

Internal Services

CITY of BUENA PARK
Summary of Resources and Requirements
Internal Service Funds
Fiscal Year 2017-18

| <i>Fund</i> | Resources | | | | Requirements | | | <i>Ending Balance June 2018</i> |
|-------------------|------------------------------------|--------------------------|---------------------|------------------------|-------------------------------|----------------------|---------------------------|---------------------------------|
| | <i>Beginning Balance July 2017</i> | <i>Estimated Revenue</i> | <i>Transfers In</i> | <i>Total Resources</i> | <i>Operating Expenditures</i> | <i>Transfers Out</i> | <i>Total Requirements</i> | |
| Workers' Comp | \$ 500,000 | \$ 1,022,000 | \$ - | \$ 1,522,000 | \$ 1,180,120 | \$ 126,200 | \$ 1,306,320 | \$ 215,680 |
| Public Liability | 100,000 | 3,000 | 1,145,000 | 1,248,000 | 1,211,720 | - | 1,211,720 | 36,280 |
| Accrued Leave | 1,000,000 | 255,000 | - | 1,255,000 | 250,000 | - | 250,000 | 1,005,000 |
| Mngt Info Systems | 1,400,000 | 416,710 | - | 1,816,710 | 465,930 | - | 465,930 | 1,350,780 |
| Facilities Maint | 330,000 | 2,203,600 | - | 2,533,600 | 2,224,520 | 15,000 | 2,239,520 | 294,080 |
| Equipment Maint | 4,000,000 | 2,151,590 | - | 6,151,590 | 2,168,180 | - | 2,168,180 | 3,983,410 |
| Payroll Revolving | - | 2,055,050 | - | 2,055,050 | 2,055,050 | - | 2,055,050 | - |
| Total | \$ 7,330,000 | \$ 8,106,950 | \$ 1,145,000 | \$ 16,581,950 | \$ 9,555,520 | \$ 141,200 | \$ 9,696,720 | \$ 6,885,230 |

CITY OF BUENA PARK
Internal Service Funds
Fiscal Year 2017-18

| | <i>FUND</i> | | | | | | | TOTAL |
|--------------------------|-------------------------------|-----------------------------------|--------------------------------|--|------------------------------------|------------------------------------|---|---------------------|
| | 62 <i>Workers Comp</i> | 63 <i>Public Liability</i> | 65 <i>Accrued Leave</i> | 71 <i>Equipment Maintenance</i> | 73 <i>Payroll Revolving</i> | 74 <i>Mngt Info Systems</i> | 77 <i>Facilities Maintenance</i> | |
| Self Insurance | \$ 1,306,320 | \$ 1,211,720 | | | | | | \$ 2,518,040 |
| Accrued Leave | | | \$ 250,000 | | | | | 250,000 |
| Mngt Information Systems | | | | | | \$ 465,930 | | 465,930 |
| Facilities Maintenance | | | | | | | \$ 2,239,520 | 2,239,520 |
| Equipment Maintenance | | | | \$ 2,168,180 | | | | 2,168,180 |
| Pension Obligation | | | | | \$ 2,055,050 | | | 2,055,050 |
| TOTAL BUDGET | <u>\$ 1,306,320</u> | <u>\$ 1,211,720</u> | <u>\$ 250,000</u> | <u>\$ 2,168,180</u> | <u>\$ 2,055,050</u> | <u>\$ 465,930</u> | <u>\$ 2,239,520</u> | <u>\$ 9,696,720</u> |

| | <i>Personnel</i> | <i>Maintenance</i> | | TOTAL |
|--------------------------|---------------------|-------------------------|-------------------|---------------------|
| | | <i>& Operations</i> | <i>Equipment</i> | |
| Self Insurance | \$ - | \$ 2,518,040 | \$ - | \$ 2,518,040 |
| Accrued Leave | 250,000 | - | - | 250,000 |
| Mngt Information Systems | 134,670 | 274,110 | 57,150 | 465,930 |
| Facilities Maintenance | 423,590 | 1,810,930 | 5,000 | 2,239,520 |
| Equipment Maintenance | 475,190 | 1,067,690 | 625,300 | 2,168,180 |
| Pension Obligation | - | 2,055,050 | - | 2,055,050 |
| TOTAL BUDGET | <u>\$ 1,283,450</u> | <u>\$ 7,725,820</u> | <u>\$ 687,450</u> | <u>\$ 9,696,720</u> |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2017-18**

| FUND/ SOURCE | FUND/ SOURCE DESCRIPTION | 2015-16 APPROVED | 2015-16 ACTUAL | 2016-17 APPROVED | 2017-18 APPROVED | 2017-18 REVISED |
|-----------------------------------|-----------------------------|---------------------|-------------------|---------------------|---------------------|--------------------|
| WORKERS COMP SELF-INS FUND | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 62 3410 | INVESTMENT EARNINGS | 65,000 | 38,133 | 30,000 | 30,000 | 30,000 |
| | TOTALS FOR SOURCE | 65,000 | 38,133 | 30,000 | 30,000 | 30,000 |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 62 3791 | WORKERS COMP INS CHARGE | 1,300,000 | 1,267,935 | 985,000 | 992,000 | 992,000 |
| | TOTALS FOR SOURCE | 1,300,000 | 1,267,935 | 985,000 | 992,000 | 992,000 |
| | TOTAL FOR FUND | <u>1,365,000</u> | <u>1,306,068</u> | <u>1,015,000</u> | <u>1,022,000</u> | <u>1,022,000</u> |
| PUBLIC LIAB SELF-INS FUND | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 63 3410 | INVESTMENT EARNINGS | 3,100 | 4,868 | 3,000 | 3,000 | 3,000 |
| | TOTALS FOR SOURCE | 3,100 | 4,868 | 3,000 | 3,000 | 3,000 |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 63 3799 | TRANSFERS IN | 950,000 | 950,000 | 950,000 | 950,000 | 1,145,000 |
| | TOTALS FOR SOURCE | 950,000 | 950,000 | 950,000 | 950,000 | 1,145,000 |
| | TOTAL FOR FUND | <u>953,100</u> | <u>954,868</u> | <u>953,000</u> | <u>953,000</u> | <u>1,148,000</u> |
| ACCRUED LEAVE FUND | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 65 3410 | INVESTMENT EARNINGS | 10,000 | 6,608 | 5,000 | 5,000 | 5,000 |
| | TOTALS FOR SOURCE | 10,000 | 6,608 | 5,000 | 5,000 | 5,000 |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 65 3777 | ACCRUED LEAVE CHARGES | 250,000 | 158,863 | 250,000 | 250,000 | 250,000 |
| | TOTALS FOR SOURCE | 250,000 | 158,863 | 250,000 | 250,000 | 250,000 |
| | TOTAL FOR FUND | <u>260,000</u> | <u>165,470</u> | <u>255,000</u> | <u>255,000</u> | <u>255,000</u> |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2017-18**

