORANDUM OF UNDERSTANDING (MOU) WITH SEONGBUK-GU, SOUTH KOREA FOR A SISTER CITY STUDENT EXCHANGE PROGRAM

Purpose: Authorize the City Manager's office to execute a MOU between the City and Seongbuk-gu for student exchange. There is no direct budget impact with the approval of this item.

Recommended Action: 1) Approve a Memorandum of Understanding (MOU) between the City and Seongbuk-gu, Korea for a Sister City Student Exchange program; 2) Authorize the City Manager and City Attorney to make any non-monetary changes to the MOU; and 3) Authorize the Mayor to sign the MOU during the upcoming Sister City trip.

END OF CONSENT CALENDAR

NEW BUSINESS (13-16)

13. RESTRICTED PROJECT GRANT AGREEMENT WITH ST. JUDE HOSPITAL FOR 2018 GRANT YEAR TO FUND THE COMPLETION OF THE DALE STREET DESIGN PLAN, THE PURCHASE OF ADDITIONAL PARK FITNESS EQUIPMENT, AND THE HIRING OF A GRANT WRITER TO APPLY FOR ADDITIONAL ACTIVE TRANSPORTATION AND WELLNESS GRANT OPPORTUNITIES

Staff report by Aaron France, Deputy City Manager

Purpose: Authorize the City Manager's Office to accept grant funds from St. Jude Hospital for the 2018 grant year. Associated grant funds in the amount of \$140,000 will be reimbursed to the City upon completion of the specified projects.

Recommended Action: 1) Approve a restricted project grant agreement with St. Jude Hospital for the 2018 grant year to fund the completion of the Dale Street Design Plan, the purchase of additional park fitness equipment, and the hiring of a grant writer to apply for additional future active transportation and wellness grants; 2) Accept grant funds in the amount of \$140,000 from St. Jude Hospital; 3) Appropriate grant funds in the amount of \$140,000 for this purpose; and 4) Authorize the City Manager to execute the agreement.

14. CHANGE ORDER NO. 4 TO THE AGREEMENT WITH LOS ANGELES ENGINEERING, INC. FOR THE LARWIN PARK IMPROVEMENTS PHASE 1 PROJECT

Staff report by Iris Lee, Assistant City Engineer

Purpose: Authorize the Public Works Department to issue a change order for additional grading work for the Larwin Park Improvements Phase 1 Project. Associated costs in the amount of \$59,119.55 will be expensed from the approved project construction contingency. This project is funded by the Park-in-Lieu Fund (Account No. 32-9806-290122).

Recommended Action: 1) Approve Change Order No. 4 to the Agreement with Los Angeles Engineering in the amount of \$59,119.55 for additional grading work for the Larwin Park Improvements Phase I Project; and 2) Authorize the Director of Public Works to execute the change order.

15. PROFESSIONAL SERVICES AGREEMENT WITH ITERIS, INC. FOR PREPARATION OF A CITYWIDE TRAFFIC SIGNAL MASTER PLAN

Staff report by Iris Lee, Assistant City Engineer

Purpose: Authorize the Public Works Department to enter into an agreement with Iteris, Inc. ("Iteris") to prepare a Citywide Traffic Signal Master Plan. Associated costs in the amount of \$108,000 will be funded by the Gas Tax Fund.

Recommended Action: 1) Approve a Professional Services Agreement with Iteris, Inc. in the amount of \$108,000 to develop a Citywide Traffic Signal Master Plan; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and the City Clerk to execute the agreement.

16. RESOLUTION TO INSTALL AN ALL-WAY STOP AT THE INTERSECTION OF FRANKLIN STREET AND KINGMAN AVENUE

Staff report by Ted Huynh, Iteris

Purpose: Authorize the Public Works Department to convert an existing two-way STOP intersection to an all-way STOP intersection. Associated costs in the amount of \$600 will be funded by the adopted Signing and Striping Budget (Account No. 11-6440-560231).

Recommended Action: 1) Adopt a resolution to change the existing Franklin Street at Kingman Avenue two-way STOP sign-controlled intersection to an all-way STOP intersection.

MAYOR/CITY COUNCIL REPORTS & CALENDAR

- a. Scheduling dates for future City Council meetings.
- b. Identifying items for future discussion.

RECESS**STUDY SESSION (17-25) (Adjourn to Conference Room)**

17. **DISCUSS AND PROVIDE DIRECTION REGARDING A MANAGED PRINT SERVICES COST ANALYSIS/ASSESSMENT**
Report by Mark L. Averell, CPPO, Purchasing Manager
18. **DISCUSS AND PROVIDE DIRECTION REGARDING THE CITY COUNCIL MEETING OF TUESDAY, MARCH 27, 2018**
Report by Adria M. Jimenez, MMC, City Clerk
19. **DISCUSSION AND DIRECTION REGARDING THE PROPOSED 2018-2020 STRATEGIC PLAN**
Report by Aaron France, Deputy City Manager
20. **DISCUSS AND PROVIDE DIRECTION REGARDING TRANSPORTATION PARTNERSHIP OPPORTUNITIES**
Report by Aaron France, Deputy City Manager
21. **DISCUSS AND PROVIDE DIRECTION REGARDING A REQUEST BY THE ORANGE COUNTY KOREAN WAR MEMORIAL COMMITTEE (OCKWMC) TO INSTALL A KOREAN WAR MEMORIAL AT THE EHLERS EVENT CENTER VETERANS MEMORIAL AREA**
Report by Aaron France, Deputy City Manager
22. **DISCUSS AND PROVIDE DIRECTION REGARDING NAMING THE NEW SOUTHERNCALIFORNIA EDISON (SCE) RIGHT-OF-WAY WALKING PATH**
Report by Aaron France, Deputy City Manager
23. **DISCUSS AND PROVIDE DIRECTION REGARDING USE OF ONE-TIME FUNDS**
Report by Aaron France, Deputy City Manager

24. CITY MANAGER REPORT

25. COMMISSION/COMMITTEE APPOINTMENTS/REMOVALS

ADJOURNMENT - to March 27, 2018, at 3:30 p.m.

I, Adria M. Jimenez, MMC, City Clerk, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website: www.buenapark.com.

Date Posted: March 8, 2018

Adria M. Jimenez, MMC, City Clerk