



## City of Buena Park

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### MINUTES BEAUTIFICATION-ENVIRONMENTAL COMMISSION September 28, 2017

#### CALL TO ORDER

The Beautification-Environmental Commission met in a regular session on September 28, 2017, at 6:30 p.m. in the City Hall Council Chambers of the Civic Center, 6650 Beach Boulevard, Buena Park, California.

#### ROLL CALL

PRESENT: Lopez, McKinney, Rollins, Sonne, Wiese  
EXCUSED: Brown, Qureshi  
ABSENT:

Also present: David Jacobs, Director of Public Works; Jeff Porter, Streets Superintendent, Elizabeth Genera, Recording Secretary.

**PLEDGE OF ALLEGIANCE:** The pledge of allegiance was led by Commissioner Lopez.

#### CONSENT CALENDAR: (1)

1. Approval of Meeting Minutes of August 24, 2017  
**\*\*M/S/P McKinney/Rollins** – Approved the meeting minutes of August 24, 2017.

#### END OF CONSENT CALENDAR

#### OLD BUSINESS: (1-3)

##### 1. Tulare Street Update

The Commission has requested that staff propose an improvement project for Tulare Street to City Council. The Commission feels that improvement is needed to the parkway, sidewalk and walkway fencing. The parkway and sidewalk in this area is City owned, the rest of the area is owned and secured by BNSF Railroad.

Director of Public Works David Jacobs reported that a project proposal for the improvement of Tulare Street parkway will be submitted in the mid-year budget review in December. Staff is in contact with the railroad to request that they remove debris and clean up their property.

##### 2. Neighborhood Improvement Project Program

Streets Superintendent Jeff Porter reported the residents in the tract located south of Crescent Avenue received notice of the Neighborhood Improvement Project Program (NIPP) scheduled for Saturday September 30, 2017.

The Commission NIPP has been cancelled because only two of seven commissioners are available to participate in the tree planting and curb number painting project.

The Public Works Streets Division has planted 29 trees in the designated tract located south of Crescent Ave. that includes Chestnut Circle, Cherry Circle, Cedar Drive, Bel Air Street, Dracaena Drive and Kendor Circle.

Commissioner McKinney requested that the curb painting portion of the NIPP be re-scheduled to another date.

Vice Chair Rollins complimented Public Works on the improvements along the Community Gardens on Thelma Street. Porter reported a new sidewalk was laid, 62 new trees were planted and hundreds of new shrubs and flowers were planted on Thelma from Knott Ave. to Holder Street.

**3. 2017 Architectural Awards Program – City Council Meeting October 10**

The Architectural Awards Commission bus tour was held on September 9, 2017. The winners for 2017 are: Porto’s Bakery & Café – Commercial; Clark Commons Housing – Special Recognition; Mr. Don Nguyen – Residential. The winners have been notified and received a winner lawn sign to display; they will be recognized at the City Council meeting on Tuesday, October 10, 2017, at 5:00 p.m. Commissioner McKinney, Commissioner Sonne and Vice Chair Rollins stated that they will attend.

**NEW BUSINESS: (1-2)**

**1. Silverado Days Planning (BEC Booth #9) – Saturday, October 21, 2017**

The Commission will host an information booth at Silverado Days on Saturday, October 21 from 10 a.m. to 6 p.m. Commissioners will take turns greeting guests and operating the prize spin wheel. Give-a-ways include BE Commission re-usable tote bags, 2” succulent plants, milkweed plants, flower seeds and candy. Information brochures on the Commission sponsored events, Park Disposal, and drought tolerant landscaping will be available. Staff is working on getting a donation of 40 – 2” potted succulent plants. Staff is requesting the approval of \$60 from the BEC Enterprise Fund in the case they are unable to get the plants donated.

**\*\*M/S/P McKinney/Rollins** – Motion to approve \$60 from the BEC Enterprise Fund to purchase succulent plants for Silverado Days booth.

**2. Commissioner Attendance**

David Jacobs stated that there has been a lack of participation in the Commission annual calendar events. Jacobs stated that staff was scheduled and residents were notified of the NIPP on September 30; it is disappointing that the event was cancelled due to the low number of participating Commissioners. Jacobs asked Commissioners to make it a priority to attend commission meetings and commission events.

**According to the City of Buena Park Commission Guide:** *If any member of a commission or committee is absent from three regular meetings in a row or absent for more than fifty percent of the regular meetings in any one year period, the secretary shall immediately inform the Mayor and City Council, and the City Council may deem the commission seat vacant and the term of such member terminated. Excused absences may be granted by the chair if the absences do not exceed the fifty percent limit.*

**INFORMATIONAL ITEMS / STAFF REPORTS:**

**ORAL COMMUNICATIONS / COMMISSION COMMENTS:**

Commissioner Sonne stated she would like the Commission to discuss the topics of community workshops, outreach to the local youth groups like the Boy/Girl Scouts, air quality and urban forestry grants. Commissioner McKinney suggested that the Commission collaborate with fellow City Commissions.

**ADJOURNMENT:** The meeting was adjourned at 7:45 p.m. to the next regular scheduled meeting on October 26, 2017.



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Elizabeth Genera, Recording Secretary



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Beautification-Environment Commission Chairman