| FUND/ SOURCE | FUND/ SOURCE DESCRIPTION | 2015-16 APPROVED | 2015-16 ACTUAL | 2016-17 APPROVED | 2017-18 APPROVED | 2017-18 REVISED |
|---------------------------------------|-----------------------------|---------------------|-------------------|---------------------|---------------------|--------------------|
| EQUIP MAINT & REPLACE FUND | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 71 3410 | INVESTMENT EARNINGS | 26,500 | 23,398 | 17,000 | 17,000 | 17,000 |
| | TOTALS FOR SOURCE | 26,500 | 23,398 | 17,000 | 17,000 | 17,000 |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 71 3700 | REIMBURSABLE REVENUE | - | - | - | - | - |
| 71 3760 | DAMAGE TO CITY PROPERTY | 500 | 11,948 | 1,000 | 1,000 | 1,000 |
| 71 3767 | VEH MAINT & REPAIR CHARGE | 1,614,570 | 1,609,416 | 1,554,000 | 1,527,000 | 1,527,000 |
| 71 3770 | VEHICLE RENTAL CHARGES | 535,950 | 533,160 | 585,560 | 596,590 | 596,590 |
| 71 3788 | CONTRACT VEH MAINT CHGS | - | - | - | - | - |
| 71 3796 | SALE OF REAL & PERS PROP | 10,000 | 26,600 | 10,000 | 10,000 | 10,000 |
| 71 3799 | TRANSFERS IN | 58,240 | 58,240 | - | - | - |
| | TOTALS FOR SOURCE | 2,219,260 | 2,239,364 | 2,150,560 | 2,134,590 | 2,134,590 |
| | TOTAL FOR FUND | <u>2,245,760</u> | <u>2,262,762</u> | <u>2,167,560</u> | <u>2,151,590</u> | <u>2,151,590</u> |
| PAYROLL REVOLVING FUND | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 73 3779 | PENSION OBLIGATION BOND CHG | 2,055,040 | 1,953,915 | 2,055,050 | 2,055,050 | 2,055,050 |
| | TOTALS FOR SOURCE | 2,055,040 | 1,953,915 | 2,055,050 | 2,055,050 | 2,055,050 |
| | TOTAL FOR FUND | <u>2,055,040</u> | <u>1,953,915</u> | <u>2,055,050</u> | <u>2,055,050</u> | <u>2,055,050</u> |
| MANAGEMENT INFO SYSTEMS | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 74 3410 | INVESTMENT EARNINGS | 11,500 | 8,904 | - | - | - |
| | TOTALS FOR SOURCE | 11,500 | 8,904 | - | - | - |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 74 3756 | MNGT INFO SYSTEM CHARGES | 388,820 | 382,344 | 576,220 | 416,710 | 416,710 |
| | TOTALS FOR SOURCE | 388,820 | 382,344 | 576,220 | 416,710 | 416,710 |
| | TOTAL FOR FUND | <u>400,320</u> | <u>391,248</u> | <u>576,220</u> | <u>416,710</u> | <u>416,710</u> |
| GOV'T BLDGS MAINT FUND | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 77 3410 | INVESTMENT EARNINGS | 2,100 | 1,912 | 2,000 | 2,000 | 2,000 |
| | TOTALS FOR SOURCE | 2,100 | 1,912 | 2,000 | 2,000 | 2,000 |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 77 3778 | BLDG & GRNDS MAINT CHARGE | 1,946,500 | 1,952,652 | 2,392,630 | 2,201,600 | 2,201,600 |
| | TOTALS FOR SOURCE | 1,946,500 | 1,952,652 | 2,392,630 | 2,201,600 | 2,201,600 |
| | TOTAL FOR FUND | <u>1,948,600</u> | <u>1,954,564</u> | <u>2,394,630</u> | <u>2,203,600</u> | <u>2,203,600</u> |

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|--|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE INTERNAL SUPPORT - SELF INSURANCE |
|--|--|

FISCAL YEAR 2017-18

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|-----------|
| 107410 | WORKERS' COMP | - | 1,306,320 | - | 1,306,320 |
| 107420 | LIABILITY INSURANCE | - | 1,211,720 | - | 1,211,720 |
| | TOTAL APPROPRIATIONS | - | 2,518,040 | - | 2,518,040 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-----------------------|-----------|
| 62 | WORKERS' COMPENSATION | 1,306,320 |
| 63 | PUBLIC LIABILITY | 1,211,720 |
| | TOTAL RESOURCES | 2,518,040 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | ACTIVITY TITLE | | | | |
|----------------------------------|--------------------------------|------------------------|----------------|-------------------------------|-------------------------------|-------------------------|
| INTERNAL SUPPORT SVCS - SELF INS | | WORKERS' COMPENSATION | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2015-16 AMENDED BUDGET | 2015-16 ACTUAL | 2016-17 CITY COUNCIL APPROVED | 2017-18 CITY COUNCIL APPROVED | 2017-18 REVISED ADOPTED |
| | MAINTENANCE & OPERATIONS | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 100,000 | 99,240 | 161,570 | 166,420 | 166,480 |
| 6265 | MNGT INFO SYS CHGS - CITY | 860 | 864 | 1,190 | 900 | 940 |
| 6420 | MEMBERSHIP & SUBSCRIPTIONS | 300 | - | 300 | 300 | 300 |
| 6620 | WORKERS' COMP CLAIM PAYMENTS | 800,000 | 1,345,147 | 800,000 | 800,000 | 800,000 |
| 6625 | CLAIM ADJUSTMENT AT YEAR END | - | 1,049,987 | - | - | - |
| 6645 | INSURANCE - EXCESS PREMIUM | 200,000 | 221,461 | 200,000 | 200,000 | 212,000 |
| 6650 | CONFERENCE/MEETING/TRAINING | 400 | - | 400 | 400 | 400 |
| 6798 | TRANSFER OUT | - | - | - | - | 126,200 |
| | MAINTENANCE & OPERATIONS TOTAL | 1,101,560 | 2,716,699 | 1,163,460 | 1,168,020 | 1,306,320 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | | ACTIVITY TITLE | | | |
|---|---|------------------------|----------------------------|-------------------------------|------------------------------|-------------------------|
| INTERNAL SUPPORT SVCS - SELF INS | | | LIABILITY INSURANCE | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2015-16 AMENDED BUDGET | 2015-16 ACTUAL | 2016-17 CITY COUNCIL APPROVED | 2017-18 CIT COUNCIL APPROVED | 2017-18 REVISED ADOPTED |
| | MAINTENANCE & OPERATIONS | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 45,000 | 34,051 | 45,000 | 45,000 | 45,000 |
| 6242 | ATTORNEY CONTRACT SERVICES | 300,000 | 410,448 | 300,000 | 300,000 | 300,000 |
| 6265 | MNGT INFO SYS CHGS - CITY | 860 | 864 | 1,190 | 900 | 920 |
| 6420 | MEMBERSHIP & SUBSCRIPTIONS | 200 | 150 | 200 | 200 | 200 |
| 6625 | CLAIM ADJUSTMENT AT YEAR END | - | 181,117 | - | - | - |
| 6630 | LIABILITY CLAIM PAYMENTS | 300,000 | 150,518 | 300,000 | 300,000 | 300,000 |
| 6645 | INSURANCE - EXCESS PREMIUM | 286,000 | 277,428 | 326,000 | 326,000 | 565,000 |
| 6650 | CONFERENCE/MEETING/TRAINING | 600 | - | 600 | 600 | 600 |
| | MAINTENANCE & OPERATIONS TOTAL | 932,660 | 1,054,576 | 972,990 | 972,700 | 1,211,720 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2017-18

Department: **INTERNAL SUPPORT SERVICES/SELF-INSURANCE**

| Fund/ Activity | Description/Justification | FY 15-16 Approved | FY 16-17 Approved | FY 17-18 Approved | FY 17-18 Revised |
|-------------------------|----------------------------------|----------------------|----------------------|----------------------|---------------------|
| TOTAL DEPARTMENT | | \$ 145,000 | \$ 206,570 | \$ 211,420 | \$ 211,480 |
| 62-107410 | <u>Workers' Compensation</u> | | | | |
| | • Third party administrative fee | 100,000 | 161,570 | 166,420 | 166,480 |
| | SUB-TOTAL | <u>100,000</u> | <u>161,570</u> | <u>166,420</u> | <u>166,480</u> |
| 63-107420 | <u>Public Liability</u> | | | | |
| | • Third party administrative fee | 45,000 | 45,000 | 45,000 | 45,000 |
| | SUB-TOTAL | <u>45,000</u> | <u>45,000</u> | <u>45,000</u> | <u>45,000</u> |

CITY OF BUENA PARK
MEMBERSHIP & SUBSCRIPTIONS (6420)
FY 2017-18

Department: **INTERNAL SUPPORT SERVICES/SELF INSURANCE**

| Fund/ Activity | Description/Justification | FY 15-16 Approved | FY 16-17 Approved | FY 17-18 Approved | FY 17-18 Revised |
|-------------------------|--|----------------------|----------------------|----------------------|---------------------|
| TOTAL DEPARTMENT | | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| 62-107410 | <u>Workers' Compensation</u> | | | | |
| | • Public Agency Risk Mgrs Assoc dues | 200 | 200 | 200 | 200 |
| | • Safety periodicals and magazines | 100 | 100 | 100 | 100 |
| | SUB-TOTAL | <u>300</u> | <u>300</u> | <u>300</u> | <u>300</u> |
| 63-107420 | <u>Public Liability</u> | | | | |
| | • Misc books, dues and publications | 100 | 100 | 100 | 100 |
| | • Risk and Insurance Management Societies dues | 100 | 100 | 100 | 100 |
| | SUB-TOTAL | <u>200</u> | <u>200</u> | <u>200</u> | <u>200</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2017-18

Department: **INTERNAL SUPPORT SERVICES/SELF INSURANCE**

| Fund/ Activity | Description/Justification | FY 15-16 Approved | FY 16-17 Approved | FY 17-18 Approved | FY 17-18 Revised |
|-------------------------|---|----------------------|----------------------|----------------------|---------------------|
| TOTAL DEPARTMENT | | \$ <u>1,000</u> | \$ <u>1,000</u> | \$ <u>1,000</u> | \$ <u>1,000</u> |
| 62-107410 | <u>Workers' Compensation</u> • CALPELRA Conference | <u>400</u> | <u>400</u> | <u>400</u> | <u>400</u> |
| 63-107420 | <u>Public Liability</u> • PARMA annual conference | <u>600</u> | <u>600</u> | <u>600</u> | <u>600</u> |

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|-------------------------------------|--|
| FUNCTION INTERNAL SERVICE | DEPARTMENT TITLE ACCRUED LEAVE |
|-------------------------------------|--|

FISCAL YEAR 2017-18

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|---------|
| 108100 | ACCRUED LEAVE PAYOUT | 250,000 | - | - | 250,000 |
| | TOTAL APPROPRIATIONS | 250,000 | - | - | 250,000 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|--------------------|---------|
| 65 | ACCRUED LEAVE FUND | 250,000 |
| | TOTAL RESOURCES | 250,000 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE INTERNAL SERVICE | | | ACTIVITY TITLE ACCRUED LEAVE | | | |
|---|----------------------------|------------------------|--|-------------------------------|-------------------------------|-------------------------|
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2015-16 AMENDED BUDGET | 2015-16 ACTUAL | 2016-17 CITY COUNCIL APPROVED | 2017-18 CITY COUNCIL APPROVED | 2017-18 REVISED ADOPTED |
| | SALARY & BENEFITS | | | | | |
| 5133 | ACCRUED LEAVE PAYOUT | 250,000 | 15,404 | 250,000 | 250,000 | 250,000 |
| | SALARY & BENEFITS TOTAL | 250,000 | 15,404 | 250,000 | 250,000 | 250,000 |

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|--|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE EQUIPMENT MAINTENANCE |
|--|--|

FISCAL YEAR 2017-18

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|-----------------------|----------------------|-----------------------------|-----------|-----------|
| 171710 | VEH & SM ENGINE MAINT | 475,190 | 1,067,690 | 625,300 | 2,168,180 |
| | TOTAL APPROPRIATIONS | 475,190 | 1,067,690 | 625,300 | 2,168,180 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|--------------------------------|-----------|
| 71 | EQUIP MAINT & REPLACEMENT FUND | 2,168,180 |
| | TOTAL RESOURCES | 2,168,180 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION | | | DEPARTMENT TITLE | | | | |
|-------------------------------------|---|------------------------|-----------------------|-------------------------------|-------------------------------|-------------------------|--|
| GENERAL GOVERNMENT SERVICES | | | EQUIPMENT MAINTENANCE | | | | |
| OBJECT CODE | EXPENSE CLASSIFICATION | 2015-16 AMENDED BUDGET | 2015-16 ACTUAL | 2016-17 CITY COUNCIL APPROVED | 2017-18 CITY COUNCIL APPROVED | 2017-18 REVISED ADOPTED | |
| SALARY & BENEFITS | | | | | | | |
| | # | | | | | | |
| | FLEET MAINT SUPERVISOR 1.00 | 84,100 | | 85,780 | 88,400 | 83,940 | |
| | LEAD FLEET MECHANIC 1.00 | 68,610 | | 70,810 | 72,920 | 62,540 | |
| | FLEET MECHANIC 2.00 | 183,200 | | 128,670 | 132,580 | 123,170 | |
| | SENIOR OFFICE ASSISTANT 0.50 | 23,160 | | 23,570 | 24,280 | 24,280 | |
| | TOTAL POSITIONS 4.50 | | | | | | |
| 5110 | REGULAR SALARIES | 359,070 | 301,263 | 308,830 | 318,180 | 293,930 | |
| 5110 | LONGEVITY PAY | 1,680 | 1,680 | 1,720 | 1,720 | - | |
| 5115 | EXCESS MEDICAL PREMIUM | 3,790 | 7,854 | 5,310 | 5,310 | 1,440 | |
| 5117 | CASH PAYMENT PER MOU | - | 33,750 | - | - | - | |
| 5118 | SPECIAL LICENSE | 3,180 | 2,400 | 2,400 | 2,400 | - | |
| 5130 | OVERTIME | 2,500 | 572 | 2,500 | 2,500 | 2,500 | |
| 5131 | VACATION PAY-OFF | 1,630 | 2,668 | 2,670 | 2,670 | 2,670 | |
| 5132 | SICK-LEAVE BUY BACK | 1,460 | 1,456 | 1,490 | 1,530 | - | |
| 5140 | PART TIME | - | - | 17,780 | 17,780 | 17,780 | |
| 5157 | BILINGUAL PAY | 420 | 420 | 420 | 420 | 420 | |
| 5160 | WORKERS' COMPENSATION | 24,610 | 24,612 | 16,640 | 17,130 | 15,710 | |
| 5161 | ACCRUED LEAVE CHARGE | 2,710 | 2,712 | 2,330 | 2,400 | 2,200 | |
| 5170 | MEDICAL INSURANCE | 69,120 | 50,774 | 54,180 | 54,180 | 63,460 | |
| 5171 | DENTAL INSURANCE | 5,640 | 4,816 | 5,300 | 5,300 | 5,430 | |
| 5172 | LONG-TERM DISABILITY | 1,660 | 926 | 1,360 | 1,360 | 1,360 | |
| 5173 | LIFE AD&D | 350 | 356 | 300 | 300 | 300 | |
| 5174 | MEDICARE | 5,360 | 2,455 | 5,340 | 5,080 | 4,590 | |
| 5175 | DEFERRED COMP | - | - | 670 | 670 | 670 | |
| 5180 | RETIREMENT - CITY FUNDED | 77,940 | 66,110 | 72,460 | 81,850 | 26,250 | |
| 5184 | RETIREMENT UAL - MISC | - | - | - | - | 35,880 | |
| 5186 | PENSION EXPENSE | - | (39,060) | - | - | - | |
| 5190 | EDUCATIONAL INCENTIVE | - | 780 | 780 | 780 | 600 | |
| | SALARY & BENEFITS TOTAL | 561,120 | 466,545 | 502,480 | 521,560 | 475,190 | |
| MAINTENANCE & OPERATIONS | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 40,500 | 27,103 | 40,500 | 40,500 | 40,500 | |
| 6245 | PROFESSIONAL SERVICES - CITY | 136,710 | 136,716 | 153,860 | 145,850 | 147,500 | |
| 6255 | SAFETY SHOES | 810 | 740 | 810 | 810 | 810 | |
| 6260 | EQUIPMENT RENTAL - CITY | 11,730 | 11,736 | 12,510 | 11,030 | 11,030 | |
| 6261 | EQUIPMENT MAINTENANCE - CITY | 39,850 | 39,852 | 37,070 | 37,160 | 38,700 | |
| 6265 | MNGT INFO SYS CHGS - CITY | 5,140 | 5,136 | 7,160 | 5,390 | 5,650 | |
| 6335 | EQUIPMENT PARTS & SUPPLIES | 200,000 | 160,004 | 200,000 | 200,000 | 200,000 | |
| 6338 | OUTSIDE EQUIPMENT REPAIR | 180,000 | 164,514 | 185,000 | 185,000 | 185,000 | |
| 6340 | NON-CAPITAL EQUIPMENT/FURNITURE | - | 1,036 | - | - | - | |
| 6350 | SMALL TOOL/EQUIPMENT EXPENSE | 6,000 | 3,197 | 6,000 | 6,000 | 6,000 | |
| 6370 | UNIFORM EXPENSE | 400 | 204 | 400 | 400 | 400 | |
| 6410 | STATIONERY/OFFICE SUPPLIES | 400 | 253 | 500 | 500 | 500 | |
| 6420 | MEMBERSHIP & SUBSCRIPTIONS | 700 | 275 | 700 | 700 | 700 | |
| 6450 | HARDWARE SUPPLIES | 9,000 | 6,926 | 9,000 | 9,000 | 9,000 | |
| 6460 | GAS AND OIL | 450,000 | 307,074 | 420,000 | 420,000 | 420,000 | |
| 6470 | LAB/CHEMICAL SUPPLIES | 1,200 | 2,062 | 1,200 | 1,200 | 1,200 | |
| 6650 | CONFERENCE/MEETING/TRAINING | 2,000 | 360 | 700 | 700 | 700 | |
| 6680 | DEPRECIATION | - | 317,583 | - | - | - | |
| 6681 | LOSS ON DISPOSAL OF ASSET | - | 816 | - | - | - | |
| 7840 | MACHINERY/EQUIPMENT | 532,840 | 758,148 | 448,100 | 595,300 | 625,300 * | |
| | MAINTENANCE & OPERATIONS TOTAL | 1,617,280 | 1,943,735 | 1,523,510 | 1,659,540 | 1,692,990 | |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION GENERAL GOVERNMENT SERVICES | | DEPARTMENT TITLE EQUIPMENT MAINTENANCE | | | | |
|---|---|---|--------------------|--------------|-------------------------------------|-------------------------------|
| ACTIVITY OBJECT NUMBER | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2017-18 CITY COUNCIL APPROVED | 2017-18 REVISED ADOPTED |
| * Account 6340 & 7840 Detail | | | | | | |
| EQUIPMENT | | | | | | |
| POLICE | | | | | | |
| 7840 | BLACK & WHITE POLICE VEHICLE | 3 | REPLACEMENT | 48,000 | 114,000 | 144,000 |
| 7840 | UNMARKED POLICE VEHICLE | 2 | REPLACEMENT | 31,800 | 63,600 | 63,600 |
| 7840 | FORENSIC VAN (50-1666) | 1 | REPLACEMENT | 52,500 | 52,500 | 52,500 |
| 7840 | POLICE MOTORCYCLE | 2 | REPLACEMENT | 27,500 | 55,000 | 55,000 |
| | POLICE TOTAL | | | | 285,100 | 315,100 |
| PUBLIC WORKS - STREET MAINTENANCE | | | | | | |
| 7840 | LOADER (63-1258) | 1 | REPLACEMENT | 135,000 | 135,000 | 135,000 |
| | PUBLIC WORKS - STREET MAINT. TOTAL | | | | 135,000 | 135,000 |
| PUBLIC WORKS - WATER/SEWER | | | | | | |
| 7840 | 3/4 TON TRUCK W/SVC BOX/GATE/ARROW BD (66-1737) | 1 | REPLACEMENT | 43,200 | 43,200 | 43,200 |
| 7840 | 3/4 TON TRUCK VALVE TURNING/VACUUM (66-1619) | 1 | REPLACEMENT | 85,000 | 85,000 | 85,000 |
| | PUBLIC WORKS - WATER TOTAL | | | | 128,200 | 128,200 |
| PUBLIC WORKS - ENGINEERING DIVISION | | | | | | |
| 7840 | POOL VEHICLE (61-1713) | 1 | REPLACEMENT | 22,000 | 22,000 | 22,000 |
| | PUBLIC WORKS - ENGINEERING DIVISION TOTAL | | | | 22,000 | 22,000 |
| COMMUNITY DEVELOPMENT - BUILDING DIVISION | | | | | | |
| 7840 | 1/2 TON PICKUP TRUCK (45-1367) | 1 | REPLACEMENT | 25,000 | 25,000 | 25,000 |
| | COMMUNITY DEVELOPMENT - BUILDING DIVISION TOTAL | | | | 25,000 | 25,000 |
| EQUIPMENT TOTAL | | | | | 595,300 | 625,300 |

CITY OF BUENA PARK
 PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
 FY 2017-18

Department: **PUBLIC WORKS/EQUIPMENT MAINTENANCE**

| Fund/ Activity | Description/Justification | FY 15-16 Approved | FY 16-17 Approved | FY 17-18 Approved | FY 17-18 Revised |
|-------------------------|---|----------------------|----------------------|----------------------|---------------------|
| TOTAL DEPARTMENT | | \$ 40,500 | \$ 40,500 | \$ 40,500 | \$ 40,500 |
| 71-171710 | <u>Vehicle and Small Engine Maintenance</u> | | | | |
| | • Wash city vehicles | 20,000 | 20,000 | 20,000 | 20,000 |
| | • Computer consulting services | 2,500 | 2,500 | 2,500 | 2,500 |
| | • Dossier Software Mtce Support | 3,000 | 3,000 | 3,000 | 3,000 |
| | • OC Health Care (fuel storage tanks) | 4,000 | 4,000 | 4,000 | 4,000 |
| | • AQMD Facility Operating Fee | 6,000 | 6,000 | 6,000 | 6,000 |
| | • WyTech/ProDemand Annual Maint. | 5,000 | 5,000 | 5,000 | 5,000 |
| | SUB-TOTAL | <u>40,500</u> | <u>40,500</u> | <u>40,500</u> | <u>40,500</u> |

CITY OF BUENA PARK
MEMBERSHIP & SUBSCRIPTIONS (6420)
FY 2017-18

Department: **PUBLIC WORKS/EQUIPMENT MAINTENANCE**

| Fund/ Activity | Description/Justification | FY 15-16 Approved | FY 16-17 Approved | FY 17-18 Approved | FY 17-18 Revised |
|-------------------------|---|----------------------|----------------------|----------------------|---------------------|
| TOTAL DEPARTMENT | | \$ 700 | \$ 700 | \$ 700 | \$ 700 |
| 71-171710 | <u>Vehicle and Small Engine Maintenance</u> | | | | |
| | • Municipal Equipment Maintenance Association dues | 200 | 200 | 200 | 200 |
| | • National Association of Fleet Administrators dues | 500 | 500 | 500 | 500 |
| | SUB-TOTAL | <u>700</u> | <u>700</u> | <u>700</u> | <u>700</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS, & TRAINING DETAIL (6650)
 FY 2017-18

Department: **PUBLIC WORKS/EQUIPMENT MAINTENANCE**

| Fund/ Activity | Description/Justification | FY 15-16 Approved | FY 16-17 Approved | FY 17-18 Approved | FY 17-18 Revised |
|-------------------------|--|----------------------|----------------------|----------------------|---------------------|
| TOTAL DEPARTMENT | | \$ 700 | \$ 700 | \$ 700 | \$ 700 |
| 71-171710 | Vehicle and Small Engine Maintenance • Misc. conferences, meetings & training | 700 | 700 | 700 | 700 |

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|---|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE MANAGEMENT INFORMATION SYSTEMS |
|--|---|

FISCAL YEAR 2017-18

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|-------------------------|----------------------|-----------------------------|-----------|---------|
| 126143 | MANAGEMENT INFO SYSTEMS | 134,670 | 274,110 | 57,150 | 465,930 |
| | TOTAL APPROPRIATIONS | 134,670 | 274,110 | 57,150 | 465,930 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-------------------------|---------|
| 74 | MANAGEMENT INFO SYSTEMS | 465,930 |
| | TOTAL RESOURCES | 465,930 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION | | | DEPARTMENT TITLE | | | |
|------------------------------|---|------------------------|--------------------------------|-------------------------------|-------------------------------|-------------------------|
| GENERAL GOVERNMENT SERVICES | | | MANAGEMENT INFORMATION SYSTEMS | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2015-16 AMENDED BUDGET | 2015-16 ACTUAL | 2016-17 CITY COUNCIL APPROVED | 2017-18 CITY COUNCIL APPROVED | 2017-18 REVISED ADOPTED |
| | SALARY & BENEFITS | | | | | |
| | INFORMATION SYSTEM TECHNICIAN 1.00 | 76,340 | - | 81,760 | 86,260 | 86,260 |
| | TOTAL POSITIONS 1.00 | | | | | |
| 5110 | REGULAR SALARIES | 76,340 | 76,510 | 81,760 | 86,260 | 86,260 |
| 5115 | EXCESS MEDICAL PREMIUM | - | 10 | - | - | - |
| 5117 | CASH PAYMENT PER MOU | 1,500 | 9,000 | - | - | - |
| 5155 | UNIFORM CLOTHING ALLOWANCE | 500 | 500 | 500 | 500 | 500 |
| 5160 | WORKERS' COMPENSATION | 2,460 | 2,460 | 2,030 | 2,140 | 2,140 |
| 5161 | ACCRUED LEAVE CHARGE | 570 | 576 | 610 | 650 | 650 |
| 5170 | MEDICAL INSURANCE | 17,030 | 16,665 | 17,030 | 17,030 | 17,030 |
| 5171 | DENTAL INSURANCE | 1,160 | 1,072 | 1,050 | 1,050 | 1,050 |
| 5172 | LONG-TERM DISABILITY | 300 | 206 | 300 | 300 | 300 |
| 5173 | LIFE AD&D | 40 | 32 | 30 | 30 | 30 |
| 5174 | MEDICARE | 1,140 | 1,242 | 1,190 | 1,260 | 1,260 |
| 5180 | RETIREMENT - CITY FUNDED | 16,440 | 16,527 | 18,970 | 21,950 | 7,720 |
| 5184 | RETIREMENT UAL - MISC | - | - | - | - | 17,730 |
| 5186 | PENSION EXPENSE | - | (9,764) | - | - | - |
| 5190 | EDUCATION INCENTIVE PAY | - | 514 | - | - | - |
| | SALARY & BENEFITS TOTAL | 117,480 | 115,549 | 123,470 | 131,170 | 134,670 |
| | MAINTENANCE & OPERATIONS | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 59,200 | 27,337 | 77,000 | 77,000 | 77,000 |
| 6250 | OFFICE EQUIPMENT MAINTENANCE | 185,500 | 120,482 | 179,680 | 173,780 | 173,780 |
| 6310 | TELEPHONE | 900 | 12,942 | 16,000 | 16,000 | 16,000 |
| 6335 | EQUIPMENT PARTS & SUPPLY | 3,000 | 1,544 | 3,000 | 3,000 | 3,000 |
| 6340 | NON-CAPITAL EQUIPMENT/FURNITURE | - | 1,401 | 23,800 | 10,650 | 950 * |
| 6410 | STATIONERY/OFFICE SUPPLY | - | 16 | - | - | - |
| 6510 | BUILDING MAINTENANCE - CITY | 3,750 | 3,756 | 4,000 | 4,000 | 4,330 |
| 6680 | DEPRECIATION | - | 98,107 | - | - | - |
| 7840 | MACHINERY/EQUIPMENT | 71,630 | 57,098 | 198,400 | 46,500 | 56,200 * |
| | MAINTENANCE & OPERATIONS TOTAL | 323,980 | 322,684 | 501,880 | 330,930 | 331,260 |
| OBJECT CODE | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2017-18 CITY COUNCIL APPROVED | 2017-18 REVISED ADOPTED |
| * Account 6340 & 7840 Detail | | | | | | |
| | EQUIPMENT | | | | | |
| MIS | | | | | | |
| 7840 | 35 REPLACEMENT PC'S | 1 | REPLACEMENT | 44,500 | 44,500 | 44,500 |
| | MIS TOTAL | | | | 44,500 | 44,500 |
| WATER/SEWER | | | | | | |
| 7840 | MICROSOFT SURFACE PRO TABLET (352363) | 1 | NEW | 2,000 | 2,000 | 2,000 |
| | WATER/SEWER TOTAL | | | | 2,000 | 2,000 |
| PUBLIC WORKS | | | | | | |
| 6340 | ACROBAT DC PRO UPGRADE(560220) | 2 | REPLACEMENT | 250 | 500 | 500 |
| 6340 | HCM SUBSCRIPTION/SUPPORT (560220) | 1 | REPLACEMENT | 450 | 450 | 450 |
| 6340 | AUTODESK INFRA.DESIGN SUBS (160410) | 7 | REPLACEMENT | 1,150 | 8,050 | - |
| 6340 | OC ASSESS. TAX ROLL SOFTWARE (560220) | 1 | REPLACEMENT | 1,650 | 1,650 | - |
| | | | | | 10,650 | 950 |
| PUBLIC WORKS | | | | | | |
| 7840 | AUTODESK INFRA.DESIGN SUBS (160410) | 7 | REPLACEMENT | 1,150 | - | 8,050 |
| 7840 | OC ASSESS. TAX ROLL SOFTWARE (560220) | 1 | REPLACEMENT | 1,650 | - | 1,650 |
| | PUBLIC WORKS TOTAL | | | | - | 9,700 |
| | EQUIPMENT SUBTOTAL (sub-total) | | | | 57,150 | 57,150 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2017-18

Department: **MIS**

| Fund/ Activity | Description/Justification | FY 15-16 Approved | FY 16-17 Approved | FY 17-18 Approved | FY 17-18 Revised |
|-------------------------|--|----------------------|----------------------|----------------------|---------------------|
| TOTAL DEPARTMENT | | \$ 59,200 | \$ 77,000 | \$ 77,000 | \$ 77,000 |
| 74-126143 | <u>Management Information Systems</u> | | | | |
| | • City of Brea MIS Services | 5,000 | 5,000 | 5,000 | 5,000 |
| | • AT&T Internet Services | 13,200 | - | - | - |
| | • Website Management | 10,000 | 10,000 | 10,000 | 10,000 |
| | • Sungard Programming | 5,000 | 5,000 | 5,000 | 5,000 |
| | • Misc Software Purchases | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Unforeseen Purchases & Programming | 20,000 | 20,000 | 20,000 | 20,000 |
| | • City-Wide Computer Training Classes | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Electronic Storage | - | 10,000 | 10,000 | 10,000 |
| | • Computer Consulting Services | - | 20,000 | 20,000 | 20,000 |
| | • GIS Technical Support for Public Works | - | 1,000 | 1,000 | 1,000 |
| | SUB-TOTAL | 59,200 | 77,000 | 77,000 | 77,000 |



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|---|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE FACILITIES MAINTENANCE |
|--|---|

FISCAL YEAR 2017-18

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|------------------------|----------------------|-----------------------------|-----------|-----------|
| 170670 | GOV'T BLDGS MAINT OPER | 423,590 | 1,810,930 | 5,000 | 2,239,520 |
| | TOTAL APPROPRIATIONS | 423,590 | 1,810,930 | 5,000 | 2,239,520 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|------------------------|-----------|
| 77 | GOV'T BLDGS MAINT FUND | 2,239,520 |
| | TOTAL RESOURCES | 2,239,520 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION | | | DEPARTMENT TITLE | | | | |
|-----------------------------|---|------------------------|------------------------|-------------------------------|-------------------------------|-------------------------|--|
| GENERAL GOVERNMENT SERVICES | | | FACILITIES MAINTENANCE | | | | |
| OBJECT CODE | EXPENSE CLASSIFICATION | 2015-16 AMENDED BUDGET | 2015-16 ACTUAL | 2016-17 CITY COUNCIL APPROVED | 2017-18 CITY COUNCIL APPROVED | 2017-18 REVISED ADOPTED | |
| | SALARY & BENEFITS | | | | | | |
| | FACILITIES MAINT SUPERVISOR 1.00 | 74,480 | | 79,760 | 82,220 | 82,180 | |
| | FACILITIES MAINTENANCE TECH 1.00 | 58,760 | | 59,940 | 61,740 | 61,740 | |
| | FACILITIES MAINTENANCE WORKER 1.00 | 53,380 | | 54,440 | 56,080 | 56,080 | |
| | SENIOR OFFICE ASSISTANT 0.50 | 23,160 | | 23,570 | 24,280 | 24,280 | |
| | MAINTENANCE HELPER 1.00 | 33,240 | | 33,910 | 34,930 | 34,930 | |
| | TOTAL POSITIONS 4.50 | | | | | | |
| 5110 | REGULAR SALARIES | 243,020 | 246,098 | 251,620 | 259,250 | 259,210 | |
| 5110 | LONGEVITY PAY | 1,490 | 1,490 | 1,600 | 1,600 | 1,640 | |
| 5115 | EXCESS MEDICAL PREMIUM | 13,850 | 15,190 | 15,010 | 15,010 | 14,690 | |
| 5117 | CASH PAYMENT PER MOU | - | 33,750 | - | - | - | |
| 5130 | OVERTIME | 3,500 | 750 | 1,000 | 1,000 | 1,000 | |
| 5131 | VACATION PAY-OFF | 3,000 | 3,308 | 3,160 | 3,250 | 3,250 | |
| 5132 | SICK-LEAVE BUY BACK | 1,230 | 1,232 | 1,260 | 1,290 | 1,290 | |
| 5157 | BILINGUAL PAY | 420 | 420 | 420 | 420 | 420 | |
| 5160 | WORKERS' COMPENSATION | 13,470 | 13,476 | 10,670 | 10,990 | 10,990 | |
| 5161 | ACCRUED LEAVE CHARGE | 1,830 | 1,836 | 1,900 | 1,960 | 1,960 | |
| 5170 | MEDICAL INSURANCE | 42,280 | 40,940 | 41,120 | 41,120 | 41,450 | |
| 5171 | DENTAL INSURANCE | 5,150 | 4,780 | 5,270 | 5,270 | 5,270 | |
| 5172 | LONG-TERM DISABILITY | 1,360 | 926 | 1,360 | 1,360 | 1,360 | |
| 5173 | LIFE AD&D | 350 | 334 | 310 | 310 | 310 | |
| 5174 | MEDICARE | 3,810 | 4,235 | 3,980 | 4,090 | 4,090 | |
| 5180 | RETIREMENT - CITY FUNDED | 52,400 | 53,096 | 58,500 | 66,100 | 23,250 | |
| 5184 | RETIREMENT UAL - MISC | - | - | - | - | 53,410 | |
| 5186 | PENSION EXPENSE | - | (31,370) | - | - | - | |
| | SALARY & BENEFITS TOTAL | 387,160 | 390,490 | 397,180 | 413,020 | 423,590 | |
| | MAINTENANCE & OPERATIONS | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 490,700 | 567,585 | 567,000 | 567,000 | 617,000 | |
| 6245 | PROFESSIONAL SERVICES - CITY | 98,010 | 98,016 | 110,500 | 104,580 | 105,790 | |
| 6248 | PERIODIC MAINT/BUILDING MOD | 44,000 | 18,253 | 60,000 | 20,000 | 20,000 | |
| 6255 | SAFETY SHOES | 510 | 961 | 900 | 900 | 900 | |
| 6260 | EQUIPMENT RENTAL - CITY | 28,490 | 28,488 | 18,210 | 18,930 | 18,930 | |
| 6261 | EQUIPMENT MAINTENANCE - CITY | 82,380 | 82,380 | 76,770 | 77,520 | 80,730 | |
| 6265 | MNGT INFO SYS CHGS - CITY | 6,860 | 6,864 | 9,550 | 7,180 | 7,530 | |
| 6290 | ELECTRIC UTILITY | 534,000 | 497,176 | 680,000 | 650,000 | 650,000 | |
| 6300 | GAS UTILITY | 46,000 | 23,660 | 50,000 | 40,000 | 40,000 | |
| 6310 | TELEPHONE | 90,000 | 88,017 | 90,000 | 90,000 | 90,000 | |
| 6320 | WATER UTILITY | 98,000 | 91,081 | 120,000 | 100,000 | 100,000 | |
| 6321 | BOTTLED WATER | 4,000 | 7,992 | 6,500 | 6,500 | 6,500 | |
| 6340 | NON-CAPITAL EQUIPMENT/FURNITURE | 1,200 | 557 | 800 | - | - * | |
| 6350 | SMALL TOOL/EQUIP EXPENSE | 750 | 185 | 750 | 750 | 750 | |
| 6370 | UNIFORM EXPENSE | 300 | 328 | 300 | 300 | 300 | |
| 6450 | HARDWARE SUPPLIES | 40,000 | 41,302 | 45,000 | 45,000 | 45,000 | |
| 6515 | BUILDING MAINTENANCE SUPPLIES | 7,500 | 11,408 | 12,000 | 12,000 | 12,000 | |
| 6650 | CONFERENCE/MEETING/TRAINING | 500 | 500 | 500 | 500 | 500 | |
| 6680 | DEPRECIATION | - | 1,759 | - | - | - | |
| 6798 | TRANSFER OUT | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | |
| 7840 | MACHINERY/EQUIPMENT | - | - | 10,000 | 5,000 | 5,000 * | |
| | MAINTENANCE & OPERATIONS TOTAL | 1,588,200 | 1,581,511 | 1,873,780 | 1,761,160 | 1,815,930 | |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION GENERAL GOVERNMENT SERVICES | | DEPARTMENT TITLE FACILITIES MAINTENANCE | | | | |
|---|---|--|--------------------|--------------|-------------------------------------|-------------------------------|
| ACTIVITY/ OBJECT NUMBER | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2017-18 CITY COUNCIL APPROVED | 2017-18 REVISED ADOPTED |
| * Account 6340 & 7840 Detail | | | | | | |
| | EQUIPMENT | | | | | |
| 170670 7840 | LARGE SNAKE DRAIN CLEANER OBJECT CODE 7840 TOTAL | 1 | REPLACEMENT | 5,000 | 5,000 | 5,000 |
| | | | | | 5,000 | 5,000 |
| | EQUIPMENT TOTAL | | | | 5,000 | 5,000 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2017-18

Department: **PUBLIC WORKS/FACILITIES MAINTENANCE**

| Fund/ Activity | Description/Justification | FY 15-16 Budget | FY 16-17 Approved | FY 17-18 Approved | FY 17-18 Revised |
|-------------------------|---|--------------------|----------------------|----------------------|---------------------|
| TOTAL DEPARTMENT | | \$ 490,700 | \$ 567,000 | \$ 567,000 | \$ 617,000 |
| 77-170670 | <u>Government Building Main. & Operations</u> | | | | |
| | • Burglar alarm maintenance | 11,000 | 18,000 | 18,000 | 18,000 |
| | • Fire sprinkler system maintenance | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Fire extinguisher maintenance | 2,500 | 2,500 | 2,500 | 2,500 |
| | • Fire alarm monitoring and maint. | 20,200 | 24,000 | 24,000 | 24,000 |
| | • Electric system maintenance | 10,000 | 10,000 | 10,000 | 10,000 |
| | • City entrance sign maintenance | 500 | 500 | 500 | 500 |
| | • Elevator testing and maintenance | 27,200 | 27,200 | 27,200 | 27,200 |
| | • Janitorial service | 180,000 | 200,000 | 200,000 | 200,000 |
| | • HVAC service contract and maint. | 96,000 | 96,000 | 96,000 | 96,000 |
| | • Telephone system maintenance | 5,000 | 10,000 | 10,000 | 10,000 |
| | • Comm/cable repairs/additions | 1,500 | 1,500 | 1,500 | 1,500 |
| | • Council Chambers A/V maintenance | 5,000 | 10,000 | 10,000 | 10,000 |
| | • Door and window repairs | 10,100 | 10,100 | 10,100 | 10,100 |
| | • Floor repairs/carpet cleaning | 17,000 | 17,000 | 17,000 | 17,000 |
| | • Standby generators servicing and load testing | 20,000 | 20,000 | 20,000 | 20,000 |
| | • Pest control and insect spraying | 7,000 | 7,000 | 7,000 | 7,000 |
| | • Misc. repairs/consulting services | 9,200 | 9,200 | 9,200 | 9,200 |
| | • Sanitation District sewer fees | 60,500 | 70,000 | 70,000 | 70,000 |
| | • Live plant maintenance | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Industrial water treatment | 2,000 | 2,000 | 2,000 | 2,000 |
| | • PD Range maintenance | - | 20,000 | 20,000 | 20,000 |
| | • Police Dep. Fountain Maintenance | - | 6,000 | 6,000 | 6,000 |
| | • Electrical engineering and installation of audio visual equipment | - | - | - | 50,000 |
| | SUB-TOTAL | <u>490,700</u> | <u>567,000</u> | <u>567,000</u> | <u>617,000</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS AND TRAINING DETAIL (6650)
 FY 2017-18

Department: **PUBLIC WORKS/FACILITIES MAINTENANCE**

| Fund/ Activity | Description/Justification | FY 15-16 Budget | FY 16-17 Approved | FY 17-18 Approved | FY 17-18 Revised |
|-------------------------|--|--------------------|----------------------|----------------------|---------------------|
| TOTAL DEPARTMENT | | \$ <u>500</u> | \$ <u>500</u> | \$ <u>500</u> | \$ <u>500</u> |
| 77-170670 | <u>Government Building Maint. & Operations</u> • Training on Civic Center Systems | <u>500</u> | <u>500</u> | <u>500</u> | <u>500</u> |

**CITY OF BUENA PARK
BUILDING MODIFICATIONS
FY 2017-18**

| FUND/OBJ | # OF UNITS | NEW OR REPLACEMENT | UNIT COST | DESCRIPTION | FY 2017-18 CITY COUNCIL APPROVED | FY 2017-18 REVISED ADOPTED |
|---------------|------------|--------------------|-----------|------------------------------|----------------------------------|----------------------------|
| 77-6248 | 1 | R | 20,000 | City Yard Flooring repair | 20,000 | 20,000 |
| Totals | | | | | 20,000 | 20,000 |